

Adel City Council
October 10, 2017 – Meeting Minutes

The Adel City Council met in regular session at Adel City Hall, 301 S. 10th St., Adel, Iowa, on Tuesday, October 10, 2017, at 6:00 p.m. Mayor Peters called the meeting to order and the following answered roll: Ockerman, Hillmer, McAvoy, and Haynes. Council Member McAdon arrived at 6:05 p.m.

Staff Present: City Attorney Reich, City Administrator Brown, City Clerk Steele, Finance Director Sandquist, Code Compliance Officer Nichols, Parks and Recreation Director Schenck, Library Director James and Police Officer Deeth.

MAYORAL RECOGNITION

Certificate for 10 Years of Service – Parks & Recreation Director Nick Schenck

PUBLIC HEARING

1. Amendment No. 7 to the Adel Urban Revitalization Plan (Residential Tax Abatement Program Modifications)

Motion by McAvoy, seconded by Hillmer, to open the public hearing

Roll: Ayes-Ockerman, Hillmer, McAvoy, Haynes. Absent-McAdon. Motion carried.

***** Council Member McAdon arrived at 6:05 p.m. *****

Written comments were received from Kevin Johnson – 9500 University Ave, Ste. 2112, West Des Moines, Eric Grubb, 17389 Berkshire Pkwy, Clive, and Charles Becker – 666 Walnut St, Des Moines. Oral comments were received from Jim Peters – 925 S. 14th St, Adel, Eric Grubb, 17389 Berkshire Pkwy, Clive, Robert Cramer – 3100 SW Brookside Drive, Grimes, Kevin Johnson – 9500 University Ave, Ste. 2112, West Des Moines, Jon Fokken – 1015 Lynne St, Adel, and Amy Lucht – 1104 Rapids St, Adel.

Motion by McAvoy, seconded by Hillmer, to close the public hearing

Roll: Ayes-Hillmer, McAvoy, Haynes, McAdon, Ockerman. Motion carried.

COMMENTS FROM THE PUBLIC

CONSENT AGENDA

- a) Consider Approval of City Council Minutes Dated September 12, 2017
- b) Consider Approval of City Council Minutes Dated September 25, 2017
- c) Consider Approval of September Bills and September 30, 2017, Treasurer's Report

Motion by Haynes, seconded by Hillmer, to approve the consent agenda

Roll: Ayes-Unanimous. Motion carried.

DEPARTMENT HEAD REPORT

2018 Goal Setting Session – Monday, February 26 at 6:00 p.m. in the Adel Public Library Community Room

NEW BUSINESS

- a) Consider Approval of Resolution No. 17-49, Adopting Amendment No. 7 to the Adel Urban Revitalization Plan (Residential Tax Abatement Program Modifications)

Motion by Ockerman, seconded by Hillmer, to approve Resolution No. 17-49

Roll: Ayes-Unanimous. Motion carried.

- b) Discussion / Possible Action regarding 289th Place Request – Refer to Street Committee
No action was taken.

- c) Discussion / Possible Action regarding EW Nutrition's Storm Water Request
No action was taken.
- d) Consider Approval of Preliminary Plat – Prospect Pointe
Motion by Hillmer, seconded by McAdon, to approve Preliminary Plat – Prospect Pointe
Roll: Ayes-Hillmer, McAvoy, Haynes, McAdon. Nays-Ockerman. Motion carried.
- e) Consider Approval of Resolution No. 17-50, Restating the Conditions of Approval to Use the Raccoon River Valley Trail by Snowmobiles Through the Incorporated Limits of the City of Adel and Guidelines for Use
Motion by McAvoy, seconded by Haynes, to approve Resolution No. 17-50
Roll: Ayes-Unanimous. Motion carried.
- f) Consider Approval of Easement Resolutions for Storm Water Projects:
Motion by Haynes, seconded by McAdon, to approve Resolution No. 17-51, Resolution No. 17-52, Resolution No. 17-53, and Resolution No. 17-56.
Roll: Ayes-Unanimous. Motion carried.
- a. Resolution No. 17-51, Temporary Easement (EXH-01)
 - b. Resolution No. 17-52, Temporary Easement (EXH-02)
 - c. Resolution No. 17-53, Permanent Easement (EXH-03)
 - f. Resolution No. 17-56, Permanent Easement (EXH-06)
- Motion by Haynes, seconded by Hillmer, to approve Resolution No. 17-54 and Resolution No. 17-55, subject to getting the signed easements.**
Roll: Ayes-Unanimous. Motion carried.
- d. Resolution No. 17-54, Permanent Easement (EXH-04)
 - e. Resolution No. 17-55, Temporary Easement (EXH-05)
- g) Discussion / Possible Action regarding Council Agenda Packet Policy # 3.12.01
Motion by Haynes, seconded by Hillmer, to approve policy # 3.12.01
Roll: Ayes-Ockerman, McAvoy, Haynes, McAdon. Nays-Hillmer. Motion carried.
- h) Discussion / Possible Action regarding Monthly Newsletter in Adel Living Magazine
Motion by Hillmer, seconded by McAdon, to approve publishing the monthly newsletter in the Adel Living Magazine
Roll: Ayes-Unanimous. Motion carried.
- i) Consider Approval of Amendment No. 1 to Contract with McClure Engineering for East Annex Sanitary Utility Extension
Motion by Ockerman, seconded by McAvoy, to approve Amendment No. 1
Roll: Ayes-Unanimous. Motion carried.
- j) Consider Approval of Amendment No. 1 to Contract with McClure Engineering for Water System Improvements 2017, Water Treatment Plant
Motion by Ockerman, seconded by Hillmer, to approve Amendment No. 1
Roll: Ayes-Unanimous. Motion carried.

- k) Consider Approval of Pay Estimate #4 for Adel Brick Streets 2017 Project in the Amount of \$324,058.30 to Crow River Construction, pending USDA-RD Approval
Motion by Hillmer, seconded by Haynes, to approve Pay Estimate #4
Roll: Ayes-Unanimous. Motion carried.
- l) Consider Approval of Water & Sewer Committee's Recommendation to Join the North Raccoon River Watershed Management Coalition
Motion by Ockerman, seconded by Hillmer, to approve joining the North Raccoon River Watershed Management Coalition, and naming Chair of the Water & Sewer Committee as designee and Public Works Director as alternate
Roll: Ayes-Unanimous. Motion carried.
- m) Consider Approval of Street Committee's Recommendation of the Five Year Street CIP, pending updates and information from Public Works Director and CIRTPA
Motion by McAvoy, seconded by Haynes, to approve five-year Street CIP, pending updates and information.
Roll: Ayes-Unanimous. Motion carried.

OTHER BUSINESS

1. Council Member McAvoy stated there was no MAC meeting this month.
2. Council Member McAdon noted the Chamber will be having a strategic planning meeting soon and will provide feedback at the November council meeting
3. Council Member Ockerman stated he will be holding a Water & Sewer Committee meeting and asked City Administrator Brown to send request for meeting availability to all committee members.
4. Meeting adjourned 7:35 p.m.



James F. Peters, Mayor

Attest:



Jackie Steele, City Clerk