

Notice of Public Meeting
Adel Historic Preservation Commission
Agenda

DATE: Tuesday, 15 August 2017

TIME: 8:00 p.m.

PLACE: Adel City Hall

1. Call meeting to order
2. Minutes of July 2017 meeting – Deb Christensen
3. Design Guidelines Planning & Community Involvement
 - a. Resolution – Anthony Brown
 - b. Flowchart – Deb Christensen
4. Other Properties for Historic Register – Rich Hughes
5. Annual Commission Schedule – Rich Hughes
6. Building Plaques
7. This Month's Historical Trivia Question – Rich Hughes
8. Other
9. Adjourn

Minutes of the Adel Historic Preservation Commission
18 July 2017 at City Hall – 8:00 p.m.

Members Present: Cori Howard, Rich Hughes, Deb Christensen, and Vonz Odem. **Absent:** Heith Hockenberry. **City:** Anthony Brown.

Chair Rich Hughes called the meeting to order at 8:03 p.m.

Introduction of New Commission Member: Cori Howard was welcomed to the Commission. Cori brings an impressive amount of work with historic preservation and grant writing to the Commission.

Minutes: Minutes from the June 2017 (DEC) meetings were read and approved without correction or amendment (motion by Vonz, second by Deb).

Brick Street Bakery Grant: Deb presented the Commission's recommend to City Council at their 26 June meeting that Optimae be granted \$10,000 for the project with \$5,000 for interior work and \$5,000 for exterior work, to include screening and painting of the new system to improve exterior aesthetics. The City voted to fund the amount as recommended. Anthony reported that the check had already been issued to Optimae.

Design Guidelines Planning & Community Involvement: The Commission reviewed the preliminary flowchart sent out earlier and suggested specific revisions to wording. The Commission also discussed who should be responsible for conducting the review and/or determining if a review is appropriate. Heith is working on an initial email response to building owners from the AHPC (from a previous meeting).

Other Properties for Historic Register: Paula Mohr shared with Rich that property owners of buildings that could be nominated for placement on the National Register must agree to the nomination before any materials could be forwarded. Rich contacted the following property owners regarding the process: the depot and former library (originally a church). The museum is city owned. Paula felt that it would be harder to get the current City Hall (formerly a glove factory and then a brewery) on the National Register. Rich will continue to reach out to property owners about this.

Annual Committee Schedule: Rich emailed copies of a draft prior to the meeting and encourages the Commission to review this prior to the next meeting.

Building Plaques: Deb reported that the Fort Dodge HPC worked with a local monument company to place 11"X14" plaques next to 13 of their historic buildings (or locations when the building was no longer there) at a cost of \$300 per plaque. They opted for bronze plaques that included an image of the structure. Fort Dodge received a CLG (?) grant from the state to fund the project with some of the matching funds coming from city labor to mount the plaques. Deb will try to get photos of these and the two types in Winterset so we can see examples of what other HPCs have done in their respective communities.

Historical Trivia Question: This month's question asks who Evans Park is named for.

The **next regular meeting** of the Adel Historic Preservation Commission will be 15 August 2017 at 8:00 pm at City Hall.

The meeting was adjourned at 9:19 p.m.

Respectfully submitted,
Deb Christensen
AHPC Secretary