Adel City Council
June 13, 2017 – Meeting Minutes

The Adel City Council met in regular session at Adel City Hall, 301 S. 10th St., Adel, Iowa, on Tuesday, June 13, 2017 at 6:00 p.m. Mayor Peters called the meeting to order and the following answered roll: Ockerman, Hillmer, McAvoy, Haynes, and McAdon.

Staff Present: City Administrator Brown, City Clerk Steele, Finance Director Sandquist, Public Works Director Overton, Parks and Recreation Director Schenck, Library Director James, and Police Officer Gillett.

COMMENTS FROM THE PUBLIC

CONSENT AGENDA

a) Consider Approval of City Council Minutes Dated May 9, 2017
b) Consider Approval of City Council Minutes Dated May 22, 2017
c) Consider Approval of May Bills and May 31, 2017, Treasurer’s Report
d) Consider Approval of 2017/18 Cigarette Permits for Casey’s, Corner Tap, Family Dollar #5428, Fareway Stores, Inc #124, and Kum & Go #2093
e) Consider Approval of Class C Liquor License with 1-Day Extension of Outdoor Service for Rendezvous Lounge – Permit for Special Event, Bacon Ride – June 17, 2017
f) Consider Approval of Class C Liquor License with 1-Day Extension of Outdoor Service for Brickyard Burgers and Brews – June 17, 2017
g) Consider Approval of 5-Day Class B Beer (BB) (Includes Wine Coolers) for Adel Partners – Sweet Corn Festival, August 11-12, 2017 – Pending Dram Insurance
h) Consider Approval of Special Class C Liquor License (Beer/Wine) for Patrick’s Restaurant – Pending Dram Insurance
i) Consider Approval of New Class B Native Wine Permit, and New Class C Liquor License with Catering Privileges for Country Lane Lodge – Pending Dram Insurance

Motion by Hillmer, seconded by Haynes, to approve the consent agenda
Roll: Ayes-Unanimous. Motion carried.

DEPARTMENT HEAD REPORT

Monday, June 26, 2017 – Second Regular Council Meeting – Meeting will be held at the Adel Public Library at 6:00 p.m. One item will be a joint meeting with ADM School Board for discussion only regarding the residential tax abatement.

Fireworks – Per City Code, it is prohibited to fire any fireworks within the city limits without approval from council and proof of insurance. If a person is selling fireworks out of a building they will need to obtain the proper permit through the State of Iowa. If a person is selling fireworks out of a tent/stand somewhere within the city limits, they will need to obtain a Transient Merchant permit through the City of Adel.

NEW BUSINESS

a) Consider Approval of Setting Public Hearing Date for the Proposed Annexation to the South of Adel along Highway 169 (approximately 1,000 acres) – July 11, 2017 at 6:00 p.m.

Motion by Haynes, seconded by McAvoy, to set public hearing date for the proposed annexation to the South of Adel for July 11, 2017 at 6:00 p.m.

b) Consider Approval of USDA Loan Resolution 1780-27, Authorizing and Providing for the Incurrence of Indebtedness for the Purpose of Providing a Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending Its Municipal Sanitary Sewer System

Motion by McAdon, seconded by McAvoy, to approve USDA Loan Resolution 1780-27
Roll: Ayes-Unanimous. Motion carried.
c) Consider Approval of Resolution No. 17-38, Directing the Sale and Delivery of $1,420,000 Taxable Sewer Revenue Capital Loan Notes Anticipation Project Note, Series 2017A, for Payment of Project Costs of the Sewer System Project
Motion by McAvoy, seconded by Hillmer, to approve Resolution No. 17-38
Roll: Ayes-Unanimous. Motion carried.

d) Consider Approval of Resolution No. 17-39, Authorizing the Issuance of $1,420,000 Taxable Sewer Revenue Capital Loan Notes Anticipation Project Note, Series 2017A
Motion by Hillmer, seconded by Haynes, to approve Resolution No. 17-39
Roll: Ayes-Unanimous. Motion carried.

e) Consider Approval of Resolution No. 17-40, Appointing Bankers Trust Company of Des Moines, Iowa, to Serve as Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement
Motion by McAdon, seconded by Hillmer, to approve Resolution No. 17-40
Roll: Ayes-Unanimous. Motion carried.

f) Consider Approval of Resolution No. 17-41, Approving and Authorizing a Form of Loan Agreement and Authorizing and Providing for the Issuance of $3,935,000 General Obligation Capital Loan Notes, Series 2017, and Levying a Tax to Pay Said Notes; Approval of the Tax Exemption Certificate and Continuing Disclosure Certificate
Motion by Hillmer, seconded by McAdon, to approve Resolution No. 17-41
Roll: Ayes-Unanimous. Motion carried.

g) Consider Approval of Resolution No. 17-42, Approving Construction Contract and Bond for the Adel Brick Streets 2017
Motion by Hillmer, seconded by McAdon, to approve Resolution No. 17-42
Main Motion withdrawn by Hillmer, second withdrawn by McAdon
Motion by Hillmer, seconded by McAdon, to postpone to June 26, 2017 regular city council meeting
Roll: Ayes-Unanimous. Motion carried.

h) Consider Approval of Ordinance No. 316, Amending Water Use Charges and Implementing Debt Service Charge (3rd Reading)
Motion by Haynes, seconded by McAdon, to approve third reading and adopt Ordinance No. 316
Roll: Ayes-Unanimous. Motion carried.

i) Consider Approval of Ordinance No. 317, Amending Sewer Use Charges and Implementing Debt Service Charge (3rd Reading)
Motion by McAdon, seconded by Haynes, to approve third reading and adopt Ordinance No. 317
Roll: Ayes-Unanimous. Motion carried.

j) Consider Approval of Ordinance No. 318, Amending Storm Sewer Rate and Implementing Debt Service Charge (3rd Reading)
Motion by Haynes, seconded by McAdon, to approve third reading and adopt Ordinance No. 318
Roll: Ayes-Unanimous. Motion carried.

k) Consider Approval of Ordinance No. 319, Water Conservation Plan (3rd Reading)
Motion by McAvoy, seconded by McAdon, to approve third reading and adopt Ordinance No. 319
Roll: Ayes-Unanimous. Motion carried.
1) Consider Approval of Wigen Water Technologies’ Proposed Reverse Osmosis Pilot Study
   Recommended by Public Works Director Overton and McClure Engineering
   Motion by Haynes, seconded by Ockerman, to approve reverse osmosis pilot study by Wigen Water Technologies
   Roll: Ayes-Unanimous. Motion carried.

m) Consider Approval of Revised Longevity Pay Policy
   Motion by McAvoy, seconded by McAdon, to approve revised longevity pay policy
   Roll: Ayes-Unanimous. Motion carried.

n) Discussion/Possible Action on Water Tower Wireless Proposals
   Motion by Haynes, seconded by McAvoy, to direct staff to work with Todd Chapman and McClure Engineering to come up with an agreement to bring back to council for review
   Motion to amend by Hillmer, seconded by Ockerman, to direct staff to work with both Minburn Communications and Todd Chapman to come up with agreements from both to bring back to council for review
   Roll: Ayes-Hillmer, McAdon, Ockerman. Nays-McAvoy, Haynes. Motion to amend carried.
   Roll: Ayes-Unanimous. Main motion carried.

o) Consider Approval of Mayoral Board, Committee and Commission Appointments
      Mayor selected James West and Jacob Johnson.
      Motion by McAvoy, seconded by McAdon, to approve Mayor’s selections for Economic Development Commission

   b. Park Board – David McAdon and Marsha Fisher (incumbents), Heith Hockenberry and Melissa Heikes – four applications for three openings
      Mayor selected David McAdon, Marsha Fisher, and Melissa Heikes
      Motion by McAvoy, seconded by Hillmer, to approve Mayor’s selections for Park Board
      Roll: Ayes-unanimous. Motion carried.

   c. Historic Preservation Commission – Cori Howard and Janice Larsen – two applications for one opening
      Mayor selected Cori Howard
      Motion by Hillmer, seconded by McAvoy, to approve Mayor’s selections for Historic Preservation Commission
      Roll: Ayes-unanimous. Motion carried.

p) Consider Approval of Council Board, Committee and Commission Appointments
   a. Board of Adjustment – Pam Peters (incumbent) – one application for one opening
      Motion by Hillmer, seconded by Haynes, to appoint Pam Peters to the Board of Adjustment
      Roll: Ayes-Unanimous. Motion carried.

q) Consider Approval of Revised Date for ADM Schools Tigers in Training 2017 Race to September 8th
   Motion by Hillmer, seconded by McAvoy, to approve revised date for ADM Schools Tigers in Training 2017 Race to September 8th.
   Roll: Ayes-Unanimous. Motion carried.
r) Consider Approval of Special Event Permit for Bacoon Ride – June 17, 2017 (pending Certificate of Insurance for both Part I and II)
   Motion by Hillmer, seconded by McAvoy, to approve special event permit for Bacoon Ride on June 17, 2017 (both Part I and II)
   Roll: Ayes-Unanimous. Motion carried.

s) Consider Approval of Special Event Permit for Adel Sweet Corn Festival – August 11-12, 2017
   Motion by McAvoy, seconded by McAdon, to approve special event permit for Adel Sweet Corn Festival for August 11 and 12, 2017
   Roll: Ayes-Unanimous. Motion carried.

t) Discussion/Possible Action on Leftover Bricks from the Adel Brick Streets 2017 Project
   Motion by Ockerman, seconded by McAvoy, to approve Public Works Director Overton and McClure Engineering work out a number of bricks the City will keep and allow Crow River Construction to have the remaining bricks.
   Roll: Ayes-Unanimous. Motion carried.

OTHER BUSINESS

1. Council Member McAvoy gave an update from the MAC meeting.
2. Council Member Haynes plans to hold a Public Safety meeting sometime before the next regular City Council meeting on June 26, 2017.
3. Mayor Peters gave recognition to Dennis Leininger for his donation that allowed the City of Adel’s Police Department to be able to purchase the body cameras and hardware.
4. Council Member Ockerman gave an updated on the 700-megahertz radio system.
5. Meeting adjourned 6:55 p.m.

   James F. Peters, Mayor

Attest: Brittany Sandquist
Jackie Steele, City Clerk

*** The full text of these minutes may be obtained at City Hall, 301 S. 10th St, Adel, IA 50003 ***