Adel City Council
April 10, 2018 – Meeting Minutes

The Adel City Council met in regular session at Adel City Hall, 301 S. 10th St., Adel, Iowa, on Tuesday, April 10, 2018 at 6:00 p.m. Mayor Peters called the meeting to order and the following answered roll: Ockerman, Christensen, McAdon, Haynes, and Selby.

Staff Present: Interim City Attorney Manning Sr., City Administrator Brown, City Clerk Steele, Finance Director Sandquist, Public Works Director Overton, Parks and Recreation Director Schenck, Code Compliance Officer Nichols, Police Lieutenant Book and Police Officer O’Halloran.

OATH OF OFFICE
Police Officer – James O’Halloran (Mayor Peters)

PUBLIC HEARINGS
   Motion by Christensen, seconded by Selby, to open the public hearing
   Roll: Ayes-Unanimous. Motion carried.
   No written comments were received. Oral comments were received from Doug Mandernach/Civil Design Advantage – 3405 SE Crossroads Dr, Grimes; Kristine Fasano – 31104 N Ave, Dallas County; Jim Ford – 24541 Kasten Ct, Dallas County; Bruce Drott – 400 Meadow Rd, Adel; Jeanne Harbison – 30652 River Bye Ln, Dallas County; Tom Horn – 30480 Old Portland, Dallas County; Mark Gilchrist – 24786 Calico Creek Ln, Dallas County; Steve Herynk – 24763 River Ridge Rd, Dallas County; Troy Swigert – 1524 Linden St, Adel; Steve Brown – 24949 Calico Creek Ln, Dallas County; Andy Mumma – 25047 Calico Creek Ln, Dallas County; Patti Freeman – 24720 River Ridge Rd, Dallas County; Courtney Goodrich – 30310 Old Portland, Dallas County; Dennis Charlet – 30192 Old Portland, Dallas County; David Barton – 24678 River Bye Ln, Dallas County; Charles Fuhrman – 24876 Calico Creek Ln, Dallas County; Gary Berglund – 214 S. 10th St, Adel; Zane Schaefer – 31374 L Ave, Dallas County; Kristine Schaefer – 31418 Old Portland, Dallas County; Emily (Schaefer) Riedl – 14409 Hickory Dr, Urbandale; and Tammy Howe – 30661 N Ave, Dallas County.

   Motion by Haynes, seconded by Selby, to close the public hearing
   Roll: Ayes-Unanimous. Motion carried.

2. State Revolving Fund (SRF) Loan on Proposed Improvements to the City of Adel’s Drinking Water System
   Motion by Ockerman, seconded by Haynes, to open the public hearing
   Roll: Ayes-Unanimous. Motion carried.
   No written comments were received. No oral comments were received.
   Motion by Christensen, seconded by Ockerman, to close the public hearing
   Roll: Ayes-Unanimous. Motion carried.

PROCLAMATION
   Arbor Day – Friday, April 27, 2018

COMMENTS FROM THE PUBLIC

CONSENT AGENDA
a) Consider Approval of City Council Minutes Dated March 13, 2018
b) Consider Approval of March Bills and March 31, 2018, Treasurer’s Report
c) Consider Approval of Class C Liquor License with Catering Privilege, Outdoor Service, and Sunday Sales for New Owner of Brick Yard Burgers & Brew
d) Consider Approval of Full Member Firefighters – Derrick Moore and Mitchell Ireland
e) Consider Approval of Rotary’s Bike Rodeo Event in the City Hall Parking Lot – May 5, 2018 *(Close parking lot on Friday, May 4th at 5:00 p.m. and re-open on Saturday, May 5th at 1:00 p.m. Rain date is Sunday, May 6th and parking lot would re-open at 1:00 p.m.)*

Motion by McAdon, seconded by Haynes, to approve the consent agenda
Roll: Ayes-Unanimous. Motion carried.

DEPARTMENT HEAD REPORT
Council Strategic Planning Session – Monday, April 23 at 6:00 p.m. in the Adel Public Library
Community Room

NEW BUSINESS

a) Consider Approval of Resolution No. 18-19, Approving Budget Transfers – 2013 Water Project
Motion by Ockerman, seconded by Christensen, to approve Resolution No. 18-19
Roll: Ayes-Unanimous. Motion carried.

b) Consider Approval of Resolution No. 18-20, Authorizing the 100% Voluntary Annexation of Property Into the City of Adel, Iowa – Cramer and Associates, Inc.
Motion by Ockerman, seconded by Haynes, to approve Resolution No. 18-20
Roll: Ayes-Unanimous. Motion carried.

c) Discussion/Possible Action on Dallas County’s Proposed Revisions to 28E Agreement – Road Maintenance
Motion by Christensen, seconded by Ockerman, to refer to Legal to be reviewed
Roll: Ayes-Unanimous. Motion carried.

d) Consider Approval of Ordinance No. 325 – Revision of Water Ordinance Chapters 90 and 91 (First Reading)
Motion by Ockerman, seconded by Haynes, to approve Ordinance No. 325 (1st Reading)
Roll: Ayes-Unanimous. Motion carried.

Motion by Christensen, seconded by Ockerman, to waive the 2nd & 3rd readings and adopt Ordinance No. 325
Roll: Ayes-Unanimous. Motion carried.

e) Consider Approval of Special Event Fee Waiver for Crisis Intervention & Advocacy Center, Walk a Mile in Her Shoes – April 28, 2018
Motion by Haynes, seconded by Ockerman, to approve full waiver of all fees – Total $240.00
Roll: Ayes-Unanimous. Motion carried.

f) Consider Approval of Street Committee Recommendation to Relocate No Parking Sign on South 11th Street
Written comments were received from Matt Ireland – 409 S. 11th St, Adel and Melody Marshall – 413 S. 11th St, Adel. Oral comments were received from Mike Wenger – 403 S. 11th St, Adel; Susan Renfrow – 419 S. 11th St, Adel; Penny Meyerhoff – 503 S. 11th St, Adel; Sean Meyerhoff – 503 S. 11th St, Adel.
Motion by Ockerman, seconded by McAdon, to approve relocation of No Parking sign on S. 11th St
Roll: Ayes-Unanimous. Motion carried.

g) Consider Approval of Agreement with McClure Engineering for City Hall Window Replacement Project
Motion by Ockerman, seconded by Haynes, to approve agreement for window replacement project
Roll: Ayes-Unanimous. Motion carried.
h) Consider Approval of Resolution No. 18-21, Adopting the Dallas County Multi-Jurisdictional Local Hazard Mitigation Plan
   Motion by Ockerman, seconded by McAdon, to approve Resolution No. 18-21
   Roll: Ayes-Unanimous. Motion carried.

i) Consider Approval of Dallas County First Responders 2018 Transport Agreement
   Motion by Christensen, seconded by Haynes, to approve 2018 transport agreement
   Roll: Ayes-Unanimous. Motion carried.

j) Consider Approval of Special Event Application – Adel Partners/Chamber, 2018 Sweet Corn Festival – August 10 & 11, 2018
   Motion by Ockerman, seconded by McAdon, to approve 2018 Sweet Corn Festival event application
   Roll: Ayes-Unanimous. Motion carried.

k) Consider Approval of Setting Public Hearing Date for Fiscal Year 2017-2018 Budget Amendments – May 8, 2018 at 6:00 p.m.
   Motion by McAdon, seconded by Selby, to set public hearing date for FY 2017-18 budget amendments
   Roll: Ayes-Unanimous. Motion carried.

OTHER BUSINESS

1. Meeting adjourned 8:13 p.m.

   ____________________________________________
   James Peters, Mayor

Attest: ________________________________________
   Jackie Steele, City Clerk