



**Agenda**  
**Parks & Recreation Board**  
**Adel City Hall**  
**301 South 10<sup>th</sup> Street, Adel, IA 50003**  
**6:30pm February 6, 2017**

1. Attendance and recognition of guests
2. Approval of minutes of January 2017 meeting
3. Citizens to address the Board
  - Friends of Kinnick-Feller Park
4. Director's Report
  - Recreation update*
    - A. 1/2 Grade Basketball Final Program Report
    - B. Boys Youth Basketball Final Program Report
    - C. Youth Baseball and Softball Update
    - D. Open Gym Update: Pickle ball
  - Parks Update*
    - A. Seasonal Staff and Pool Season 2017 preparations
    - B. Friends of Kinnick-Feller Park
    - C. Adel Girl Scouts Butterfly Garden Project
    - D. Subdivision Ordinance Revision: Park Land Dedication
5. Tree Board
  - Subdivision Ordinance Revision: Tree Plantings



**Minutes**  
**Parks & Recreation Board Meeting**  
**Adel City Hall**  
**6:30pm, Monday, January 9, 2017**

**1. Attendance and recognition of guests**

Members present: Dan Van Langen, Carter Nordman, Marsha Fisher, David McAdon, Justin Reed and Chair Becky Anderson.

Staff present: Director of Parks and Recreation Nick Schenck

Guests present: City Council Liaison, Bob Ockerman  
Pat Rohret, Adel Community Member  
Mitchell Ireland, Adel Eagle Scout

**2. Approval of minutes**

**Minutes approved for December 2016**

**Motion by McAdon; seconded by Anderson**

**3. Citizens to address the Board**

Mitchell Ireland, Adel Eagle Scout presented his Eagle Scout project idea to the Park Board. Mitchell would like to construct a Ga Ga Pit for an Adel Park. Ga Ga ball is similar to dodgeball, but not as aggressive. Mitchell would like to put the Ga Ga area in Kinnick-Feller Park where the merry-go-round used to be. Board Member Marsha Fisher would like to know that the project would meet current safety guidelines and be able to be insured. Board member Anderson expressed her concern with having the game near residential houses in the park. Van Langen made a motion to have Director Schenck work with Mitchell Ireland on picking a nice location for the project, make sure that the project meet safety guidelines, and that Ireland have a Grand Opening and also publicize the project rules, etc. to the community. 2<sup>nd</sup> by Anderson. The motion passed unanimously, 6-0.

**4. Director's Report**

Recreation update

**A. Final Program Reports (2)**

Schenck reviewed two final program reports for Girls Basketball and Notes from the North Pole. Both programs were profitable. Number are continuing to be steady for both programs.

**B. 1st and 2<sup>nd</sup> grade basketball program update**

Schenck said the 1<sup>st</sup> and 2<sup>nd</sup> grade basketball program started Saturday, January 7th. Overall numbers there are 82 participants, and there were 71 last year. The first day for the program ran very smooth.

**C. Adult Indoor Volleyball 2017**

The number of teams in the league this year has gone from 12 to 14. The season began Sunday, January 8<sup>th</sup>. The league will be 7 weeks of play with and end of season league tournament. The first Sunday for the program ran very smooth.

**D. Youth Baseball and Softball 2017**

Sign-up will be available soon. Schenck has 2 organizational meetings this week to discuss season dates, ages, and any changes for 2017. Sign-up should begin next week.

**E. Open Gym Program 2017**

Open Gym time is being offered on Mon, Wed, and Fridays at the Old Middle School Gym Located on 12<sup>th</sup> Street in Adel. Residents may walk, run, play basketball, etc. through the end of April 2017. Some residents have expressed interest in playing Pickle ball. A motion was made by Van Langen to purchase a Pickle ball set to be used at open gym and also in future programming. 2<sup>nd</sup>ed by Anderson. A unanimous vote of 6-0 was taken.

Park Board also expressed the importance of getting the word out to the public about days it will be open and days that it may be closed due to school breaks, etc.

**5. Parks Department Update**

**A. Park Place Building in Kinnick-Feller Park**

The Park Board discussed the possible sale of land located beneath a current building owned by Brenna Young of Adel. The building is currently known as 'Park Place'. The building sits on city-owned property and is leased to the building owner for \$1.00 Brenna Young the building owner would like to do some upgrades/improvements to the building, but is having a harder time securing loans since the building sits on land that she doesn't own. The Adel City Council discussed the situation in their December Council meeting and referred this to the Park Board for discussion. A motion was made by McAdon refer this matter to the City Attorney and to have the building owner pay any and all fees associated with any surveying, legal, or title and abstract fees that may be associated. Motion was seconded by Van Langen. Unanimous vote 6-0

**B. Parks and Trails Master Plan Approval**

The Park Board discussed the final Parks and Open Spaces Plan for the City of Adel done by Snyder and Associates of Ankeny, Iowa. A motion was made by Fisher to accept the plan, 2nded by Nordman. A unanimous vote of 6-0

**C. Pool Pass Fees 2017**

The Adel Park Board reviewed recommend changes for the Adel Family Aquatic Center for the 2017 season. Fees have not been increased for 4 years. A motion was made by Fisher to set the 2017 Aquatic Center Fees as follows: Resident Family Pass, \$160.00 Non-Resident Family Pass, \$195.00, Single Resident, \$80.00, Single Non-Resident, \$100.00 Motion was 2nded by Anderson. A unanimous vote of 6-0

**D. Aquatic Center Day Camps 2017**

A discussion on whether to limit Day Camps on attending the Adel Aquatic Center was made by the Park Board. A motion was made by Nordman to not limit the days or number of Camps, and also to notify the public via social media and other outlets of the days that the Camps will be attending. 2nded by Van Langen. A unanimous vote of 6-0

# 2017 1<sup>st</sup> and 2<sup>nd</sup> grade basketball

## Final Program Report

### Income:

Fee was \$40.00 per registration.

83 Registrations = \$3,320.00  
(up 12 from 2016)

### Expenses:

Shirts for participants \$620.67

Instructor Pay \$400.00

**Expense Total:** \$1,020.67

**Profit = \$2,299.33**

# 2016-2017 Boys Youth Basketball

## Final Program Report

### Income:

Fee was \$60.00 per registration.

42 Registrations

**Total Income= \$2,520.00**

### Expenses:

**Shirts for players/coaches \$450.45**

**First-Aid Kits \$50.17**

**Officials and Scorekeepers \$820.00**

**Total Expenses= \$1,320.62**

**Profit = \$1,199.38**



January 30, 2017

To: Parks & Recreation Board  
From: Nick Schenck

*-Recreation update*

- A. 1/2 Grade Basketball Final Program Report
- B. Boys Youth Basketball Final Program Report
- C. Youth Baseball and Softball Update
- D. Open Gym Update: Pickle ball

*-Parks Update*

- A. Seasonal Staff and Pool Season 2017 preparations
- B. Friends of Kinnick-Feller Park
- C. Adel Girl Scouts Butterfly Garden Project
- D. Subdivision Ordinance Revision: Park Land Dedication

Items A-C will be a general update on an upcoming program as well as 2 Final Program Reports for recent events.

Item D. The Pickle ball court system approved in the January meeting has arrived and is currently in use. The court was laid out on February 1<sup>st</sup> at the OMS gym.

Item A: Under *Parks* will be an update on the preparations for the upcoming 2017 pool season including swim rates, swim lesson information, etc. Right now it looks like several staff members are returning to work this year. Recruitment for Parks Maintenance employees has also begun.

Item B: The Friends of Kinnick-Feller Park have requested to be on the agenda.

Item C: Parks: I have an update on the Adel Girl Scouts Butterfly Garden project.

Item D: Parks: I have a few minor recommendations for MSA, a group that the City is working with on the updating and revising of some Subdivision Ordinances. I will bring updated copies to the meeting.