



NOTICE OF PUBLIC MEETING

Water, Sewer, & Sanitation Committee

The City of Adel's Water, Sewer, & Sanitation Committee will meet in the council chambers at Adel City Hall, 301 S. 10th Street, Adel, Iowa, on **Tuesday, January 29, 2019** at **6:00 p.m.**

AGENDA

1. Call to Order
2. Approval of August 7, 2018 Minutes
3. Water/Sewer/Storm Water Rates and Comparison to Des Moines Metro (McClure & PFM)
4. General Water/Sewer/Storm Water Project Updates (McClure)
5. Discussion on Septic System Moratorium (McClure)
 - a. Options and Cost to Serve the North 15th Street Area
 - b. Options and Cost to Serve Prospect Pointe Development North of 288th Trail
6. Discussion of East Annex Area
 - a. Sewer Connection Fee District of 1,700+ acres (McClure)
 - b. Urban Renewal Area
 - c. Storm Water Charges for Commercial Properties
7. Consider Policy on Sewer Credits for Outside Water Leaks vs. Leak Insurance
8. Discussion of Water Policies
 - a. Zero Balance Policy
 - b. Handling Tags and Shutoffs for Businesses
9. Garbage & Recycling Rates
10. Any Other Business
11. Adjournment

1/28/2019 4:39:30 PM

Please Note: Members or a quorum of members of other City Boards, Commissions, Committees, and / or the Council may be in attendance. Only items on the agenda may be acted upon and / or discussed.



August 7, 2018 Water, Sewer, & Sanitation Committee Meeting – Minutes

The City of Adel’s Water, Sewer, & Sanitation Committee met in the council chambers at Adel City Hall, 301 South 10th Street, Adel, Iowa, on August 7, 2018 at 7:00 p.m.

The committee meeting was called to order at 6:00 p.m. by Chair Ockerman. Members present: Christensen, Miller, and Ockerman. Others in attendance: Council members McAdon and Selby, City Attorney Stone, City Administrator Brown, Public Works Director Overton, Water Superintendent Altenhofen, and McClure reps. Schug and Brons.

Christensen motioned, seconded by Miller, to approve the March 8, 2018 minutes. Motion carried unanimously.

Discussion began on City deduct meters in Xenia Rural Water Territory for City sewer customers. Brown noted that the council had prohibited deduct meters in these areas earlier this year. However, several residents in Southbridge took issue with this. Brown outlined City staff’s recommendations, which were included in the packet. Altenhofen noted that Waukee is the only metro-area city offering plastic deduct meters. Stone stated that any policy changes must be uniform and apply to all customers.

Ockerman stated that staff could determine estimated usage now or over a year’s time. Christensen stated that he is not in favor of a flat sewer rate. Altenhofen noted that the City’s situation with Xenia is unique. Ockerman asked if a 30-day timeline was reasonable to install plumbed-in deduct meters. Altenhofen noted that, since the homes in Southbridge are all brand new, installation would be quick. Brown noted that the City would send letters to affected customers. Christensen suggested having a 10-year sunset on the plastic deduct meters.

Christensen motioned, seconded by Ockerman, to recommend the following to council: prohibiting new plastic deduct meters; a 10-year sunset on plastic meters with a one-year buyback program; allow plumbed-in deduct meters in Xenia territory; revise ordinances to require new construction to be plumbed-in for two meters; and to use the Route 6 average method for credits if installed within 30 days. Motion carried unanimously.

Discussion moved to an update from the Water Department. Altenhofen stated that, while the City’s water usage has been stable, the City will remain in the Water Watch phase. Altenhofen noted that the builders have responded well.

Discussion moved to the City’s water softeners. Altenhofen stated that the softeners were offline to keep up with demand. One softener is worse than the other. Altenhofen stated that the City will work on a fix. However, limited resources will be spent since the new treatment plant will be online in 2020.

Discussion moved to the East Annex Sewer Extension Project. Brons stated that McClure is still working through the land acquisition. The City will be meeting with USDA-RD for the financing commitment this week. Brons noted that, since project costs are coming in better, an extension to Eagle Vista will be feasible. Brons stated that a contract amendment is necessary to cover the Eagle Vista work and the connection fee district.

Christensen motioned, seconded by Miller, to recommend the contract amendment. Motion carried unanimously.

Discussion moved to the salt storage shed. The shed will be moved to accommodate the water treatment plant.

Discussion moved to the storm water fee appeal from Bear Estates. A public hearing will be held on August 14.

In other business, a revised Water Operator job description will be submitted to council for approval.

With no other business, the meeting was adjourned at approximately 8:07 p.m.

Respectfully submitted,
Anthony Brown, City Administrator