



**Minutes**  
**Parks & Recreation Board Meeting**  
**Adel City Hall**  
**6:30pm, Monday February 6, 2017**

**1. Attendance and recognition of guests**

Members present: Becky Anderson, Justin Reed, Carter Nordman and David McAdon

Staff present: Director of Parks and Recreation Nick Schenck

Guests present: Friends of Kinnick-Feller Park

**2. Approval of minutes**

**Minutes for January 2017: motion McAdon, 2<sup>nd</sup> Nordman 4 ayes**

**3. Citizens to address the Board**

Friends of Kinnick-Feller Park presented an update on their status and were seeking final approval from the Park Board to move forward with the project and take it to the City Council. A good discussion was had on the project and upcoming projects the Park Board will have in the future. Do to only 4 of 7 board members on hand, the group plans to present again in the near future.

**4. Director's Report**

**A. 1/2 Grade Basketball Final Program Report**

Schenck reported that registration numbers were great for the program offered to boys and girls in 1<sup>st</sup> and 2<sup>nd</sup> grade. The program was set-up as a basic introduction to the game of basketball. The program offered skills such as dribbling, passing and shooting. This was the 4<sup>th</sup> year that Schenck hired an instructor to run the program; set-up drills, etc., and he was very pleased with how that turned out.

**B. Boys Youth Basketball Final Program Report**

The Boys basketball program was very successful once again. A total of 42 registrations were taken for the 3-6 grade leagues. Dri- Fit T-shirts were passed out to all players and coaches. Van Meter played in the league for the first time this year, and that went very well.

**C. Youth Baseball and Softball Update**

Schenck reported that sign-ups are coming in pretty steadily and that nearly 100% of registrations thus far have been made on-line. South Dallas Little League Baseball and South Dallas Softball have begun to prepare for the season as planning meetings have been scheduled.

**D. Open Gym Update**

The Pickle ball net system arrived last week and is currently in use for the Open Gym Program held on M-W-Fridays at the old middle school. The system and court were laid out last Wednesday.

## **Parks Department Update**

### **A. Seasonal Staff and Pool Season 2017 preparations**

Director Schenck said the re-hire letter will be sent out soon to last year's Aquatic Center staff to see if they are interested in working again this summer. The 2017 Swim-Lesson and Aquatic Center rates will be included in the Spring/Summer Park/Rec. Activity Guide that will be coming out in mid-March. Advertisements have been sent to the schools and newspaper to fill available spots in the Parks Department as well.

### **B. Friends of Kinnick-Feller Park**

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### **C. Adel Girl Scouts Butterfly Garden Project**

Schenck handed out the latest information he had received from the Adel Girl Scouts on their butterfly garden project. The Park board reviewed 2 different locations at the Dog Park for the Butterfly garden. The board voted 4-0 to have the garden on the North side of the Park. Motion Nordman, 2<sup>nd</sup> Anderson

### **D. Subdivision Ordinance Revision: Park Land Dedication**

The City is currently working with a company, MSA, on re-writing and updating a few subdivision ordinances. The Park Board reviewed Schenck's recommendation to add the Formula in which Park Land Dedication Requirements are determined to our ordinance. Grimes, Iowa has a very well written ordinance, and Schenck recommends using theirs as an example as to what Adel's looks like.

## **5. Tree Board**

### **Subdivision Ordinance Addition and Review**

Part of working with MSA on the ordinances, The City of Adel is recommending taking out the option of allowing trees to be planted in the parking and right of way areas in the City. Doing this will allow less interference with our public utilities, snowplows, etc.

Schenck recommends adding a section of Ordinance requiring developers and new construction residential areas to plant 2 trees of any species per lot or housing unit. Trees must be planted prior to the City issuing an occupancy permit. Schenck feels this will help Adel keep its Tree City USA designation and also improve the overall health of Adel's future tree canopy.