

# City of Adel Sound Permit Application

## **For Special Events and the Amplification of Live Performances**



City of Adel  
Code Compliance Department  
301 South 10<sup>th</sup> Street  
Adel, IA 50003  
(515) 993-4525

[www.adeliowa.org](http://www.adeliowa.org)

A complete copy of the City of Adel Noise Ordinance (Ordinance No. 256) is available from the Code Compliance Department. The following is an excerpt from that ordinance as it pertains to the Sound Permit

43.08 NOISE PERMIT FOR SOUND EQUIPMENT.

No person shall use, operate or cause to be used or operated any sound equipment upon the public right-of-way, in any building or upon any public or private premises, if the sound emitted is plainly audible from the public right-of-way within the City, unless such person has obtained a noise permit in accordance with this section, and the actual use or operation of such sound equipment is not inconsistent with the statements made in the application, the conditions imposed in the sound equipment permit or the limitations specified in subsection 4 of this section. A noise permit shall not be transferable, and it shall be conspicuously displayed on or adjacent to the sound equipment.

1. Application for Permit. Applications for noise permits shall be made in writing to the City Clerk and shall contain the following information:

- A. Name, address, phone number(s) and signature of applicant.
- B. The purpose for which the sound equipment will be used.
- C. The location where the sound equipment will be used.
- D. The number of days of use and proposed hours of operation of the sound equipment.
- E. A general description of the sound equipment, including the license number of any motor vehicle upon which it is to be operated.
- F. Any other information as may be required by the City Clerk.

2. Permit Fee. The fees for a noise permit are as follows:

- A. Permits for 1 day or less \$50.00
- B. Permits for 2 through 7 days \$100.00

No fee is required for a noise permit issued to City, State or Federal government or any governmental subdivision or agency thereof.

3. Issuance of Permit. Permits may be issued by the City Clerk. Except as hereinafter provided, if the application contains the required information and is accompanied by the required fee, the noise permit for sound equipment shall be issued with reasonable dispatch. If the event requiring a noise permit has an ending time of 10:00 p.m. or later, the application must be approved by the Council prior to the permit being issued.

**Sound Permit Fees**  
24 hour event = \$50.00  
2-7 day event = \$100.00

**City of Adel**  
**Sound Permit**  
*For the Amplification of Sound Heard from  
the Public Right-Of-Way*

Permit applications received less than two (2) weeks before the event may not be processed by the City in time for the event.

Date: \_\_\_\_\_ Fee Received: \_\_\_\_\_ Permit No. \_\_\_\_\_

Is this for the amplification of a live performance? Y / N

Applicant's Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Have you, the applicant, ever been cited for a violation of the Adel Noise Ordinance? Y / N

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

Property owner's name: \_\_\_\_\_

Property owner's address: \_\_\_\_\_

*I, the undersigned, hereby acknowledge and certify that I am the record fee title holder of the property for which this sound permit is requested, and I hereby consent to this application for a sound permit as described on this application.*

\_\_\_\_\_  
Signature Date

Address of proposed activity: \_\_\_\_\_

*Describe proposed activity, including times, dates, and number of people attending:*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How will the parking for this event be handled?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Attach an 8 ½ X 11 sketch plan of the proposed layout of the sound amplification equipment, including the orientation to and approximate distances from the adjoining properties.**

Have the adjoining property owners/residents been notified of the event for which this permit is requested? Y/ N

Addresses notified (attach additional sheets if necessary): \_\_\_\_\_

\_\_\_\_\_

Describe what measures will be taken, if any, to minimize the effects of this performance on surrounding property:

\_\_\_\_\_  
\_\_\_\_\_

APPLICANT'S CERTIFICATION - I hereby certify under penalty of perjury that the statements furnished including the drawing, present all information required for this application, and that the facts, statements and information presented are true and correct, and based upon my personal knowledge. I hereby acknowledge my obligation to comply with the City of Adel Municipal Code as it pertains to this activity and to obtain any and all necessary City, County, State and Federal permits, approvals and /or clearances, if applicable. Further, I hereby certify that I have read, understand and have received a copy of the conditions for the operation of the Sound Permit, and hereby agree to comply with such conditions. I also understand that should I fail to comply with the agreed upon conditions, my permit may be immediately revoked and that all other applicable penalties, including criminal prosecution may be pursued.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

### Staff Use Only

#### Approval of Sound Permit

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

This sound permit is approved subject to the following exhibits and conditions:

Exhibits:

#### Denial of Sound Permit

Denied by: \_\_\_\_\_

Date: \_\_\_\_\_

This sound permit is denied based upon the following findings:

Findings:

**Copies of this permit to:**

- Code Compliance
- Police Dept.
- Fire Dept.
- Parks & Rec
- Public Works