

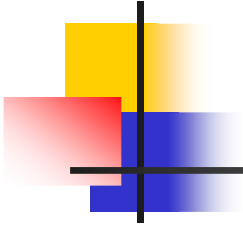


Future Library Funding Allocations

Adel Council Meeting

February 9, 2010

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- Funding of Adel's Library is a moral and a judicious action of Council

■ The question is, at what funding level?



<http://www.statelibraryofiowa.org/ld/statistics>

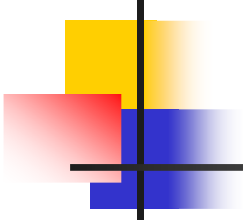
- The State Library collects data from public libraries. These statistics are helpful when libraries want to:
- compare their own library activity and use from year to year
- compare information from libraries of similar size
- **obtain statistics to support budget requests**
- analyze the needs of and changes in their community
- plan for how the library will serve the community in the future



Source of Information

- State of Iowa Library
 - <http://www.statelibraryofiowa.org/>

<http://www.statelibraryofiowa.org/ld/statistics/public-libraries/fy2008/psstats2008>



Iowa Public Library
Statistics
July 2007-June 2008
(FY08)

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Table of Cities and Size Codes

Size	Population Range	Number	Total Population
A	Less Than 500	141	46,266
B	500-999	138	102,612
C	1,000-2,499	134	208,088
D	2,500-4,999 Adel @3,435	50	170,244
E	5,000-9,999	42	289,290
F	10,000-24,999	15	213,856
G	25,000-49,999	10	301,863
H	More than 50,000	10	855,424
I	County Library	3	60,636



Income

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City	Population	City	City per Capita	County	State	Other Government	Non-Government	Total	Total Per Capita
Adel	3,435	\$148,850	\$43.33	\$39,332	\$6,201	0	\$3,537	\$197,920	\$57.62
Average	3,405	\$122,044	\$36.68	\$16,936	\$4,076	0	\$23,214	\$166,271	\$50.71
% of average or Dollars	+0.008%	+21.96%	+\$6.65	+132.24%	+52.13%	0	-84.76%	+19.03%	+\$6.91



Expenditures

pages 37 & 38

City	Population	Staff	Collection	Other	Total	Per Capita	Capital Expenditures
Adel	3,435	\$120,767	\$24,454	\$53,363	\$198,584	\$57.81	0
Average	3,405	\$99,414	\$23,478	\$31,651	\$154,543	\$46.41	\$23,305
% of average or Dollars	+0.008%	+21.47%	+4.15%	+68.60%	+28.50%	+\$11.40	N/A



Collections

pages 54 & 55

City	Population	Books and Serials	Periodical Subscriptions	Audio	Video	Other Materials	Total	Added	Withdrawn
Adel	3,435	35,517	65	1,273	1,068	0	37,923	2,457	1,126
Average	3,405	26,320	80	1,229	1,330	491	29,521	2,440	1,929
% of average	+0.08	+34.94%	-18.75%	+3.58%	-19.70%	N/A	+28.46%	+0.70%	-41.63%



Library Transactions

pages 71 & 72

City	Adult Books	Children's Books	Video	Audio	Periodicals	Other	Total Circ	Per Capita	ILL Received	ILL Provided	Visits	Registered Borrowers
Adel	28,431	31,740	12,610	3,996	2,822	0	79,599	23.2	683	730	31,772	4,174
Average	21,274	17,171	9,277	2,624	2,430	2,220	53,895	16.1	492	360	34,238	4,164
% of average	+33.64%	+84.85%	+35.93%	+52.2%	+16.1%	N/A	+47.6%	+44.1%	+38.%	+102.77%	-7.20%	-.002%

Other pages 87 & 88

The highlighted figure will include – Directors with a Master of Library Science Degree (MLS) and six different levels of State certification

City	Reference Transactions	Hours Open Per Week	Children's Program Attendance	Director Salary per Hour	Internet Computers	Internet Computer Users per	Sq Ft of Building	FTE Librarian	FTE Other Staff	FTE Total Staff	FTE MLS
Adel	1,003	48	2,020	\$15.14	7	206	18,000	4.35	0.15	4.50	1.00
Average	3,213	48	2,292	\$16.25	8	192	7,587	2.51	0.88	3.33	0.25
% of average Or Dollars	-68.78%	Avg.	-11.86%	-6.83%	-12.5%	+7.29%	+137.2%	+73.3%	82.9%	+35.1%	+400%



Job Description for Public Library Board Members

- **Public library boards have five primary roles:**
- 1. Advocate for the library in the community and advocate for the community as a member of the library board. To be a library advocate is to work for the betterment of library services for the community. **Advocacy includes working to obtain adequate funding for the library; pursuing opportunities to meet and speak with community groups; getting to know the mayor and city council; making sure the community's needs and interests are paramount when making board decisions.**
- 2. **Plan for the future of the library. Planning is one of the most important trusts that the community gives to the library board.** Planning is deciding what is going to happen with library services over the next few years. It is taking charge of the library's future and creating it to be responsive to what the community needs.
- 3. Monitor and evaluate the overall effectiveness of the library. The community puts its trust in the library board to make sure the library is operating the way it should. For example, the library board is familiar with the library's budget - where the money is coming from and how it will be spent. The board monitors monthly financial reports and approves the bills so they can be paid. The board also helps determine whether the community is satisfied with the service received from the library.
- 4. Set library policies. The library board spends much of its time on policy issues - developing policies and monitoring the effectiveness of those policies. (Policy is a carefully designed, broadly stated, written guideline for actions and decision of the library.) Once adopted by the board, library staff carries out the policies on a day-to-day basis.
- 5. Hire and evaluate the library director. The board hires a qualified director to manage the day-to-day operations of the library and works with the director, carefully respecting each other's roles. The board also regularly evaluates the director to make sure the library operates well and in the best interest of those the library serves.



Public Library Plans

- **Public Library Plans**
- Put simply, planning is deciding what is going to happen at the library over the next few years. It involves these basic questions:
- What are the needs in the community?
- What is the purpose of the library related to community needs?
- Where are we now?
- Where do we want to go?
- How will we get there?
- How will we know what we accomplished?
- <http://www.statelibraryofiowa.org/ld/plan>
- **What responsibility is the Library's plan of the Council's?**
 - **NONE**



Council's Obligation to Library Board

- Confirm the Mayors appointments to the Board
- Funding of Adel's Library is a moral, judicious action of Council, if the funding is at a fiscally responsible level for all residents of Adel



Two Very Important Points

- City funding 21.96 % above average
- City per Capita \$6.65 above average
- County Funding 132.24% above average
- State Funding 52.13% above average
- Non-Government funding 84.76% below average
- Total Funding 19.03 above average
- Total per capita \$6.91 above average



In Addition

- **No** non-library employees of the City are budgeted into the Library Budget (as is the case in City departments)
- The Library is **not** billed back in anyway for any non-library employees salaries
- Debt service for the Library building is **not** included in any of the fore mention figures (this year **\$217,243** above budgeted items)
- The Library has not presented a plan to Council in the past 8 years



Resolution to continued escalating draws on the City's general fund

- Set the Library's funding at a percentage of the City's general fund
 - Benefits
 - Library shares in the good and the tight times
 - Library can make a long term plan (knowing City's funding)
 - City commits to a morally, judicious, and fiscally responsible level for all Adel residents



Proposal

- City adopts policy and commits to funding the Library, at a level equal to the average of the past four years funding, as a percentage of the City's general fund.
- The Library agrees to continue to conform to City's employee benefits and employees handbook policies



Disclaimer

- This presentation has been prepared with no City staff, supplies, or funds