

**Adel City Council**  
**May 9, 2017 – Meeting Minutes**

The Adel City Council met in regular session at Adel City Hall, 301 S. 10<sup>th</sup> St., Adel, Iowa, on Tuesday, May 9, 2017 at 6:00 p.m. Mayor Peters called the meeting to order and the following answered roll: Ockerman, Hillmer, McAvoy, Haynes, and McAdon.

Staff Present: City Administrator Brown, City Clerk Steele, Finance Director Sandquist, Public Works Director Overton, Parks and Recreation Director Schenck, Police Chief Shepherd, and Police Officer Wright.

**PUBLIC HEARING**

1. FY 2016-2017 Budget Amendment  
**Motion by McAvoy, seconded by Hillmer, to open the public hearing**  
**Roll: Ayes-Unanimous. Motion carried.**  
*No written comments were received. No oral comments were received.*  
**Motion by McAvoy, seconded by McAdon, to close the public hearing**  
**Roll: Ayes-Unanimous. Motion carried.**
  
2. Proposed Authorization and Issuance of Not to Exceed \$5,500,000 GO Capital Loan Notes for Essential Corporate Purposes and the Public Hearing of the Issuance Thereof  
**Motion by Hillmer, seconded by McAdon, to open the public hearing**  
**Roll: Ayes-Unanimous. Motion carried.**  
*No written comments were received. No oral comments were received.*  
**Motion by Hillmer, seconded by McAdon, to close the public hearing**  
**Roll: Ayes-Unanimous. Motion carried.**
  
3. Proposed Authorization of a Loan Agreement and Issuance of Not to Exceed \$1,600,000 Sewer Revenue Capital Loan Notes and the Public Hearing of the Issuance Thereof  
**Motion by McAvoy, seconded by Haynes, to open the public hearing**  
**Roll: Ayes-Unanimous. Motion carried.**  
*No written comments were received. No oral comments were received.*  
**Motion by McAvoy, seconded by McAdon, to close the public hearing**  
**Roll: Ayes-Unanimous. Motion carried.**

**RECOGNITION**

Years of Service – Police Officer, Terry Wright – 15 years  
Historic Preservation At Its Best Award – Chair, Rich Hughes

**PROCLAMATION**

Parental Alienation/Hostile-Aggressive Parenting Awareness Day – April 25, 2017

**COMMENTS FROM THE PUBLIC**

**CONSENT AGENDA**

- a) Consider Approval of City Council Minutes Dated April 11, 2017
- b) Consider Approval of City Council Minutes Dated April 25, 2017
- c) Consider Approval of April Bills and April 30, 2017, Treasurer's Report
- d) Consider Approval of Class C Liquor License with Outdoor Service and Sunday Sales for Corner Tap
- e) Consider Approval of Class E Liquor License, Class B Wine Permit, Class C Beer Permit (Carryout Beer) with Sunday Sales for Kum & Go #2093
- f) Consider Approval of 1-Day Extension of Outdoor Services on Class C Liquor License for Keasey's Hideaway Lounge for the Adel Kick Fest – June 10, 2017  
**Motion by McAdon, seconded by McAvoy, to approve the consent agenda**  
**Roll: Ayes-McAvoy, Haynes, McAdon, Ockerman. Nays-Hillmer. Motion carried.**

## DEPARTMENT HEAD REPORT

1. Monday, May 22, 2017 – Regular Council Meeting
2. City Administrator Brown informed council that City Staff and a few council members attended the Dallas County Walkability study held at the ADM High School on May 4<sup>th</sup> and 5<sup>th</sup>
3. Parks & Recreation Director Schenck informed council they are having a difficult time getting staff for the Adel Aquatic Center. Currently, they still need approximately 10 lifeguards to be fully staffed.
4. Council Member Ockerman expressed concern received from residents regarding lawn care at Oakdale Cemetery. Public Works Director Overton advised they have contracted C & C Lawn Services to treat and maintain the lawn at the cemetery. They applied a treatment on April 11, 2017 and will begin reseeding and treating for dandelions on May 26, 2017. Overton asked council and residents to be patient and know that they are addressing the lawn care issues at the cemetery.

## NEW BUSINESS

- a) Consider Approval of Resolution No. 17-26, Approving Budget Transfers for Fire Department  
**Motion by Haynes, seconded by McAdon, to approve Resolution No. 17-26**  
**Roll: Ayes-Unanimous. Motion carried.**
- b) Consider Approval of Ordinance No. 316, Amending Water Use Charges and Implementing Debt Service Charge (2<sup>nd</sup> Reading)  
**Motion by Hillmer, seconded by Haynes, to approve the second reading of Ordinance No. 316**  
**Roll: Ayes-Unanimous. Motion carried.**
- c) Consider Approval of Ordinance No. 317, Amending Sewer Use Charges and Implementing Debt Service Charge (2<sup>nd</sup> Reading)  
**Motion by McAvoy, seconded by Hillmer, to approve the second reading of Ordinance No. 317**  
**Roll: Ayes-Unanimous. Motion carried.**
- d) Consider Approval of Ordinance No. 318, Amending Storm Sewer Rate and Implementing Debt Service Charge (2<sup>nd</sup> Reading)  
**Motion by McAdon, seconded by Hillmer, to approve the second reading of Ordinance No. 318**  
**Roll: Ayes-Unanimous. Motion carried.**
- e) Consider Approval of Ordinance No. 319, Water Conservation Plan (2<sup>nd</sup> Reading)  
**Motion by Haynes, seconded by McAdon, to approve the second reading of Ordinance No. 319**  
**Roll: Ayes-Unanimous. Motion carried.**
- f) Consider Approval of Resolution No. 17-27, Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$5,500,000 General Obligation Capital Loan Notes  
**Motion by Hillmer, seconded by McAvoy, to approve Resolution No. 17-27**  
**Roll: Ayes-Unanimous. Motion carried.**
- g) Consider Approval of Resolution No. 17-28, Instituting Proceedings to Take Additional Action for the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$1,600,000 Sewer Revenue Capital Loan Notes  
**Motion by McAvoy, seconded by Haynes, to approve Resolution No. 17-28**  
**Roll: Ayes-Unanimous. Motion carried.**
- h) Consider Approval of Resolution No. 17-29, Approving Electronic Bidding Procedures and Distribution of Preliminary Official Statement  
**Motion by Hillmer, seconded by McAdon, to approve Resolution No. 17-29**  
**Roll: Ayes-Unanimous. Motion carried.**
- i) Consider Approval of Resolution No. 17-30, Approving Fiscal Year 2016-2017 Budget Amendment  
**Motion by McAdon, seconded by Hillmer, to approve Resolution No. 17-30**  
**Roll: Ayes-Unanimous. Motion carried.**

- j) Consider Approval of Resolution No. 17-31, Approving the Change in Deadline for Submission of Bids and Date for Public Hearing on Plans, Specifications, Form of Contract and Estimated Total Cost and Posting and Publication of an Amended Notice to Bidders and Notice of Public Hearing for Adel Brick Streets 2017  
**Motion by Hillmer, seconded by McAvoy, to approve Resolution No. 17-31**  
**Roll: Ayes-Unanimous. Motion carried.**
- k) Consider Approval of Park and Recreation CIP Item – 2017 Jacobsen HR600 Batwing Mower from Turfwerks for the Amount of \$49,750.00 (*includes \$6,500 for trade in on our current 2006 Jacobsen Batwing mower*)  
**Motion by Haynes, seconded by McAdon, to approve CIP item 2017 Jacobsen HR600 batwing mower**  
**Roll: Ayes-Unanimous. Motion carried.**
- l) Consider Approval of Park Board Recommendation for Amenities for the Bailey’s Grove Park – Option #2 from Boland Recreation for the Amount of \$38,770.00  
**Motion by Haynes, seconded by McAdon, to approve Park Board’s recommendation for amenities for the Bailey’s Grove park**  
**Roll: Ayes-Unanimous. Motion carried.**
- m) Consider Approval of Agreement with McClure Engineering for Adel Brick Streets 2017 Project as Required by USDA-RD  
**Motion by Hillmer, seconded by Haynes, to approve agreement with McClure Engineering**  
**Roll: Ayes-Unanimous. Motion carried.**
- n) Consider Approval of Agreement with McClure Engineering for Water System Improvements 2017, Water Treatment Plant (*includes RO Pilot Study*)  
**Motion by Haynes, seconded by McAdon, to approve agreement with McClure Engineering**  
**Roll: Ayes-Unanimous. Motion carried.**
- o) Consider Approval of Job Description – Accounting Clerk  
**Motion by McAdon, seconded by McAvoy, to approve job description for accounting clerk**  
**Roll: Ayes-Unanimous. Motion carried.**
- p) Consider Approval of Job Description – Street Laborer  
**Motion by McAvoy, seconded by McAdon, to approve job description for street laborer**  
**Roll: Ayes-Unanimous. Motion carried.**
- q) Discussion/Possible Action Regarding Offer for Timber on City-owned Property (*Set Public Hearing*)  
**Motion by McAvoy, seconded by McAdon, to direct City Staff to obtain more information on offer**  
**Roll: Ayes-Unanimous. Motion carried.**
- r) Consider Approval of Special Event, Dallas County Sheriff’s All Wheel Show (100% Fee Waiver) – June 3, 2017 (*pending Certificate of Insurance*)  
**Motion by Haynes, seconded by McAdon, to approve special event permit with 100% fee waiver**  
**Roll: Ayes-Unanimous. Motion carried.**
- s) Consider Approval of ADM Schools Tigers in Training 2017 Race Route  
**Motion by Hillmer, seconded by McAvoy, to approve race route for ADM Schools Tigers in Training**  
**Roll: Ayes-Unanimous. Motion carried.**
- t) Discussion / Possible Action Regarding Proposed Southern Annexation and Public Hearing on Tuesday, June 13, 2017 at 6:00 p.m.  
**Motion by Ockerman, seconded by Haynes, to postpone public hearing on the proposed southern annexation until July 11, 2017 at 6:00 p.m.**  
**Roll: Ayes-Haynes, Ockerman. Nays-Hillmer, McAvoy, McAdon. Motion failed.**

OTHER BUSINESS

1. Council Member McAvoy gave an update from the MAC meeting.
2. Council Member McAdon gave the statics from the Hazardous Waste Collection held on Spring Cleanup Day – April 29, 2017
3. Mayor Peters reminded council when setting committee meeting to make sure a time is set when all 3 council members can attend.
4. Council Member Ockerman advised the first meeting for the 5-year FEMA re-certification of Dallas County hazard mitigation plan was on May 8, 2017.
5. Council Member Ockerman noted the 700-megahertz radio system is moving along well.
6. Meeting adjourned 6:47 p.m.

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James F. Peters, Mayor

Attest: \_\_\_\_\_  
Jackie Steele, City Clerk

**\*\*\* The full text of these minutes may be obtained at City Hall, 301 S. 10<sup>th</sup> St, Adel, IA 50003 \*\*\***