



City of Adel Block Party and Street Closure Permit Application

Event Name	
Date(s) of the Event	

CONTACT INFORMATION

Sponsor / Contact	
Address	
City	
State	
Zip Code	
Day Phone Number	
Cell Phone Number	
Email Address	

TIME OF EVENT

Event Set-up Time	
Event Start Time	
Event End Time	
Event Cleanup Time	

EVENT INFORMATION

Event Description <i>Please attach a map of the specific area to be used and the street(s) to be blocked off. Except in very limited circumstances, the City will require that a street closing be from cross intersection to cross intersection.</i>	
Estimated Attendance?	
Will Alcohol be Served? <i>No alcohol may be kept or consumed on the street. It must be on private property.</i>	YES / NO
Will you be using amplified sound? <i>If yes, a sound permit application is required along with applicable fees.</i>	YES / NO
Consent from residents? <i>90% of the residents in the area, including any listing agent with a home for sale, must be in favor of and / or approve the request.</i>	YES / NO

DEPOSIT: \$100.00 *This deposit will be refunded if the block party area is fully cleaned up after the party and the barricades are returned in satisfactory condition.*



City of Adel Special Event Hold Harmless Agreement

WHEREAS, the City of Adel, Iowa (City) owns certain real property and public right-of-way which are under the direction and control of the Adel City Council.

WHEREAS, (the "Organization") desires to use and occupy certain property containing the facilities and grounds at, _____ (Location)

WHEREAS, the City is willing to grant to the Organization the right to use and occupy the location provided the City, its officers, employees and agents, (collectively called "City" and any applicable Boards and its Board Members, (collectively called "Board").

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, the City and the Organization agree as follows:

1. The City hereby grants to the Organization the right to use and occupy the facilities and grounds identified above for a period commencing the _____ day of _____, 20__, and ending on the _____ day of _____, 20__, for the purpose of the Organization activities.

2. In consideration of the use and occupancy of the facilities and grounds, the Organization does hereby agree to protect, indemnify, save, defend and hold harmless the City, its officers, employees and agents, (City) and / or the Board, its Board Members, employees and agents from and against any and all liability, losses, damages, injury, bodily injury, property damage, costs, expenses, attorney fees, judgments, awards, claims, suits, actions or other things whatsoever developed, brought or asserted by any person, firm, corporation, entity or estate, against the City or Boards which the City and the Boards may suffer, incur, or sustain by reason of, occasioned by, arising out of, resulting from or relating to directly or indirectly from the performance, undertakings, activity, omission, negligence, fault, or misconduct by the Organization, its officers, employees, agents, contractors, or the failure of the Organization to pay taxes, assessments, sales tax, withholding taxes or other public charges levied or assessed by reason of the operation of the activities or programs by the Organization.

Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to context.

Dated this _____ day of _____, 20__.

By _____
City Clerk

By _____
Organization

I hereby certify the above statements are true and correct, to the best of my knowledge, and that false statement(s) may be grounds for denial of the application. It is understood the activities at all times during the event shall comply with all applicable federal, state, county, and City laws and regulations. It is further understood that the individual, organization, association, and / or block party organizer will be responsible for any and all damages arising as a result of this event.

In accordance with the executed Indemnification and Hold Harmless Agreement, the applicant hereby waives any and all claims which the applicant may have as a result of this event against the City of Adel, Iowa, its officers, agents, employees, or board members.

I have been advised of policies and procedures for the conduct of a block party in the City of Adel and I, or the organization I represent, have met or will meet all requirements established by the City. Further, I understand that if all requirements are not met, the Block Party and Street Closure Permit may be canceled by the City at any time including at the start of or during the event. If this event is sponsored by an organization, I hereby certify I have the legal authority to represent the applicant and / or the participants, and I have read the requirements for issuance of the permit and the Hold Harmless Agreement, understand their provisions, and freely and voluntarily sign this application.

Applicant Name	Signature	Date
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<u>CITY USE ONLY – TO BE COMPLETED BY CLERK</u>	
90% Resident Approval	YES / NO
Map	YES / NO
Indemnification / Hold Harmless Agreement completed	YES / NO
Deposit Received	YES / NO
Deposit Type	CASH / CHECK
APPROVED	YES / NO
IF DENIED, REASON(S):	
Approved By:	DATE:
COPIES: Public Works / Police / City Administrator	YES / NO