



## NOTICE OF PUBLIC MEETING

**The Adel City Council will meet in regular session at the Adel City Hall, 301 S. 10<sup>th</sup> St., Adel, Iowa,  
Tuesday, January 8, 2019, at 6:00 PM**

### AMENDED AGENDA

#### COMMENTS FROM THE PUBLIC

Annual Update from Ankeny Sanitation – Dave Massey, General Manager

#### CONSENT AGENDA

- a) Consider Approval of City Council Minutes Dated December 11, 2018
- b) Consider Approval of December Bills and December 31, 2018 Treasurer's Report
- c) Consider Approval of Appointing Anthony Brown as the CIRTPA TPC Primary Representative and Kip Overton as the CIRTPA TPC Alternate
- d) Consider Approval of Appointing Kip Overton as the CIRTPA TTC Primary Representative and Anthony Brown as the CIRTPA TTC Alternate
- e) Consider Approval of Ahlers & Cooney, P.C. December 2018 Invoice to be Applied to Retainer
- f) *Consider Approval of Special Class C Liquor License (BW) for Lemon Grass LLC – pending dram*
- g) *Consider Approval of Braden Nemechek as Fire Chief and Dave Huntoon as Assistant Fire Chief*
- h) *Consider Approval of Probationary Firefighter Jacob Eslick – pending background check and drug screen*
- i) *Consider Approval of Probationary Firefighter Jerry Eslick – pending background check and drug screen*
- j) *Consider Approval of Probationary Firefighter Melinda Huntoon – pending background check and drug screen*
- k) *Consider Approval of Probationary Firefighter Anthony Davis – pending background check and drug screen*

#### DEPARTMENT HEAD REPORT

Second Council Meeting – Monday, January 28 at 6:00 p.m. (FY19-20 Budget)

#### NEW BUSINESS

- a) Consider Approval of Ordinance No. 334, Amending City Clerk Qualifications – First Reading
- b) Consider Approval of Resolution No. 19-01, Appointing a City Clerk
- c) Oath of Office for City Clerk – Administered by Mayor James F. Peters
- d) Discussion / Possible Action on City Sewer Bill Waivers/Appeals for Leaks
  - a. Rodney Reicks (1811 Greene Street)
  - b. Tyler Lucht (1503 Chance Court)
- e) Consider Approval of Resolution No. 19-02, Designating the Dallas County News as an Official Newspaper for the City of Adel
- f) Consider Approval of Resolution No. 19-03, Designating the Des Moines Register, Inc. as an Official Newspaper for the City of Adel
- g) Consider Approval of Resolution No. 19-04, Naming Depositories for the City of Adel
- h) Consider Approval of Resolution No. 19-05, Approving Tax Abatement Applications for New Construction Completed in 2018 in the City of Adel
- i) Consider Approval of Resolution No. 19-06, Ordering Construction of Certain Public Improvements, and Fixing a Date for Hearing Thereon and Taking of Bids Therefor
- j) Consider Approval of Resolution No. 19-07, Supporting the Home Base Iowa Initiative
- k) Consider Approval of Resolution No. 19-08, Ordering the Removal of a Planning & Zoning Commission Member
- l) Consider Approval of Resolution No. 19-09, Authorizing the City to Submit an Application to CIRTPA for Transportation Alternatives Program (TAP) Funding for a Trail Project
- m) Consider Approval of Resolution No. 19-10, Budget Transfers
- n) Consider Approval of Pay Request #1 for the 2018 Adel Street Resurfacing Project
- o) Consider Approval of Resolution No. 19-11, Approving a Pay Increase for a Part-Time Employee

#### OTHER BUSINESS

1/7/2019 2:21:14 PM



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- c) Consider Approval of Appointing Anthony Brown as the CIRTPA TPC Primary Representative and Kip Overton as the CIRTPA TPC Alternate
- d) Consider Approval of Appointing Kip Overton as the CIRTPA TTC Primary Representative and Anthony Brown as the CIRTPA TTC Alternate
- e) Consider Approval of Ahlers & Cooney, P.C. December 2018 Invoice to be Applied to Retainer

#### DEPARTMENT HEAD REPORT

Second Council Meeting – Monday, January 28 at 6:00 p.m. (FY19-20 Budget)

A second council meeting will be held on Monday, January 28. The main purpose of the meeting will be to review a draft of the FY19-20 Budget.

#### NEW BUSINESS

- a) Consider Approval of Ordinance No. 334, Amending City Clerk Qualifications – First Reading

This ordinance slightly adjusts the City Clerk ordinance's qualifications requirements that were recently approved in the revised City Clerk job description. City staff is recommending approval of the first reading and waiving the second and third readings.

- b) Consider Approval of Resolution No. 19-01, Appointing a City Clerk

This resolution considers the appointment and salary of the City Clerk position. Accounting Clerk Angela Leopard was the only internal applicant. Leopard was interviewed last week by Personnel Committee Chair Dan Miller, Budget Committee Chair Shirley McAdon, City Administrator Anthony Brown, and Finance Director Brittany Sandquist. The interview team is recommending the appointment of Leopard. If Leopard is appointed, the hiring process for her current position would begin immediately. In addition, Leopard would take an Oath of Office (next item). This resolution also sets the salary, which is required. The resolution incorporates several salary increases based on certain milestones. City staff is recommending approval of the salary and the salary increases tied to the milestones.

c) Oath of Office for City Clerk – Administered by Mayor James F. Peters

If the council appoints Accounting Clerk Angela Leopard as the new City Clerk, Mayor James F. Peters would administer the Oath of Office to Leopard.

d) Discussion / Possible Action on City Sewer Bill Waivers/Appeals for Leaks

- a. Rodney Reicks (1811 Greene Street)
- b. Tyler Lucht (1503 Chance Court)

Two property owners have requested sewer credits/waivers for outside leaks (i.e., since the water did not go down the drain). Both have paid the water and other portions of their utility bills. In the past few years, City staff has typically offered payment plans for these situations, though credits were offered prior to July 2017. While these practices have been handled administratively, City staff would prefer to have a policy that can be applied consistently.

Bob Ockerman, chair of the City's Water & Sewer Committee, will be asking the committee to review potential policies and options later this month. City staff would support some immediate fix for these two property owners on the sewer portion while working with the committee on a full policy.

e) Consider Approval of Resolution No. 19-02, Designating the Dallas County News as an Official Newspaper for the City of Adel

This resolution, which is approved annually, designates the Dallas County News as an official newspaper for publication purposes. City staff is recommending approval.

f) Consider Approval of Resolution No. 19-03, Designating the Des Moines Register, Inc. as an Official Newspaper for the City of Adel

This resolution, which is approved annually, designates the Des Moines Register as an official newspaper for publication purposes. City staff is recommending approval.

g) Consider Approval of Resolution No. 19-04, Naming Depositories for the City of Adel

This resolution, which is approved annually, designates the depositories for the City. No changes were made from last year. City staff is recommending approval.

h) Consider Approval of Resolution No. 19-05, Approving Tax Abatement Applications for New Construction Completed in 2018 in the City of Adel

This resolution, which must be approved annually since the City began offering tax abatement, approves a list of abated properties in 2018 to submit to the County Assessor. This action is required by the City's Urban Revitalization Plan. City staff is recommending approval.

- i) Consider Approval of Resolution No. 19-06, Ordering Construction of Certain Public Improvements, and Fixing a Date for Hearing Thereon and Taking of Bids Therefor

This resolution, which was prepared by Ahlers & Cooney, orders the construction and sets a public hearing for the fourth Phase 1 storm water project near North 15th Street. This project was delayed until the summer of 2019 to better coordinate with the ADM Elementary School schedule. This project is financed by USDA-RD. Additional actions will be taken in the coming months. City staff is recommending approval.

- j) Consider Approval of Resolution No. 19-07, Supporting the Home Base Iowa Initiative

This resolution declares the City's intent to become a Home Base Iowa Community. This State program works with businesses and communities to attract and retain veterans. The City and Adel Partners Chamber of Commerce have been researching this program since last summer. At least nine cities in Dallas and Polk Counties are members of this program. This resolution is only the first step; additional actions include setting up discounted City services and recruiting businesses to join the program. City staff is recommending approval.

- k) Consider Approval of Resolution No. 19-08, Ordering the Removal of a Planning & Zoning Commission Member

This resolution orders the removal of Planning & Zoning (P&Z) Commission member Susan Way. After several attempts, Building Inspector Steve Nichols has received no response from Way, who was absent for all P&Z meetings in 2018. City staff is recommending approval.

- l) Consider Approval of Resolution No. 19-09, Authorizing the City to Submit an Application to CIRTPA for Transportation Alternatives Program (TAP) Funding for a Trail Project

This resolution approves the submittal of an application to CIRTPA for trails funding from the Transportation Alternatives Program. The City submitted a similar application last year but did not receive any funding. However, CIRTPA recommended that the City apply again this year. City staff is recommending approval.

- m) Consider Approval of Resolution No. 19-10, Budget Transfers

This resolution approves budget transfers for the monthly City Attorney retainer invoice and the 2018 Adel Street Resurfacing Project. City staff is recommending approval.

- n) Consider Approval of Pay Request #1 for the 2018 Adel Street Resurfacing Project

This is the first pay request for the 2018 Adel Street Resurfacing Project. This request, which has been reviewed by McClure Engineering, is for the asphalt pad for the salt storage shed. City staff is recommending approval.

- o) Consider Approval of Resolution No. 19-11, Approving a Pay Increase for a Part-Time Employee

This resolution approves a pay increase for Warren Barcus, a part-time employee. This increase was reviewed by City staff, the City's Personnel Committee, and legal. City staff is recommending approval.

**Adel City Council**  
**December 11, 2018 – Meeting Minutes**

The Adel City Council met in regular session at Adel City Hall, 301 S. 10<sup>th</sup> Street, Adel, IA on Tuesday, December 11, 2018, at 6:00 p.m. Mayor Peters called the meeting to order and the following answered roll: Ockerman, Christensen, McAdon, Miller, and Selby.

Staff present: City Attorney Stone, City Administrator Brown, Interim City Clerk / Finance Director Sandquist, Police Chief Shepherd, Public Works Director Overton, Library Director James, and Accounting Clerk Leopard.

**PUBLIC HEARING**

1. Southbridge Urban Renewal Plan & Area

**Motion by Christensen, seconded by Ockerman, to open the public hearing**

**Roll: Ayes-Unanimous. Motion carried.**

*No written comments were received. No oral comments were received.*

**Motion by Ockerman, seconded by Miller, to close the public hearing**

**Roll: Ayes-Unanimous. Motion carried.**

2. \$1,200,000 Sewer Revenue Capital Loan Notes (SRF Planning & Design Loan for Wastewater Treatment Plant)

**Motion by Miller, seconded by Selby, to open the public hearing**

**Roll: Ayes-Unanimous. Motion carried.**

*No written comments were received. No oral comments were received.*

**Motion by Ockerman, seconded by Miller, to close the public hearing**

**Roll: Ayes-Unanimous. Motion carried.**

**COMMENTS FROM THE PUBLIC**

Adel Partners Chamber of Commerce Strategic Planning Update – Deb Bengtson, President

**CONSENT AGENDA**

- a) Consider Approval of City Council Minutes Dated November 27, 2018
- b) Consider Approval of November Bills and November 30, 2018 Treasurer's Report
- c) Consider Approval of Funds Spent on Flower Arrangement for Former City Employee Anthony "Tony" Durnan Sr.'s Visitation
- d) Consider Approval of Ahlers & Cooney, P.C. Invoice Dated 11/21/2018 to be Applied to Retainer  
**Motion by McAdon, seconded by Miller, to approve the consent agenda**  
**Roll: Ayes-Unanimous. Motion carried.**

**DEPARTMENT HEAD REPORT**

Annual Library Report – Library Director Paula James  
Update on Restoration Harmony Lease in Kinnick-Feller Park  
Update and Discussion on Tax Abatement Transition

**NEW BUSINESS**

- a) Discussion/Possible Action on Ordinance No. 333, Approving Moratorium on the Approval of On-Site Wastewater Treatment and Disposal Systems within the City of Adel for a Period of Six Months or Until Revisions to the Code of Ordinances are Complete, Whichever First Occurs – First Reading  
**Motion by Ockerman, seconded by Christensen, to approve the first reading of Ord. No. 333**  
**Roll: Ayes-Unanimous. Motion carried.**

**Motion by Ockerman, seconded by Christensen, to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings and adopt Ord. No. 333**

**Roll: Ayes-Unanimous. Motion carried.**

- b) Consider Approval of Resolution No. 18-109, Approving Additional Compensation for the Finance Director and Accounting Clerk for the Performance of Extra Duties during the Absence of the City Clerk

**Motion by Ockerman, seconded by Miller, to approve Resolution No. 18-109**

**Roll: Ayes-Unanimous. Motion carried.**

- c) Consider Approval of Resolution No. 18-110, Determining an Area of the City to be an Economic Development Area, and that the Rehabilitation, Conservation, Redevelopment, Development, or a Combination Thereof, of such Area is Necessary in the Interest of the Public Health, Safety, or Welfare of the Residents of the City; Designating such Area as Appropriate for Urban Renewal Projects; and Adopting the Southbridge Urban Renewal Plan

**Motion by Ockerman, seconded by Selby, to approve Resolution No. 18-110**

**Roll: Ayes-McAdon, Miller, Selby, and Ockerman. Nays-Christensen. Motion carried.**

- d) Consider Approval of Resolution No. 18-111, Adopting City of Adel Immigration Enforcement Policy

**Motion by Selby, seconded by Ockerman, to approve Resolution No. 18-111**

**Roll: Ayes-Unanimous. Motion carried.**

- e) Consider Approval of Personnel Committee's Recommendation of Revised City Clerk Job Description

**Motion by Miller, seconded by McAdon, to approve Personnel Committee's recommendation of revised City Clerk job description**

**Roll: Ayes-Unanimous. Motion carried.**

- f) Consider Approval of Personnel Committee's Recommendation of Revised Accounting Clerk Job Description

**Motion by Miller, seconded by Selby, to approve Personnel Committee's recommendation of revised Accounting Clerk job description**

**Roll: Ayes-Unanimous. Motion carried.**

- g) Consider Approval of Resolution No. 18-112, Instituting Proceedings to Take Additional Action for the Authorization of a Loan and Disbursement Agreement and the Issuance of Not to Exceed \$1,200,000 Sewer Revenue Capital Loan Notes

**Motion by Christensen, seconded by McAdon, to approve Resolution No. 18-112**

**Roll: Ayes-Unanimous. Motion carried.**

- h) Consider Approval of Resolution No. 18-113, Approving and Authorizing a Form of Interim Loan and Disbursement Agreement By and Between the City of Adel and the Iowa Finance Authority, and Authorizing and Providing for the Issuance and Securing the Payment of \$1,200,000 Sewer Revenue Capital Loan Notes Anticipation Project Note, Series 2018F, of the City of Adel, Iowa, Under the Provisions of the Code of Iowa, and Providing for a Method of Payment of Said Note

**Motion by Ockerman, seconded by McAdon, to approve Resolution No. 18-113**

**Roll: Ayes-Unanimous. Motion carried.**

- i) Items related to \$16,603,000 Water Revenue Capital Loan Notes Anticipation Project Note, Series 2018C and Related Water Projects (USDA #3 – Water)

- a. Consider Approval of Resolution No. 18-114, Approving Construction Contract and Bond on the Public Improvement Project Designated Bryan & Rapids Street Water Main Replacement

**Motion by Christensen, seconded by Ockerman, to approve Resolution No. 18-114**

**Roll: Ayes-Unanimous. Motion carried.**

- b. Consider Approval of Resolution No. 18-115, Approving Construction Contract and Bond on the Public Improvement Project Designated Phase 1 – Part B Section 1 (Raw Water Transmission Main)  
**Motion by Selby, seconded by McAdon, to approve Resolution No. 18-115**  
**Roll: Ayes-Unanimous. Motion carried.**
- c. Consider Approval of Resolution No. 18-116, Approving Construction Contract and Bond on the Public Improvement Project Designated Phase 1 – Part B Sections 2 & 3 (Wells 5 & 6 Drilling & Site Work)  
**Motion by Christensen, seconded by Ockerman, to approve Resolution No. 18-116**  
**Roll: Ayes-Unanimous. Motion carried.**
- j) Items related to \$6,041,000 Sewer Revenue Capital Loan Notes Anticipation Project Note, Series 2018D and Related Sewer Projects (USDA #4 – Sewer)
  - a. Consider Approval of Resolution No. 18-117, Approving Construction Contract and Bond on the Public Improvement Project Designated Bid Package No. 1 – Lift Station  
**Motion by Ockerman, seconded by Miller, to approve Resolution No. 18-117**  
**Roll: Ayes-Unanimous. Motion carried.**
  - b. Consider Approval of Resolution No. 18-118, Approving Construction Contract and Bond on the Public Improvement Project Designated Bid Package No. 2 – Sanitary Sewer and Force Main  
**Motion by Selby, seconded by Miller, to approve Resolution No. 18-118**  
**Roll: Ayes-Unanimous. Motion carried.**
- k) Consider Approval of Resolution No. 18-119, Approving Budget Transfers for City Attorney Services  
**Motion by McAdon, seconded by Selby, to approve Resolution No. 18-119**  
**Roll: Ayes-Unanimous. Motion carried.**

#### OTHER BUSINESS

1. Council Member Ockerman noted that he met with the County Treasurer regarding the DOT licensing office currently located in Adel. The DOT is looking to relocate its Adel licensing office by December 2019 and is looking for office space of approximately 5,500 square feet.
2. Mayor Peters mentioned the termination of the 28E agreement between the City and County for Adel-Dallas County Public Corp. and asked that City Administrator Brown send a letter regarding this termination to the County.
3. Council Member Christensen noted that the final meeting for the Street Committee Focus Group took place and their recommendation for the project will be brought to the January 3, 2019 Street Committee meeting. The Street Committee will then bring their recommendation to the Council.
4. Council Member Miller inquired about the maintenance of the barrier for Adel's old wagon bridge.
5. Meeting adjourned at 6:53 p.m.

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James F. Peters, Mayor

Attest: \_\_\_\_\_  
Brittany Sandquist, Interim City Clerk

1/4/2019 10:40:18 AM

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ASSURITY LIFE INSURANCE COMPANY	12/20/18	PY - ASSURITY PRE TAX	GENERAL FUND	NON-DEPARTMENTAL	24.08
	12/20/18	PY - ASSURITY AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	91.01
	12/20/18	PY - ASSURITY PRE TAX	ROAD USE TAX	NON-DEPARTMENTAL	4.06
	12/20/18	PY - ASSURITY AFTER TAX	ROAD USE TAX	NON-DEPARTMENTAL	4.34
	12/20/18	PY - ASSURITY PRE TAX	WATER UTILITY	NON-DEPARTMENTAL	6.10
	12/20/18	PY - ASSURITY AFTER TAX	WATER UTILITY	NON-DEPARTMENTAL	2.12
	12/20/18	PY - ASSURITY PRE TAX	SEWER UTILITY FUND	NON-DEPARTMENTAL	6.10
	12/20/18	PY - ASSURITY AFTER TAX	SEWER UTILITY FUND	NON-DEPARTMENTAL	4.88
	12/20/18	PY - ASSURITY PRE TAX	STORM WATER UTILIT	NON-DEPARTMENTAL	0.20
	12/20/18	PY - ASSURITY AFTER TAX	STORM WATER UTILIT	NON-DEPARTMENTAL	1.45
	1/04/19	PY - ASSURITY PRE TAX	GENERAL FUND	NON-DEPARTMENTAL	20.22
	1/04/19	PY - ASSURITY AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	89.66
	1/04/19	PY - ASSURITY AFTER TAX	ROAD USE TAX	NON-DEPARTMENTAL	2.76
	1/04/19	PY - ASSURITY AFTER TAX	SEWER UTILITY FUND	NON-DEPARTMENTAL	2.93
	1/04/19	PY - ASSURITY AFTER TAX	STORM WATER UTILIT	NON-DEPARTMENTAL	1.38
	TOTAL:				261.29
Adel Auto Parts	12/20/18	BATTERY - NAPA LEGEND PROF	GENERAL FUND	Police Department	148.40
	12/20/18	WINDSHIELD WASH	GENERAL FUND	Police Department	17.94
	12/20/18	WIPER BLADES	GENERAL FUND	Police Department	34.01
	12/20/18	GP ADHESIVE CLNR QT	GENERAL FUND	Police Department	21.99
	12/20/18	SAFETY SHIELD & OXY ACETYL	GENERAL FUND	Island Park	33.41
	12/20/18	IMPACT	GENERAL FUND	Cemetery	30.39
	12/20/18	OIL FILTER	ROAD USE TAX	Road Use Tax	91.34
	12/20/18	MUD FLAPS	ROAD USE TAX	Road Use Tax	39.98
	12/20/18	AIR & FUEL FILTERS	STORM WATER UTILIT	STORM WATER UTILITY	115.33
	TOTAL:				532.79
Adel Partners Chamber of Commerce	12/20/18	2019 MEMBERSHIP DUES	INDUSTRIAL PARK PR	Capital Projects	12,500.00
	TOTAL:				12,500.00
Aniston Smith	12/20/18	REFEREE	GENERAL FUND	Recreation	105.00
	TOTAL:				105.00
Ankeny Sanitation	12/20/18	NOV '18 GB & RC SRVCS	GARBAGE/RECYCLING	Garbage	19,976.37
	12/20/18	NOV '18 GB & RC SRVCS	GARBAGE/RECYCLING	Garbage	6,318.87
	TOTAL:				26,295.24
Aramark	12/20/18	NOV '18 UNIFORMS & MATS	GENERAL FUND	Parks	71.78
	12/20/18	NOV '18 UNIFORMS & MATS	GENERAL FUND	Finance	55.12
	12/20/18	NOV '18 UNIFORMS & MATS	ROAD USE TAX	Road Use Tax	108.88
	12/20/18	NOV '18 UNIFORMS & MATS	WATER UTILITY	Water	85.88
	12/20/18	NOV '18 UNIFORMS & MATS	SEWER UTILITY FUND	Sewer	84.98
	TOTAL:				406.64
Baker & Taylor Inc.	12/20/18	BOOKS	GENERAL FUND	Library	889.76
	TOTAL:				889.76
Book Page	12/20/18	RENEWAL	GENERAL FUND	Library	324.00
	TOTAL:				324.00
CITY OF ADEL (FLEX SPENDING ACCOUNTS)	12/20/18	PY-FLEX SPENDING W/H	GENERAL FUND	NON-DEPARTMENTAL	123.93
	12/20/18	PY-DCAP W/H	GENERAL FUND	NON-DEPARTMENTAL	19.76
	12/20/18	PY-FLEX SPENDING W/H	ROAD USE TAX	NON-DEPARTMENTAL	20.25
	12/20/18	PY-DCAP W/H	ROAD USE TAX	NON-DEPARTMENTAL	20.80
	12/20/18	PY-FLEX SPENDING W/H	WATER UTILITY	NON-DEPARTMENTAL	27.75

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/20/18	PY-DCAP W/H	WATER UTILITY	NON-DEPARTMENTAL	31.20
	12/20/18	PY-FLEX SPENDING W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	49.25
	12/20/18	PY-DCAP W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	31.20
	12/20/18	PY-FLEX SPENDING W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	2.15
	12/20/18	PY-DCAP W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	1.04
	1/04/19	PY-FLEX SPENDING W/H	GENERAL FUND	NON-DEPARTMENTAL	103.10
	1/04/19	PY-DCAP W/H	GENERAL FUND	NON-DEPARTMENTAL	19.76
	1/04/19	PY-FLEX SPENDING W/H	ROAD USE TAX	NON-DEPARTMENTAL	16.56
	1/04/19	PY-DCAP W/H	ROAD USE TAX	NON-DEPARTMENTAL	20.80
	1/04/19	PY-FLEX SPENDING W/H	WATER UTILITY	NON-DEPARTMENTAL	21.60
	1/04/19	PY-DCAP W/H	WATER UTILITY	NON-DEPARTMENTAL	31.20
	1/04/19	PY-FLEX SPENDING W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	39.00
	1/04/19	PY-DCAP W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	31.20
	1/04/19	PY-FLEX SPENDING W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	1.74
	1/04/19	PY-DCAP W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	1.04
			TOTAL:		613.33
Capital Sanitary Supply	1/03/19	Vacuum Cleaner Repair	GENERAL FUND	Finance	134.27
			TOTAL:		134.27
Cargill Inc.	1/03/19	23.56 Tons Bulk Salt	WATER UTILITY	Water	4,353.39
			TOTAL:		4,353.39
Century Link - Long Distance	12/20/18	NOV '18 LONG DIST PHONE SR	WATER UTILITY	Water	1.19
			TOTAL:		1.19
CenturyLink	12/20/18	TELEPHONE SRVCS 11/28 TO 1	WATER UTILITY	Water	57.52
			TOTAL:		57.52
Cheryl Mullenbach	1/03/19	Speaker Presentation Fee - FRIENDS/FOUNDATION	Library		150.00
			TOTAL:		150.00
Christian Printers	1/03/19	Fold/Insert Dec 2018 Util	WATER UTILITY	Water	142.50
	1/03/19	Fold/Insert Dec 2018 Util	SEWER UTILITY FUND	Sewer	142.50
			TOTAL:		285.00
Cintas Corporation	12/20/18	FIRST AID SUPPLIES - PARKS	GENERAL FUND	Parks	35.67
	12/20/18	MED KIT SUPPLIES WTR & RUT	ROAD USE TAX	Road Use Tax	97.07
	12/20/18	MED KIT SUPPLIES WTR & RUT	WATER UTILITY	Water	17.90
			TOTAL:		150.64
Temporary Vendo	ASHTON STAUFFER, 12/20/18	ASHTON STAUFFER, :,	GENERAL FUND	Recreation	190.00
	BRADY STAUFFER, 12/20/18	BRADY STAUFFER, :, REFEREE	GENERAL FUND	Recreation	155.00
	DELANEY BERTMAN, 12/20/18	DELANEY BERTMAN, :, REFEREE	GENERAL FUND	Recreation	55.00
	DYLAN BUSTA, 12/20/18	DYLAN BUSTA, :, REFEREE	GENERAL FUND	Recreation	45.00
	EMMA JACOBSEN, 12/20/18	EMMA JACOBSEN, :, REFEREE	GENERAL FUND	Recreation	95.00
	ETHAN JUERGENSE, 12/20/18	ETHAN JUERGENSE, :, REFEREE	GENERAL FUND	Recreation	75.00
	GRACE HARDCASTLE, 12/20/18	GRACE HARDCASTLE, :, REFEREE	GENERAL FUND	Recreation	90.00
	JULIA CASE, 12/20/18	JULIA CASE, :, REFEREE	GENERAL FUND	Recreation	155.00
	KATIE CULLEN, 12/20/18	KATIE CULLEN, :, REFEREE	GENERAL FUND	Recreation	40.00
	MASON TOLLARI, 12/20/18	MASON TOLLARI, :, REFEREE	GENERAL FUND	Recreation	160.00
	NATE CONRAD, 12/20/18	NATE CONRAD, :, REFEREE	GENERAL FUND	Recreation	60.00
	OLIVIA TOLLARI, 12/20/18	OLIVIA TOLLARI, :, REFEREE	GENERAL FUND	Recreation	80.00
	TREVOR SMITH, 12/20/18	TREVOR SMITH, :, REFEREE	GENERAL FUND	Recreation	190.00
			TOTAL:		1,390.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Core & Main LP	1/03/19	Stationary Rods, Valve Key	WATER UTILITY	Water	376.03
				TOTAL:	376.03
Dallas County News, Inc.	12/20/18	DALLAS COUNTY NEWS SUB	GENERAL FUND	Police Department	46.00
				TOTAL:	46.00
Dan's Towing & Service	12/20/18	ONE WAY TOW FOR VEHICLE	GENERAL FUND	Police Department	60.00
				TOTAL:	60.00
Delta Dental Plan of Iowa	12/20/18	PY-INSURANCE PREMIUM DELTA	GENERAL FUND	NON-DEPARTMENTAL	145.83
	12/20/18	PY-INSURANCE PREMIUM DELTA	ROAD USE TAX	NON-DEPARTMENTAL	3.48
	12/20/18	JAN '18 DELTA PREMIUM	ROAD USE TAX	Road Use Tax	145.55
	12/20/18	JAN '18 DELTA PREMIUM	TRUST AND AGENCY	General Government	1,035.02
	12/20/18	PY-INSURANCE PREMIUM DELTA	WATER UTILITY	NON-DEPARTMENTAL	33.17
	12/20/18	JAN '18 DELTA PREMIUM	WATER UTILITY	Water	210.24
	12/20/18	PY-INSURANCE PREMIUM DELTA	SEWER UTILITY FUND	NON-DEPARTMENTAL	23.41
	12/20/18	JAN '18 DELTA PREMIUM	SEWER UTILITY FUND	Sewer	210.24
	12/20/18	PY-INSURANCE PREMIUM DELTA	STORM WATER UTILIT	NON-DEPARTMENTAL	0.91
	12/20/18	JAN '18 DELTA PREMIUM	STORM WATER UTILIT	STORM WATER UTILITY	16.17
	1/04/19	PY-INSURANCE PREMIUM DELTA	GENERAL FUND	NON-DEPARTMENTAL	143.12
	1/04/19	PY-INSURANCE PREMIUM DELTA	ROAD USE TAX	NON-DEPARTMENTAL	7.67
	1/04/19	PY-INSURANCE PREMIUM DELTA	WATER UTILITY	NON-DEPARTMENTAL	33.72
	1/04/19	PY-INSURANCE PREMIUM DELTA	SEWER UTILITY FUND	NON-DEPARTMENTAL	23.13
	1/04/19	PY-INSURANCE PREMIUM DELTA	STORM WATER UTILIT	NON-DEPARTMENTAL	0.91
				TOTAL:	2,032.57
Demco	12/20/18	SUPPLIES	GENERAL FUND	Library	157.15
				TOTAL:	157.15
Ferguson Waterworks #2516	1/03/19	Tricon - Emerg. Conn. -Xen	WATER UPGRADE FUND	Non Departmental	960.00
				TOTAL:	960.00
Fortres Grand Corportation	1/03/19	Software Renewal -Time Lim	GENERAL FUND	Library	51.24
				TOTAL:	51.24
Gatehouse Media Iowa Holdings	12/20/18	MTG MIN, PUB HEARING NOT,	GENERAL FUND	Finance	590.13
	12/20/18	PH NOT, ORD #332	GENERAL FUND	Zoning/Compliance/Perm	667.93
	12/20/18	JOB POSTING - ST LABORER	ROAD USE TAX	Road Use Tax	519.00
				TOTAL:	1,777.06
Hach Co.	12/20/18	(1) DR3900 SPECTROPHOTOMET	WATER UTILITY	Water	4,373.80
	12/20/18	(2) IRON TNT PLUS	WATER UTILITY	Water	134.65
	12/20/18	FLUORIDE ANALYZER & WARRAN	WATER UTILITY	Water	9,104.70
				TOTAL:	13,613.15
Hawkins Inc.	1/03/19	(2) 150lb Chlorine Cylinde	WATER UTILITY	Water	1,205.59
				TOTAL:	1,205.59
IOWA RETIREMENT INVESTORS' CLUB (RIC)	12/20/18	RIC PRETAX CONTRIBUTION	GENERAL FUND	NON-DEPARTMENTAL	100.00
	12/20/18	RIC ROTH CONTRIBUTION	GENERAL FUND	NON-DEPARTMENTAL	201.50
	12/20/18	RIC ROTH CONTRIBUTION	ROAD USE TAX	NON-DEPARTMENTAL	183.90
	12/20/18	RIC ROTH CONTRIBUTION	WATER UTILITY	NON-DEPARTMENTAL	187.40
	12/20/18	RIC ROTH CONTRIBUTION	SEWER UTILITY FUND	NON-DEPARTMENTAL	186.55
	12/20/18	RIC ROTH CONTRIBUTION	STORM WATER UTILIT	NON-DEPARTMENTAL	5.65
	1/04/19	RIC PRETAX CONTRIBUTION	GENERAL FUND	NON-DEPARTMENTAL	100.00
	1/04/19	RIC ROTH CONTRIBUTION	GENERAL FUND	NON-DEPARTMENTAL	201.50

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/04/19	RIC ROTH CONTRIBUTION	ROAD USE TAX	NON-DEPARTMENTAL	183.90
	1/04/19	RIC ROTH CONTRIBUTION	WATER UTILITY	NON-DEPARTMENTAL	187.40
	1/04/19	RIC ROTH CONTRIBUTION	SEWER UTILITY FUND	NON-DEPARTMENTAL	186.55
	1/04/19	RIC ROTH CONTRIBUTION	STORM WATER UTILIT	NON-DEPARTMENTAL	5.65
				TOTAL:	1,730.00
IPERS	12/20/18	PY-IPERS REG	GENERAL FUND	NON-DEPARTMENTAL	1,130.80
	12/20/18	PY-POLICE IPERS	GENERAL FUND	NON-DEPARTMENTAL	1,292.98
	12/20/18	PY-IPERS REG	ROAD USE TAX	NON-DEPARTMENTAL	357.74
	12/20/18	PY-IPERS REG	ROAD USE TAX	Road Use Tax	536.87
	12/20/18	PY-IPERS REG	TRUST AND AGENCY	General Government	1,697.09
	12/20/18	PY-POLICE IPERS	TRUST AND AGENCY	General Government	1,938.52
	12/20/18	PY-IPERS REG	WATER UTILITY	NON-DEPARTMENTAL	520.36
	12/20/18	PY-IPERS REG	WATER UTILITY	Water	780.94
	12/20/18	PY-IPERS REG	SEWER UTILITY FUND	NON-DEPARTMENTAL	551.96
	12/20/18	PY-IPERS REG	SEWER UTILITY FUND	Sewer	828.37
	12/20/18	PY-IPERS REG	STORM WATER UTILIT	NON-DEPARTMENTAL	53.47
	12/20/18	PY-IPERS REG	STORM WATER UTILIT	STORM WATER UTILITY	80.25
	1/04/19	PY-IPERS REG	GENERAL FUND	NON-DEPARTMENTAL	1,053.83
	1/04/19	PY-POLICE IPERS	GENERAL FUND	NON-DEPARTMENTAL	1,371.33
	1/04/19	PY-IPERS REG	ROAD USE TAX	NON-DEPARTMENTAL	311.13
	1/04/19	PY-IPERS REG	ROAD USE TAX	Road Use Tax	466.96
	1/04/19	PY-IPERS REG	TRUST AND AGENCY	General Government	1,581.54
	1/04/19	PY-POLICE IPERS	TRUST AND AGENCY	General Government	2,056.01
	1/04/19	PY-IPERS REG	WATER UTILITY	NON-DEPARTMENTAL	453.00
	1/04/19	PY-IPERS REG	WATER UTILITY	Water	679.85
	1/04/19	PY-IPERS REG	SEWER UTILITY FUND	NON-DEPARTMENTAL	459.95
	1/04/19	PY-IPERS REG	SEWER UTILITY FUND	Sewer	690.27
	1/04/19	PY-IPERS REG	STORM WATER UTILIT	NON-DEPARTMENTAL	52.56
	1/04/19	PY-IPERS REG	STORM WATER UTILIT	STORM WATER UTILITY	78.89
				TOTAL:	19,024.67
IRONTON GLOBAL	1/03/19	Trunk Subscription 12/1-12	GENERAL FUND	Finance	50.40
				TOTAL:	50.40
Industrial Refrigeration Services, Inc	1/03/19	Preventative Maintenance	GENERAL FUND	Library	827.00
				TOTAL:	827.00
Infomax Office Systems Inc	12/20/18	COPIER AGREEMENT & OVERAGE	GENERAL FUND	Library	242.38
				TOTAL:	242.38
Ingram Library Services	1/03/19	Library Books	TRUST AND AGENCY	Library	86.58
	1/03/19	Library Books	TRUST AND AGENCY	Library	106.06
				TOTAL:	192.64
Iowa Central Community College	12/20/18	NATA FIRE SCHOOL	GENERAL FUND	Fire Department	90.00
				TOTAL:	90.00
Iowa Firefighters Association	12/20/18	2019 IFDA DUES	GENERAL FUND	Fire Department	260.00
				TOTAL:	260.00
Iowa One Call	12/20/18	NOV '18 IA ONE CALL	WATER UTILITY	Water	118.90
				TOTAL:	118.90
Iowa Pump Works, Inc.	1/03/19	Srvc Agreement Lft St Main	SEWER UTILITY FUND	Sewer	972.00
				TOTAL:	972.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JP Cooke Co	1/03/19	2019 Pet License Tags	GENERAL FUND	Animal Control	80.50
				TOTAL:	80.50
James O'Halloran	12/20/18	MEAL REIM 11/27 & 11/28	GENERAL FUND	Police Department	16.60
				TOTAL:	16.60
Keystone Laboratories, Inc.	12/20/18	SAMPLE: 1K80532-01 TO 05	WATER UTILITY	Water	62.50
				TOTAL:	62.50
Mainstay Systems Inc.	12/20/18	AUDIO BASE STATION	GENERAL FUND	Police Department	430.00
				TOTAL:	430.00
Martin Marietta Materials	1/03/19	1" Roadstone	SEWER UTILITY FUND	Sewer	320.88
				TOTAL:	320.88
Menards	12/20/18	PLIERS, HAMMER, WREATHS, B	GENERAL FUND	Parks	137.08
	12/20/18	SNOWFLAKE & CANDY CANE WRE	GENERAL FUND	Parks	13.98
	12/20/18	PEGBOARD, HOOKS, SPACERS	GENERAL FUND	Parks	77.67
	12/20/18	WTR SOFTENER, SALT, PARTS	GENERAL FUND	Parks	124.57
	12/20/18	WTR SOFTENER, SALT, PARTS	ROAD USE TAX	Road Use Tax	124.58
	12/20/18	WTR SOFTENER, SALT, PARTS	WATER UTILITY	Water	124.58
	12/20/18	WTR SOFTENER, SALT, PARTS	SEWER UTILITY FUND	Sewer	124.57
	12/20/18	WTR SOFTENER, SALT, PARTS	STORM WATER UTILIT	STORM WATER UTILITY	124.57
	1/03/19	Peat Moss, Gamma Seal Lids	GENERAL FUND	Fire Department	41.86
	1/03/19	Softball Dugouts Supplies	GENERAL FUND	Recreation	396.49
				TOTAL:	1,289.95
MicroMarketing LLC	1/03/19	Lib Book On CD	GENERAL FUND	Library	34.99
				TOTAL:	34.99
MidAmerican Energy	12/20/18	10/16/18 TO 11/15/18 SERVI	GENERAL FUND	Police Department	632.89
	12/20/18	10/16/18 TO 11/15/18 SERVI	GENERAL FUND	Police Department	45.66
	12/20/18	10/16/18 TO 11/15/18 SERVI	GENERAL FUND	Fire Department	78.43
	12/20/18	10/16/18 TO 11/15/18 SERVI	GENERAL FUND	Street Lighting	4,247.37
	12/20/18	10/16/18 TO 11/15/18 SERVI	GENERAL FUND	Traffic	44.66
	12/20/18	10/16/18 TO 11/15/18 SERVI	GENERAL FUND	Library	1,327.84
	12/20/18	10/16/18 TO 11/15/18 SERVI	GENERAL FUND	Museum	178.73
	12/20/18	10/16/18 TO 11/15/18 SERVI	GENERAL FUND	Parks	319.20
	12/20/18	10/16/18 TO 11/15/18 SERVI	GENERAL FUND	Island Park	301.33
	12/20/18	10/16/18 TO 11/15/18 SERVI	GENERAL FUND	Pool	202.62
	12/20/18	10/16/18 TO 11/15/18 SERVI	GENERAL FUND	Finance	471.93
	12/20/18	10/16/18 TO 11/15/18 SERVI	GENERAL FUND	Finance	20.77
	12/20/18	10/16/18 TO 11/15/18 SERVI	ROAD USE TAX	Road Use Tax	730.68
	12/20/18	10/16/18 TO 11/15/18 SERVI	WATER UTILITY	Water	2,189.61
	12/20/18	10/16/18 TO 11/15/18 SERVI	SEWER UTILITY FUND	Sewer	2,028.59
				TOTAL:	12,820.31
Midland GIS Solutions, L.L.C.	12/20/18	ADDED ST LAYER TO GIS	ROAD USE TAX	Road Use Tax	187.50
				TOTAL:	187.50
Midwest Automatic Fire Sprinkler Co.	12/20/18	ANNUAL BACKFLOW TEST	GENERAL FUND	Finance	189.00
				TOTAL:	189.00
Midwest Alarm Services	12/20/18	SERVICE CALL	GENERAL FUND	Finance	483.00
				TOTAL:	483.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Mike's Adel Power Equipment	1/03/19	Chainsaw Equipment	GENERAL FUND	Parks	27.48
				TOTAL:	27.48
Nationwide Office Cleaners	1/03/19	Library Janitorial	GENERAL FUND	Library	652.96
	1/03/19	Library Carpet Cleaning	GENERAL FUND	Library	400.00
	1/03/19	2nd Weekly Bathroom Cleani	FRIENDS/FOUNDATION	Library	303.10
				TOTAL:	1,356.06
Northern Tool & Equipment	12/20/18	STORAGE (DRAWERS, BINS, ET	GENERAL FUND	Pool	301.90
				TOTAL:	301.90
OmniSite	1/03/19	2019 Alarm Dialer Wireless	SEWER UTILITY FUND	Sewer	552.00
				TOTAL:	552.00
PRINCIPAL LIFE INSURANCE CO - SBD GRAN	12/20/18	PY - PRINCIPAL VOLUNTARY L	GENERAL FUND	NON-DEPARTMENTAL	121.73
	12/20/18	PY - PRINCIPAL VOLUNTARY L	ROAD USE TAX	NON-DEPARTMENTAL	9.55
	12/20/18	JAN '18 LIFE & DISABILITY	TRUST AND AGENCY	General Government	479.06
	12/20/18	PY - PRINCIPAL VOLUNTARY L	WATER UTILITY	NON-DEPARTMENTAL	18.19
	12/20/18	JAN '18 LIFE & DISABILITY	WATER UTILITY	Water	85.31
	12/20/18	PY - PRINCIPAL VOLUNTARY L	SEWER UTILITY FUND	NON-DEPARTMENTAL	21.25
	12/20/18	JAN '18 LIFE & DISABILITY	SEWER UTILITY FUND	Sewer	85.31
	12/20/18	PY - PRINCIPAL VOLUNTARY L	STORM WATER UTILIT	NON-DEPARTMENTAL	3.08
	12/20/18	JAN '18 LIFE & DISABILITY	STORM WATER UTILIT	STORM WATER UTILITY	6.56
	1/04/19	PY - PRINCIPAL VOLUNTARY L	GENERAL FUND	NON-DEPARTMENTAL	125.73
	1/04/19	PY - PRINCIPAL VOLUNTARY L	ROAD USE TAX	NON-DEPARTMENTAL	9.30
	1/04/19	PY - PRINCIPAL VOLUNTARY L	WATER UTILITY	NON-DEPARTMENTAL	18.51
	1/04/19	PY - PRINCIPAL VOLUNTARY L	SEWER UTILITY FUND	NON-DEPARTMENTAL	21.18
	1/04/19	PY - PRINCIPAL VOLUNTARY L	STORM WATER UTILIT	NON-DEPARTMENTAL	3.08
				TOTAL:	1,007.84
Paul's Pest Control	12/20/18	QTRLY PEST CONTROL	GENERAL FUND	Police Department	80.00
				TOTAL:	80.00
People's Bank	12/20/18	PY-STATE W/H	GENERAL FUND	NON-DEPARTMENTAL	1,544.27
	12/20/18	PY-STATE W/H	ROAD USE TAX	NON-DEPARTMENTAL	268.85
	12/20/18	PY-STATE W/H	WATER UTILITY	NON-DEPARTMENTAL	400.46
	12/20/18	PY-STATE W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	429.62
	12/20/18	PY-STATE W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	34.80
	1/04/19	PY-STATE W/H	GENERAL FUND	NON-DEPARTMENTAL	1,449.18
	1/04/19	PY-STATE W/H	ROAD USE TAX	NON-DEPARTMENTAL	204.82
	1/04/19	PY-STATE W/H	WATER UTILITY	NON-DEPARTMENTAL	294.60
	1/04/19	PY-STATE W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	301.51
	1/04/19	PY-STATE W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	30.89
				TOTAL:	4,959.00
Peoples Trust & Savings	12/20/18	PY-W/H FED TAXES	GENERAL FUND	NON-DEPARTMENTAL	3,090.29
	1/04/19	PY-W/H FED TAXES	GENERAL FUND	NON-DEPARTMENTAL	3,146.43
	12/20/18	PY-FICA W/H & MATCH	GENERAL FUND	NON-DEPARTMENTAL	2,240.21
	1/04/19	PY-FICA W/H & MATCH	GENERAL FUND	NON-DEPARTMENTAL	2,393.05
	12/20/18	PY-MC W/H & MATCH	GENERAL FUND	NON-DEPARTMENTAL	523.90
	1/04/19	PY-MC W/H & MATCH	GENERAL FUND	NON-DEPARTMENTAL	559.66
	12/20/18	PY-W/H FED TAXES	ROAD USE TAX	NON-DEPARTMENTAL	618.68
	1/04/19	PY-W/H FED TAXES	ROAD USE TAX	NON-DEPARTMENTAL	477.67
	12/20/18	PY-FICA W/H & MATCH	ROAD USE TAX	NON-DEPARTMENTAL	350.83
	1/04/19	PY-FICA W/H & MATCH	ROAD USE TAX	NON-DEPARTMENTAL	298.09
	12/20/18	PY-MC W/H & MATCH	ROAD USE TAX	NON-DEPARTMENTAL	82.04

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/04/19	PY-MC W/H & MATCH	ROAD USE TAX	NON-DEPARTMENTAL	69.74
	12/20/18	PY-FICA W/H & MATCH	ROAD USE TAX	Road Use Tax	350.84
	1/04/19	PY-FICA W/H & MATCH	ROAD USE TAX	Road Use Tax	298.10
	12/20/18	PY-MC W/H & MATCH	ROAD USE TAX	Road Use Tax	82.05
	1/04/19	PY-MC W/H & MATCH	ROAD USE TAX	Road Use Tax	69.74
	12/20/18	PY-FICA W/H & MATCH	TRUST AND AGENCY	General Government	2,240.19
	1/04/19	PY-FICA W/H & MATCH	TRUST AND AGENCY	General Government	2,393.04
	12/20/18	PY-MC W/H & MATCH	TRUST AND AGENCY	General Government	523.89
	1/04/19	PY-MC W/H & MATCH	TRUST AND AGENCY	General Government	559.68
	12/20/18	PY-W/H FED TAXES	WATER UTILITY	NON-DEPARTMENTAL	896.21
	1/04/19	PY-W/H FED TAXES	WATER UTILITY	NON-DEPARTMENTAL	674.11
	12/20/18	PY-FICA W/H & MATCH	WATER UTILITY	NON-DEPARTMENTAL	507.63
	1/04/19	PY-FICA W/H & MATCH	WATER UTILITY	NON-DEPARTMENTAL	420.50
	12/20/18	PY-MC W/H & MATCH	WATER UTILITY	NON-DEPARTMENTAL	118.71
	1/04/19	PY-MC W/H & MATCH	WATER UTILITY	NON-DEPARTMENTAL	98.34
	12/20/18	PY-FICA W/H & MATCH	WATER UTILITY	Water	507.64
	1/04/19	PY-FICA W/H & MATCH	WATER UTILITY	Water	420.50
	12/20/18	PY-MC W/H & MATCH	WATER UTILITY	Water	118.72
	1/04/19	PY-MC W/H & MATCH	WATER UTILITY	Water	98.34
	12/20/18	PY-W/H FED TAXES	SEWER UTILITY FUND	NON-DEPARTMENTAL	1,005.08
	1/04/19	PY-W/H FED TAXES	SEWER UTILITY FUND	NON-DEPARTMENTAL	739.86
	12/20/18	PY-FICA W/H & MATCH	SEWER UTILITY FUND	NON-DEPARTMENTAL	548.92
	1/04/19	PY-FICA W/H & MATCH	SEWER UTILITY FUND	NON-DEPARTMENTAL	431.58
	12/20/18	PY-MC W/H & MATCH	SEWER UTILITY FUND	NON-DEPARTMENTAL	128.39
	1/04/19	PY-MC W/H & MATCH	SEWER UTILITY FUND	NON-DEPARTMENTAL	100.94
	12/20/18	PY-FICA W/H & MATCH	SEWER UTILITY FUND	Sewer	548.91
	1/04/19	PY-FICA W/H & MATCH	SEWER UTILITY FUND	Sewer	431.57
	12/20/18	PY-MC W/H & MATCH	SEWER UTILITY FUND	Sewer	128.38
	1/04/19	PY-MC W/H & MATCH	SEWER UTILITY FUND	Sewer	100.95
	12/20/18	PY-W/H FED TAXES	STORM WATER UTILIT	NON-DEPARTMENTAL	69.62
	1/04/19	PY-W/H FED TAXES	STORM WATER UTILIT	NON-DEPARTMENTAL	64.51
	12/20/18	PY-FICA W/H & MATCH	STORM WATER UTILIT	NON-DEPARTMENTAL	52.29
	1/04/19	PY-FICA W/H & MATCH	STORM WATER UTILIT	NON-DEPARTMENTAL	50.87
	12/20/18	PY-MC W/H & MATCH	STORM WATER UTILIT	NON-DEPARTMENTAL	12.23
	1/04/19	PY-MC W/H & MATCH	STORM WATER UTILIT	NON-DEPARTMENTAL	11.90
	12/20/18	PY-FICA W/H & MATCH	STORM WATER UTILIT	STORM WATER UTILITY	52.30
	1/04/19	PY-FICA W/H & MATCH	STORM WATER UTILIT	STORM WATER UTILITY	50.88
	12/20/18	PY-MC W/H & MATCH	STORM WATER UTILIT	STORM WATER UTILITY	12.23
	1/04/19	PY-MC W/H & MATCH	STORM WATER UTILIT	STORM WATER UTILITY	11.87
		TOTAL:			28,782.10
Postmaster -Adel Post Office	1/02/19	Dec '18 Utility Bills (201	WATER UTILITY	Water	455.50
	1/02/19	Dec '18 Utility Bills (201	SEWER UTILITY FUND	Sewer	455.49
		TOTAL:			910.99
PowerPlan	1/03/19	(3) Grader Blades Snow Rem	ROAD USE TAX	Road Use Tax	574.29
		TOTAL:			574.29
Ricoh USA, Inc.	12/20/18	PD COPIER RENT 11/4-12/3/1	GENERAL FUND	Police Department	189.41
	12/20/18	COPIER RENT CH 11/22-12/21	GENERAL FUND	Recreation	23.08
	12/20/18	COPIER RENT CH 11/22-12/21	GENERAL FUND	Finance	23.08
	12/20/18	COPIER RENT CH 11/22-12/21	GENERAL FUND	Finance	6.92
	12/20/18	COPIER RENT CH 11/22-12/21	GENERAL FUND	Zoning/Compliance/Perm	23.07
	12/20/18	COPIER RENT CH 11/22-12/21	ROAD USE TAX	Road Use Tax	23.08
	12/20/18	COPIER RENT CH 11/22-12/21	WATER UTILITY	Water	23.08
	12/20/18	COPIER RENT CH 11/22-12/21	SEWER UTILITY FUND	Sewer	23.08

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	334.80
Road Husky Trailer Co. LLC	1/03/19	Steel to Rebuild Brine Tan	ROAD USE TAX	Road Use Tax	55.10
				TOTAL:	55.10
Sam's Club	12/20/18	MISC SUPPLIES	GENERAL FUND	Library	72.86
				TOTAL:	72.86
Schumacher Elevator Company	12/20/18	QTRLY MAINT FOR ELEVATOR	GENERAL FUND	Library	334.72
	12/20/18	QTRLY MAINT FOR ELEVATOR	GENERAL FUND	Finance	334.73
				TOTAL:	669.45
Smith Fertilizer & Grain	12/20/18	(2,991.06 GAL) HUSKER PLUS	ROAD USE TAX	Road Use Tax	3,140.61
				TOTAL:	3,140.61
Staples Advantage	12/20/18	LIBRARY SUPPLIES	GENERAL FUND	Library	17.26
	12/20/18	LIBRARY SUPPLIES	GENERAL FUND	Library	23.86
				TOTAL:	41.12
State Hygienic Laboratory	12/20/18	WET TEST	SEWER UTILITY FUND	Sewer	459.50
				TOTAL:	459.50
Tate Stine-Smith	12/20/18	REFEREE	GENERAL FUND	Recreation	75.00
				TOTAL:	75.00
Teamsters Local 238	12/20/18	PD-UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	91.24
	1/04/19	PD-UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	91.24
				TOTAL:	182.48
Treasurer State of Iowa - Sales Tax	12/19/18	NOV '18 SALES TAX	GENERAL FUND	Pool	11.00
	12/19/18	NOV '18 WET TAX	WATER UTILITY	Water	4,967.00
	12/19/18	NOV '18 SALES TAX	SEWER UTILITY FUND	Sewer	340.00
				TOTAL:	5,318.00
USA Blue Book	1/03/19	pH Buffers	SEWER UTILITY FUND	Sewer	124.33
				TOTAL:	124.33
United Rentals	12/20/18	HYREACH WORK, INSPECTION	ROAD USE TAX	Road Use Tax	1,367.94
				TOTAL:	1,367.94
Verizon Wireless	12/20/18	PD PHONE SERV 11/12-12/11/	GENERAL FUND	Police Department	417.52
				TOTAL:	417.52
Waste Solutions of IA	1/03/19	Porta John Rental	GENERAL FUND	Parks	60.00
				TOTAL:	60.00
Waukee Power Equipment	1/03/19	Weedeater Supplies	GENERAL FUND	Parks	93.01
				TOTAL:	93.01
Webspec Design	12/20/18	WEB HOSTING DEC 2018	GENERAL FUND	Finance	33.34
	12/20/18	WEB HOSTING DEC 2018	WATER UTILITY	Water	33.33
	12/20/18	WEB HOSTING DEC 2018	SEWER UTILITY FUND	Sewer	33.33
	1/03/19	Web Hosting Jan 2019	GENERAL FUND	Finance	33.34
	1/03/19	Web Hosting Jan 2019	WATER UTILITY	Water	33.33
	1/03/19	Web Hosting Jan 2019	SEWER UTILITY FUND	Sewer	33.33
				TOTAL:	200.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Wellmark/BCBS of Iowa	12/20/18	PY-INSURANCE PREMIUM BCBS	GENERAL FUND	NON-DEPARTMENTAL	1,641.87
	12/20/18	PY-INSURANCE PREMIUM BCBS	ROAD USE TAX	NON-DEPARTMENTAL	39.92
	12/20/18	JAN '18 MEDICAL PREMIUMS	ROAD USE TAX	Road Use Tax	1,549.96
	12/20/18	JAN '18 MEDICAL PREMIUMS	TRUST AND AGENCY	General Government	11,021.90
	12/20/18	PY-INSURANCE PREMIUM BCBS	WATER UTILITY	NON-DEPARTMENTAL	346.72
	12/20/18	JAN '18 MEDICAL PREMIUMS	WATER UTILITY	Water	2,238.83
	12/20/18	PY-INSURANCE PREMIUM BCBS	SEWER UTILITY FUND	NON-DEPARTMENTAL	281.94
	12/20/18	JAN '18 MEDICAL PREMIUMS	SEWER UTILITY FUND	Sewer	2,238.83
	12/20/18	PY-INSURANCE PREMIUM BCBS	STORM WATER UTILIT	NON-DEPARTMENTAL	12.33
	12/20/18	JAN '18 MEDICAL PREMIUMS	STORM WATER UTILIT	STORM WATER UTILITY	172.22
	1/04/19	PY-INSURANCE PREMIUM BCBS	GENERAL FUND	NON-DEPARTMENTAL	1,443.87
	1/04/19	PY-INSURANCE PREMIUM BCBS	ROAD USE TAX	NON-DEPARTMENTAL	93.39
	1/04/19	PY-INSURANCE PREMIUM BCBS	WATER UTILITY	NON-DEPARTMENTAL	333.40
	1/04/19	PY-INSURANCE PREMIUM BCBS	SEWER UTILITY FUND	NON-DEPARTMENTAL	257.97
	1/04/19	PY-INSURANCE PREMIUM BCBS	STORM WATER UTILIT	NON-DEPARTMENTAL	11.35
	TOTAL:				21,684.50
Wilcox Printing and Publishing, Inc.	1/03/19	{10} PO Books	GENERAL FUND	Police Department	15.50
	1/03/19	{10} PO Books	GENERAL FUND	Fire Department	15.50
	1/03/19	{10} PO Books	GENERAL FUND	Parks	15.50
	1/03/19	{10} PO Books	GENERAL FUND	Pool	15.50
	1/03/19	{10} PO Books	GENERAL FUND	Recreation	15.50
	1/03/19	{10} PO Books	ROAD USE TAX	Road Use Tax	15.50
	1/03/19	{10} PO Books	WATER UTILITY	Water	15.50
	1/03/19	{10} PO Books	SEWER UTILITY FUND	Sewer	15.50
	1/03/19	{10} PO Books	STORM WATER UTILIT	STORM WATER UTILITY	15.49
	TOTAL:				139.49
**PAYROLL EXPENSES	12/13/2018 - 1/04/2019		GENERAL FUND	Police Department	45,478.80
			GENERAL FUND	Library	12,651.54
			GENERAL FUND	Parks	2,458.24
			GENERAL FUND	Island Park	1,760.46
			GENERAL FUND	Cemetery	1,055.86
			GENERAL FUND	Pool	3,674.20
			GENERAL FUND	Recreation	5,174.66
			GENERAL FUND	Finance	3,330.06
			GENERAL FUND	Zoning/Compliance/Perm	3,031.18
			ROAD USE TAX	Road Use Tax	10,693.71
			WATER UTILITY	Water	15,834.45
			SEWER UTILITY FUND	Sewer	16,557.50
			STORM WATER UTILIT	STORM WATER UTILITY	1,695.71
	TOTAL:				123,396.37

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
001		GENERAL FUND	122,853.26		
110		ROAD USE TAX	24,929.60		
112		TRUST AND AGENCY	25,718.58		
302		WATER UPGRADE FUND	960.00		
317		INDUSTRIAL PARK PROJECT	12,500.00		
600		WATER UTILITY	54,513.70		
610		SEWER UTILITY FUND	33,394.76		
615		STORM WATER UTILITY	2,917.57		
670		GARBAGE/RECYCLING UTILITY	26,295.24		
951		FRIENDS/FOUNDATION	453.10		
-----					
		GRAND TOTAL:	304,535.81		
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TOTAL PAGES: 10

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SELECTION CRITERIA  
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## SELECTION OPTIONS

VENDOR SET:        01-ADEL  
VENDOR:            All  
CLASSIFICATION:    All  
BANK CODE:        All  
ITEM DATE:        12/13/2018 THRU   1/04/2019  
ITEM AMOUNT:      99,999,999.00CR THRU   99,999,999.00  
GL POST DATE:     0/00/0000 THRU 99/99/9999  
CHECK DATE:       0/00/0000 THRU 99/99/9999

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## PAYROLL SELECTION

PAYROLL EXPENSES: YES  
EXPENSE TYPE:     GROSS  
CHECK DATE:       12/13/2018 THRU   1/04/2019

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## PRINT OPTIONS

PRINT DATE:        Item Date  
SEQUENCE:          By Vendor Name  
DESCRIPTION:       Distribution  
GL ACCTS:          NO  
REPORT TITLE:      C O U N C I L   R E P O R T  
SIGNATURE LINES:   0

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## PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM: YES

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CITY OF ADEL  
MONTH TO DATE TREASURERS REPORT  
AS OF: DECEMBER 31ST, 2018

FUND	BEGINNING CASH BALANCE	MTD REVENUES	MTD EXPENSES	ACCOUNTS PAYABLE	ENDING CASH BALANCE	TOTAL INVESTMENTS	TOTAL CASH & INVESTMENTS
GENERAL FUND	1,253,210.89	80,216.27	156,747.00	0.00	1,176,680.16	0.00	1,176,680.16
SPECIAL RESERVE TRANSFER	484,944.36	579.30	0.00	0.00	485,523.66	0.00	485,523.66
ROAD USE TAX	295,180.43	41,794.34	23,197.65	0.00	313,777.12	0.00	313,777.12
TRUST AND AGENCY	333,871.69	26,511.29	30,527.75	0.00	329,855.23	0.00	329,855.23
TIF	350,320.03	36,190.62	0.00	0.00	386,510.65	0.00	386,510.65
2010 BRICK ST SPEC ASSES	20,880.73	0.00	0.00	0.00	20,880.73	0.00	20,880.73
2002 ST/UTIL-SPEC ASSESS	31,595.00	0.00	0.00	0.00	31,595.00	0.00	31,595.00
2017 BRICK ST SPEC ASSESS	134,058.92	0.00	0.00	0.00	134,058.92	0.00	134,058.92
DEBT SERVICE	191,898.87	13,020.41	121,583.75	0.00	83,335.53	0.00	83,335.53
CAPITAL IMPRV BLDG MAINT	41,840.51	0.00	0.00	0.00	41,840.51	0.00	41,840.51
WATER UPGRADE FUND	21,258.55	0.00	0.00	0.00	21,258.55	0.00	21,258.55
SEWER UPGRADE FUND	167,079.43	0.00	0.00	0.00	167,079.43	0.00	167,079.43
2006 STREET IMP PROJECT	( 10,483.83)	0.00	0.00	0.00 (	10,483.83)	0.00 (	10,483.83)
BROWNFIELD PROJECT	2,359.33	0.00	0.00	0.00	2,359.33	0.00	2,359.33
STORM SEWER PROJECT	50,902.03	0.00	0.00	0.00	50,902.03	0.00	50,902.03
2008 FLOOD REPAIR PROJEC	2,949.18	0.00	0.00	0.00	2,949.18	0.00	2,949.18
2010 STREET PROJECT	2,691.86	0.00	0.00	0.00	2,691.86	0.00	2,691.86
SIDEWALK PROJECT	( 16,043.00)	0.00	0.00	0.00 (	16,043.00)	0.00 (	16,043.00)
INDUSTRIAL PARK PROJECT	154,248.31	0.00	12,500.00	0.00	141,748.31	0.00	141,748.31
FIRE EQUIP UPGRADE	385.14	0.00	0.00	0.00	385.14	0.00	385.14
CAPITAL IMPROV-PARKS	2,660.57	0.00	0.00	0.00	2,660.57	0.00	2,660.57
LOST FUNDS - AQUATIC CEN	698,987.29	58,414.46	0.00	0.00	757,401.75	0.00	757,401.75
ADEL BRICK STREETS 2017	451,125.51	0.00	0.00	0.00	451,125.51	0.00	451,125.51
STORMWATER UTIL IMPROV P1	( 16,100.00)	98,088.87	81,988.87	0.00	0.00	0.00	0.00
WATER UTIL IMPROV P1	43,137.27	0.00	112,941.71	0.00 (	69,804.44)	0.00 (	69,804.44)
NEW WATER TREATMENT PLANT	( 338,220.00)	0.00	0.00	0.00 (	338,220.00)	0.00 (	338,220.00)
NEW WASTEWTR TRTMT PLNT	( 57,384.40)	0.00	93.50	0.00 (	57,477.90)	0.00 (	57,477.90)
EAST ANNEX SAN UTIL EXT	( 447,701.78)	0.00	5,258.40	0.00 (	452,960.18)	0.00 (	452,960.18)
ADEL HWY 169 IMPROV	( 120,976.80)	0.00	655.70	0.00 (	121,632.50)	0.00 (	121,632.50)
2018 ADEL STREET RESURF	( 37,910.66)	0.00	1,600.00	0.00 (	39,510.66)	0.00 (	39,510.66)
WATER UTILITY	1,181,238.59	89,752.51	56,750.02	0.00	1,214,241.08	0.00	1,214,241.08
SEWER UTILITY FUND	974,009.76	79,227.48	35,429.06	0.00	1,017,808.18	0.00	1,017,808.18
STORM WATER UTILITY	304,366.11	1,036,518.43	1,040,506.74	0.00	300,377.80	0.00	300,377.80
GARBAGE/RECYCLING UTILITY	106,865.08	27,835.51	27,771.24	0.00	106,929.35	0.00	106,929.35
OAKDALE PRIDE	( 53.69)	0.00	0.00	0.00 (	53.69)	0.00 (	53.69)
FRIENDS/FOUNDATION	22,708.73	0.00	303.10	0.00	22,405.63	0.00	22,405.63
HISTORIC PRES PLAQUES	90.05	0.00	0.00	0.00	90.05	0.00	90.05
KINNICK FELLER MONUMENT	209.93	0.00	0.00	0.00	209.93	0.00	209.93
GRAND TOTAL	6,280,199.99	1,588,149.49	1,707,854.49	0.00	6,160,494.99	0.00	6,160,494.99

\*\*\* END OF REPORT \*\*\*

	Balance 12-1-18	RECEIPTS	TRANSFERS IN	DISBURSEMENTS	TRANSFERS OUT	Accounts Payable	BALANCE 12-31-18
<b>General Funds</b>							
General	1,245,846.57	79,020.82	1,195.45	156,747.00			1,169,315.84
Nile Kinnick Fund	7,535.50						7,535.50
SPEC RESERVE	484,944.36	579.30					485,523.66
Emergency Levy	31,929.04	1,438.29					33,367.33
Police Academy	8,625.17						8,625.17
Police cops fast	10.00						10.00
Island Park Improvements	1,297.12						1,297.12
Fire	9,034.94	1,560.67					10,595.61
Refunds	28,307.08						28,307.08
CP - Fire Equipment Upgrade	385.14						385.14
CP - Capital Improvement Park	2,660.57						2,660.57
CP - Industrial Park	154,248.31			12,500.00			141,748.31
Donations - Rec	2,708.00						2,708.00
Oakdale Pride	(53.69)						(53.69)
Friends/Foundation	22,708.73			303.10			22,405.63
Historic Pres Plaques	90.05						90.05
Kinnick Feller Monument	209.93						209.93
<b>Total</b>	<b>2,000,466.82</b>	<b>82,599.08</b>	<b>1,195.45</b>	<b>169,550.10</b>	<b>-</b>	<b>-</b>	<b>1,914,731.25</b>
<b>Special Revenue Funds</b>							
Road Use Tax	295,180.43	41,794.34		23,197.65			313,777.12
Urban Renewal Tax Increment	350,320.03	36,190.62					386,510.65
Employee Benefits/HRA	109,902.04	19,148.57		28,607.75			100,442.86
LOST FUNDS	698,987.29	58,414.46					757,401.75
Library Memorial	9,794.52	90.00					9,884.52
Police DARE	586.10	119.10					705.20
Historical Museum	16.00						16.00
POLICE FORFEITURE FUND	236.20						236.20
<b>Total</b>	<b>1,465,022.61</b>	<b>155,757.09</b>	<b>-</b>	<b>51,805.40</b>	<b>-</b>	<b>-</b>	<b>1,568,974.30</b>
<b>Capital Project Funds</b>							
CP - Brownfield Project	2,359.33						2,359.33
CP - 2008 Flood Repair	2,949.18						2,949.18
CP - 2010 St Project	2,691.86						2,691.86
CP - Sidewalk Project	(16,043.00)						(16,043.00)
CP - 2006 Street Improvement	(10,483.83)						(10,483.83)
DS - 2002 Street	31,595.00						31,595.00
2010 Brick St Spec Assess	20,880.73						20,880.73
Adel Brick Streets 2017	451,125.51						451,125.51
2017 Brick St Spec Assess	134,058.92				655.70		134,058.92
Adel Hwy 169 Improv	(120,976.80)						(120,976.80)
2018 Adel Street Resurf	(37,910.66)			1,600.00			(39,510.66)
<b>Total</b>	<b>460,246.24</b>	<b>-</b>	<b>-</b>	<b>1,600.00</b>	<b>655.70</b>	<b>-</b>	<b>457,990.54</b>
<b>Debt Service Fund</b>							
Debt Service-Property Tax	191,898.87	13,020.41		121,583.75			83,335.53
	191,898.87	13,020.41	-	121,583.75	-	-	83,335.53
<b>Internal Service Funds</b>							
Flex Plan	(3,808.44)	654.66		520.00			(3,673.78)
CP - Building Maintenance	41,840.51						41,840.51
	38,032.07	654.66	-	520.00	-	-	38,166.73
<b>Enterprise Funds</b>							
Water	77,950.02	60,599.78		44,672.42	408.85		93,468.53
Sinking Bond & Interest	34,375.20	6,944.80		11,668.75			29,651.25
Improvement	761,908.36						761,908.36
Bond Reserve	87,237.50						87,237.50
CWI	220,039.86	22,207.93					242,247.79
Water Deposits	134,787.74	3,500.00		1,400.00			136,887.74
CP - Water Upgrades	21,258.55						21,258.55
CP - New Water Treatment Plant	(338,220.00)						(338,220.00)
CP - Water Utility Improvements - Phase 1	43,137.27			112,941.71			(69,804.44)
Sewer	215,815.94	51,561.34		31,740.52			235,636.76
USDA #1 Bond Reserve	3,530.00	353.00					3,883.00
USDA #1 Short Lived Asset Reserve	14,166.70	833.34					15,000.04
Improvement	530,149.49	3,953.88					534,103.37
CSI	210,352.68	22,525.92		3,688.54			229,190.06
CP - Sewer Upgrades	167,079.43						167,079.43
CP - East Annex Sanitary Utility Extension	(447,701.78)			5,221.00	37.40		(452,960.18)
CP - New Wastewater Treatment Plant	(57,384.40)				93.50		(57,477.90)
Storm Water	186,446.33	10,562.48		4,185.86			192,822.95
USDA #2 Bond Reserve	-	496.00					496.00
USDA #2 Short Lived Asset Reserve	-	750.00					750.00
CSWI	117,923.46	1,024,709.95		1,036,320.88			106,312.53
CP - Storm Water Upgrade	50,902.03						50,902.03
CP - Stormwater Utility Improvements - Phase 1	(16,100.00)	98,088.87		81,988.87			-
Garbage / Recycling	106,859.00	27,835.51		27,771.24			106,923.27
	2,124,513.38	1,334,922.80	-	1,361,599.79	539.75	-	2,097,296.64
<b>Total</b>	<b>6,280,199.99</b>	<b>1,586,954.04</b>	<b>1,195.45</b>	<b>1,706,659.04</b>	<b>1,195.45</b>	<b>-</b>	<b>6,160,494.99</b>
<b>CASH</b>							
Certificate of Deposit - RVB	100,000.00						
Peoples Bank Balance	4,928,179.26						
Peoples Bank - Mainstreet Project	451,000.29						
Peoples Bank - Storm Water Project	-						
Peoples Bank - Water Util Improv	-						
Peoples Bank - East Sewer Ext	-						
Wells Fargo Balance	376,425.18						
IPAIT	371,284.48						
<b>Total CIB</b>	<b>6,226,889.21</b>	<b>Outstanding (66,394.22)</b>		<b>Total 6,160,494.99</b>			

CITY OF ADEL  
STATEMENT OF REVENUES - BUDGET VS. ACTUAL  
AS OF: DECEMBER 31ST, 2018

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
001-GENERAL FUND	2,241,706	2,241,706	80,216.27	1,198,411.29	1,430,402.99	1,043,294.71	46.54
002-SPECIAL RESERVE TRANS	20,000	20,000	579.30	3,322.64	81,455.00	16,677.36	83.39
110-ROAD USE TAX	483,299	483,299	41,794.34	360,201.01	281,622.08	123,097.99	25.47
112-TRUST AND AGENCY	587,242	587,242	26,511.29	307,062.39	264,264.26	280,179.61	47.71
125-TIF	641,069	641,069	36,190.62	348,863.29	336,290.51	292,205.71	45.58
133-2010 BRICK SPEC ASSES	1,766	1,766	0.00	2,309.00	1,844.00 (	543.00)	30.75~
134-2002 ST/UTIL-SPEC ASS	3,171	3,171	0.00	2,170.00	3,133.00	1,001.00	31.57
135-2017 BRICK ST SPEC AS	18,466	18,466	0.00	26,989.80	72,343.04 (	8,523.80)	46.16~
200-DEBT SERVICE	975,977	975,977	13,020.41	162,311.80	856,340.24	813,665.20	83.37
305-2006 STREET IMP PROJE	0	0	0.00	0.00	672.00	0.00	0.00
317-INDUSTRIAL PARK PROJE	138,549	138,549	0.00	0.00	113,428.00	138,549.00	100.00
322-CAPITAL IMPROV-PARKS	55,000	55,000	0.00	1,648.00	2,952.00	53,352.00	97.00
324-LOST FUNDS - AQUATIC	600,000	600,000	58,414.46	385,022.73	250,794.72	214,977.27	35.83
329-ADEL BRICK STREETS 20	0	0	0.00	0.00	1,144,660.53	0.00	0.00
330-STORMWATER UTIL IMPRO	0	0	98,088.87	595,694.86	122,715.19 (	595,694.86)	0.00
331-WATER UTIL IMPROV P1	425,000	425,000	0.00	442,481.61	0.00 (	17,481.61)	4.11~
332-NEW WATER TREATMENT P	2,545,000	2,545,000	0.00	140,879.40	0.00	2,404,120.60	94.46
333-NEW WASTEWTR TRTMT P	200,000	200,000	0.00	0.00	0.00	200,000.00	100.00
334-EAST ANNEX SAN UTIL E	6,935,000	6,935,000	0.00	124,524.00	0.00	6,810,476.00	98.20
600-WATER UTILITY	1,107,371	1,107,371	89,752.51	674,124.36	557,544.18	433,246.64	39.12
610-SEWER UTILITY FUND	948,462	948,462	79,227.48	576,197.67	509,203.93	372,264.33	39.25
615-STORM WATER UTILITY	258,562	258,562	1,036,518.43	1,155,529.73	93,645.17 (	896,967.73)	346.91~
670-GARBAGE/RECYCLING UTI	347,000	347,000	27,835.51	166,685.53	153,299.56	180,314.47	51.96
950-OAKDALE PRIDE	0	0	0.00	0.00	8,353.83	0.00	0.00
951-FRIENDS/FOUNDATION	0	0	0.00	12,340.00	33,000.00 (	12,340.00)	0.00
952-HISTORIC PRES PLAQUES	0	0	0.00	30.00	0.00 (	30.00)	0.00
954-KINNICK FELLER MONUME	0	0	0.00	2,495.37	0.00 (	2,495.37)	0.00
<b>TOTAL REVENUES</b>	<b>18,532,640</b>	<b>18,532,640</b>	<b>1,588,149.49</b>	<b>6,689,294.48</b>	<b>6,317,964.23</b>	<b>11,843,345.52</b>	<b>63.91</b>

CITY OF ADEL  
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL  
AS OF: DECEMBER 31ST, 2018

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
001-GENERAL FUND	2,207,713	2,207,713	156,747.00	1,061,278.37	1,098,231.86	1,146,434.63	51.93
002-SPECIAL RESERVE TRANS	61,673	61,673	0.00	0.00	5,000.00	61,673.00	100.00
110-ROAD USE TAX	510,674	510,674	23,197.65	304,232.73	203,873.69	206,441.27	40.43
112-TRUST AND AGENCY	572,000	572,000	30,527.75	206,399.59	223,099.99	365,600.41	63.92
125-TIF	641,069	641,069	0.00	0.00	647,348.00	641,069.00	100.00
133-2010 BRICK SPEC ASSES	1,766	1,766	0.00	0.00	1,472.00	1,766.00	100.00
134-2002 ST/UTIL-SPEC ASS	3,171	3,171	0.00	0.00	2,745.00	3,171.00	100.00
135-2017 BRICK ST SPEC AS	18,466	18,466	0.00	0.00	0.00	18,466.00	100.00
200-DEBT SERVICE	968,168	968,168	121,583.75	121,583.75	122,408.76	846,584.25	87.44
302-WATER UPGRADE FUND	0	0	0.00	26,150.36	0.00	26,150.36	0.00
317-INDUSTRIAL PARK PROJE	138,549	138,549	12,500.00	27,027.00	13,364.00	111,522.00	80.49
321-FIRE EQUIP UPGRADE	0	0	0.00	13,931.00	7,816.00	13,931.00	0.00
322-CAPITAL IMPROV-PARKS	55,000	55,000	0.00	0.00	857.00	55,000.00	100.00
324-LOST FUNDS - AQUATIC	457,888	457,888	0.00	0.00	404,200.00	457,888.00	100.00
328-FIRE TRUCK 2014	2,285	2,285	0.00	0.00	1,536.38	2,285.00	100.00
329-ADEL BRICK STREETS 20	0	0	0.00	0.00	2,380,041.78	0.00	0.00
330-STORMWATER UTIL IMPRO	0	0	81,988.87	594,194.86	85,975.19	594,194.86	0.00
331-WATER UTIL IMPROV P1	425,000	425,000	112,941.71	204,404.44	128,223.50	220,595.56	51.90
332-NEW WATER TREATMENT P	2,545,000	2,545,000	0.00	338,220.00	118,729.78	2,206,780.00	86.71
333-NEW WASTEWTR TRTMT P	200,000	200,000	93.50	5,619.15	2,457.50	194,380.85	97.19
334-EAST ANNEX SAN UTIL E	6,935,000	6,935,000	5,258.40	503,442.18	91,910.00	6,431,557.82	92.74
335-ADEL HWY 169 IMPROV	0	0	655.70	121,632.50	0.00	121,632.50	0.00
336-2018 ADEL STREET RESU	0	0	1,600.00	39,510.66	0.00	39,510.66	0.00
600-WATER UTILITY	959,503	959,503	56,750.02	425,463.86	318,828.16	534,039.14	55.66
610-SEWER UTILITY FUND	746,563	746,563	35,429.06	449,601.92	251,989.00	296,961.08	39.78
615-STORM WATER UTILITY	212,489	212,489	1,040,506.74	1,123,227.98	26,737.21	910,738.98	428.61
670-GARBAGE/RECYCLING UTI	351,000	351,000	27,771.24	161,292.52	151,751.68	189,707.48	54.05
950-OAKDALE PRIDE	0	0	0.00	609.22	16,305.66	609.22	0.00
951-FRIENDS/FOUNDATION	0	0	303.10	6,092.32	17,454.58	6,092.32	0.00
952-HISTORIC PRES PLAQUES	0	0	0.00	2,179.95	0.00	2,179.95	0.00
953-ROTARY BIKE RACK	0	0	0.00	3,212.00	0.00	3,212.00	0.00
954-KINNICK FELLER MONUME	0	0	0.00	2,285.44	0.00	2,285.44	0.00
<b>TOTAL EXPENDITURES</b>	<b>18,012,977</b>	<b>18,012,977</b>	<b>1,707,854.49</b>	<b>5,741,591.80</b>	<b>6,322,356.72</b>	<b>12,271,385.20</b>	<b>68.13</b>
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>519,663</b>	<b>519,663</b>	<b>(119,705.00)</b>	<b>947,702.68</b>	<b>(4,392.49)</b>	<b>(428,039.68)</b>	<b>2,752.09</b>



Brad Golightly, Dallas County  
Transportation Policy Committee Chair

Todd Hagan, Madison County  
Transportation Technical Committee Vice Chair

420 Watson Powell Jr. Parkway, Suite 200  
Des Moines, Iowa 50309  
Phone: 515.334.0075  
www.cirtpa.org

December 11, 2018

Mayor Jim Peters  
301 S. 10th Street  
Adel, IA 50003

RE: Calendar Year 2019 CIRTPA Representation

Dear Mayor,

The Central Iowa Regional Transportation Planning Alliance (CIRTPA) annually requests its member governments to appoint or to reappoint, by City Council action, persons to represent that member government on the CIRTPA Transportation Policy Committee (TPC) and on the CIRTPA Transportation Technical Committee (TTC).

Adel, through the Amended and Substituted Agreement Establishing the Central Iowa Regional Transportation Planning Alliance under Chapter 28E, Code of Iowa (28E Agreement) is entitled to one primary representative and to one alternate representative to both the CIRTPA TPC and to the CIRTPA TTC. The City of Adel's current representation is:

CIRTPA TPC Primary Representative  
CIRTPA TPC Alternate Representative  
CIRTPA TTC Primary Representative  
CIRTPA TTC Alternate Representative

Anthony Brown  
Kip Overton  
Kip Overton  
Anthony Brown

There should be a strong link between the Adel City Council and its CIRTPA representatives to enhance communication among our member governments through the CIRTPA process. The CIRTPA, in accordance with Title VI of the Civil Rights Act of 1964, urges our member governments to consider minority individuals when making these appointments.

We request that the City of Adel submit the names and contact information of each of the two newly appointed or reappointed representatives to the CIRTPA TPC and the two representatives to the CIRTPA TTC on the enclosed forms. **These forms are due to the CIRTPA on or before January 20, 2019.**

Thank you for your assistance. I look forward to receiving the information for the City of Adel representatives to the CIRTPA. If you have any questions, please don't hesitate to contact us.

Respectfully yours,

A handwritten signature in blue ink, appearing to read "R. Todd Ashby".

R. Todd Ashby  
Program Coordinator

Boone County • Dallas County • Jasper County • Madison County  
Marion County • Polk County • Story County • Warren County  
Adel • Boone • Huxley • Indianola • Knoxville • Nevada  
Newton • Pella • Perry • Story City • Winterset



**AHLERS COONEY**  
ATTORNEYS

**AHLERS & COONEY, P.C.**  
100 COURT AVENUE, SUITE 600  
DES MOINES, IOWA 50309-2231  
515-243-7611

FEDERAL ID 42-1323559

December 26, 2018

CITY OF ADEL, IOWA  
CITY ADMINISTRATOR  
P.O. BOX 248  
301 S. TENTH STREET  
ADEL, IA 50003

Invoice #: 757297  
Client #: 10113  
Billing Attorney: KRS

**INVOICE SUMMARY**

RE: ADEL, IOWA; CITY OF

For professional services rendered and costs advanced through December 19, 2018:

MATTER #	MATTER DESCRIPTION	FEES	COSTS	TOTAL
1000	GENERAL CITY ATTORNEY SERVICES	3,245.30	.00	3,245.30
1002	MEETING ATTENDANCE AND TRAVEL	945.00	103.55	1,048.55
1003	MEETING AGENDA / PACKET REVIEW	130.90	.00	130.90
<b>TOTAL</b>		<b>4,321.20</b>	<b>103.55</b>	<b>4,424.75</b>

**TOTAL THIS INVOICE \$ 4,424.75**

Trust Funds Held on Account \$ 8,900.94

## ORDINANCE NO. 334

### AN ORDINANCE AMENDING SECTION 18A.02, QUALIFICATIONS, OF THE CODE OF ORDINANCES OF THE CITY OF ADEL BY UPDATING THE REQUIRED QUALIFICATIONS OF THE CITY CLERK TO BE CONSISTENT WITH THE REVISED JOB DESCRIPTION FOR THAT POSITION

Be it Ordained by the City Council of the City of Adel, Iowa, that:

SECTION 1. Section 18A.02 of the Code of Ordinances of the City of Adel is hereby repealed and replaced as follows:

**“18A.02 QUALIFICATIONS.** The City Clerk shall have a degree in accounting, business, finance, or human resources or a minimum of four years’ experience in municipal administration or equivalent combination of education and experience. International Institute of Municipal Clerk (IIMC) or Iowa Municipal Clerk certification preferred.”

SECTION 2. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion hereof.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. Effective Date. This ordinance shall be in full force and effect from and after the date of passage and publication as required by law.

First Reading Passed: \_\_\_\_\_

Second Reading Passed: \_\_\_\_\_

Third Reading Passed: \_\_\_\_\_

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
James F. Peters, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Resolution No. 19- 01

**RESOLUTION APPOINTING CITY CLERK**

**WHEREAS**, the City Clerk position for the City of Adel is currently vacant; and

**WHEREAS**, according to Adel Code of Ordinances Section 18A.01, the City Clerk is appointed by a majority vote of the City Council and shall receive such compensation as established by resolution of the Council; and

**WHEREAS**, the City Council wishes to appoint Angela Leopard as the City Clerk for the City of Adel and to establish her salary in that position.

**NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, IOWA**, that:

1. Angela Leopard is appointed as the City Clerk for the City of Adel. Her appointment is effective immediately.
2. The City Clerk's salary is established at \$47,000 per year, with the following periodic adjustments:
  - a. The City Clerk shall be eligible for a salary increase on July 1 of each year, consistent with the increases for other city employees not within a bargaining unit;
  - b. The City Clerk shall receive a \$1,000 salary increase at her one-year anniversary;
  - c. The City Clerk shall receive a \$1,000 salary increase upon successful completion of City Clerk Certification.

Passed and approved this 8th day of January, 2019.

\_\_\_\_\_  
James F. Peters, Mayor

Attest: \_\_\_\_\_  
City Clerk

# ***Oath of Office***

*I,*

**Angela Leopard**

*Do solemnly swear that I will support*

*The Constitution of the United States*

*And*

*The Constitution of the State of Iowa,*

*And that I will faithfully and impartially*

*To the best of my ability*

*Discharge all of the duties of the office of*

**City Clerk**

*In the City of Adel, Iowa,*

*As now or hereafter required by law.*

---

Angela Leopard

*Subscribed and sworn to before me this 8<sup>th</sup> day of January, 2019*

---

James F. Peters, Mayor

## Anthony Brown

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**From:** Rod reicks <monte1966@LIVE.COM>  
**Sent:** Monday, December 17, 2018 11:15 AM  
**To:** Anthony Brown  
**Subject:** Water -Sewer Bill for 1811 Greene St

Mr. Anthony Brown,

Thank you for returning my call this morning.

As you know I have an upcoming bill of \$1298.64 for account 03-08860-3, due on 12/20/2018.

This is for services between 10/20/2018 and 11/20/2018.

This excessively high usage was caused by a partial frozen garden hose out the back of my home.

I was watering my trees in the back yard and neglected to shut the facet completely off.

My home is up for sale and I moved out in July and placed the home up for sale in September.

I have been checking on the home every weekend and I did not realize this had happened until it ran for a week onto the ground in the back yard.

I understand the water has been treated and that process was completed before the water was run onto the ground.

I have no issue with paying the \$541 due for the excessive water usage.

I would ,however, like to request from City Council, that a waiver on the sewer bill of \$674 would be considered in this case as the water did not go down the sanitary sewer to the water treatment plant for processing.

I believe if you refer back to my past bills it is clear that I had little to no usage on water or sewer for the months previous to this billing, nor after.

I have always paid my bills on time ,but would ask that you hold this one long enough for Council consideration?

If allowable ,after the Council has made a decision, I will promptly pay the bill as directed by the Council.

Thank you for your consideration,

Respectfully,

Rodney Reicks

## Anthony Brown

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**From:** Angela Leopard  
**Sent:** Wednesday, December 19, 2018 8:38 AM  
**To:** Anthony Brown  
**Cc:** Brittany Sandquist  
**Subject:** FW: 1503 Chance ct - Sewer credit  
**Attachments:** 3936\_1545162518009.jpeg

Anthony,

I am forwarding you the email from Tyler Lucht, whom I spoke to you about yesterday.

As you will see, he is requesting a credit for the sewer portion of his most recent bill due to the burst outside hose bib. He has attached a picture as proof. During our conversation yesterday, he stated that he planned on bringing payment for the bill, minus the additional sewer portion that was above his typical usage. I have not received that yet, but expect to soon. I let him know that if we received the request for credit by the end of this week, that we would plan on it being on the next council meeting agenda for Jan. 8<sup>th</sup>.

Please let me know if there is anything further that you need from me.

Thank you!

*Angela Leopard*

Accounting Clerk  
City of Adel

PO Box 248  
301 S. 10<sup>th</sup> Street  
Adel, IA 50003

(515) 993-4525 Ext. 106 (Phone)  
(515) 993-4527 (Fax)

[www.adeliowa.org](http://www.adeliowa.org)

**From:** Tyler Lucht, Realtor 515-460-1106 <tyler@teamlucht.com>  
**Sent:** Tuesday, December 18, 2018 5:14 PM  
**To:** Angela Leopard <aleopard@adeliowa.org>  
**Subject:** 1503 Chance ct - Sewer credit

Hi Angela,

This past month my rental properties water/sewer bill had a major increase while the property sat vacant. I did have the city workers come out and determined there was no leak in the main line but rather a burst outside hose bib (see attached picture). I'm requesting a credit for the sewer portion of my bill this month since the excess water went into the ground rather than the sewer. Please let me know if there is any additional information needed.

Thank you for your consideration!

Tyler Lucht



Resolution No. 19- 02

**A RESOLUTION DESIGNATING THE DALLAS COUNTY NEWS AS AN  
OFFICIAL NEWSPAPER OF THE CITY OF ADEL, IOWA**

**WHEREAS**, the Dallas County News, Inc., Perry, Iowa, is considered an official newspaper for the City of Adel, Iowa, and it has been determined to be in the City's best interests to continue to so designate.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF ADEL, IOWA**, that the Dallas County News, Inc., Perry, Iowa be recognized as an official legal publication for the City of Adel, Iowa.

Passed and approved this 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
James F. Peters, Mayor

Attest: \_\_\_\_\_  
City Clerk

Resolution No. 19- 03

**A RESOLUTION DESIGNATING THE DES MOINES REGISTER AS AN  
OFFICIAL NEWSPAPER OF THE CITY OF ADEL, IOWA**

**WHEREAS**, the Des Moines Register, Inc., Des Moines, Iowa, is considered an official newspaper for the City of Adel, Iowa, and it has been determined to be in the City's best interests to continue to so designate.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF ADEL, IOWA**, that the Des Moines Register, Inc., Des Moines, Iowa, be recognized as an official legal publication for the City of Adel, Iowa.

Passed and approved this 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
James F. Peters, Mayor

Attest: \_\_\_\_\_  
City Clerk

Resolution No. 19- 04

**A RESOLUTION NAMING DEPOSITORIES FOR THE CITY OF ADEL, IOWA**

**WHEREAS**, the City of Adel, Dallas County, Iowa, deposits funds in accord with all applicable provisions of Iowa Code Chapter 12C as amended; and

**WHEREAS**, City financial staff utilize the current depository resolution along with all established guidelines and policies for investing its public funds.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Adel, Iowa, on this 8<sup>th</sup> day of January, 2019, that the following list of financial institutions is approved to be depositories of the City of Adel funds in conformance with all applicable provisions of Iowa Code, Chapter 12C, and that City finance staff named as signatories are authorized to deposit City of Adel funds in the amounts not to exceed the maximum approved for each respective financial institution as set forth below:

Depository Name	Maximum Balance In Effect Under Prior Resolution	Maximum Balance In Effect Under This Resolution
People's Trust and Savings Bank 804 Greenwood Hills Drive Adel, IA 50003	\$7,000,000	\$7,000,000
Iowa Public Agency Investment Trust (IPAIT) 1415 28 <sup>th</sup> Street, Suite 200 West Des Moines, IA 50266	\$5,000,000	\$5,000,000
Raccoon Valley Bank 1009 Court Street Adel, IA 50003	\$500,000	\$500,000
Wells Fargo 100 Nile Kinnick Dr. N. Adel, IA 50003	\$500,000	\$500,000

Passed and approved this 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
James F. Peters, Mayor

Attest: \_\_\_\_\_  
City Clerk

**A RESOLUTION APPROVING TAX ABATEMENT APPLICATIONS FOR THE  
NEW CONSTRUCTION COMPLETED IN 2018, IN ADEL, IOWA**

**WHEREAS**, the Iowa Urban Revitalization Act, Chapter 404, Code of Iowa (the “Act”), provides for exemption from property taxes for the actual value added by improvements to property located in a designated urban revitalization area which are consistent with the urban revitalization plan for such Area; and

**WHEREAS**, the Act provides that persons making improvements must apply to the City Council for tax abatement, and the City Council shall approve the application by resolution, subject to review by the County Assessor, if it finds (a) the project is located in a designated urban revitalization area; (b) the project is in conformance with the urban revitalization plan for such area; and (c) the improvements were made during the time the area was so designated; and

**WHEREAS**, pursuant to the Act, the Adel City Council passed Ordinance No. 268 designating the entire area within the corporate boundaries of the City of Adel on January 24, 2011, as a revitalization area, and amended on October 9, 2012, to include area annexed by the City subsequent to January 24, 2011; and

**WHEREAS**, on December 14, 2010, the Adel City Council approved the Urban Revitalization Plan, which plan, among other things, specifies the types of improvements eligible for tax abatement, which was amended on March 13, 2012, (Amendment #1) and further amended on October 9, 2012, (Amendment #2), December 11, 2012, (Amendment #3), November 12, 2013, (Amendment #4), August 12, 2014 (Amendment #5), January 10, 2017 (Amendment #6), and October 10, 2017 (Amendment #7), which provided certain modifications to the exemption schedule for qualified improvements, and / or added land; and

**WHEREAS**, the applications on the attached list have been received, reviewed and recommended for approval by City staff.

**NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF ADEL, IOWA, that:**

- 1) The applications on the attached list for tax abatement on new construction have been received;
- 2) The applications on the attached list is are located in the Urban Revitalization Area; the project is in conformance with the Urban Revitalization Plan for the Area;
- 3) The applications listed are approved subject to review by the Dallas County Assessor under Sections 404.4 and 404.5 of the Act, for exemption according to the schedule noted in the Plan.
- 4) The City Clerk shall forward a certified copy of this resolution and the above mentioned applications to the County Assessor.

Passed and approved this 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
James F. Peters, Mayor

Attest: \_\_\_\_\_  
City Clerk

## Tax Abatement 2018

The following have met the guidelines for the tax abatement program during the calendar year 2018.  
This list will be sent to Steve Helm, the County Assessor, upon Council approval (1-8-2019).

No.	Address	Parcel Number	Name	Type of Construction
1)	1312 South 10th Street	1132332014	Homes by Fleetwood	Started in 2018 and not finished
2)	1301 South 10th Street	1132333001	Homes by Fleetwood	Started in 2018 and not finished
3)	1313 South 10th Street	1132333004	Homes by Fleetwood	Started in 2018 and not finished
4)	1300 South 10th Street	1132332011	Homes by Fleetwood	Started in 2018 and not finished
5)	25038 Eagle Vista Drive	1134103003	Steven Kennedy	Started in 2018 and not finished
6)	29054 Prospect Avenue	1134100002	Joe Muhs	Started in 2018 and not finished
7)	1301 South 11th Street	1132332001	Greenland Homes	New Construction - Complete
8)	1300 South 11th Street	1132328004	Greenland Homes	New Construction - Complete
9)	1300 Evans View Drive	1132404001	Greenland Homes	New Construction - Complete
10)	724 Timberview Drive	1132403016	Greenland Homes	New Construction - Complete
11)	1106 Luther Drive	1132328010	Greenland Homes	New Construction - Complete
12)	625 Meadow Road	1506102004	Jerry's Homes	New Construction - Complete
13)	617 Meadow Road	1506102006	Jerry's Homes	New Construction - Complete
14)	513 Ridgeline Drive	1132433006	Jessica Branch	New Construction - Complete
15)	1409 South 10th Street	1132333008	Orton Homes	New Construction - Complete
16)	1412 South 10th Street	1132332019	Orton Homes	New Construction - Complete
17)	1413 South 10th Street	1132333009	Orton Homes	New Construction - Complete
18)	1317 South 10th Street	1132333005	Orton Homes	New Construction - Complete
19)	1400 South 10th Street	1132332016	Happe Homes	New Construction - Complete
20)	1111 Luther Drive	1132329003	Happe Homes	New Construction - Complete
21)	1304 Evans View Drive	1132404002	Happe Homes	New Construction - Complete
22)	1103 Luther Drive	1132329005	Happe Homes	New Construction - Complete
23)	1825 Southbridge Drive	1506126007	Behr Construction	New Construction - Complete
24)	1821 Southbridge Drive	1506126006	Behr Construction	New Construction - Complete
25)	1817 Southbridge Drive	1506126005	Behr Construction	New Construction - Complete
26)	25039 Greyhawk drive	1134103007	Oakstone Homes	New Construction - Complete
27)	25053 Greyhawk Drive	1134103011	Ben Schulte Construction	New Construction - Complete
28)	1518 Locust Street	1129301005	Heefner Construction	New Construction - Complete
29)	1007 Lynne Drive	1132334003	Trinity Homes	New Construction - Complete
30)	1115 Lynn Drive	1132330001	Trinity Homes	New Construction - Complete
31)	931 Lynne Drive	1132334005	Midwest Auger	New Construction - Complete
32)	3013 Tassel Lane	1036427008	James Nurre	New Construction - Complete
33)	28827 Frost Lane	1128401011	Marc Yingling	New Construction - Complete
34)	1020 Bailey's Grove Drive	1132382004	Grayhawk Homes	New Construction - Complete
35)	1113 Hunter Court	1132380002	Amy Bruun	New Construction - Complete
36)	1110 Jaycee Lane	1132381015	Greenland Homes	New Construction - Complete
37)	517 Ridgeline Drive	1132433005	Katherine Faeth	New Construction - Complete
38)	607 Ridgeline Drive	1132431002	Jennifer Bankers	New Construction - Complete
39)	728 Timberview Drive	1132403015	Thomas Stauffer	New Construction - Complete
40)	1411 South 5th Street	1132435015	Richard Grieme	New Construction - Complete
41)	1101 Shelby Drive	1132381005	Grayhawk Homes	New Construction - Complete
42)	1025 Shelby Drive	1132382001	Grayhawk Homes	New Construction - Complete
43)	1105 Shelby drive	1132381006	Hernandez-Snindelar	New Construction - Complete
44)	1407 South 5th Street	1132435014	Grayhawk Homes	New Construction - Complete
45)	25018 Eagle Vista Drive	1134102005	Hugh Meade	New Construction - Complete
46)	25002 Eagle Vista Drive	1134102001	Mark McMahon	New Construction - Complete
47)	25031 Greyhawk Drive	1134103005	Seth Stone	New Construction - Complete
48)	25045 Greyhawk Drive	1134103009	Marco Benetti	New Construction - Complete
49)	25041 Greyhawk Drive	1134103008	Todd Nevenhoven	New Construction - Complete
50)	25026 Greyhawk Drive	1134102008	Thomas Caswell	New Construction - Complete
51)	25034 Greyhawk Drive	1134102010	Cory Schmidt	New Construction - Complete
52)	25046 Greyhawk Drive	1134102013	Tanveer Singh	New Construction - Complete
53)	25049 Greyhawk Drive	1134103010	Ryan Smiley	New Construction - Complete
54)	1316 South 10th Street	1132332015	Terry Semmens	New Construction - Complete
55)	1404 South 10th Street	1132332017	Kent Steffes	New Construction - Complete
56)	1309 South 10th Street	1132333003	Steve Prince	New Construction - Complete
57)	1405 South 10th Street	1132333007	Michael Shields	New Construction - Complete
58)	1308 South 10th Street	1132332013	Corey Cox	New Construction - Complete
59)	1304 South 10th Street	1132332012	Homes by Fleetwood	New Construction - Complete

60)	1401 South 10th Street	1132333006	Orton Homes	New Construction - Complete
61)	1202 South 11th Street	1132328001	Grayhawk Homes	New Construction - Complete
62)	1206 South 11th Street	1132328002	Grayhawk Homes	New Construction - Complete
63)	1308 South 11th Street	1132328006	Greenland Homes	New Construction - Complete
64)	1304 South 11th Street	1132328005	Greenland Homes	New Construction - Complete
65)	1210 South 11th Street	1132328003	Orton Homes	New Construction - Complete
66)	1003 Lynne Drive	1132334004	Jayson Anderson	New Construction - Complete
67)	1114 Lynne Drive	1132329007	Paramount-Destination	New Construction - Complete
68)	1103 Lynne Drive	1132330004	Paramount-Destination	New Construction - Complete
69)	1111 Lynne Drive	1132330002	Neil Runella	New Construction - Complete
70)	1011 Lynne Drive	1132334002	Raquel Stout	New Construction - Complete
71)	1119 Luther Drive	1132329001	Orton Homes	New Construction - Complete
72)	1107 Luther Drive	1132329004	Kevin Fedler	New Construction - Complete
73)	1115 Luther Drive	1132329002	Orton Homes	New Construction - Complete
74)	1102 Luther Drive	1132328011	Greenland Homes	New Construction - Complete
75)	1114 Luther Drive	1132328008	Greenland Homes	New Construction - Complete
76)	1110 Luther Drive	1132328009	Greenland Homes	New Construction - Complete
77)	1118 Luther Drive	1132328007	Greenland Homes	New Construction - Complete
78)	1304 Powers Place	1132333011	Jerry's Homes	New Construction - Complete
79)	1305 Powers Place	1132333017	Christopher Wearmouth	New Construction - Complete
80)	1301 Powers Place	1132333016	Jerry's Homes	New Construction - Complete
81)	1300 Powers Place	1132333010	Cole Besaw	New Construction - Complete
82)	1309 Powers Place	1132333018	Brad Wendell	New Construction - Complete
83)	1312 Powers Place	1132333013	Jerry's Homes	New Construction - Complete
84)	1316 Powers Place	1132333014	Jerry's Homes	New Construction - Complete
85)	1308 Powers Place	1132333012	Christopher Rupe	New Construction - Complete
86)	1313 Powers Place	1132333019	Lucas Herman	New Construction - Complete
87)	1317 Powers Place	1132333020	Jerry's Homes	New Construction - Complete
88)	1321 Powers Place	1132333021	Jerry's Homes	New Construction - Complete
89)	1320 Powers Place	1132333015	Daniel Kitzinger	New Construction - Complete
90)	910 Evans View Drive	1132331010	Kurtis Moyer	New Construction - Complete
91)	1400 Evans View Drive	1132404005	Pamela Vogt	New Construction - Complete
92)	930 Evans View Drive	1132331005	Timothy McDonald	New Construction - Complete
93)	1312 Evans View Drive	1132404004	Kristopher Buldhaupt	New Construction - Complete
94)	1002 Evans View Drive	1132331004	Timothy Schoel	New Construction - Complete
95)	922 Evans View Drive	1132331007	Robert Mack	New Construction - Complete
96)	1014 Evans View Drive	1132331001	Chad Rine	New Construction - Complete
97)	1006 Evans View Drive	1132331003	Grayhawk Homes	New Construction - Complete
98)	1010 Evans View Drive	1132331002	Grayhawk Homes	New Construction - Complete
99)	1408 Evans View Drive	1132404007	Thomas Jamieson	New Construction - Complete
100)	1301 Evans View Drive	1132403003	Ted Rogers	New Construction - Complete
101)	914 Evans View Drive	1132331009	Paul Stodolka	New Construction - Complete
102)	926 Evans View Drive	1132331006	Orton Homes	New Construction - Complete
103)	918 Evans View Drive	1132331008	Jerry's Homes	New Construction - Complete
104)	705 Meadow Road	1506102002	Bryan Von Roden	New Construction - Complete
105)	621 Meadow Road	1506102005	Jerry's Homes	New Construction - Complete
106)	616 Meadow Road	1132447007	Jerry's Homes	New Construction - Complete
107)	605 Meadow Road	1506102009	Jerry's Homes	New Construction - Complete
108)	613 Meadow Road	1506102007	Jerry's Homes	New Construction - Complete
109)	600 Meadow Road	1132477011	Mark Jacobs	New Construction - Complete
110)	604 Meadow Road	1132477010	Travis Hodges	New Construction - Complete
111)	701 Meadow Road	1506102003	Daniel Krieg	New Construction - Complete
112)	708 Meadow Road	1132477002	Robert Danielson	New Construction - Complete
113)	704 Meadow Road	1132477003	Bart Heyn	New Construction - Complete
114)	404 Meadow Road	1133351004	Tim Lawson	New Construction - Complete
115)	3008 Kernel Lane	1036427014	Chase Johannsen	New Construction - Complete
116)	3007 Kernel Lane	1036427019	Andrew Johnson	New Construction - Complete
117)	3013 Kernel Lane	1036427018	Happe Homes	New Construction - Complete
118)	3026 Kernel Lane	1036427011	Brandon Honnold	New Construction - Complete
119)	3025 Tassel Lane	1036427006	McCartney Trim Corporation	New Construction - Complete
120)	1011 South 9th Street	1132254007	Timothy Crannell	New Construction - Complete
121)	29262 Prospect Circle	1134100018	David Wilkerson	New Construction - Complete
122)	2009 North 15th Street	1130253006	Curtis Waddingham	New Construction - Complete
123)	1804 Roebling Road	1506102011	Gary Edwards	New Construction - Complete
124)	1737 Roebling Road	1132478001	Matthew Kitzman	New Construction - Complete
125)	1905 Roebling Road	1506103009	Tyler Wendelboe	New Construction - Complete

126)	1928 Roebling Road	1506102024	Carol Morlan	New Construction - Complete
127)	1929 Roebling Road	1506103015	Jessica Reynolds	New Construction - Complete
128)	1909 Roebling Road	1506103010	Charles Magedanz	New Construction - Complete
129)	1925 Roebling Road	1506103014	Andrea Sondgeroth	New Construction - Complete
130)	1933 Roebling Road	1506103016	Kirk Feher	New Construction - Complete
131)	1917 Roebling Road	1506103012	Fikret Duric	New Construction - Complete
132)	1921 Roebling Road	1506103013	Andrew Jenchel	New Construction - Complete
133)	1808 Roebling Road	1506102012	Taylor Miller	New Construction - Complete
134)	1932 Roebling Road	1506102025	Stanley Boyer	New Construction - Complete
135)	1920 Roebling Road	1506102022	Smith-Muench	New Construction - Complete
136)	1821 Roebling Road	1506103006	Behr Construction	New Construction - Complete
137)	1825 Roebling Road	1506103007	Behr Construction	New Construction - Complete
138)	1916 Roebling Road	1506102021	Keysto Kelly	New Construction - Complete
139)	1912 Roebling Road	1506102020	Gregory Boehne	New Construction - Complete
140)	1813 Roebling Road	1506103004	Jerry's Homes	New Construction - Complete
141)	1809 Roebling Road	1506103003	Jerry's Homes	New Construction - Complete
142)	1800 Southbridge Drive	1506103017	Behr Construction	New Construction - Complete
143)	1808 Southbridge Drive	1506103019	Todd McAtee	New Construction - Complete
144)	1900 Southbridge Drive	1506103024	Behr Construction	New Construction - Complete
145)	1925 Southbridge Drive	1506126014	Ken Putnam	New Construction - Complete
146)	1736 Southbridge Drive	1132478002	Samantha Sweet	New Construction - Complete
147)	1913 Southbridge Drive	1506126011	Korey Roethler	New Construction - Complete
148)	1812 Southbridge Drive	1506103020	Charles Dick	New Construction - Complete
149)	1912 Southbridge Drive	1506103027	Julie Todd	New Construction - Complete
150)	1933 Southbridge Drive	1506126016	Anthony Hair	New Construction - Complete
151)	1824 Southbridge Drive	1506103023	Behr Construction	New Construction - Complete
152)	1820 Southbridge Drive	1506103022	Behr Construction	New Construction - Complete
153)	1916 Southbridge Drive	1506103028	Genesis Homes	New Construction - Complete
154)	1921 Southbridge Drive	1506126013	Abraham Stubbs	New Construction - Complete
155)	1908 Southbridge Drive	1506103026	Carrie Lembke	New Construction - Complete
156)	1901 Southbridge Drive	1506126008	Mitch Carpenter	New Construction - Complete
157)	1904 Southbridge Drive	1506103025	Genesis Homes	New Construction - Complete
158)	1801 Southbridge Drive	1506126001	Deidra Robertson	New Construction - Complete
159)	1929 Southbridge Drive	1506126015	Genesis Homes	New Construction - Complete
160)	1928 Strauss Avenue	1506126031	Genesis Homes	New Construction - Complete
161)	1809 Strauss Avenue	1506127003	Theodore Thrasher	New Construction - Complete
162)	1805 Strauss Avenue	1506127002	Michelle Ackelson	New Construction - Complete
163)	1804 Strauss Avenue	1506126018	Orton Homes	New Construction - Complete
164)	1932 Strauss Avenue	1506126032	Jacob Robertson	New Construction - Complete
165)	1817 Strauss Avenue	1506127005	Marion Fitzgerald	New Construction - Complete
166)	1825 Strauss Avenue	1506127007	Orton Homes	New Construction - Complete
167)	1929 Strauss Avenue	1506127015	Grant Zieser	New Construction - Complete
168)	1913 Strauss Avenue	1506127011	Jody Davis	New Construction - Complete
169)	1813 Strauss Avenue	1506127004	Jeremiah Peters	New Construction - Complete
170)	1821 Strauss Avenue	1506127006	Jonathan Gesink	New Construction - Complete
171)	1908 Strauss Avenue	1506126026	Yaira Romero	New Construction - Complete
172)	1912 Strauss Avenue	1506126027	Jared Combs	New Construction - Complete
173)	1933 Strauss Avenue	1506127016	Jacob Cole	New Construction - Complete
174)	1801 Strauss Avenue	1506127001	Adam Wenzel	New Construction - Complete
175)	1917 Strauss Avenue	1506127012	Norris Bowler	New Construction - Complete
176)	1920 Strauss Avenue	1506126029	Deanna Darrah	New Construction - Complete
177)	1916 Strauss Avenue	1506126028	Amanda Tucker	New Construction - Complete
178)	1909 Strauss Avenue	1506127010	Eric Lopp	New Construction - Complete
179)	1800 Strauss Avenue	1506126017	Ryan Hussong	New Construction - Complete
180)	1924 Strauss Avenue	1506126030	Danielle Allsup	New Construction - Complete
181)	1901 Strauss Avenue	1506127008	Jordan Best	New Construction - Complete
182)	1925 Strauss Avenue	1506127014	Landon Loftsgard	New Construction - Complete
183)	1413 South 11th Street	1132332009	Matt Ireland	Partial - Started in 2017 and finished 2018
184)	1401 South 11th Street	1132332006	Lockhart-Nelsen	Partial - Started in 2017 and finished 2018
185)	1405 South 11th Street	1132332004	Mahir Mehmedovic	Partial - Started in 2017 and finished 2018
186)	1313 South 11th Street	1132332007	Andy Shanley	Partial - Started in 2017 and finished 2018
187)	1309 South 11th Street	1132332003	Zachary Ripka	Partial - Started in 2017 and finished 2018
188)	1317 South 11th Street	1132332005	Cyrus Schoonmaker	Partial - Started in 2017 and finished 2018
189)	1409 South 11th Street	1132332008	Dewes-Flynn	Partial - Started in 2017 and finished 2018
190)	1305 South 11th Street	1132332002	Greenland Homes	Partial - Started in 2017 and finished 2018

191)	1113 Shelby Drive	1132381008	Alexander Forehead	Partial - Started in 2017 and finished 2018
192)	1413 Evans View Drive	1132403011	Patrick Welch	Partial - Started in 2017 and finished 2018
193)	802 Evans View Drive	1132403002	Kelsey Dean	Partial - Started in 2017 and finished 2018
194)	736 Timberview Drive	1132403013	Kevin Schaefer	Partial - Started in 2017 and finished 2018
195)	1109 Hunter Court	1132380003	Jason Keuck	Partial - Started in 2017 and finished 2018
196)	1112 Hunter Court	1132380006	Keith Missel	Partial - Started in 2017 and finished 2018
197)	1816 Roebbling Road	1506102014	Peter Leqaspi	Partial - Started in 2017 and finished 2018
198)	1921 Strauss Avenue	1506127013	Cynthia Schecher	Partial - Started in 2017 and finished 2018
199)	1924 Roebbling Road	1506102023	David Pelican	Partial - Started in 2017 and finished 2018
200)	1904 Strauss Avenue	1506126025	Emily Behanish	Partial - Started in 2017 and finished 2018
201)	1816 Strauss Avenue	1506126021	Angel Nunez	Partial - Started in 2017 and finished 2018
202)	1913 Roebbling Road	1506103011	Curtis Crawford	Partial - Started in 2017 and finished 2018
203)	1804 Southbridge Drive	1506103018	Ryan Howe	Partial - Started in 2017 and finished 2018
204)	1015 Lynn Drive	1132334001	Jonathan Fokken	Partial - Started in 2017 and finished 2018
205)	741 Timberview Drive	1132405006	James Brose	Partial - Started in 2017 and finished 2018
206)	521 Ridgeline Drive	1132433004	Travis Rhiner	Partial - Started in 2017 and finished 2018
207)	1805 Roebbling Road	1506103002	Cory Doss	Partial - Started in 2017 and finished 2018
208)	1801 Roebbling Road	1506103001	Keri Sorensen	Partial - Started in 2017 and finished 2018
209)	612 Meadow Road	1132477008	Jerry's Homes	Partial - Started in 2017 and finished 2018
210)	408 Meadow Road	1133351003	Justin Hardcastle	Partial - Started in 2017 and finished 2018
211)	700 Meadow Road	1132477004	Brandon Bradley	Partial - Started in 2017 and finished 2018
212)	1805 Southbridge Drive	1506126002	Jason Dodd	Partial - Started in 2017 and finished 2018
213)	1809 Southbridge Drive	1506126003	Garrison Carter	Partial - Started in 2017 and finished 2018
214)	1813 Southbridge Drive	1506126004	Stephen Maguire	Partial - Started in 2017 and finished 2018
215)	3002 Kernel Lane	1036427015	Riley Scharper	Partial - Started in 2017 and finished 2018
216)	1901 Roebbling Road	1506103008	Kim Seidman	Partial - Started in 2017 and finished 2018
217)	1417 South 11th Street	1132332010	Joshua Cotton	Partial - Started in 2017 and finished 2018
218)	3026 Tassel Lane	1036427001	Applegate-MacGregor	Partial - Started in 2017 and finished 2018
219)	1905 Strauss Avenue	1506127009	Sabahudin Delic	Partial - Started in 2017 and finished 2018
220)	1048 Jaycee Lane	1132381012	Jason Atkins	Partial - Started in 2017 and finished 2018
221)	1016 Bailey's Grove Drive	1132382005	Grayhawk Homes	Partial - Started in 2017 and finished 2018
222)	25022 Greyhawk Drive	1134102007	Ronald Feiner	Partial - Started in 2017 and finished 2018
223)	613 South 11th #5&6	1132131027	Properties by C & CLLC	Partial - Started in 2017 and finished 2018
224)	25014 Eagle Vista Drive	1134102004	Jeffery Meyers	Partial - Started in 2017 and finished 2018
225)	25010 Eagle Vista Drive	1134102003	Matt Everson	Partial - Started in 2017 and finished 2018
226)	25031 Eagle Vista Drive	1134101008	Jonathan Brown	Partial - Started in 2017 and finished 2018
227)	25047 Eagle Vista Drive	1134101012	Evan Poe	Partial - Started in 2017 and finished 2018
228)	25042 Greyhawk Drive	1134102012	Andrew Lenaghan	Partial - Started in 2017 and finished 2018
229)	24680 Quail Avenue	1128402004	Matthew Weller	Partial - Started in 2017 and finished 2018
230)	3001 Kernel Lane	1036427020	Benjamin Johnston	Partial - Started in 2017 and finished 2018
231)	1402 Northwater Lane	1036426004	Russel Gibson	Partial - Started in 2017 and finished 2018
232)	3008 Tassel Lane	1136427004	Jarrid Cyr	Partial - Started in 2017 and finished 2018
234)	30062 Meadow Road	1401100021	Jordan Lint	Partial - Started in 2017 and finished 2018
235)	1044 Shelby Drive	1132380013	David Lundberg	Partial - Started in 2017 and finished 2018
236)	1115 Lynn Drive	1132330001	Trinity Homes	Partial - Started in 2017 and finished 2018
237)	1105 South 12th Street	1132182004	T Carpentry	Partial - Started in 2017 and finished 2018
238)	1020 South 9th Street	1132254004	Nicholas Franceschi	Partial - Started in 2017 and finished 2018
239)	927 Lynn Drive	1132334006	Sean Davison	Partial - Started in 2017 and finished 2018
240)	29456 Old Portland	1133100013	Twin Eagles East/Kading Prop.	Partial - Started in 2017 and finished 2018
241)	24524 288th Trail	1128300015	Evan Breuer	Partial - Started in 2017 and finished 2018
242)	219 North 9th Street	1129335003	Fate Enterprises	Home Improvements for 2018
243)	918 Rapids Street	1129332005	Dean Bury	Home Improvements for 2018
244)	1415 Rapids Street	1129314002	Newberry Properties	Home Improvements for 2018
245)	318 South 9th Street	1132128004	Gregory Johnson	Home Improvements for 2018
246)	1734 South 11th Street	1132378003	Brian Jackson	Home Improvements for 2018
247)	709 Timberview Drive	1132429002	Kurt Johnson	Home Improvements for 2018
248)	1318 Bailey Court	1132354002	Jonathan Markus	Home Improvements for 2018
249)	1048 Shelby Drive	1132380012	Steven Weiland	Home Improvements for 2018
250)	1805 Southbridge Drive	1506126002	Jason Dodd	Home Improvements for 2018
251)	1812 Roebbling Road	1506102013	Michael Wolley	Home Improvements for 2018
252)	25042 Eagle Vista Drive	1134103004	Scott Adams	Home Improvements for 2018
253)	119 North 15th Street	1129351002	Darrel Smith	Home Improvements for 2018
254)	1501 Main Street	1129355004	Keith Gehring	Home Improvements for 2018

255)	425 Nile Kinnick North	1129329009	Steve Brokaw	Home Improvements for 2018
256)	28800 R Avenue	1126400015	EW Nutrition	Started 2017 Finished 2018
257)	715 Cottage Street	1132209002	LMS Properties	Partial 2018
258)	1720 Nile Kinnick South	1132452022	Little Tiger Holding Company	New Commercial 2018
Respectfully Steve Nichols				



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Res. No. 19-06

January 2, 2019

Mr. Anthony Brown  
City Administrator  
City of Adel  
P.O. Box 248 - 301 S. 10th Street  
Adel, IA 50003

Re: The City of Adel, State of Iowa – Contract Proceedings for USDA #2  
Phase 1, Section 4 – North 15<sup>th</sup> Street

Dear Mr. Brown:

Enclosed are proceedings to be used for ordering construction, setting the hearing date, and approving publication of notice of public hearing and posting of notice to bidders. Proceedings to be used on the date fixed for the hearing on plans and specifications, proceedings with respect to receipt of bids, and subsequent proceedings to be used thereafter through the final approval of the execution of contract and bond of the contractor, and a resolution accepting the work when it is completed, are also enclosed.

As a first step in the contract procedure, the plans, specifications, form of contract and the engineer's preliminary estimate of costs must be placed on file in the City Clerk's office prior to publication of the Notice of Public Hearing and posting of the Notice to Bidders.

Before construction bids are acted upon, the Council must hold a hearing on the proposed plans, specifications and contract, as well as on the cost of the proposed improvement project.

Code Section 26.12 provides at public hearing any interested person may appear and file objections to the proposed plans, specifications, contract or estimated cost of the public improvement. After hearing all objections, this section provides that the governing body shall, by resolution, enter its decision on such items above mentioned. The proceedings enclosed have been prepared on the basis that the hearing will be held and the decision made before construction bids are considered by the Council.

The proceedings enclosed have also been prepared on the basis that no written objections were filed and/or that no oral objections were made by any interested person. If this assumption on our part proves to be incorrect on the date of the hearing and letting, I would then suggest that, after written objections are received and/or oral objections heard, that after considering all objections filed and/or made, if the Council feels that such objections are without merit, that they

January 2, 2019

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proceed to pass the resolution adopting the plans, specifications, form of contract and estimate of costs, but that the minutes be changed by indicating the number of written or oral objections AND by inserting a summary of written or oral objections made at the hearing.

The contract may be awarded to the lowest bidder or all bids may be rejected and a date set for a new letting. After awarding the contract, and when the contractor has returned an executed contract and bond, the Council can act upon the undated proceedings enclosed herewith entitled "Resolution Approving Construction Contract and Bond".

If any questions arise concerning the sufficiency of the bids or the action to be taken in respect to them, the Council can adjourn the consideration of the bids within the period specified in the specifications and meet at a later date to make the award.

An extra copy of the procedures are enclosed to be completed as originals and certified back to this office.

If you have any questions concerning the above procedure or any matters which may arise regarding this project, please contact our office.

Very truly yours,

AHLERS & COONEY, P.C.

By



Steven M. Nadel

SMN:klb

Encl.

01552062-1\10113-072

ORIGINAL

(This Notice to be posted)

# NOTICE AND CALL OF PUBLIC MEETING

Governmental Body: The City Council of Adel, Iowa.

Date of Meeting: January 8, 2019

Time of Meeting: 6:00 o'clock P.M.

Place of Meeting: Council Chambers, City Hall, 301 S. 10th Street, Adel, Iowa.

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for the meeting is as follows:

Storm Water Utility Improvements – Phase 1, Section 4 – North 15<sup>th</sup> Street

- Resolution ordering construction of the Storm Water Utility Improvements – Phase 1, Section 4 – North 15<sup>th</sup> Street, and fixing a date for hearing thereon and taking of bids therefor.

Such additional matters as are set forth on the additional \_\_\_\_\_ page(s) attached hereto.  
(number)

This notice is given at the direction of the Mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the governmental body.

\_\_\_\_\_  
City Clerk, City of Adel, State of Iowa

January 8, 2019

The City Council of the City of Adel, State of Iowa, met in \_\_\_\_\_ session, in the Council Chambers, City Hall, 118 S. Main, Adel, Iowa, at 6:00 o'clock P.M., on the above date. There were present Mayor \_\_\_\_\_, in the chair, and the following named Council Members:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR," and moved that the same be adopted.

Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION ORDERING CONSTRUCTION OF CERTAIN  
PUBLIC IMPROVEMENTS, AND FIXING A DATE FOR  
HEARING THEREON AND TAKING OF BIDS THEREFOR

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the Storm Water Utility Improvements – Phase 1, Section 4 – North 15<sup>th</sup> Street; and

WHEREAS, the City of Adel has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the City Council for public inspection, for the construction of the public improvements; and

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and

WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26 of the Code of Iowa, to hold a public hearing and to advertise for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the Storm Water Utility Improvements - Phase 1, Section 4 – North 15<sup>th</sup> Street, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Hearing; the public improvements

being more generally described as follows:

Storm Water Utility Improvements – Phase 1, Section 4 – North 15<sup>th</sup> Street

Installation of Storm Sewer and Storm Water Improvements at the intersection of Locust Street and North 15<sup>th</sup> Street extending to the north along North 15<sup>th</sup> Street. The improvements include 573 LF of storm sewer and related manholes and intakes, 500 SY of pavement replacement, 400 LF curb and gutter paving, 100 SY of sidewalk replacement, full depth HMA patches, erosion control, seeding, field testing, traffic control, mobilization, and other related construction items.

Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of the specifications.

Section 3. That the City Clerk be and is hereby directed to post a notice to bidders once in each of the following: (i) a relevant contractor plan room service with statewide circulation; (ii) a relevant construction lead generating service with statewide circulation; and (iii) on an internet site sponsored by either the City or a statewide association that represents the City. Posting shall be not less than thirteen clear days nor more than forty-five days prior to March 5, 2019, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 10:00 A.M., on such date.

Section 4. That the City Council hereby delegates to the City Clerk the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Council on March 12, 2019, at 6:00 o'clock P.M.

Section 5. That the City Clerk be and is hereby directed to publish notice of hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. The publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 6:00 o'clock P.M. on February 12, 2019.

Section 6. That the City Clerk shall cause the notices described in Section 3 and Section 5 hereof to be posted and published, the posting and publication to be within the posting and publication timeline for each notice outlined above.

Section 7. That the Notice to Bidders and Notice of Public Hearing shall be substantially in the forms attached hereto:

**CITY OF ADEL, IOWA  
STORM WATER UTILITY IMPROVEMENTS – PHASE I  
SECTION 4 – NORTH 15<sup>TH</sup> STREET**

**NOTICE TO BIDDERS**

Sealed Bids for the construction of the **STORM WATER UTILITY IMPROVEMENTS – PHASE I SECTION 4 – NORTH 15<sup>TH</sup> STREET, ADEL, IOWA**, will be received, by the **City of Adel, Iowa**, at the office of the City Clerk at **City Hall**, located at **301 South 10<sup>th</sup> Street, Adel, Iowa, 50003**, before **10:00 A.M.** local time on **March 5, 2019**, at which time the bids received will be publicly opened and read in the Council Chambers at City Hall, **301 South 10<sup>th</sup> Street, Adel, Iowa, 50003**. Bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

The tabulated results of the bid opening will be considered by the Adel City Council at their meeting in the Council Chambers at City Hall, **301 South 10<sup>th</sup> Street, Adel, Iowa, 50003** on **March 12, 2019**, at **6:00 P.M.** at which time the Council may take action on the proposals submitted or at such time as may then be fixed.

The extent of work on this project is the furnishing of all labor, equipment, and materials for the construction of the improvements, which includes but is not limited to the following:

Installation of Storm Sewer and Storm Water Improvements at the intersection of Locust Street and North 15<sup>th</sup> Street extending to the north along North 15<sup>th</sup> Street. The improvements include 573 LF of storm sewer and related manholes and intakes, 500 SY of pavement replacement, 400 LF curb and gutter paving, 100 SY of sidewalk replacement, full depth HMA patches, erosion control, seeding, field testing, traffic control, mobilization, and other related construction items.

The Owner will receive and consider bids on the Project and will award a single Contract. The award of the Contract will be made to the lowest responsive, responsible bidder, based on the Bid Proposal Form with the lowest TOTAL BID PRICE. Notwithstanding the foregoing, the owner reserves the right to award the contract as it deems to be in the best interests of the City.

All Work is to be in strict compliance with the Plans and Specifications prepared by McClure Engineering Company, P.C., of Clive, Iowa, which together with the proposed form of contract and estimate of cost have heretofore been approved by the Owner. By reference, they are made a part hereof as though fully set out and incorporated herein.

All bids shall be made on a form furnished by the City and shall be filed on or before the time herein set, in a sealed envelope addressed to the City Clerk of Adel, Iowa, clearly stating that the envelope contains a bid on this project. All Bidders must submit and sign the Bid Proposal Form in the Specifications (Section 00 41 00). All attachments included in Section 00 41 00 – Bid Proposal Form, shall be signed and submitted with the Bid Package.

By virtue of statutory authority, a preference will be given to products and provisions and coal produced within the State of Iowa.

Each bid shall be accompanied by a bid security as defined in Iowa Code Section 26.8, in the form of a Bid Bond, Certified Check, Cashier's Check or a Certified Share Draft in a separate sealed envelope in an amount equal to five (5) percent of the total amount bid. A Bid Bond must be on the form provided with the Contract Documents. The Certified Check or Cashier's Check shall be drawn on a state-chartered or federally-chartered bank. A Certified Share Draft shall be drawn on a state-chartered or federally-chartered credit union. Certified Checks, Cashier's Checks or Certified Share Drafts shall be made payable to the CITY OF ADEL, as security that if awarded a contract, the Bidder will enter into a contract at the prices bid and furnish the required Performance and Payment Bonds and Certificate of Insurance.

Bid security shall be furnished in accordance with the Instructions to Bidders. The Certified Check, Cashier's Check or Certified Share Draft may be cashed, or the Bid Bond forfeited and the proceeds retained as liquidated damages if the Bidder fails to execute a contract or file acceptable Performance and Payment Bonds or provide an acceptable Certificate of Insurance within ten (10) days after the acceptance of his proposal by resolution of the Owner. No bidder may withdraw a proposal within ninety (90) days after the date set for opening bids. The checks of the unsuccessful bidders will be promptly returned to them after the successful bidder is determined or within 30 days, whichever is sooner.

The method of construction of all improvements shall be by contract in accordance with the Plans and Specifications and general stipulations for said improvements approved by the Owner. Payment for the cost of such improvements will be made in cash to be derived from such fund or funds as are legally available for such purpose.

Payment to Contractor will be made in monthly estimates and one final payment. Monthly estimates will be equivalent to ninety-five (95) percent of the Contract value of the Work completed during the preceding calendar month. Estimates will be prepared on the first day of each month by the Contractor. Subject to the approval of the Engineer, who will certify each approved estimate to the City for payment on or before the 15th day of the month in question. Such monthly payment will in no way be construed as an act of acceptance for any of the work partially or totally completed.

Final payment to the Contractor will be made no earlier than thirty-one (31) days from and after the final acceptance of the work by the Owner, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa. Payment must also be in accordance with Chapter 26 of the Code of Iowa and will be made "after the completion and final acceptance of the improvement" as provided in Section 573.14 of the Code of Iowa. No such partial or final payment will be due until the Contractor has certified that the materials, labor and services involved in each instance have been paid for in accordance with requirements stated in the Specifications.

Before final payment will be made on this project, the Contractor(s) and subcontractor(s) shall provide lien waivers as required in these Specifications.

Owner will issue special exemption certificates to Contractors and subcontractors, allowing them to purchase, or withdraw from inventory, building materials for the contract free from sales tax. Refer to Article 22 of the Instructions to Bidders.

The successful Bidder will be required to furnish a corporate surety bond in an amount equal to one-hundred (100) percent of the Contract Price. Said Bond to be issued by a responsible surety approved by the Owner and authorized to do business in the State of Iowa, and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and the maintenance of said improvements in good repair for not less than two (2) years from the date of Substantial Completion.

Successful bidder shall also be required to provide Payment Bond as provided in the Specifications. All Bonds subject to the appropriate requirements in Code of Iowa 573.2 through 573.5.

Work on **Stage 1** of the project improvements may commence following issuance of a written Notice to Proceed. Work on the remaining project stages shall not commence until *after* Adel DeSoto Minburn (ADM) Community School District dismisses the 2018/19 school year on or about **June 3, 2019** (if the last day of the school year changes due to weather cancellations or for any other reason, said date shall adjust to the last day of the school year). The Notice to Proceed will be issued upon approval of the contract and bonds by the Council, and be completed as stated below. The work shall be substantially completed on or before **August 16, 2019**, and completed and ready for final payment in accordance with paragraph 14.07 of the General Conditions on or before **August 30, 2019**. Failure to meet either the Substantial Completion date or Final Completion date will result in liquidated damages of \$500.00 per calendar day.

The Issuing Office for the Bidding Documents is: **McClure Engineering Company, 1360 NW 121<sup>st</sup> Street, Clive, Iowa, 50325, (Phone 515-964-1229)**. Prospective Bidders may examine the Bidding Documents at the office of the City Clerk at City Hall or at the Issuing Office on Mondays through Fridays between the hours of **8:00 a.m. and 5:00 p.m.**, and may obtain copies of the Bidding Documents from the Issuing Office as described below.

Printed copies of the Bidding Documents may be obtained from the Issuing Office during the hours indicated above. The initial set is free of charge to prospective bidders, i.e. qualified general contractors. A fee of \$25 per set will apply to additional sets and to bidding documents requested by other than prospective bidders. This fee is refundable, provided the following conditions are met. 1. Bidders who return full sets of the Bidding Documents in good condition (suitable for re-use) within 14 days after award of the project will receive a full refund. If they are not returned, or returned past the deadline, or are not in a reusable condition as judged by the Engineer, the deposit shall be forfeited. Checks for Bidding Documents shall be payable to "McClure Engineering Company".

Complete digital project Bidding Documents and Contract Documents and Plans are available at [www.questcdn.com](http://www.questcdn.com). You may download the digital documents for free by inputting Quest project number **Quest CDN #6052015** on the website's Project Search page. Please contact QuestCDN.com at 952.233.1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership registration, downloading, and working in this digital project information.

The Owner hereby reserves the right to reject any or all bids and to waive informalities and irregularities as it may deem to be for the best interests of the Owner.

To the extent required by Iowa law, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident. Failure to submit a fully completed Bidder Status Form with the Proposal may result in the proposal being deemed nonresponsive and rejected.

Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference applies an American Iron and Steel requirement to this project. All listed iron and steel products used in this project must be produced in the United States. The term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials. The de minimis and minor components waiver apply to this contract.

Published by the order of the City Council of Adel, Iowa.

Owner: CITY OF ADEL, IOWA

By: Brittany Sandquist

Title: City Clerk

Date: \_\_\_\_\_

+ + END OF ADVERTISEMENT FOR BIDS + +

---

CITY OF ADEL, IOWA  
ADEL, IOWA  
**STORM WATER UTILITY IMPROVEMENTS – PHASE I**  
**SECTION 4 – NORTH 15<sup>TH</sup> STREET**  
CITY OF ADEL, IOWA

**NOTICE OF PUBLIC HEARING**

PUBLIC NOTICE is hereby given that the Council of the City of Adel, Iowa, will hold a public hearing on **Tuesday, February 12, 2019, at 6:00 P.M.** in the Council Chambers of Adel City Hall, 301 S. 10<sup>th</sup> Street, Adel, Iowa, at which meeting the Council proposes to hear comments from the public on the proposed Plans, Specifications, Form of Contract, and Estimate of Costs for the construction of the **STORM WATER UTILITY IMPROVEMENTS – PHASE I SECTION 4 – NORTH 15<sup>TH</sup> STREET, ADEL, IOWA** project. At said hearing, any interested person may appear and file objections thereto or to the cost of the proposed improvements.

The construction of the North 15<sup>th</sup> Street project, which is generally located at the intersection of Locust Street and North 15<sup>th</sup> Street in Adel, and extends north within the east ROW of North 15<sup>th</sup> Street approximately 750 feet. The extent of work on this proposed project is the furnishing of all labor, equipment, and materials for the construction of the improvements, which consist of constructing:

Construction of 573 LF of storm sewer and related manholes and intakes, 500 SY of pavement replacement, 400 LF of curb and gutter paving, 100 SY of sidewalk replacement, full depth HMA patches, erosion control, seeding, field testing, traffic control, mobilization, and other miscellaneous construction activities will be necessary to complete the scope of construction services.

Published by order of the City Council of Adel, Iowa.

Owner: CITY OF ADEL, IOWA

By: Brittany Sandquist

Title: City Clerk

Date: \_\_\_\_\_

[End of Notice]

Section 8. All resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed insofar as the conflicting portions thereof are concerned.

PASSED AND APPROVED, this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF DALLAS

)

I, the undersigned City Clerk of the City of Adel, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the City showing proceedings of the City Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of public hearing and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council (a copy of the face sheet of the agenda being attached hereto) pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the City hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk, City of Adel, State of Iowa

(SEAL)

STATE OF IOWA

)

) SS

COUNTY OF DALLAS

)

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting City Clerk of the City of Adel, in the County of Dallas, State of Iowa, and that as such City Clerk and by full authority from the Council of the City, I have caused a

#### NOTICE TO BIDDERS

(Storm Water Utility Improvements – Phase 1, Section 4 – North 15<sup>th</sup> Street)

of which a copy/screenshot annexed to the poster's affidavit hereto attached is in words and figures a correct and complete copy, to be posted as required by law in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by the City or a statewide association that represents the City, and that the Notice was posted and circulated on the following date(s):

1. Relevant contractor plan room service with statewide circulation: \_\_\_\_\_, 2019
2. Relevant construction lead generating service with statewide circulation: \_\_\_\_\_, 2019
3. Internet site sponsored by the City or a statewide association that represents the City: \_\_\_\_\_, 2019

WITNESS my official signature at Adel, Iowa, this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk, City of Adel, State of Iowa

(SEAL)

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF DALLAS

)

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting City Clerk of the City of Adel, in the County of Dallas, State of Iowa, and that as such City Clerk and by full authority from the Council of the City, I have caused a

NOTICE OF PUBLIC HEARING

(Storm Water Utility Improvements – Phase 1, Section 4 – North 15<sup>th</sup> Street)

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the "\_\_\_\_\_", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

\_\_\_\_\_, 2019.

WITNESS my official signature at Adel, Iowa, this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk, City of Adel, State of Iowa

(SEAL)

01551840-1\10113-072

Resolution No. 19- 07

**A RESOLUTION SUPPORTING THE HOME BASE IOWA INITIATIVE**

**WHEREAS**, the Office of the Governor of the State of Iowa has launched a public-private partnership called Home Base Iowa, which is an effort to match military veterans with jobs available across Iowa; and

**WHEREAS**, the Home Base Iowa initiative consists of two programs: Home Base Iowa Businesses and Home Base Iowa Communities; and

**WHEREAS**, the Office of the Governor, with support from the Iowa Economic Development Authority, is requesting Iowa businesses and communities to promote and support the Home Base Iowa initiative; and

**WHEREAS**, one of the requirements for the City of Adel to be a Home Base Iowa Community is that the Adel City Council adopt a resolution of support; and

**WHEREAS**, the Adel City Council finds that it is in the best interests of the City of Adel and veterans everywhere to support the Home Base Iowa initiative and adopt this resolution.

**NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, IOWA, that:**

Section 1: The Adel City Council hereby proclaims its support for the Home Base Iowa initiative and encourages its residents to take whatever actions are necessary for the City of Adel to become and continue to be a Home Base Iowa Community.

Section 2: The Adel City Council also encourages Adel businesses to take whatever actions are necessary to become and continue to be a Home Base Iowa Business.

Section 3: The Mayor, City Administrator, and City Clerk are authorized to take such further action as may be necessary to carry out the intent and purpose of this resolution.

Passed and approved this 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
James F. Peters, Mayor

Attest: \_\_\_\_\_  
City Clerk

Resolution No. 19- 08

**RESOLUTION ORDERING THE REMOVAL OF A PLANNING &  
ZONING COMMISSION MEMBER**

**WHEREAS**, Susan Way was appointed on June 14, 2016, to serve a five year term as a Planning and Zoning Commission member for the City of Adel, beginning on July 1, 2016; and

**WHEREAS**, Ms. Way has not attended a Commission meeting in the past year and the Zoning Administrator believes that she has moved out of the City; and

**WHEREAS**, the Zoning Administrator has attempted to make contact with Ms. Way, but has not received any response to his letters and other communications; and

**WHEREAS**, according to Adel Code of Ordinances Section 23.01, Planning and Zoning Commission members are appointed by the Adel City Council; and

**WHEREAS**, Iowa Code Section 372.15 outlines procedures to be followed when an appointed officer is removed from such a position, including that such removal shall be made by written order.

**NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY  
COUNCIL OF THE CITY OF ADEL, IOWA, that:**

1. Susan Way is hereby ordered removed from the appointed office of Planning and Zoning Commission member. This removal is effective immediately.
2. The City Council FINDS that such removal is based on the following reasons:
  - a. Failure to attend Commission meetings for more than a year.
  - b. Failure to respond to communications from the Zoning Administrator.
3. This Order shall be filed in the office of the City Clerk, and a copy shall be sent by certified mail to Susan Way's last known mailing address.

Passed and approved this 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
James F. Peters, Mayor

Attest: \_\_\_\_\_  
City Clerk

Resolution No. 19- 09

**A RESOLUTION AUTHORIZING THE CITY OF ADEL, IOWA TO SUBMIT AN APPLICATION FOR FUNDING FROM THE TRANSPORTATION ALTERNATIVES PROGRAM TO THE CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE FOR THE PARTIAL FUNDING OF THE CONSTRUCTION OF A WALKING TRAIL FROM HWY 169 TO EVANS PARK AND FURTHER APPROVING THE APPLICATION WHICH OBLIGATES THE CITY OF ADEL TO MATCHING FUNDS FOR THE CONSTRUCTION OF SAID PROJECT**

**WHEREAS**, the City of Adel, Iowa is located in the Central Iowa Regional Transportation Planning Alliance (CIRTPA) Planning Area; and

**WHEREAS**, the Transportation Alternatives Program provides funding to local jurisdictions for the construction of eligible projects; and

**WHEREAS**, the program is administered by CIRTPA which prioritizes and ranks all project applications.

**NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, IOWA, that:**

- 1) The council supports and approves the attached application for Transportation Alternatives Program (TAP funding.
- 2) The council hereby commits to the City of Adel's matching monies as required by the TAP funding.
- 3) The council hereby commits to accepting and maintaining these improvements for a minimum of twenty (20) years following the completion.
- 4) Mayor James F. Peters is hereby authorized to approve and execute the application on behalf of the council.

Passed and approved this 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
James F. Peters, Mayor

Attest: \_\_\_\_\_  
City Clerk

**Resolution No. 19- 10**

**A RESOLUTION APPROVING 2018 – 2019 BUDGET TRANSFERS**

**WHEREAS**, the City of Adel has several budget items that require budget transfers; and

**WHEREAS**, the City of Adel staff has reviewed the proposed transfers (see attached) for the FY18-19 Budget, which include the monthly reimbursement of legal fees and funds for the 2018 Adel Resurfacing Project; and

**WHEREAS**, City staff is recommending that such transfers be approved and completed as outlined in the attached list.

**NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, IOWA** the proposed transfers as outlined on the attached list be approved and authorize staff to complete said transfers.

Passed and approved this 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
James F. Peters, Mayor

Attest: \_\_\_\_\_  
City Clerk

[illegible]



**AHLERS COONEY**  
ATTORNEYS

**AHLERS & COONEY, P.C.**  
100 COURT AVENUE, SUITE 600  
DES MOINES, IOWA 50309-2231  
515-243-7611

FEDERAL ID 42-1323559

December 26, 2018

CITY OF ADEL, IOWA  
CITY ADMINISTRATOR  
P.O. BOX 248  
301 S. TENTH STREET  
ADEL, IA 50003

Invoice #: 757297  
Client #: 10113  
Billing Attorney: KRS

**INVOICE SUMMARY**

RE: ADEL, IOWA; CITY OF

For professional services rendered and costs advanced through December 19, 2018:

MATTER #	MATTER DESCRIPTION	FEES	COSTS	TOTAL
1000	GENERAL CITY ATTORNEY SERVICES	3,245.30	.00	3,245.30
1002	MEETING ATTENDANCE AND TRAVEL	945.00	103.55	1,048.55
1003	MEETING AGENDA / PACKET REVIEW	130.90	.00	130.90
<b>TOTAL</b>		<b>4,321.20</b>	<b>103.55</b>	<b>4,424.75</b>

**TOTAL THIS INVOICE \$ 4,424.75**

Trust Funds Held on Account \$ 8,900.94

Fun 3,849.87  
Sew 574.88  

---

4,424.75

[illegible]



# McClure Engineering Co. Detailed Payment 2018 ADEL STREET RESURFACING

**Description** 2018 ADEL STREET RESURFACING, ADEL, IOWA  
MEC JOB NO. 20618034

**Payment Number** 1

**Pay Period** 10/22/2018 to 12/18/2018

**Prime Contractor** OMG Midwest, Inc. dba Des Moines Asphalt & Paving  
PO Box 3365  
Des Moines, IA 50316

**Payment Status** Approved

**Awarded Project Amount** \$466,998.10

**Authorized Amount** \$466,998.10

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
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## Section: 1 - Description

Section Totals: \$0.00 \$0.00

## Section: DIVISION 2 - EARTHWORK

0021	2010-108-D-1	CY	\$80.000	100.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TOPSOIL, ON-SITE										

Section Totals: \$0.00 \$0.00

Detailed Payment:  
2018 ADEL STREET RESURFACING

12/18/2018  
Page 1 of 1

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
<b>Section: DIVISION 5 - WATER MAINS AND APPURTENANCES</b>										
0051	5020-108-F-0	EA	\$50.000	13.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
VALVE BOX EXTENSION										
<b>Section Totals:</b>									<b>\$0.00</b>	<b>\$0.00</b>
<b>Section: DIVISION 6 - STRUCTURES FOR SANITARY AND STORM SEWERS</b>										
0061	6010-108-F-0	EA	\$3,200.000	7.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
MANHOLE ADJUSTMENT, MINOR										
<b>Section Totals:</b>									<b>\$0.00</b>	<b>\$0.00</b>
<b>Section: DIVISION 7 - STREETS AND RELATED WORK</b>										
0071	7010-108-E-0	LF	\$56.000	30.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
CURB AND GUTTER, 2.5', REMOVE AND REPLACE										
0072	7020-108-B-0	SY	\$44.000	912.000	912.000	0.000	912.000	912.000	\$40,128.00	\$40,128.00
HMA PAVEMENT, STANDARD TRAFFIC PG 58-28H, 6 IN.										
0073	7020-108-H-0	LS	\$2,200.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
HMA PAVEMENT SAMPLES AND TESTING										
0074	7021-108-B-0	SY	\$12.250	7,730.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
HMA OVERLAY, STANDARD TRAFFIC PG 58-28S, 2 IN.										
0075	7021-108-B-0	SY	\$17.500	9,146.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
HMA OVERLAY, STANDARD TRAFFIC PG 58-28S, 3 IN.										
0076	7030-108-A-0	SY	\$6.750	512.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REMOVAL OF SIDEWALK, SHARED USED PATH, OR DRIVEWAY										

Detailed Payment:

2018 ADEL STREET RESURFACING

12/18/2018

Page 2 of 5

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0077	7030-108-B-0	LF	\$14.000	15.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REMOVAL OF CURB										
0078	7030-108-E-0	SY	\$63.000	303.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
PCC SIDEWALK, 4 IN.										
0079	7030-108-E-0	SY	\$65.550	187.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
PCC SIDEWALK, 6 IN.										
0710	7030-108-G-0	SF	\$34.000	303.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
DETECTABLE WARNINGS										
0711	7040-108-G-0	SY	\$5.250	1,785.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
MILLING, PCC PAVEMENT										
0712	SPECIAL	SY	\$2.750	9,146.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
CRACK AND SEAT OF PCC PAVEMENT										
0713	SPECIAL	LF	\$2.500	5,202.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
FULL DEPTH SAWCUTTING										
Section Totals:									\$40,128.00	\$40,128.00
Section: DIVISION 8 - TRAFFIC CONTROL										
0081	8030-108-A-0	LS	\$15,000.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TEMPORARY TRAFFIC CONTROL										
Section Totals:									\$0.00	\$0.00
Section: DIVISION 9 - SITE WORK AND LANDSCAPING										
0091	9010-108-B-0	AC	\$5,500.000	0.500	0.000	0.000	0.000	0.000	\$0.00	\$0.00

Detailed Payment:

2018 ADEL STREET RESURFACING

12/18/2018

Page 3 of 5

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
SEEDING, FERTILIZING, AND MULCHING FOR HYDRAULIC SEEDING										
0092	9040-108-T-1	EA	\$130.000	20.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
INLET PROTECTION DEVICE, INSTALLATION										
Section Totals:									\$0.00	\$0.00
Section: DIVISION 11 - MISCELLANEOUS										
0111	11020-108-A-0	LS	\$24,000.000	1.000	0.100	0.000	0.100	0.100	\$2,400.00	\$2,400.00
MOBILIZATION										
Section Totals:									\$2,400.00	\$2,400.00
Total Payments:									\$42,528.00	\$42,528.00

#### Time Charges

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date
Stage 1 paving shall be fully complete by November 30, 2018.	11/30/2018	11/30/2018	N/A	\$0.00	N/A	22.0 Days	\$0.00
Stage 2 and all remaining project work shall be completed by June 1, 2019.	06/01/2019	06/01/2019	N/A	\$0.00	N/A	165.0 Days	\$0.00
Total Damages:							\$0.00

Detailed Payment:

2018 ADEL STREET RESURFACING

12/18/2018

Page 4 of 8

## Summary

Current Approved Work:	\$42,528.00	Approved Work To Date:	\$42,528.00
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$2,126.40	Retainage To Date:	\$2,126.40
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$40,401.60	Payments To Date:	\$40,401.60
Previous Payment:	\$0.00	Previous Payments To Date:	\$0.00

  
\_\_\_\_\_  
McClure

12/18/18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Des Moines Asphalt

12-18-2018  
\_\_\_\_\_  
Date

\_\_\_\_\_  
City of Adel, Iowa

\_\_\_\_\_  
Date

Detailed Payment:  
2018 ADEL STREET RESURFACING

12/18/2018  
Page 5 of 6

**Resolution No. 19-11**

**APPROVING PAY INCREASE FOR PART-TIME EMPLOYEE**

**WHEREAS**, Warren Barcus, a part-time employee working in the Street Department and the Parks & Recreation Department, currently earns \$13.58 per hour; and

**WHEREAS**, after review by City staff, the City's Personnel Committee, and the City Attorney, the City wishes to increase said employee's pay to \$15.00 per hour based on comparable jobs and positions.

**NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, IOWA**, that, effective immediately, the hourly wage rate of Warren Barcus be changed to \$15.00 per hour.

Passed and approved this 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
James F. Peters, Mayor

Attest: \_\_\_\_\_  
City Clerk