

**Minutes of the Adel Historic Preservation Commission**  
**17 May 2017 at City Hall – 8:00 p.m.**

**Members Present:** Rich Hughes, Deb Christensen, and Vonz Odem. **Absent:** Heith Hockenberry, Tom Hagen. **City:** Anthony Brown.

Chair Rich Hughes called the meeting to order at 8:05 p.m.

**Minutes:** Minutes from the April 2017 (DEC) meetings were read and approved without correction or amendment (motion by Vonz, second by Rich).

**Annual Design Award:** Rich presented the award to Brett Glenn, Russell Abstract and Title at the May city council meeting. Deb Bengston from the Chamber took photos.

**Design Guidelines Planning & Community Involvement:** The group met with Steve Nichols about coordinating AHPC review in the process when building owners in the Historic District submit requests for work permits from the City. Steve had no hesitation in working with the AHPC on this and had several suggestions on ways to communicate with building owners.

Anthony will draft a resolution that could be put before City Council. Deb will continue to work on the Flow Chart. Heith is working on an initial email response to building owners from the AHPC (from a previous meeting).

Rich will attend the June Chamber Chat to be held at Brick Street Bakery on Friday, June 2<sup>nd</sup> at 7:30 a.m. to do some PR for the Commission, discuss building plaques, trivia question, and voluntary guidelines.

**Brick Street Bakery Grant:** The bakery is interested in submitting a grant to help fund replacement and relocation of the air intake system. After some discussion, Commission members were encouraged to review the grant application guidelines before the next meeting so this can be discussed. Anthony will invite the owners to the next AHPC meeting, if they are able to postpone the project until then.

**Other Properties for Historic Register:** This item was tabled until after the Preserve Iowa Summit in Fort Dodge.

**Annual Committee Schedule:** Rich has not worked on this.

**Preserve Iowa Summit 2017** will be June 10-14 in Fort Dodge. Vonz (Thursday), Rich (Friday), and Deb (all 3 days) will attend and coordinate transportation and sessions.

**Historical Trivia Question:** Last month's trivia question was about the height of the Dallas County Clock Tower. It is 128 feet.

**Other:** Deb reported that the Iowa Questers will be holding their annual State Day in April 2017, with the meeting venue at the Veterans Reception Center in Van Meter and the possibility of some afternoon/evening activities on the Friday before the meeting in Adel. This could include tours of the courthouse.

The **next regular meeting** of the Adel Historic Preservation Commission will be 20 June 2017 at 8:00 pm at City Hall.

The meeting was adjourned at 9:20 p.m.

Respectfully submitted,  
Deb Christensen  
AHPC Secretary