



NOTICE OF PUBLIC MEETING

The Adel City Council will meet in regular session at Adel City Hall, 301 S. 10th St., Adel, Iowa, Tuesday, May 14, 2019, at 6:00 PM

AGENDA

PRESENTATION

1. Greg Dufoe, ADM Superintendent – ADM School District's Upcoming Bond Issue

PROCLAMATION

1. Mental Health Month – May 2019

PUBLIC HEARING

1. 2019 Adel City Hall Window Replacement Project
2. Water System Improvements 2017, Water Treatment Plant
3. Sign Moratorium
4. FY18-19 Budget Amendment
5. Rezoning of a Portion of Cramer & Associates' Land Located Southeast of the HWY 169 – 302nd Place Intersection along HWY 169 from A-1 to R-1

COMMENTS FROM THE PUBLIC

CONSENT AGENDA

- a) Consider Approval of City Council Minutes Dated April 22, 2019
- b) Consider Approval of April Bills and April 30, 2019 Treasurer's Report
- c) Consider Approval of Ahlers & Cooney, P.C. April 2019 Invoice to be Applied to Retainer
- d) Consider Approval of Resolution No. 19-39, Approving Budget Transfers for City Attorney Services
- e) Consider Approval of Class C Liquor License, with Outdoor Service and Sunday Sales for Corner Tap
- f) Consider Approval of Resolution No. 19-40, Appointing UMB Bank, N.A. of Kansas City, Missouri, to Serve as Substitute Paying Agent, Registrar, and Transfer Agent
- g) Consider Approval of Probationary Firefighter Scott Morrow
- h) Consider Approval of Probationary Firefighter Cory Eskra
- i) Consider Approval of Setting a Public Hearing for Revisions to the Zoning, Subdivision, and Sewer Connection Ordinances for Tuesday, June 11, 2019 at 6:00 p.m.
- j) Consider Approval of Special Event – Dallas County Sheriff's All Wheel Show – June 1, 2019
- k) Consider Approval of Resolution No. 19-41, Approving Road Closure for All Wheel Show Event
- l) Consider Approval of Special Event – Lincoln Savings Bank – Team Run Free 5k Event
- m) Consider Approval of Resolution No. 19-42, Approving Road Closure for Lincoln Savings Bank – Team Run Free 5k Event
- n) Consider Approval of Resolution No. 19-43, Approving Road Closure for Sweet Corn Festival
- o) Consider Approval of Resolution No. 19-44, Approving Road Closure for Sweet Corn Festival 5k
- p) Consider Approval of Resolution No. 19-45, Approving Road Closure for Sweet Corn Festival Parade
- q) Consider Approval of Resolution No. 19-46, Approving Road Closure for Bear Estates Block Party
- r) Consider Approval of Resolution No. 19-47, Adopting a Policy for Periodic Monitoring, Verification, and Reporting of Program or Project Progress and Accomplishments for the City of Adel

- s) Consider Approval of Change Order No. 01 for Adel Water Utility Improvements – Phase 1 – Part B – Section 3 – Well 5 & 6 – Site Work, Well House, Equipment and Miscellaneous Well Connections
- t) Consider Approval of Pay Estimate No. 03 – Adel Water Utility Improvements – Phase 1 – Part B – Section 3 – Well 5 & 6 – Site Work, Well House, Equipment and Miscellaneous Well Connections
- u) Consider Approval of Pay Estimate No. 02 – Adel East Annex Sanitary Utility Improvements – Bid Package No. 01 – Lift Station
- v) Consider Approval of Pay Estimate No. 03 – Adel East Annex Sanitary Utility Improvements – Bid Package No. 02 – Sanitary Sewer and Force Main
- w) Consider Approval of Pay Estimate No. 03 – Adel Water Utility Improvements – Phase 1 – Part B – Section 1 – Raw Water Transmission Main
- x) Consider Approval of Waiver Letter for Ahlers & Cooney, P.C. for the School Resource Officer 28E Agreement with ADM Schools

DEPARTMENT HEAD REPORT

NEW BUSINESS

- a) Consider Approval of Ordinance No. 337, Amending the Zoning Ordinance of the City of Adel, Iowa, by Changing the Zoning Classification of Property Located Southeast of Hwy. 169 and South of 302nd Place, Running along Hwy 169, City of Adel, Dallas County, Iowa, from A-1 (Existing Agriculture District) to R-1 (Single Family Residential – High Density) – First Reading
- b) Consider Approval of Ordinance No. 338, Moratorium on the Approval of Pole, Pylon and Monument Sign Applications Within the City of Adel for a Period of Five Months or Until Revisions to the Code of Ordinances are Complete, Whichever First Occurs – First Reading
- c) Consider Approval of Ordinance No. 339, Amending Section 69.10, Snow Emergency, of the Code of Ordinances of the City of Adel for the Purpose of Prohibiting Parking on the Public Streets During Snow Events and for the 24-Hour Period Thereafter – First Reading
- d) Consider Approval of Resolution No. 19-48, Approving FY18-19 Budget Amendments
- e) Consider Approval of Resolution No. 19-49, Approving FY18-19 Budget Transfers
- f) Consider Approval of Resolution No. 19-50, Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the 2019 Adel City Hall Window Replacement Project
- g) Consider Approval of Resolution No. 19-51, Award of Construction Contract for the 2019 Adel City Hall Window Replacement Project
- h) Consider Approval of Resolution No. 19-52, Adopting Plans, Specifications, Form of Contract, and Estimate of Cost for the Water System Improvements 2017 Project – Water Treatment Plant
- i) Consider Approval of Change Order No. 01 for Adel Water Utility Improvements - Phase 1 - Bryan and Rapids Street Water Main Replacement
- j) Consider Approval of Pay Estimate No. 02 for Adel Water Utility Improvements – Phase 1 – Bryan and Rapids Street Water Main Replacement

OTHER BUSINESS

5/10/2019 4:23:43 PM



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PUBLIC HEARING

1. 2019 Adel City Hall Window Replacement Project
2. Water System Improvements 2017, Water Treatment Plant
3. Sign Moratorium
4. FY18-19 Budget Amendment
5. Rezoning of a Portion of Cramer & Associates' Land Located Southeast of the HWY 169 – 302nd Place Intersection along HWY 169 from A-1 to R-1

These public hearings were set last month. As of Friday, May 10, no written or oral comments have been received.

COMMENTS FROM THE PUBLIC

CONSENT AGENDA

- a) Consider Approval of City Council Minutes Dated April 22, 2019
- b) Consider Approval of April Bills and April 30, 2019 Treasurer's Report
- c) Consider Approval of Ahlers & Cooney, P.C. April 2019 Invoice to be Applied to Retainer
- d) Consider Approval of Resolution No. 19-39, Approving Budget Transfers for City Attorney Services
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- w) Consider Approval of Pay Estimate No. 03 – Adel Water Utility Improvements – Phase 1 – Part B – Section 1 – Raw Water Transmission Main
- x) Consider Approval of Waiver Letter for Ahlers & Cooney, P.C. for the School Resource Officer 28E Agreement with ADM Schools

After conferring with Mayor Jim Peters, the consent agenda has been expanded to include additional items that City staff believe are relatively routine and non-controversial. If a council member would like to discuss a consent agenda item, it may be pulled from the consent agenda upon request. City staff is recommending approval of the entire consent agenda.

DEPARTMENT HEAD REPORT

NEW BUSINESS

- a) Consider Approval of Ordinance No. 337, Amending the Zoning Ordinance of the City of Adel, Iowa, by Changing the Zoning Classification of Property Located Southeast of Hwy. 169 and South of 302nd Place, Running along Hwy 169, City of Adel, Dallas County, Iowa, from A-1 (Existing Agriculture District) to R-1 (Single Family Residential – High Density) – First Reading

This ordinance amends the zoning of Cramer & Associates' approximately 80 acres just south of the Southbridge PUD immediately east of HWY 169. The proposed rezoning is from A-1 (Existing Agriculture District) to R-1 (Single Family Residential – High Density). A rezoning request for the full 250 acres was not approved by the council last month.

At its March 13 meeting, the City's Planning & Zoning Commission (P&Z) failed to recommend this particular rezoning request by a vote of 3-2. P&Z's minutes are included in the council packet. Because P&Z did not recommend this rezoning, this ordinance will require a $\frac{3}{4}$ vote of approval (i.e., at least four council members).

However, City staff is recommending approval of the rezoning for the following reasons:

- The R-1 zoning designation conforms with the City's 2018 Future Land Use Plan. Rezoning decisions should be based, in part, on this plan. Moreover, this plan was amended, in part, based on the developer's master plan concept (see council packet) from early 2018.
- Preliminary plats are not required for rezoning. When a plat has been proposed, it will be thoroughly reviewed by City staff, McClure Engineering, and other consultants as appropriate.
- While the ADM School District's location of its proposed elementary school is important to the City at large, it is not as important to rezoning decisions. That is, there has been discussion of how much municipal zoning really applies to schools. The school's eventual location will be more significant from platting and utilities standpoints than for rezoning. And, if the new school were to locate here without rezoning, development around it would still need to be zoned properly.
- At approximately 80 acres, this rezoning request is approximately 167 acres smaller than last month's rezoning request (i.e., approximately 247 acres). That amount is $\frac{2}{3}$ smaller, directly addressing many

public concerns about the size and pace of the eventual development (i.e., taking this development in chunks and not rushing it). In fact, no buildings of any kind have been built on the 300 acres that was annexed over one year ago.

- There has also been discussion of how this rezoning may affect HWY 169, both with traffic and with the City's proposed HWY 169 Growth & Safety Projects. Any access to HWY 169 will require improvements from the Iowa Department of Transportation based on a plat (which has not been submitted). Since this rezoning request is smaller than last month's, the traffic impact would be smaller as well. In addition, if the City could plan for this rezoning and eventual platting, the number of lots could factor into the City's financial modeling for future projects.

Because this is a rezoning ordinance, City staff is recommending using all three readings before final approval.

- b) Consider Approval of Ordinance No. 338, Moratorium on the Approval of Pole, Pylon and Monument Sign Applications Within the City of Adel for a Period of Five Months or Until Revisions to the Code of Ordinances are Complete, Whichever First Occurs – First Reading

This ordinance approves a moratorium on certain signs and heights of signs in the City until November 1, 2019. This moratorium was recommended by the City's Planning & Zoning Commission. The commission is expected to recommend a new set of sign guidelines in the coming months. City staff is recommending approval and is supportive of waiving the second and third readings.

- c) Consider Approval of Ordinance No. 339, Amending Section 69.10, Snow Emergency, of the Code of Ordinances of the City of Adel for the Purpose of Prohibiting Parking on the Public Streets During Snow Events and for the 24-Hour Period Thereafter – First Reading

This ordinance updates the City's Snow Emergency Code to allow City staff to declare a Snow Emergency based on the forecast. The language was modeled after the City of Waukee's ordinance. The City's Street Committee recommended the changes. City staff is recommending approval and is supportive of waiving the second and third readings.

- d) Consider Approval of Resolution No. 19-48, Approving FY18-19 Budget Amendments

This resolution approves amendments to the City's FY18-19 Budget. City staff is recommending approval.

- e) Consider Approval of Resolution No. 19-49, Approving FY18-19 Budget Transfers

This resolution approves transfers in the FY18-19 Budget related to the FY18-19 Budget Amendments. City staff is recommending approval.

- f) Consider Approval of Resolution No. 19-50, Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the 2019 Adel City Hall Window Replacement Project

This resolution, which was prepared by Ahlers & Cooney, approves the plans, specifications, form of contract, and estimate of cost for the 2019 Adel City Hall Window Replacement Project. City staff is recommending approval.

- g) Consider Approval of Resolution No. 19-51, Award of Construction Contract for the 2019 Adel City Hall Window Replacement Project

This resolution, which was prepared by Ahlers & Cooney, awards the contract for the 2019 Adel City Hall Window Replacement Project. Approval of the contract will be considered next month. City staff is recommending approval.

- h) Consider Approval of Resolution No. 19-52, Adopting Plans, Specifications, Form of Contract, and Estimate of Cost for the Water System Improvements 2017 Project – Water Treatment Plant

This resolution, which was prepared by Ahlers & Cooney, approves the plans, specifications, form of contract, and estimate of cost for the new Water Treatment Plant project. The bids will be opened on May 15, with more council action necessary in June and July. City staff is recommending approval.

- i) Consider Approval of Change Order No. 01 for Adel Water Utility Improvements - Phase 1 - Bryan and Rapids Street Water Main Replacement

This change order is for the Bryan & Rapids Street Water Main Replacement project. The requested changes have been reviewed by McClure Engineering. City staff is recommending approval.

- j) Consider Approval of Pay Estimate No. 02 for Adel Water Utility Improvements – Phase 1 – Bryan and Rapids Street Water Main Replacement

This pay estimate is for the Bryan & Rapids Street Water Main Replacement project and is related to the change order immediately above. City staff is recommending approval.

OTHER BUSINESS

5/10/2019 3:32:11 PM

PROCLAMATION

- Whereas, mental health is essential to everyone's overall health and well-being; and
- Whereas, all Americans experience times of difficulty and stress in their lives; and
- Whereas, prevention is an effective way to reduce the burden of mental health conditions; and
- Whereas, there is a strong research that animal companionship, humor, spirituality, religion, recreation, social connections, and work-life balance can help all Americans protect their health and well-being; and
- Whereas, mental health conditions are real and prevalent in our nation; and
- Whereas, with effective treatment, those individuals with mental health and other chronic health conditions can recover and lead full, productive lives; and
- Whereas, each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.

Now, therefore, I, James F. Peters, Mayor of the City of Adel, do hereby proclaim May 2019 as Mental Health Month in Iowa. As the Mayor, I also call upon the citizens, government agencies, public and private institutions, businesses and schools in Iowa to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.



In testimony whereof, I have hereunto subscribed my name and caused the Great Seal of the City of Adel to be affixed. Done on the 14th day of May in the year of our Lord Two Thousand and Nineteen.

James F. Peters, Mayor

Attest:

Angela Leopard, City Clerk

NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING

2019 Adel City Hall Window Replacement Project MEC PROJECT NO. ADL 20613002-42

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvements

A hearing on the proposed Plans, Specifications, Form of Contract and Estimate of Cost for the construction of said improvements hereinafter described in accordance with the provisions of Chapters 26 and 384, Code of Iowa, will be held at **6:00 PM on the 14th day of May, 2019** at City Hall, 301 S. 10th Street, Adel, Iowa. At the hearing, the City will receive and consider any objections made by any interested party, to the Plans and Specifications, proposed Form of Contract, and the Estimate of the Cost for the project.

Time and Place for Filing Sealed Proposals

Sealed bids for furnishing all labor, materials and equipment and performing all work necessary for the 2019 Adel City Hall Window Replacement Project, must be submitted before **10:00 AM on the 10th day of May 2019** to the City Clerk, 301 S. 10th Street, Adel, Iowa 50003. Bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

All bids must be filed at City Hall before the time herein set. All bids shall be made on forms furnished by the City and obtained from McClure Engineering Company, 1360 NW 121st Street, Clive, IA 50325, 515-993-4525 and must be enclosed in a separate sealed envelope and plainly identified.

Time and Place Sealed Proposals Will be Opened and Considered

Sealed bids will be opened by the City Clerk and bids tabulated at 10:00 AM on the **10th day of May, 2019**, in Adel City Hall, 301 S. 10th Street, Adel, Iowa 50003. Bids will be considered by the City Council at its meeting at **6:00 PM on the 14th day of May, 2019**. The City Council may award a Contract at said meeting, or at such other time and place as shall then be announced.

Nature of the Work

The Work will include but is not limited to the following improvements:

Replacement of Windows, Replacement and Modifications to Door, and Blinds both manually operated and by Remote Control.

Contract Documents

Copies of the bid documents including project drawings and technical specifications will be on file starting **1st day of April, 2019** and may be inspected at the **office of the City Clerk at City Hall, 301 S. 10th Street, Adel, Iowa.**

A complete set of bid documents, including the Plans and Specifications, may be obtained from the Engineer, McClure Engineering Company, 1360 NW 121st Street Clive IA 50325, 515-964-1229.

Complete digital project Bidding Documents and Contract Documents and Plans are available at www.questcdn.com. You may download the digital documents at no cost by inputting Quest project number **5947658** on the website's Project Search page. Please contact QuestCDN.com at 952.233.1632 or info@questcdn.com for assistance in free membership registration, downloading, and working in this digital project information.

Bid Security

Each bid shall be accompanied by a Bid Bond, Certified Check, Certified Share Draft or Cashier's Check in a separate envelope in an amount equal to five percent (5%) of the total amount of the bid. If Bid Bond is submitted, it must be on the form provided with the Contract Documents. The Certified Check, Certified Share Draft or Cashier's Check shall be drawn on a bank or Credit Union in Iowa or a bank or Credit Union chartered under the laws of the United States of America and payable to the City of Adel, Iowa as security that if awarded a contract, the bidder will enter into a contract at the prices bid and furnish the required performance and payment bonds and certificates of Insurance.

The Certified Check, Certified Share Draft or Cashier's Check may be cashed, or the Bid Bond forfeited, and the proceeds retained as liquidated damages if the bidder fails to execute a contract or file acceptable performance bonds or provide an acceptable certificate of insurance within ten (10) days after the acceptance of his proposal by resolution of the City. No bidder may withdraw a proposal within thirty (30) days after the date set for opening bids.

The right is reserved, as the City of Adel may require, to reject any and all bids and to waive any informality in the bids received.

Sales Tax Exemption

All Contractor(s) and subcontractor(s) are required to obtain tax exemption certificates from the City of Adel, Iowa for this project. These tax exemption certificates are only for use on this specific project as covered under the Contract. Before final payment will be made on this project, the Contractor(s) and subcontractor(s) shall provide lien waivers as required in the Specifications.

Commencement and Completion of the Work

Work on the improvement shall be commenced any time after a written Notice to Proceed is issued, and shall be completed as stated below.

All work shall be completed by **September 30th, 2019**. Failure to complete the work under the specified schedules will result in the assessment of liquidated damages of **\$500.00** per day until the project is complete.

By virtue of statutory authority preference will be given to products and provisions grown and coal produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

Published by the order of the City of Adel, Iowa, on this 10th day of May, 2019.

CITY OF ADEL, IOWA,

Angela Leopard
City Clerk, Adel, Iowa

**CITY OF ADEL
ADEL, IOWA
WATER SYSTEM IMPROVEMENTS 2017, WATER TREATMENT PLANT**

NOTICE OF PUBLIC HEARING

PUBLIC NOTICE is hereby given that the Council of the City of Adel, Iowa, will hold a public hearing on **Tuesday, May 14, 2019, at 6:00 PM** in the Council Chambers of Adel City Hall, 301 S. 10th Street, Adel, Iowa, at which meeting the Council proposes to hear comments from the public on the proposed Plans, Specifications, Form of Contract, and Estimate of Costs for the construction of the **WATER SYSTEM IMPROVEMENTS 2017, WATER TREATMENT PLANT** project. At said hearing, any interested person may appear and file objections thereto or to the cost of the proposed improvements.

The location of the work to be performed is the City of Adel Water Treatment Plant, 208 N. 5th Street, Adel, Iowa.

The extent of work on this proposed project is the furnishing of all labor, equipment, and materials for the construction of the improvements, which consist of:

1. Removal of equipment from existing water treatment plant;
2. Construction of a new water treatment plant building, approximately 15,700 square feet, to house new water treatment equipment including aerators, vertical pressure filters, reverse osmosis equipment, chemical feed equipment, and other ancillary equipment;
3. Installation of a standby generator and associated electrical and SCADA controls;
4. Site improvements including water main piping, storm sewer piping, sanitary sewer piping, and site paving;
5. All other work as required by the contract documents.

NOTICE OF PUBLIC HEARING

PUBLIC NOTICE is hereby given that the City Council of the City of Adel, Iowa, will hold a public hearing on the 14th day of May, 2019, at 6:00 p.m., in the Council Chambers at Adel City Hall, 301 S. 10th Street, Adel, Iowa regarding a proposed Ordinance approving a Moratorium on the Approval of Pole, Pylon and Monument Sign Applications within the City of Adel. A copy of the proposed Ordinance may be viewed at City Hall, 301 S. 10th Street, Adel, IA during business hours of 8:30 a.m. to 4:30 p.m.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will, at this meeting or at any adjournment thereof, take additional action for the authorization of said Ordinance described above or will abandon the proposal.

This Notice is given by order of the Council of the City of Adel, Iowa, pursuant to Section 362.3 of the Code of Iowa.

Dated this 2nd day of May, 2019.

Angela Leopard
City Clerk, Adel, Iowa

**NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2018-2019 CITY BUDGET**

The City Council of Adel in DALLAS County, Iowa
will meet at Adel City Hall
at 6:00 PM on 5/14/2019
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2019
(year)
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property	1 1,860,423	0	1,860,423
Less: Uncollected Property Taxes-Levy Year	2 0	0	0
Net Current Property Taxes	3 1,860,423	0	1,860,423
Delinquent Property Taxes	4 0	0	0
TIF Revenues	5 641,069	0	641,069
Other City Taxes	6 636,909	119,000	755,909
Licenses & Permits	7 304,300	0	304,300
Use of Money and Property	8 64,650	0	64,650
Intergovernmental	9 652,449	15,000	667,449
Charges for Services	10 2,928,095	197,678	3,125,773
Special Assessments	11 23,403	0	23,403
Miscellaneous	12 38,135	23,281	61,416
Other Financing Sources	13 10,105,000	1,160,232	11,265,232
Transfers In	14 1,159,342	318,018	1,477,360
Total Revenues and Other Sources	15 18,413,775	1,833,209	20,246,984
Expenditures & Other Financing Uses			
Public Safety	16 1,207,797	100,493	1,308,290
Public Works	17 568,737	67,615	636,352
Health and Social Services	18 0	0	0
Culture and Recreation	19 1,013,231	277,820	1,291,051
Community and Economic Development	20 83,409	15,750	99,159
General Government	21 328,039	-10,425	317,614
Debt Service	22 968,168	200	968,368
Capital Projects	23 195,834	712,486	908,320
Total Government Activities Expenditures	24 4,365,215	1,163,939	5,529,154
Business Type / Enterprises	25 12,369,555	995,307	13,364,862
Total Gov Activities & Business Expenditures	26 16,734,770	2,159,246	18,894,016
Transfers Out	27 1,159,342	318,018	1,477,360
Total Expenditures/Transfers Out	28 17,894,112	2,477,264	20,371,376
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29 519,663	-644,055	-124,392
Beginning Fund Balance July 1	30 4,077,714	1,087,860	5,165,574
Ending Fund Balance June 30	31 4,597,377	443,805	5,041,182

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Revenue increases primarily due to an increase in LOST revenues, utility rate increases coupled with population growth, & bond proceeds. Expenditure increases primarily due to equipment purchased, land purchased for park expansion, flood damage to parks, additional parks and recreation staff hired, street projects, and payoff of interim financing for USDA loan.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Brittany Sandquist
City Clerk/ Finance Officer Name

NOTICE OF PUBLIC HEARING

PUBLIC NOTICE is hereby given that the Council of the City of Adel, Iowa, will hold a public hearing on the 14th day of May, 2019, at 6:00 P.M., in the Council Chambers, Adel City Hall, 301 S. 10th Street, Adel, Iowa. During the public hearing, the Council will consider rezoning a portion of Cramer & Associates Land located Southeast of Hwy. 169 and North of 302nd Place, running along Hwy 169 from A-1 to R-1.

Legal description for the portion being considered is as follows:

A PART OF GOVERNMENT LOTS 5, 6, 11, 12, 13 AND 14 IN SECTION 6, TOWNSHIP 78 NORTH, RANGE 27 WEST OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF ADEL, DALLAS COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF SAID GOVERNMENT LOT 12; THENCE NORTH 0°04'14" WEST ALONG THE WEST LINE OF SAID GOVERNMENT LOT 12, A DISTANCE OF 1293.46 FEET; THENCE NORTH 89°55'49" EAST, 71.87 FEET; THENCE EASTERLY ALONG A CURVE CONCAVE NORTHERLY WHOSE RADIUS IS 50.00 FEET, WHOSE ARC LENGTH IS 23.34 FEET AND WHOSE CHORD BEARS NORTH 75°33'34" EAST, 23.13 FEET; THENCE NORTH 62°11'13" EAST, 197.52 FEET; THENCE EASTERLY ALONG A CURVE CONCAVE SOUTHERLY WHOSE RADIUS IS 500.00 FEET, WHOSE ARC LENGTH IS 276.88 FEET AND WHOSE CHORD BEARS NORTH 78°03'04" EAST, 273.36 FEET; THENCE SOUTH 86°05'05" EAST, 220.24 FEET; THENCE EASTERLY ALONG A CURVE CONCAVE SOUTHERLY WHOSE RADIUS IS 500.00 FEET, WHOSE ARC LENGTH IS 127.38 FEET AND WHOSE CHORD BEARS SOUTH 78°47'10" EAST, 127.04 FEET; THENCE SOUTH 71°29'15" EAST, 40.06 FEET; THENCE NORTH 79°23'04" EAST, 404.05 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE NORTHEASTERLY WHOSE RADIUS IS 530.00 FEET, WHOSE ARC LENGTH IS 121.83 FEET AND WHOSE CHORD BEARS SOUTH 42°05'10" EAST, 121.56 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE SOUTHWESTERLY WHOSE RADIUS IS 1970.00 FEET, WHOSE ARC LENGTH IS 162.67 FEET AND WHOSE CHORD BEARS SOUTH 46°18'20" EAST, 162.62 FEET; THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY WHOSE RADIUS IS 30.00 FEET, WHOSE ARC LENGTH IS 54.45 FEET AND WHOSE CHORD BEARS SOUTH 8°03'20" WEST, 47.28 FEET; THENCE SOUTH 60°03'04" WEST, 26.86 FEET; THENCE SOUTH 29°56'56" EAST, 60.00 FEET; THENCE SOUTH 60°03'04" WEST, 205.29 FEET; THENCE SOUTH 29°56'56" EAST, 735.00 FEET; THENCE SOUTH 29°16'19" EAST, 76.86 FEET; THENCE SOUTH 25°00'43" EAST, 82.55 FEET; THENCE SOUTH 20°06'33" EAST, 82.55 FEET; THENCE SOUTH 15°12'23" EAST, 82.55 FEET; THENCE SOUTH 10°18'13" EAST, 82.55 FEET; THENCE SOUTH 5°24'04" EAST, 82.55 FEET; THENCE SOUTH 0°29'54" EAST, 82.55 FEET; THENCE SOUTH 4°24'16" WEST, 82.55 FEET; THENCE SOUTH 9°18'25" WEST, 82.55 FEET; THENCE SOUTH 14°12'35" WEST, 82.55 FEET; THENCE SOUTH 19°06'45" WEST, 82.55 FEET; THENCE SOUTH 24°00'55" WEST, 82.55 FEET; THENCE SOUTH 28°55'04" WEST, 82.55 FEET; THENCE SOUTH 33°49'14" WEST, 82.55 FEET; THENCE SOUTH 38°43'24"

WEST, 82.55 FEET; THENCE SOUTH 43°37'34" WEST, 82.55 FEET; THENCE SOUTH 48°31'43" WEST, 82.55 FEET; THENCE SOUTH 53°19'34" WEST, 79.01 FEET; THENCE SOUTH 57°59'32" WEST, 78.40 FEET; THENCE SOUTH 60°03'04" WEST, 173.76 FEET; THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY WHOSE RADIUS IS 432.59 FEET, WHOSE ARC LENGTH IS 131.22 FEET AND WHOSE CHORD BEARS SOUTH 8°03'41" EAST, 130.72 FEET; THENCE SOUTH 0°40'52" WEST, 25.50 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE NORTHEASTERLY WHOSE RADIUS IS 25.00 FEET, WHOSE ARC LENGTH IS 39.27 FEET AND WHOSE CHORD BEARS SOUTH 44°19'08" EAST, 35.36 FEET; THENCE NORTH 89°19'08" WEST, 225.00 FEET; THENCE NORTH 0°40'52" EAST, 102.48 FEET; THENCE NORTH 25°31'24" WEST, 72.67 FEET; THENCE NORTH 29°56'56" WEST, 210.00 FEET; THENCE NORTH 31°36'43" WEST, 68.37 FEET; THENCE NORTH 35°38'33" WEST, 63.30 FEET; THENCE NORTH 39°32'34" WEST, 63.30 FEET; THENCE NORTH 43°26'35" WEST, 63.29 FEET; THENCE NORTH 47°20'35" WEST, 63.29 FEET; THENCE NORTH 51°14'36" WEST, 63.29 FEET; THENCE NORTH 55°08'36" WEST, 63.29 FEET; THENCE NORTH 59°02'36" WEST, 63.29 FEET; THENCE NORTH 62°56'36" WEST, 63.29 FEET; THENCE NORTH 66°50'35" WEST, 63.29 FEET; THENCE NORTH 70°44'34" WEST, 63.29 FEET; THENCE NORTH 74°38'33" WEST, 63.29 FEET; THENCE NORTH 78°50'32" WEST, 73.02 FEET; THENCE NORTH 83°00'45" WEST, 68.16 FEET; THENCE NORTH 88°54'26" WEST, 95.44 FEET; THENCE NORTH 89°54'36" WEST, 64.59 FEET TO THE WEST LINE OF SAID GOVERNMENT LOT 13; THENCE NORTH 0°04'02" WEST ALONG SAID WEST LINE, 377.57 FEET TO THE POINT OF BEGINNING AND CONTAINING 80.78 ACRES (3,518,814 SQUARE FEET). PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City, to the above action. After all objections have been received and considered, the Council will, at this meeting or at any adjournment thereof, take additional action for the authorization of said rezoning described above or will abandon the proposal.

This Notice is given by order of the Council of the City of Adel, Iowa, pursuant to Section 362.3 of the Code of Iowa.

Dated this 2nd day of May, 2019.

Angela Leopard
City Clerk, Adel, Iowa

Adel City Council
April 22, 2019 - Meeting Minutes

The Adel City Council met in regular session at the Adel City Hall, 301 S. 10th St., Adel, Iowa, on Monday, April 22, 2019, at 6:00 p.m. Mayor Peters called the meeting to order and the following answered roll: Ockerman, McAdon, Miller and Selby. Christensen was absent from the meeting.

Staff Present: City Attorney Stone, City Administrator Brown, City Clerk Leopard, Finance Director Sandquist and Police Chief Shepherd.

COMMENTS FROM THE PUBLIC

**** Council Member Christensen was absent from all votes****

CONSENT AGENDA

- a) Consider Approval of City Council Minutes Dated April 9, 2019
- b) Consider Approval of Resolution No. 19-34, Supporting the Redesignation of the Raccoon River Valley Trail as an "Iowa Great Place"
- c) Consider Approval of Resolution No. 19-35, Adopting a Procurement Policy for Federal Grant Funded Projects for the City of Adel
- d) Consider Approval of Resolution No. 19-36, Closure of Adel Library Parking Lot for Library Summer Reading Kickoff Event
- e) Consider Approval of Resolution No. 19-37, Closure of City Parking Lot for Adel Rotary Bike Rodeo Event
- f) Consider Approval of Change Order No. 003 for the East Annex Sanitary Utility Improvements – Bid Package No. 1 – Lift Station
- g) Consider Approval of Change Order No. 004 for the East Annex Sanitary Utility Improvements – Bid Package No. 1 – Lift Station

Motion by Ockerman, seconded by Miller, to approve the consent agenda.

Roll: Ayes – Unanimous. Motion Carried.

DEPARTMENT HEAD REPORT

NEW BUSINESS

- a) Consider Approval of Ordinance No. 335, Amending the Zoning Ordinance of the City of Adel, Iowa, by Amending the PUD Ordinance for Property Located at the Intersection of HWY 169 and 302nd Place, City of Adel, Dallas County, Iowa (Cramer & Associates – Southbridge PUD) – Second Reading

Motion by McAdon, seconded by Ockerman, to approve the second reading of Ordinance No. 335.

Roll: Ayes – Unanimous, Motion Carried.

Motion by Ockerman, seconded by McAdon, to waive the third reading and adopt Ordinance No. 335.

Roll: Ayes – Unanimous, Motion Carried.

- b) Consider Approval of Resolution No. 19-32, Approving Construction Contract and Bond on the Storm Water Utility Improvements – Phase 1, Section 4 – North 15th Street Project

Motion by Ockerman, seconded by Selby, to approve Resolution No. 19-32.

Roll: Ayes – Unanimous, Motion Carried.

- c) Consider Approval of Resolution No. 19-38, Opposing Proposed Legislative Changes in City Finance and Property Tax Reform (HF773, SF634, or Any Related Measures)

Motion by Ockerman, seconded by McAdon to approved Resolution No. 19-38.

Roll: Ayes – Unanimous, Motion Carried.

d) Closed Session pursuant Iowa Code Section 21.5(1)(c). The Council May Enter into Closed Session *to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.*

Motion by Miller, seconded by McAdon, to enter closed session.

Roll: Ayes – Unanimous. Motion Carried. Closed Session began at 6:05 p.m.

Motion by Ockerman, seconded by McAdon, to exit closed session.

Roll: Ayes – Unanimous. Motion Carried. Closed session ended at 6:43 p.m.

OTHER BUSINESS

1. Council Member McAdon shared information on the Chamber Economic Development Committee Meeting.
2. Meeting adjourned at 6:48 p.m.

James F. Peters, Mayor

Attest:

Angela Leopard, City Clerk

4/25/2019 3:38:44 PM

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
ASSURITY LIFE INSURANCE COMPANY	4/19/19	PY - ASSURITY PRE TAX	GENERAL FUND	NON-DEPARTMENTAL	20.22	
	4/19/19	PY - ASSURITY AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	89.66	
	4/19/19	PY - ASSURITY AFTER TAX	ROAD USE TAX	NON-DEPARTMENTAL	2.83	
	4/19/19	PY - ASSURITY AFTER TAX	SEWER UTILITY FUND	NON-DEPARTMENTAL	2.83	
	4/19/19	PY - ASSURITY AFTER TAX	STORM WATER UTILIT	NON-DEPARTMENTAL	1.41	
	5/03/19	PY - ASSURITY PRE TAX	GENERAL FUND	NON-DEPARTMENTAL	20.22	
	5/03/19	PY - ASSURITY AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	89.66	
	5/03/19	PY - ASSURITY AFTER TAX	ROAD USE TAX	NON-DEPARTMENTAL	2.83	
	5/03/19	PY - ASSURITY AFTER TAX	SEWER UTILITY FUND	NON-DEPARTMENTAL	2.83	
	5/03/19	PY - ASSURITY AFTER TAX	STORM WATER UTILIT	NON-DEPARTMENTAL	1.41	
				TOTAL:	233.90	
	Adel Auto Parts	4/25/19	MARCH PURCHASES	GENERAL FUND	Cemetery	35.99
		4/25/19	MARCH PURCHASES	ROAD USE TAX	Road Use Tax	202.19
4/25/19		MARCH PURCHASES	SEWER UTILITY FUND	Sewer	22.41	
5/10/19		Boxed Miniatures	GENERAL FUND	Police Department	1.29	
5/10/19		Antifreeze, Light, Gasket	GENERAL FUND	Island Park	62.21	
5/10/19		Grease for equipment	ROAD USE TAX	Road Use Tax	25.16	
5/10/19		Finance Charge	ROAD USE TAX	Road Use Tax	4.17	
5/10/19		Oil Filter	WATER UTILITY	Water	5.03	
				TOTAL:	358.45	
Adel TV & Appliance	4/25/19	HEATER REPAIR IN PARKS SHO	GENERAL FUND	Parks	546.17	
	4/25/19	HEATER REPAIR IN PARKS SHO	GENERAL FUND	Island Park	546.17	
	4/25/19	HEATER REPAIR IN PARKS SHO	GENERAL FUND	Cemetery	546.17	
				TOTAL:	1,638.51	
Affordable Fencing Inc	4/25/19	SOFTBALL FENCE DEPOSIT (FL	GENERAL FUND	Recreation	1,175.00	
				TOTAL:	1,175.00	
Ahlens & Cooney, P.C.	5/02/19	LEGAL FOR PERSONNEL MATTER	GENERAL FUND	Police Department	68.00	
	5/02/19	HANDBOOK REVIEW	GENERAL FUND	Police Department	82.12	
	5/02/19	HANDBOOK REVIEW	GENERAL FUND	Library	82.12	
	5/02/19	HANDBOOK REVIEW	GENERAL FUND	Parks	82.13	
	5/02/19	LEGAL FOR PERSONNEL MATTER	GENERAL FUND	Finance	562.00	
	5/02/19	HANDBOOK REVIEW	GENERAL FUND	Finance	82.13	
	5/10/19	BANKERS TRUST TO UMB LEGAL	GENERAL FUND	Finance	381.92	
	5/02/19	HANDBOOK REVIEW	GENERAL FUND	Zoning/Compliance/Perm	82.12	
	5/02/19	HANDBOOK REVIEW	ROAD USE TAX	Road Use Tax	410.62	
	5/02/19	HANDBOOK REVIEW	WATER UTILITY	Water	410.63	
	5/02/19	HANDBOOK REVIEW	SEWER UTILITY FUND	Sewer	410.63	
				TOTAL:	2,654.42	
	Alley Auto Sales	5/10/19	CAR #1	GENERAL FUND	Police Department	120.00
				TOTAL:	120.00	
Angela Leopard	4/30/19	MILEAGE 69.6 X \$.58	GENERAL FUND	Finance	40.38	
	4/30/19	MEAL REIMBURSEMENT	GENERAL FUND	Finance	10.48	
	4/30/19	Mileage Reimb. 4/23 Traini	GENERAL FUND	Finance	37.01	
				TOTAL:	87.87	
Ankeny Sanitation	5/10/19	May 2019 GB Srvc.	GARBAGE/RECYCLING	Garbage	20,777.18	
	5/10/19	May 2019 RC Srvc.	GARBAGE/RECYCLING	Garbage	6,572.18	
				TOTAL:	27,349.36	
Aramark	4/30/19	March '19 Uniforms & Mats	GENERAL FUND	Parks	92.42	

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/30/19	March '19 Uniforms & Mats	GENERAL FUND	Finance	55.98
	4/30/19	March '19 Uniforms & Mats	ROAD USE TAX	Road Use Tax	120.32
	4/30/19	March '19 Uniforms & Mats	WATER UTILITY	Water	121.50
	4/30/19	March '19 Uniforms & Mats	SEWER UTILITY FUND	Sewer	104.33
				TOTAL:	494.55
Arnold Motor Supply	5/10/19	Brake Clean	GENERAL FUND	Cemetery	14.94
	5/10/19	(4) Air Filters, (1) Mini	SEWER UTILITY FUND	Sewer	106.37
				TOTAL:	121.31
Atlantic Bottling Co.	5/10/19	BEVERAGES FOR THE BALLFIELD	GENERAL FUND	Recreation	460.60
				TOTAL:	460.60
BSN Sports	4/25/19	SOFTBALLS	GENERAL FUND	Recreation	546.81
	4/25/19	HOME & PITCHER PLATE	GENERAL FUND	Recreation	240.11
	4/25/19	HOME PLATE	GENERAL FUND	Recreation	98.78
	4/25/19	BATTING TEES	GENERAL FUND	Recreation	61.44
				TOTAL:	947.14
Baker & Taylor Inc.	5/10/19	BOOKS	GENERAL FUND	Library	1,315.15
				TOTAL:	1,315.15
Baldon Hardware	4/25/19	SUPPLIES-CLEAN UP	GENERAL FUND	Parks	179.65
	4/25/19	SHOP SUPPLIES	GENERAL FUND	Parks	68.01
	4/25/19	MISC SUPPLIES- MARCH EXPEN	ROAD USE TAX	Road Use Tax	322.09
	4/25/19	MISC SUPPLIES- MARCH EXPEN	WATER UTILITY	Water	62.72
	4/25/19	MISC SUPPLIES- MARCH EXPEN	SEWER UTILITY FUND	Sewer	36.99
				TOTAL:	669.46
Base	5/10/19	HRA	ROAD USE TAX	Road Use Tax	11.75
	5/10/19	FLEX	ROAD USE TAX	Road Use Tax	3.90
	5/10/19	MONTHLY HRA & FLEX	TRUST AND AGENCY	General Government	64.08
	5/10/19	FLEX	TRUST AND AGENCY	General Government	12.30
	5/10/19	HRA	WATER UTILITY	Water	17.09
	5/10/19	FLEX	WATER UTILITY	Water	6.60
	5/10/19	HRA	SEWER UTILITY FUND	Sewer	12.82
	5/10/19	FLEX	SEWER UTILITY FUND	Sewer	6.90
	5/10/19	HRA	STORM WATER UTILIT	STORM WATER UTILITY	1.06
	5/10/19	FLEX	STORM WATER UTILIT	STORM WATER UTILITY	0.30
				TOTAL:	136.80
Big Green Umbrella Media, Inc.	5/10/19	APRIL ADEL LIVING	GENERAL FUND	Finance	223.34
	5/10/19	APRIL ADEL LIVING	WATER UTILITY	Water	223.33
	5/10/19	APRIL ADEL LIVING	SEWER UTILITY FUND	Sewer	223.33
				TOTAL:	670.00
Brittany Sandquist	4/30/19	MEAL REIMBURSEMENT	GENERAL FUND	Finance	44.00
	4/30/19	MILEAGE 64 MILES X \$.58	GENERAL FUND	Finance	37.12
				TOTAL:	81.12
C & C Lawn Services, LLC	4/25/19	FERTILIZER	GENERAL FUND	Parks	60.00
	4/25/19	FERTILIZER	GENERAL FUND	Cemetery	1,105.00
	4/25/19	FERTILIZER	GENERAL FUND	Recreation	525.00
	4/25/19	DETHATCHING	GENERAL FUND	Recreation	1,200.00
	5/10/19	FERTILIZER NILE KINNICK FB	GENERAL FUND	Recreation	300.00
				TOTAL:	3,190.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
C.Rice/ Mobile DJ Studio	5/10/19	PHOTO BOOTH	FRIENDS/FOUNDATION	Library	200.00
				TOTAL:	200.00
CIRTFA	5/10/19	FY 2020 Assessments	ROAD USE TAX	Road Use Tax	479.00
				TOTAL:	479.00
CITY OF ADEL (FLEX SPENDING ACCOUNTS)	4/19/19	PY-FLEX SPENDING W/H	GENERAL FUND	NON-DEPARTMENTAL	105.18
	4/19/19	PY-DCAP W/H	GENERAL FUND	NON-DEPARTMENTAL	19.76
	4/19/19	PY-FLEX SPENDING W/H	ROAD USE TAX	NON-DEPARTMENTAL	42.81
	4/19/19	PY-DCAP W/H	ROAD USE TAX	NON-DEPARTMENTAL	20.80
	4/19/19	PY-FLEX SPENDING W/H	WATER UTILITY	NON-DEPARTMENTAL	29.10
	4/19/19	PY-DCAP W/H	WATER UTILITY	NON-DEPARTMENTAL	31.20
	4/19/19	PY-FLEX SPENDING W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	48.79
	4/19/19	PY-DCAP W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	31.20
	4/19/19	PY-FLEX SPENDING W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	1.95
	4/19/19	PY-DCAP W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	1.04
	5/03/19	PY-FLEX SPENDING W/H	GENERAL FUND	NON-DEPARTMENTAL	105.18
	5/03/19	PY-DCAP W/H	GENERAL FUND	NON-DEPARTMENTAL	19.76
	5/03/19	PY-FLEX SPENDING W/H	ROAD USE TAX	NON-DEPARTMENTAL	42.81
	5/03/19	PY-DCAP W/H	ROAD USE TAX	NON-DEPARTMENTAL	20.80
	5/03/19	PY-FLEX SPENDING W/H	WATER UTILITY	NON-DEPARTMENTAL	29.10
	5/03/19	PY-DCAP W/H	WATER UTILITY	NON-DEPARTMENTAL	31.20
	5/03/19	PY-FLEX SPENDING W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	48.79
	5/03/19	PY-DCAP W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	31.20
	5/03/19	PY-FLEX SPENDING W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	1.95
	5/03/19	PY-DCAP W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	1.04
				TOTAL:	663.66
CROW RIVER CONSTRUCTION	4/17/19	BRYAN & RAPIDS WTR MAIN RE	WATER UTIL IMPROV	CAPITAL PROJECTS	33,392.50
				TOTAL:	33,392.50
Capital City Equipment Co	5/10/19	WHEEL ASSEMBLY FOR KUBOTA	GENERAL FUND	Cemetery	84.46
				TOTAL:	84.46
Capital Sanitary Supply	5/10/19	PAPER TOWEL 2 CASES	GENERAL FUND	Police Department	116.94
	5/10/19	SOAP REFILLS FOR HAND SOAP	GENERAL FUND	Parks	110.00
	5/10/19	RESTROOM SUPPLIES	GENERAL FUND	Island Park	773.41
				TOTAL:	1,000.35
Cargill Inc.	4/25/19	BULK SALT FOR PLANT	WATER UTILITY	Water	4,678.49
				TOTAL:	4,678.49
Carlisle Public Library	5/10/19	LOST BOOK	GENERAL FUND	Library	18.95
				TOTAL:	18.95
Central Iowa Trucking	5/10/19	LIME FOR BALLFIELDS	GENERAL FUND	Recreation	994.25
				TOTAL:	994.25
Century Link - Long Distance	5/10/19	APRIL LONG DISTANCE	WATER UTILITY	Water	1.30
				TOTAL:	1.30
CenturyLink	5/10/19	TELEPHONE SRVC APR 28- MAY	WATER UTILITY	Water	57.40
				TOTAL:	57.40
Christian Printers	4/25/19	LETTERHEAD	GENERAL FUND	Finance	102.00
	4/25/19	25K WINDOW ENVELOPES	WATER UTILITY	Water	944.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/25/19	25K WINDOW ENVELOPES	SEWER UTILITY FUND	Sewer	944.00
	5/10/19	FOLD & INSERT MAY 2019 BIL	WATER UTILITY	Water	157.50
	5/10/19	FOLD & INSERT MAY 2019 BIL	SEWER UTILITY FUND	Sewer	157.50
				TOTAL:	2,305.00
Cintas Corporation	5/10/19	MED KIT CHECK & REPLACEMEN	ROAD USE TAX	Road Use Tax	110.45
				TOTAL:	110.45
Collections Services Center	4/19/19	CHILD SUPPORT W/H	ROAD USE TAX	Road Use Tax	274.80
	5/03/19	CHILD SUPPORT W/H	ROAD USE TAX	Road Use Tax	274.80
				TOTAL:	549.60
Confluence	5/09/19	Comprehensive Plan Update	GENERAL FUND	Zoning/Compliance/Perm	3,641.02
				TOTAL:	3,641.02
Creative Product Sourcing Inc.	5/10/19	DARE SUPPLIES	TRUST AND AGENCY	Police	297.80
				TOTAL:	297.80
Culligan	4/25/19	APRIL WATER COOLER FEE	GENERAL FUND	Parks	8.35
	5/10/19	WATER FOR PARK	GENERAL FUND	Cemetery	55.25
				TOTAL:	63.60
D & K Products	5/10/19	FLEX CLAY & DIAMOND DRY B	GENERAL FUND	Recreation	270.05
	5/10/19	FLEX CLAY & DIAMOND DRY B	GENERAL FUND	Recreation	270.05
				TOTAL:	540.10
Danko Emergency Equipment	4/25/19	BOOTS FOR MOORE & DAVIS	GENERAL FUND	Fire Department	624.17
				TOTAL:	624.17
Darcy Maulsby & Co.	5/10/19	PROGRAM	SPECIAL RESERVE TR	General Government	250.00
				TOTAL:	250.00
Delta Dental Plan of Iowa	4/19/19	PY-INSURANCE PREMIUM DELTA	GENERAL FUND	NON-DEPARTMENTAL	145.72
	4/19/19	PY-INSURANCE PREMIUM DELTA	ROAD USE TAX	NON-DEPARTMENTAL	7.69
	4/22/19	5/1-5/31/19 DENTAL PREMIUM	ROAD USE TAX	Road Use Tax	159.56
	4/22/19	5/1-5/31/19 DENTAL PREMIUM	TRUST AND AGENCY	General Government	1,134.62
	4/19/19	PY-INSURANCE PREMIUM DELTA	WATER UTILITY	NON-DEPARTMENTAL	33.67
	4/22/19	5/1-5/31/19 DENTAL PREMIUM	WATER UTILITY	Water	230.47
	4/19/19	PY-INSURANCE PREMIUM DELTA	SEWER UTILITY FUND	NON-DEPARTMENTAL	22.26
	4/22/19	5/1-5/31/19 DENTAL PREMIUM	SEWER UTILITY FUND	Sewer	230.47
	4/19/19	PY-INSURANCE PREMIUM DELTA	STORM WATER UTILIT	NON-DEPARTMENTAL	0.94
	4/22/19	5/1-5/31/19 DENTAL PREMIUM	STORM WATER UTILIT	STORM WATER UTILITY	17.72
	5/03/19	PY-INSURANCE PREMIUM DELTA	GENERAL FUND	NON-DEPARTMENTAL	145.72
	5/03/19	PY-INSURANCE PREMIUM DELTA	ROAD USE TAX	NON-DEPARTMENTAL	7.69
	5/03/19	PY-INSURANCE PREMIUM DELTA	WATER UTILITY	NON-DEPARTMENTAL	33.67
	5/03/19	PY-INSURANCE PREMIUM DELTA	SEWER UTILITY FUND	NON-DEPARTMENTAL	22.26
	5/03/19	PY-INSURANCE PREMIUM DELTA	STORM WATER UTILIT	NON-DEPARTMENTAL	0.94
				TOTAL:	2,193.40
Demco	4/25/19	BOOK SUPPLIES	GENERAL FUND	Library	165.53
	5/10/19	Library Supplies	GENERAL FUND	Library	398.98
	5/10/19	SUMMER READING PRIZES	FRIENDS/FOUNDATION	Library	1,491.38
				TOTAL:	2,055.89
Emergency Services Marketing Corp., In	4/25/19	1AM RESPONDING SUBSCRIPTIO	GENERAL FUND	Fire Department	650.00
				TOTAL:	650.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Environmental Resource Associates	5/10/19	WASTE WATER SAMPLING	SEWER UTILITY FUND	Sewer	170.82
				TOTAL:	170.82
Fareway Stores #124	5/10/19	APRIL PURCHASES	GENERAL FUND	Recreation	207.57
				TOTAL:	207.57
Feld Fire Equip. Co.	4/25/19	BOTTLE HYDROTEST	GENERAL FUND	Fire Department	175.00
	4/25/19	BOTTLE HYDROTEST& BOTTLE F	GENERAL FUND	Fire Department	125.00
	5/10/19	5 BOTTLES HYDROTEST	GENERAL FUND	Fire Department	175.00
				TOTAL:	475.00
Ferguson Waterworks #2516	4/25/19	LF 1 STR MRT COUP & LF 1 M	WATER UTILITY	Water	1,349.73
	4/25/19	LF 1 STR MRT COUP & LF 1 M	SEWER UTILITY FUND	Sewer	1,349.72
	5/10/19	5/8X3/4 T10 METER	WATER UTILITY	Water	1,583.34
	5/10/19	REG 2 T10 AND PINS	WATER UTILITY	Water	112.97
	5/10/19	5/8X3/4 T10 METER	SEWER UTILITY FUND	Sewer	1,583.34
	5/10/19	REG 2 T10 AND PINS	SEWER UTILITY FUND	Sewer	112.96
				TOTAL:	6,092.06
Findaway	5/10/19	REPLACEMENT PLAYAWAYS	GENERAL FUND	Library	279.96
				TOTAL:	279.96
Galls	4/30/19	CLASS A DRESS SHIRT ESLICK	GENERAL FUND	Fire Department	60.99
	4/30/19	CLASS A DRESS SHIRT DAVIS	GENERAL FUND	Fire Department	56.98
	4/30/19	DRESS SHIRT ESLICK JACOB	GENERAL FUND	Fire Department	52.98
				TOTAL:	170.95
Gatehouse Media - Ames Tribune	4/30/19	CC Mtg Minutes 2/28 & 3/12	GENERAL FUND	Finance	335.50
	4/30/19	P&Z Mtg Notice/ PH Notices	GENERAL FUND	Zoning/Compliance/Permi	214.27
	4/30/19	Help Wanted Ad	ROAD USE TAX	Road Use Tax	72.00
	4/30/19	Wtr Quality Report	WATER UTILITY	Water	157.16
				TOTAL:	778.93
Graphic Edge	5/10/19	POOL FRONT DESK & CONCESSI	GENERAL FUND	Pool	293.16
				TOTAL:	293.16
Hawkins Inc.	4/25/19	CHLORINE & SODIUM HYDROXID	WATER UTILITY	Water	948.48
	5/10/19	CHEMICALS FOR SEWER PLAN	SEWER UTILITY FUND	Sewer	871.34
				TOTAL:	1,819.82
Hicklin Power Sports	4/30/19	2019 Can Am Defender Max C	TRUST AND AGENCY	Fire Department	9,450.00
				TOTAL:	9,450.00
Hutchinson Salt Company	4/30/19	195.89 TON OF SALT	ROAD USE TAX	Road Use Tax	13,410.63
				TOTAL:	13,410.63
IA Workforce Development	4/18/19	STEELE UNEMPLOY THRU 03/31	TRUST AND AGENCY	General Government	6,877.00
				TOTAL:	6,877.00
ICMA	5/09/19	2019 Dues - A. Brown	GENERAL FUND	Finance	199.43
	5/09/19	2019 Dues - A. Brown	ROAD USE TAX	Road Use Tax	199.43
	5/09/19	2019 Dues - A. Brown	WATER UTILITY	Water	199.43
	5/09/19	2019 Dues - A. Brown	SEWER UTILITY FUND	Sewer	199.43
				TOTAL:	797.72
IOWA RETIREMENT INVESTORS' CLUB (RIC)	4/19/19	RIC PRETAX CONTRIBUTION	GENERAL FUND	NON-DEPARTMENTAL	100.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/19/19	RIC ROTH CONTRIBUTION	GENERAL FUND	NON-DEPARTMENTAL	224.20
	4/19/19	RIC ROTH CONTRIBUTION	ROAD USE TAX	NON-DEPARTMENTAL	118.25
	4/19/19	RIC ROTH CONTRIBUTION	WATER UTILITY	NON-DEPARTMENTAL	195.25
	4/19/19	RIC ROTH CONTRIBUTION	SEWER UTILITY FUND	NON-DEPARTMENTAL	195.90
	4/19/19	RIC ROTH CONTRIBUTION	STORM WATER UTILIT	NON-DEPARTMENTAL	6.40
	5/03/19	RIC PRETAX CONTRIBUTION	GENERAL FUND	NON-DEPARTMENTAL	100.00
	5/03/19	RIC ROTH CONTRIBUTION	GENERAL FUND	NON-DEPARTMENTAL	224.20
	5/03/19	RIC ROTH CONTRIBUTION	ROAD USE TAX	NON-DEPARTMENTAL	118.25
	5/03/19	RIC ROTH CONTRIBUTION	WATER UTILITY	NON-DEPARTMENTAL	195.25
	5/03/19	RIC ROTH CONTRIBUTION	SEWER UTILITY FUND	NON-DEPARTMENTAL	195.90
	5/03/19	RIC ROTH CONTRIBUTION	STORM WATER UTILIT	NON-DEPARTMENTAL	6.40
				TOTAL:	1,680.00
IPERS	4/19/19	PY-IPERS REG	GENERAL FUND	NON-DEPARTMENTAL	1,190.36
	4/19/19	PY-POLICE IPERS	GENERAL FUND	NON-DEPARTMENTAL	1,293.20
	4/19/19	PY-IPERS REG	ROAD USE TAX	NON-DEPARTMENTAL	332.98
	4/19/19	PY-IPERS REG	ROAD USE TAX	Road Use Tax	499.75
	4/19/19	PY-IPERS REG	TRUST AND AGENCY	General Government	1,786.43
	4/19/19	PY-POLICE IPERS	TRUST AND AGENCY	General Government	1,938.87
	4/19/19	PY-IPERS REG	WATER UTILITY	NON-DEPARTMENTAL	471.51
	4/19/19	PY-IPERS REG	WATER UTILITY	Water	707.64
	4/19/19	PY-IPERS REG	SEWER UTILITY FUND	NON-DEPARTMENTAL	505.68
	4/19/19	PY-IPERS REG	SEWER UTILITY FUND	Sewer	758.92
	4/19/19	PY-IPERS REG	STORM WATER UTILIT	NON-DEPARTMENTAL	56.34
	4/19/19	PY-IPERS REG	STORM WATER UTILIT	STORM WATER UTILITY	84.53
	5/03/19	PY-IPERS REG	GENERAL FUND	NON-DEPARTMENTAL	1,212.28
	5/03/19	PY-POLICE IPERS	GENERAL FUND	NON-DEPARTMENTAL	1,228.36
	5/03/19	PY-IPERS REG	ROAD USE TAX	NON-DEPARTMENTAL	331.70
	5/03/19	PY-IPERS REG	ROAD USE TAX	Road Use Tax	497.83
	5/03/19	PY-IPERS REG	TRUST AND AGENCY	General Government	1,819.39
	5/03/19	PY-POLICE IPERS	TRUST AND AGENCY	General Government	1,841.65
	5/03/19	PY-IPERS REG	WATER UTILITY	NON-DEPARTMENTAL	462.55
	5/03/19	PY-IPERS REG	WATER UTILITY	Water	694.20
	5/03/19	PY-IPERS REG	SEWER UTILITY FUND	NON-DEPARTMENTAL	496.47
	5/03/19	PY-IPERS REG	SEWER UTILITY FUND	Sewer	745.10
	5/03/19	PY-IPERS REG	STORM WATER UTILIT	NON-DEPARTMENTAL	56.08
	5/03/19	PY-IPERS REG	STORM WATER UTILIT	STORM WATER UTILITY	84.14
				TOTAL:	19,095.96
Interstate Power Systems, Inc.	5/10/19	Work on Transmission	STORM WATER UTILIT	STORM WATER UTILITY	846.68
				TOTAL:	846.68
Iowa D.A.R.E. Association	5/10/19	DARE MEMBERSHIP DUES 2019	TRUST AND AGENCY	Police	100.00
				TOTAL:	100.00
Iowa One Call	4/25/19	FEB SERVICES 2019	WATER UTILITY	Water	101.70
				TOTAL:	101.70
Iowa Outdoors	4/25/19	MAGAZINE SUBSCRIPTION RENE	GENERAL FUND	Library	30.00
				TOTAL:	30.00
Iowa Pump Works, Inc.	5/10/19	MAINTENCE ON BOOSTER PUMP	WATER UTILITY	Water	1,127.50
				TOTAL:	1,127.50
Ironton Global	5/10/19	TRUNK SUBSCRIPTION	GENERAL FUND	Finance	47.85
				TOTAL:	47.85

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Jeff & Nancy Beal	5/10/19	PROGRAM FOR SUMMER READING FRIENDS/FOUNDATION		Library	300.00
				TOTAL:	300.00
Jet's Outdoor Power	5/10/19	GOLF CART RENTAL	SUMMER 2 GENERAL FUND	Parks	1,500.00
				TOTAL:	1,500.00
Johnson Controls	5/10/19	SERVICE AGREEMENT	GENERAL FUND	Library	346.13
				TOTAL:	346.13
Jordon Altenhofen	5/09/19	Boot Reim. - FY 18/19	WATER UTILITY	Water	150.00
				TOTAL:	150.00
Keystone Laboratories, Inc.	4/25/19	MARCH SAMPLING	WATER UTILITY	Water	62.50
	4/25/19	MARCH TESTING	SEWER UTILITY FUND	Sewer	1,027.00
				TOTAL:	1,089.50
Lenhart Plumbing Inc.	5/10/19	BATHROOM/PLUMBING EVANS/KF	GENERAL FUND	Parks	423.44
	5/10/19	BATHROOM/PLUMBING EVANS/KF	GENERAL FUND	Parks	423.45
	5/10/19	MATERIAL, BACKHOE, PUMP CI	WATER UTILITY	Water	1,799.82
				TOTAL:	2,646.71
Linda Johnson	5/10/19	APRIL CLEANING	GENERAL FUND	Police Department	270.00
	5/10/19	APRIL CLEANING	GENERAL FUND	Museum	72.00
	5/10/19	APRIL CLEANING	GENERAL FUND	Finance	261.00
				TOTAL:	603.00
Mainstay Systems Inc.	5/10/19	NETWORK MAINTANCE QUARTER	GENERAL FUND	Police Department	1,238.40
	5/10/19	3 YEAR RENEWAL	GENERAL FUND	Police Department	1,584.00
	5/10/19	DELL LAPTOP BATTERIES	GENERAL FUND	Police Department	76.00
	5/10/19	NETWORK MAINTANCE QUARTER	GENERAL FUND	Fire Department	309.60
				TOTAL:	3,208.00
Martin Marietta Materials	4/22/19	Rd Stone- Dal. Co. billed	ROAD USE TAX	Road Use Tax	1,915.59
	5/10/19	SAND FOR FLOODING	GENERAL FUND	Police Department	265.36
				TOTAL:	2,180.95
McClure Engineering Company	5/10/19	SUBDIVISION REVIEW	GENERAL FUND	Zoning/Compliance/Perm	21,477.50
	5/10/19	STORM WATER IMPROV	STORMWATER UTIL IM	CAPITAL PROJECTS	2,720.00
	5/10/19	WTR UTIL IMPROV	WATER UTIL IMPROV	CAPITAL PROJECTS	37,293.00
	5/10/19	WTR TREATMENT PLANT	NEW WATER TREATMEN	CAPITAL PROJECTS	18,405.00
	5/10/19	WWTP	NEW WASTEWTR TRTMN	CAPITAL PROJECTS	89,018.24
	5/10/19	E ANNEX SEWER	EAST ANNEX SAN UTI	CAPITAL PROJECTS	54,352.50
	5/10/19	'18 RESURFACING	2018 ADEL STREET R	CAPITAL PROJECTS	4,480.00
				TOTAL:	227,746.24
Menards	5/10/19	DRINKING FOUNTAIN REPAIRS	GENERAL FUND	Parks	23.73
	5/10/19	4X6 TREATED STRUCTURE FOR	GENERAL FUND	Recreation	629.82
	5/10/19	KEY LOCK CAB, SLIMLINE KEY	GENERAL FUND	Recreation	43.97
				TOTAL:	697.52
MicroMarketing LLC	5/10/19	BOOKS ON CD &BOOKS	GENERAL FUND	Library	381.92
				TOTAL:	381.92
Mid-Iowa Solid Waste Equipment Co., In	5/10/19	REPAIR HOSE ON JETT MACHIN	SEWER UTILITY FUND	Sewer	468.10
				TOTAL:	468.10

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MidAmerican Energy	4/30/19	2/21/19-3/22/19 Services	GENERAL FUND	Police Department	834.03
	4/30/19	2/21/19-3/22/19 Services	GENERAL FUND	Police Department	45.50
	4/30/19	2/21/19-3/22/19 Services	GENERAL FUND	Fire Department	194.51
	4/30/19	2/21/19-3/22/19 Services	GENERAL FUND	Street Lighting	4,243.61
	4/30/19	2/21/19-3/22/19 Services	GENERAL FUND	Traffic Control & Safe	43.46
	4/30/19	2/21/19-3/22/19 Services	GENERAL FUND	Library	1,671.43
	4/30/19	2/21/19-3/22/19 Services	GENERAL FUND	Museum	256.02
	4/30/19	2/21/19-3/22/19 Services	GENERAL FUND	Parks	495.86
	4/30/19	2/21/19-3/22/19 Services	GENERAL FUND	Island Park	72.18
	4/30/19	2/21/19-3/22/19 Services	GENERAL FUND	Pool	219.23
	4/30/19	2/21/19-3/22/19 Services	GENERAL FUND	Finance	723.88
	4/30/19	2/21/19-3/22/19 Services	GENERAL FUND	Finance	13.13
	4/30/19	2/21/19-3/22/19 Services	ROAD USE TAX	Road Use Tax	1,223.28
	4/30/19	2/21/19-3/22/19 Services	WATER UTILITY	Water	2,786.36
	4/30/19	2/21/19-3/22/19 Services	SEWER UTILITY FUND	Sewer	3,152.23
				TOTAL:	15,974.71
	Midamerica Books	5/10/19	BOOKS	GENERAL FUND	Library
5/10/19		Library Books	GENERAL FUND	Library	205.50
				TOTAL:	295.25
Minger Construction Companies, Inc.	4/17/19	SANITARY SEWER & FORCE MAI	EAST ANNEX SAN UTI	CAPITAL PROJECTS	487,731.25
				TOTAL:	487,731.25
Nationwide Office Cleaners LLC	5/10/19	JANITORIAL	GENERAL FUND	Library	652.96
	5/10/19	2ND CLEANING	FRIENDS/FOUNDATION	Library	303.10
				TOTAL:	956.06
Nick Schenck	4/18/19	CONCESSION STANDS CHANGE B	GENERAL FUND	Recreation	200.00
				TOTAL:	200.00
O'Halloran International Inc.	4/25/19	PART FOR TRUCK #1	ROAD USE TAX	Road Use Tax	106.14
	5/10/19	PEDAL KIT STREET SWEEPER	STORM WATER UTILIT	STORM WATER UTILITY	436.58
				TOTAL:	542.72
PRINCIPAL LIFE INSURANCE CO - SBD GRAN	4/19/19	PY - PRINCIPAL VOLUNTARY L	GENERAL FUND	NON-DEPARTMENTAL	129.24
	4/19/19	PY - PRINCIPAL VOLUNTARY L	ROAD USE TAX	NON-DEPARTMENTAL	13.27
	4/22/19	5.1-5.31.19 Life/Dis. Prem	TRUST AND AGENCY	General Government	502.20
	4/19/19	PY - PRINCIPAL VOLUNTARY L	WATER UTILITY	NON-DEPARTMENTAL	22.98
	4/22/19	5.1-5.31.19 Life/Dis. Prem	WATER UTILITY	Water	89.44
	4/19/19	PY - PRINCIPAL VOLUNTARY L	SEWER UTILITY FUND	NON-DEPARTMENTAL	26.02
	4/22/19	5.1-5.31.19 Life/Dis. Prem	SEWER UTILITY FUND	Sewer	89.44
	4/19/19	PY - PRINCIPAL VOLUNTARY L	STORM WATER UTILIT	NON-DEPARTMENTAL	3.29
	4/22/19	5.1-5.31.19 Life/Dis. Prem	STORM WATER UTILIT	STORM WATER UTILITY	6.88
	5/03/19	PY - PRINCIPAL VOLUNTARY L	GENERAL FUND	NON-DEPARTMENTAL	129.24
	5/03/19	PY - PRINCIPAL VOLUNTARY L	ROAD USE TAX	NON-DEPARTMENTAL	13.27
	5/03/19	PY - PRINCIPAL VOLUNTARY L	WATER UTILITY	NON-DEPARTMENTAL	22.98
	5/03/19	PY - PRINCIPAL VOLUNTARY L	SEWER UTILITY FUND	NON-DEPARTMENTAL	26.02
	5/03/19	PY - PRINCIPAL VOLUNTARY L	STORM WATER UTILIT	NON-DEPARTMENTAL	3.29
				TOTAL:	1,077.56
People's Bank	4/19/19	PY-STATE W/H	GENERAL FUND	NON-DEPARTMENTAL	1,417.35
	4/19/19	PY-STATE W/H	ROAD USE TAX	NON-DEPARTMENTAL	212.92
	4/19/19	PY-STATE W/H	WATER UTILITY	NON-DEPARTMENTAL	306.38
	4/19/19	PY-STATE W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	331.89
	4/19/19	PY-STATE W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	33.56

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/03/19	PY-STATE W/H	GENERAL FUND	NON-DEPARTMENTAL	1,370.29
	5/03/19	PY-STATE W/H	ROAD USE TAX	NON-DEPARTMENTAL	211.72
	5/03/19	PY-STATE W/H	WATER UTILITY	NON-DEPARTMENTAL	298.68
	5/03/19	PY-STATE W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	323.97
	5/03/19	PY-STATE W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	33.34
				TOTAL:	4,540.00
Peoples Trust & Savings	4/19/19	PY-W/H FED TAXES	GENERAL FUND	NON-DEPARTMENTAL	3,052.06
	5/03/19	PY-W/H FED TAXES	GENERAL FUND	NON-DEPARTMENTAL	2,940.28
	4/19/19	PY-FICA W/H & MATCH	GENERAL FUND	NON-DEPARTMENTAL	2,244.12
	5/03/19	PY-FICA W/H & MATCH	GENERAL FUND	NON-DEPARTMENTAL	2,232.88
	4/19/19	PY-MC W/H & MATCH	GENERAL FUND	NON-DEPARTMENTAL	524.84
	5/03/19	PY-MC W/H & MATCH	GENERAL FUND	NON-DEPARTMENTAL	522.18
	4/19/19	PY-W/H FED TAXES	ROAD USE TAX	NON-DEPARTMENTAL	522.92
	5/03/19	PY-W/H FED TAXES	ROAD USE TAX	NON-DEPARTMENTAL	520.63
	4/19/19	PY-FICA W/H & MATCH	ROAD USE TAX	NON-DEPARTMENTAL	317.79
	5/03/19	PY-FICA W/H & MATCH	ROAD USE TAX	NON-DEPARTMENTAL	316.53
	4/19/19	PY-MC W/H & MATCH	ROAD USE TAX	NON-DEPARTMENTAL	74.33
	5/03/19	PY-MC W/H & MATCH	ROAD USE TAX	NON-DEPARTMENTAL	74.04
	4/19/19	PY-FICA W/H & MATCH	ROAD USE TAX	Road Use Tax	317.81
	5/03/19	PY-FICA W/H & MATCH	ROAD USE TAX	Road Use Tax	316.55
	4/19/19	PY-MC W/H & MATCH	ROAD USE TAX	Road Use Tax	74.33
	5/03/19	PY-MC W/H & MATCH	ROAD USE TAX	Road Use Tax	74.04
	4/19/19	PY-FICA W/H & MATCH	TRUST AND AGENCY	General Government	2,244.12
	5/03/19	PY-FICA W/H & MATCH	TRUST AND AGENCY	General Government	2,232.89
	4/19/19	PY-MC W/H & MATCH	TRUST AND AGENCY	General Government	524.86
	5/03/19	PY-MC W/H & MATCH	TRUST AND AGENCY	General Government	522.20
	4/19/19	PY-W/H FED TAXES	WATER UTILITY	NON-DEPARTMENTAL	669.12
	5/03/19	PY-W/H FED TAXES	WATER UTILITY	NON-DEPARTMENTAL	653.11
	4/19/19	PY-FICA W/H & MATCH	WATER UTILITY	NON-DEPARTMENTAL	438.26
	5/03/19	PY-FICA W/H & MATCH	WATER UTILITY	NON-DEPARTMENTAL	429.43
	4/19/19	PY-MC W/H & MATCH	WATER UTILITY	NON-DEPARTMENTAL	102.50
	5/03/19	PY-MC W/H & MATCH	WATER UTILITY	NON-DEPARTMENTAL	100.43
	4/19/19	PY-FICA W/H & MATCH	WATER UTILITY	Water	438.27
	5/03/19	PY-FICA W/H & MATCH	WATER UTILITY	Water	429.44
	4/19/19	PY-MC W/H & MATCH	WATER UTILITY	Water	102.50
	5/03/19	PY-MC W/H & MATCH	WATER UTILITY	Water	100.43
	4/19/19	PY-W/H FED TAXES	SEWER UTILITY FUND	NON-DEPARTMENTAL	777.65
	5/03/19	PY-W/H FED TAXES	SEWER UTILITY FUND	NON-DEPARTMENTAL	761.18
	4/19/19	PY-FICA W/H & MATCH	SEWER UTILITY FUND	NON-DEPARTMENTAL	476.18
	5/03/19	PY-FICA W/H & MATCH	SEWER UTILITY FUND	NON-DEPARTMENTAL	467.10
	4/19/19	PY-MC W/H & MATCH	SEWER UTILITY FUND	NON-DEPARTMENTAL	111.37
	5/03/19	PY-MC W/H & MATCH	SEWER UTILITY FUND	NON-DEPARTMENTAL	109.25
	4/19/19	PY-FICA W/H & MATCH	SEWER UTILITY FUND	Sewer	476.17
	5/03/19	PY-FICA W/H & MATCH	SEWER UTILITY FUND	Sewer	467.09
	4/19/19	PY-MC W/H & MATCH	SEWER UTILITY FUND	Sewer	111.37
	5/03/19	PY-MC W/H & MATCH	SEWER UTILITY FUND	Sewer	109.25
	4/19/19	PY-W/H FED TAXES	STORM WATER UTILIT	NON-DEPARTMENTAL	69.04
	5/03/19	PY-W/H FED TAXES	STORM WATER UTILIT	NON-DEPARTMENTAL	68.58
	4/19/19	PY-FICA W/H & MATCH	STORM WATER UTILIT	NON-DEPARTMENTAL	54.57
	5/03/19	PY-FICA W/H & MATCH	STORM WATER UTILIT	NON-DEPARTMENTAL	54.32
	4/19/19	PY-MC W/H & MATCH	STORM WATER UTILIT	NON-DEPARTMENTAL	12.76
	5/03/19	PY-MC W/H & MATCH	STORM WATER UTILIT	NON-DEPARTMENTAL	12.70
	4/19/19	PY-FICA W/H & MATCH	STORM WATER UTILIT	STORM WATER UTILITY	54.55
	5/03/19	PY-FICA W/H & MATCH	STORM WATER UTILIT	STORM WATER UTILITY	54.29
	4/19/19	PY-MC W/H & MATCH	STORM WATER UTILIT	STORM WATER UTILITY	12.74

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/03/19	PY-MC W/H & MATCH	STORM WATER UTILIT	STORM WATER UTILITY	12.68
				TOTAL:	27,385.73
Peoples Trust & Savings Bank	4/30/19	Credit -Crim Hx Check 2x c	GENERAL FUND	Fire Department	60.00-
	4/30/19	Safety Store 5 yr Srvc Pin	GENERAL FUND	Fire Department	25.03
	4/30/19	Library Postage	GENERAL FUND	Library	90.73
	4/30/19	Library Subscriptions	GENERAL FUND	Library	29.91
	4/30/19	Library Supplies	GENERAL FUND	Library	385.94
	4/30/19	(2) Lunch @ Conference	GENERAL FUND	Library	30.68
	4/30/19	Library Books	GENERAL FUND	Library	589.66
	4/30/19	Library Postage	GENERAL FUND	Library	124.81
	4/30/19	Parking at event	GENERAL FUND	Pool	7.00
	4/30/19	Hickory Park Lunch @ train	GENERAL FUND	Pool	12.00
	4/30/19	Rec Supply Com - Paragon W	GENERAL FUND	Pool	152.72
	4/30/19	Buffalo WW - Lunch @ train	GENERAL FUND	Recreation	8.47
	4/30/19	Just Bats	GENERAL FUND	Recreation	229.90
	4/30/19	Just Bats	GENERAL FUND	Recreation	599.91
	4/30/19	Greater Des Moines IA Park	GENERAL FUND	Recreation	7.50
	4/30/19	Burger Shop Lunch @ traini	GENERAL FUND	Recreation	8.47
	4/30/19	Parking Ramps	GENERAL FUND	Recreation	29.00
	4/30/19	Sakari Sushi -Dinner @tra	GENERAL FUND	Recreation	20.00
	4/30/19	Scheels Softball Equip.	GENERAL FUND	Recreation	153.69
	4/30/19	McDonalds - Lunch @ IMMI	GENERAL FUND	Finance	8.50
	4/30/19	Noodles & Co - Dinner @ IM	GENERAL FUND	Finance	12.19
	4/30/19	Wendy's - Lunch @ IMMI	GENERAL FUND	Finance	7.41
	4/30/19	Microsoft Email Acct Srvc	GENERAL FUND	Finance	35.00
	4/30/19	Microsoft Email Acct Srvc	GENERAL FUND	Finance	4.00
	4/30/19	Microsoft Email Acct Srvc	GENERAL FUND	Finance	60.00
	4/30/19	Microsoft Email Acct Srvc	GENERAL FUND	Finance	208.57
	4/30/19	Graduate IA City - Hotel I	GENERAL FUND	Finance	215.84
	4/30/19	USPS Stamped Envelopes	GENERAL FUND	Finance	990.10
	4/30/19	USPS Postage	GENERAL FUND	Finance	5.10
	4/30/19	ISU P&Z Training A.Leopard	GENERAL FUND	Finance	65.00
	4/30/19	La Fiesta - Clerks Lunch M	GENERAL FUND	Finance	10.56
	4/30/19	Parking Meter - Des Moines	GENERAL FUND	Zoning/Compliance/Perm	1.25
	4/30/19	IA DNR Training for R.Post	WATER UTILITY	Water	60.00
	4/30/19	Amer. Water Works Training	WATER UTILITY	Water	625.00
	4/30/19	ISU Ext Cpat Books	SEWER UTILITY FUND	Sewer	77.25
				TOTAL:	4,831.19
Postmaster -Adel Post Office	5/09/19	Presort Permit #6 - 2019	WATER UTILITY	Water	117.50
	5/09/19	Presort Permit #6 - 2019	SEWER UTILITY FUND	Sewer	117.50
				TOTAL:	235.00
Quinn Trucking	5/10/19	LIME FROM EARLHAM TO BALLF	GENERAL FUND	Recreation	123.97
				TOTAL:	123.97
RD McKinney	5/10/19	3 MACHINE/OPERATOR 1" WTR	WATER UTILITY	Water	825.00
				TOTAL:	825.00
RICK'S TOWING & EQUIPMENT MOVING	5/10/19	TOW STREET SWEEPER TO OHAL	STORM WATER UTILIT	STORM WATER UTILITY	250.00
				TOTAL:	250.00
RJ Lawn Service	4/25/19	FERTILIZER	GENERAL FUND	Pool	305.14
				TOTAL:	305.14

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Register Media	5/10/19	AD FOR PD POSITION	GENERAL FUND	Police Department	833.40
				TOTAL:	833.40
Ricoh USA, Inc.	5/10/19	PD Copier Rent & Copies	GENERAL FUND	Police Department	199.26
				TOTAL:	199.26
Safety-Kleen Systems, Inc	5/10/19	SERVICE ON PART WASHER	ROAD USE TAX	Road Use Tax	58.32
			WATER UTILITY	Water	58.31
			SEWER UTILITY FUND	Sewer	58.32
			STORM WATER UTILIT	STORM WATER UTILITY	58.31
			TOTAL:	233.26	
Sam's Club	5/09/19	Concession Stand Supplies	GENERAL FUND	Recreation	632.73
				TOTAL:	632.73
Schilberg Construction Co.	5/10/19	BALLFIELD AG LIME	GENERAL FUND	Recreation	101.83
				TOTAL:	101.83
Shari's Artful Expressions	5/10/19	TWO PROGRAMS CHILDREN/ADUL TRUST AND AGENCY		Library	552.50
				TOTAL:	552.50
Short's Lawn Care, LLC	5/10/19	HYDRO SEED @MEADOW & ROEBL	WATER UTILITY	Water	3,400.00
				TOTAL:	3,400.00
South Dallas Co. Landfill	5/10/19	DEBRIS & TRASH CLEAN UP	GENERAL FUND	Recreation	228.00
			GARBAGE/RECYCLING	Garbage	1,326.00
			GARBAGE/RECYCLING	Garbage	1,920.00
			TOTAL:	3,474.00	
Staples Advantage	4/30/19	PD Copy Paper, Folders, Et	GENERAL FUND	Police Department	92.95
			GENERAL FUND	Library	2.80
			GENERAL FUND	Parks	38.91
			GENERAL FUND	Recreation	38.91
			GENERAL FUND	Finance	38.91
			GENERAL FUND	Zoning/Compliance/Perm	38.91
			ROAD USE TAX	Road Use Tax	38.91
			WATER UTILITY	Water	38.92
			SEWER UTILITY FUND	Sewer	38.91
			GENERAL FUND	Finance	8.99
			ROAD USE TAX	Road Use Tax	58.98
			TOTAL:	430.50	
			State Hygienic Laboratory	4/25/19	NPDES PERMIT TESTING
WATER UTILITY	Water	56.00			
SEWER UTILITY FUND	Sewer	367.50			
TOTAL:	2,947.00				
Synergy Contracting LLC	4/17/19	LIFT STATION	EAST ANNEX SAN UTI	CAPITAL PROJECTS	91,105.00
				TOTAL:	91,105.00
THORPE WATER DEVELOPMENT CO	4/17/19	RAW WTR TRANSMISSION MAIN	WATER UTIL IMPROV	CAPITAL PROJECTS	23,750.00
				TOTAL:	23,750.00
Teamsters Local 238	4/19/19	PD-UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	119.74
			GENERAL FUND	NON-DEPARTMENTAL	107.24
			TOTAL:	226.98	

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Terracon	5/02/19	HWTP - GROTECHNICAL SERVIC NEW WASTEWTR TRTMN		CAPITAL PROJECTS	11,500.00
				TOTAL:	11,500.00
Treasurer State of Iowa - Sales Tax	4/18/19	MAR '19 SALES TAX	GENERAL FUND	Pool	88.00
	4/18/19	MAR '19 WET TAX	WATER UTILITY	Water	4,729.00
	4/18/19	MAR '19 SALES TAX	SEWER UTILITY FUND	Sewer	299.00
				TOTAL:	5,116.00
Umpire 1	5/02/19	MAY 2ND GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 3RD GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 5TH GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 7TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 9TH GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 10TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 13TH GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 14TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 16TH GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 17TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 20TH GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 21ST GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 23RD GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 24TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 28TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 30TH GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 31ST GAME	GENERAL FUND	Recreation	65.00
	4/25/19	Umpire 1	GENERAL FUND	Recreation	60.00
	4/25/19	Umpire 1	GENERAL FUND	Recreation	60.00
	4/25/19	Umpire 1	GENERAL FUND	Recreation	65.00
				TOTAL:	1,250.00
Umpire 2	5/02/19	MAY 2ND GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 3RD GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 7TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 13TH GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 14TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 16TH GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 17TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 20TH GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 21ST GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 23RD GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 24TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 28TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 30TH GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 31ST GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 6TH GAME	GENERAL FUND	Recreation	60.00
				TOTAL:	940.00
Umpire 3	5/02/19	MAY 2ND GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 16TH GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 21ST GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 23RD GAME	GENERAL FUND	Recreation	60.00
	5/02/19	MAY 24TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 28TH GAME	GENERAL FUND	Recreation	65.00
	5/02/19	MAY 30TH GAME	GENERAL FUND	Recreation	60.00
				TOTAL:	435.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Unity Point Clinic - Occupational Medi	5/10/19	MUCCA Drug Test R.Foster	WATER UTILITY	Water	42.00
				TOTAL:	42.00
VanWall Powersports	5/10/19	2 TIRES FOR TILLER	ROAD USE TAX	Road Use Tax	41.50
	5/10/19	ROAD GRADER & LOADER PARTS	ROAD USE TAX	Road Use Tax	19.25
				TOTAL:	60.75
Verizon Wireless	4/30/19	Srvcs 4/16/19-5/15/19	GENERAL FUND	Parks	52.07
	4/30/19	Srvcs 4/16/19-5/15/19	GENERAL FUND	Pool	33.53
	4/30/19	Srvcs 4/16/19-5/15/19	GENERAL FUND	Recreation	70.62
	4/30/19	Srvcs 4/16/19-5/15/19	GENERAL FUND	Finance	52.07
	4/30/19	Srvcs 4/16/19-5/15/19	GENERAL FUND	Zoning/Compliance/Perm	31.56
	4/30/19	Srvcs 4/16/19-5/15/19	ROAD USE TAX	Road Use Tax	29.15
	4/30/19	Srvcs 4/16/19-5/15/19	WATER UTILITY	Water	68.71
	4/30/19	Srvcs 4/16/19-5/15/19	SEWER UTILITY FUND	Sewer	72.63
	4/30/19	Srvcs 4/16/19-5/15/19	STORM WATER UTILIT	STORM WATER UTILITY	25.00
	5/10/19	PD Phone Srv. 4/12-5/11/1	GENERAL FUND	Police Department	417.32
				TOTAL:	852.66
WRH, Inc.	4/17/19	WELLS 5 & 6 WORK	WATER UTIL IMPROV	CAPITAL PROJECTS	12,720.50
				TOTAL:	12,720.50
Waste Solutions of IA	5/10/19	PORTAPOT, PARK SHOP & S BA	GENERAL FUND	Parks	80.00
	5/10/19	PORTAPOT, PARK SHOP & S BA	GENERAL FUND	Recreation	105.00
				TOTAL:	185.00
Webspec Design	5/09/19	Google Analytics Access Em	GENERAL FUND	Finance	38.34
	5/10/19	WEBHOSTING MAY 2019	GENERAL FUND	Finance	33.34
	5/09/19	Google Analytics Access Em	WATER UTILITY	Water	38.33
	5/10/19	WEBHOSTING MAY 2019	WATER UTILITY	Water	33.33
	5/09/19	Google Analytics Access Em	SEWER UTILITY FUND	Sewer	38.33
	5/10/19	WEBHOSTING MAY 2019	SEWER UTILITY FUND	Sewer	33.33
				TOTAL:	215.00
Wellmark/BCBS of Iowa	4/19/19	PY-INSURANCE PREMIUM BCBS	GENERAL FUND	NON-DEPARTMENTAL	1,467.55
	4/19/19	PY-INSURANCE PREMIUM BCBS	ROAD USE TAX	NON-DEPARTMENTAL	96.70
	4/22/19	5/1-5/31/19 PREMIUMS	ROAD USE TAX	Road Use Tax	1,683.26
	4/22/19	5/1-5/31/19 PREMIUMS	TRUST AND AGENCY	General Government	11,969.79
	4/19/19	PY-INSURANCE PREMIUM BCBS	WATER UTILITY	NON-DEPARTMENTAL	333.26
	4/22/19	5/1-5/31/19 PREMIUMS	WATER UTILITY	Water	2,431.37
	4/19/19	PY-INSURANCE PREMIUM BCBS	SEWER UTILITY FUND	NON-DEPARTMENTAL	257.11
	4/22/19	5/1-5/31/19 PREMIUMS	SEWER UTILITY FUND	Sewer	2,431.37
	4/19/19	PY-INSURANCE PREMIUM BCBS	STORM WATER UTILIT	NON-DEPARTMENTAL	11.74
	4/22/19	5/1-5/31/19 PREMIUMS	STORM WATER UTILIT	STORM WATER UTILITY	187.00
	5/03/19	PY-INSURANCE PREMIUM BCBS	GENERAL FUND	NON-DEPARTMENTAL	1,467.55
	5/03/19	PY-INSURANCE PREMIUM BCBS	ROAD USE TAX	NON-DEPARTMENTAL	96.70
	5/03/19	PY-INSURANCE PREMIUM BCBS	WATER UTILITY	NON-DEPARTMENTAL	333.26
	5/03/19	PY-INSURANCE PREMIUM BCBS	SEWER UTILITY FUND	NON-DEPARTMENTAL	257.11
	5/03/19	PY-INSURANCE PREMIUM BCBS	STORM WATER UTILIT	NON-DEPARTMENTAL	11.74
				TOTAL:	23,035.51
Wendling Quarries Inc	4/25/19	LIME FOR BALL DIAMONDS	GENERAL FUND	Recreation	387.39
				TOTAL:	387.39
Wex Bank	5/09/19	April 2019 Fuel Purchases	GENERAL FUND	Police Department	1,369.93
	5/09/19	April 2019 Fuel Purchases	GENERAL FUND	Fire Department	130.15

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/09/19	April 2019 Fuel Purchases	GENERAL FUND	Parks	170.78
	5/09/19	April 2019 Fuel Purchases	GENERAL FUND	Recreation	188.62
	5/09/19	April 2019 Fuel Purchases	GENERAL FUND	Zoning/Compliance/Perm	60.39
	5/09/19	April 2019 Fuel Purchases	ROAD USE TAX	Road Use Tax	316.25
	5/09/19	April 2019 Fuel Purchases	WATER UTILITY	Water	323.01
	5/09/19	April 2019 Fuel Purchases	SEWER UTILITY FUND	Sewer	145.03
				TOTAL:	2,704.16

Wilcox Printing and Publishing, Inc.	5/10/19	WHITE GOOD STICKERS	GARBAGE/RECYCLING	Garbage	90.00
				TOTAL:	90.00

**PAYROLL EXPENSES	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/11/2019 - 5/10/2019		GENERAL FUND	Police Department	40,757.87
			GENERAL FUND	Library	13,788.91
			GENERAL FUND	Parks	2,698.88
			GENERAL FUND	Island Park	1,922.46
			GENERAL FUND	Cemetery	1,217.86
			GENERAL FUND	Pool	3,674.20
			GENERAL FUND	Recreation	5,283.73
			GENERAL FUND	Finance	3,551.51
			GENERAL FUND	Zoning/Compliance/Perm	3,031.18
			ROAD USE TAX	Road Use Tax	10,567.64
			WATER UTILITY	Water	14,849.76
			SEWER UTILITY FUND	Sewer	15,932.40
			STORM WATER UTILIT	STORM WATER UTILITY	1,787.23
				TOTAL:	119,063.63

===== FUND TOTALS =====		
001	GENERAL FUND	173,663.23
002	SPECIAL RESERVE TRANSFER	250.00
110	ROAD USE TAX	37,439.61
112	TRUST AND AGENCY	43,870.70
330	STORMWATER UTIL IMPROV P1	2,720.00
331	WATER UTIL IMPROV P1	107,156.00
332	NEW WATER TREATMENT PLANT	18,405.00
333	NEW WASTEWTR TRTMT PLNT	100,518.24
334	EAST ANNEX SAN UTIL EXT	633,188.75
336	2018 ADEL STREET RESURF	4,480.00
600	WATER UTILITY	52,776.10
610	SEWER UTILITY FUND	41,612.06
615	STORM WATER UTILITY	4,424.52
670	GARBAGE/RECYCLING UTILITY	30,685.36
951	FRIENDS/FOUNDATION	2,294.48
----- GRAND TOTAL: -----		1,253,484.05

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-ADEL
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 4/11/2019 THRU 5/10/2019
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 4/11/2019 THRU 5/10/2019

PRINT OPTIONS

PRINT DATE: Item Date
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM: YES

	Balance 4-1-19	RECEIPTS	TRANSFERS IN	DISBURSEMENTS	TRANSFERS OUT	Accounts Payable	BALANCE 4-30-19
General Funds							
General	687,539.62	531,721.45		234,390.89			984,870.18
Nile Kinnick Fund	7,535.50	(3,420.00)		(4,382.36)			8,497.86
SPEC RESERVE	485,541.53	(3,285.49)					482,256.04
Emergency Levy	34,633.78	12,935.59					47,569.37
Police Academy	8,625.17						8,625.17
Police cops fast	10.00						10.00
Island Park Improvements	1,297.12						1,297.12
Fire	10,595.61						10,595.61
Refunds	28,307.09						28,307.09
CP - Fire Equipment Upgrade	385.14						385.14
CP - Capital Improvement Park	2,660.57						2,660.57
CP - Industrial Park	131,568.31						131,568.31
Donations - Rec		1,000.00		300.00			700.00
Oakdale Pride	(53.69)						(53.69)
Friends/Foundation	13,934.18	539.00		781.65			13,691.53
Historic Pres Plaques	90.05						90.05
Kinnick Feller Monument	209.93						209.93
Holiday Lights	534.44	5,450.00					5,984.44
Nile Kinnick Addition		3,420.00		4,382.36			(862.36)
Total	1,413,414.34	544,940.55	-	231,090.18	-	-	1,726,302.35
Special Revenue Funds							
Road Use Tax	316,372.39	20,039.06		15,725.40			320,686.05
Urban Renewal Tax Increment	405,673.29	258,992.30					664,665.59
Employee Benefits/HRA	(13,115.94)	172,219.02		21,741.72			137,361.38
LOST FUNDS	925,521.16	54,852.47					980,373.63
Library Memorial	11,360.02	3,625.36					15,185.38
Police DARE	1,005.30						1,005.30
Historical Museum	16.00						16.00
POLICE FORFEITURE FUND	236.20						236.20
Total	1,647,068.42	509,928.21	-	37,467.12	-	-	2,119,529.51
Capital Project Funds							
CP - Brownfield Project	2,359.33						2,359.33
CP - 2008 Flood Repair	2,949.18						2,949.18
CP - 2010 St Project	2,691.86						2,691.86
CP - Sidewalk Project	(16,043.00)						(16,043.00)
CP - 2006 Street Improvement	(10,483.83)						(10,483.83)
DS - 2002 Street	31,595.00						31,595.00
2010 Brick St Spec Assess	20,880.73	652.00					21,532.73
Adel Brick Streets 2017	0.00						0.00
2017 Brick St Spec Assess	135,425.62	1,630.31					137,055.93
Adel Hwy 169 Improv	(26,956.89)			13,308.48			(40,265.37)
2018 Adel Street Resurf	409,814.85						409,814.85
Total	552,232.85	2,282.31	-	13,308.48	-	-	541,206.68
Debt Service Fund							
Debt Service-Property Tax	93,931.81	112,557.52					206,489.33
	93,931.81	112,557.52					206,489.33
Internal Service Funds							
Flex Plan	(3,791.21)	663.66		700.00			(3,827.55)
CP - Building Maintenance	41,840.51						41,840.51
	38,049.30	663.66	-	700.00	-	-	38,012.96
Enterprise Funds							
Water	121,128.95	81,264.90		27,438.90			174,954.95
Sinking Bond & Interest	50,485.65	6,944.80					57,430.45
Improvement	761,908.36	33,811.75					795,720.11
Bond Reserve	87,237.50						87,237.50
CWI	310,676.97	23,084.38					333,761.35
Water Deposits	144,695.50	2,409.80		176.68			146,928.62
CP - Water Upgrades	20,218.55			20,218.55			0.00
CP - New Water Treatment Plant	(41,557.50)	53,352.50		11,795.00			-
CP - Water Utility Improvements - Phase 1	(19,951.46)	105,163.00		93,023.13			(7,811.59)
Sewer	279,061.44	8,850.84		37,582.38			250,329.90
USDA #1 Bond Reserve	4,942.00	353.00					5,295.00
USDA #1 Short Lived Asset Reserve	17,500.06	833.34					18,333.40
Improvement	559,789.85						559,789.85
CSI	287,900.83	23,600.03		3,702.06			307,798.80
CP - Sewer Upgrades	167,079.43						167,079.43
CP - East Annex Sanitary Utility Extension	(41,372.57)	660,978.82		619,611.25			(5.00)
CP - New Wastewater Treatment Plant	(245,441.23)			88,624.53			(334,065.76)
Storm Water	214,692.55	10,930.21		2,569.53			223,053.23
USDA #2 Bond Reserve	1,984.00	496.00					2,480.00
USDA #2 Short Lived Asset Reserve	1,125.00	125.00					1,250.00
CSWI	144,025.33	12,792.75		19,820.00			136,998.08
CP - Storm Water Upgrade	50,902.03						50,902.03
CP - Stormwater Utility Improvements - Phase 1	(410.00)			2,433.78			(2,843.78)
Garbage / Recycling	110,687.34	30,718.73		28,263.28			113,142.79
	2,987,308.58	1,055,709.85	-	955,259.07	-	-	3,087,759.36
Total	6,732,005.30	2,226,082.10	-	1,237,824.85	-	-	7,719,300.19
CASH							
Certificate of Deposit - RVB	100,000.00						
Peoples Bank Balance	6,040,293.76						
Peoples Bank - Mainstreet Project							
Peoples Bank - Storm Water Protect							
Peoples Bank - Water Util Improv	146,715.50						
Peoples Bank - East Sewer Ext	660,973.82						
Wells Fargo Balance	383,800.26						
IPAIT	373,925.42						
Total CIB	7,705,708.76	Outstanding 13,591.43		Total 7,719,300.19			

CITY OF ADEL
 MONTH TO DATE TREASURERS REPORT
 AS OF: APRIL 30TH, 2019

FUND	BEGINNING CASH BALANCE	MTD REVENUES	MTD EXPENSES	ACCOUNTS PAYABLE	ENDING CASH BALANCE	TOTAL ' INVESTMENTS	TOTAL CASH & INVESTMENTS
GENERAL FUND	694,903.94	528,301.45	230,008.53	0.00	993,196.86	0.00	993,196.86
SPECIAL RESERVE TRANSFER	485,541.53	(3,285.49)	0.00	0.00	482,256.04	0.00	482,256.04
ROAD USE TAX	316,372.39	20,039.06	15,725.40	0.00	320,686.05	0.00	320,686.05
TRUST AND AGENCY	224,320.81	193,053.43	22,918.40	0.00	394,455.84	0.00	394,455.84
TIF	405,673.29	258,992.30	0.00	0.00	664,665.59	0.00	664,665.59
2010 BRICK ST SPEC ASSES	20,880.73	652.00	0.00	0.00	21,532.73	0.00	21,532.73
2002 ST/UTIL-SPEC ASSESS	31,595.00	0.00	0.00	0.00	31,595.00	0.00	31,595.00
2017 BRICK ST SPEC ASSESS	135,425.62	1,630.31	0.00	0.00	137,055.93	0.00	137,055.93
DEBT SRRVICE	93,931.81	112,557.52	0.00	0.00	206,489.33	0.00	206,489.33
CAPITAL IMPRV BLDG MAINT	41,840.51	0.00	0.00	0.00	41,840.51	0.00	41,840.51
WATER UPGRADE FUND	20,218.55	0.00	20,218.55	0.00	0.00	0.00	0.00
SEWER UPGRADE FUND	167,079.43	0.00	0.00	0.00	167,079.43	0.00	167,079.43
2006 STREET IMP PROJECT	(10,483.83)	0.00	0.00	0.00	(10,483.83)	0.00	(10,483.83)
BROWNFIELD PROJECT	2,359.33	0.00	0.00	0.00	2,359.33	0.00	2,359.33
STORM SEWER PROJECT	50,902.03	0.00	0.00	0.00	50,902.03	0.00	50,902.03
2008 FLOOD REPAIR PROJEC	2,949.18	0.00	0.00	0.00	2,949.18	0.00	2,949.18
2010 STREET PROJECT	2,691.86	0.00	0.00	0.00	2,691.86	0.00	2,691.86
SIDEWALK PROJECT	(16,043.00)	0.00	0.00	0.00	(16,043.00)	0.00	(16,043.00)
INDUSTRIAL PARK PROJECT	131,568.31	0.00	0.00	0.00	131,568.31	0.00	131,568.31
FIRE EQUIP UPGRADE	385.14	0.00	0.00	0.00	385.14	0.00	385.14
CAPITAL IMPROV-PARKS	2,660.57	0.00	0.00	0.00	2,660.57	0.00	2,660.57
LOST FUNDS - AQUATIC CEN	925,521.16	54,852.47	0.00	0.00	980,373.63	0.00	980,373.63
STORMWATER UTIL IMPROV P1	(410.00)	0.00	2,433.78	0.00	(2,843.78)	0.00	(2,843.78)
WATER UTIL IMPROV P1	(19,951.46)	105,163.00	93,023.13	0.00	(7,811.59)	0.00	(7,811.59)
NEW WATER TREATMENT PLANT	(41,557.50)	53,352.50	11,795.00	0.00	0.00	0.00	0.00
NEW WASTEWTR TRTMT PLNT	(245,441.23)	0.00	88,624.53	0.00	(334,065.76)	0.00	(334,065.76)
EAST ANNEX SAN UTIL EXT	(41,372.57)	660,978.82	619,611.25	0.00	(5.00)	0.00	(5.00)
ADEL HWY 169 IMPROV	(26,956.89)	0.00	13,308.48	0.00	(40,265.37)	0.00	(40,265.37)
2018 ADEL STREET RESURF	409,814.85	0.00	0.00	0.00	409,814.85	0.00	409,814.85
WATER UTILITY	1,331,165.08	145,105.83	27,438.90	0.00	1,448,832.01	0.00	1,448,832.01
SEWER UTILITY FUND	1,149,189.13	33,637.21	41,284.44	0.00	1,141,541.90	0.00	1,141,541.90
STORM WATER UTILITY	361,823.20	24,343.96	22,389.53	0.00	363,777.63	0.00	363,777.63
GARBAGE/RECYCLING UTILITY	110,693.42	30,718.73	28,263.28	0.00	113,148.87	0.00	113,148.87
OAKDALE PRIDE	(53.69)	0.00	0.00	0.00	(53.69)	0.00	(53.69)
FRIENDS/FOUNDATION	13,934.18	539.00	781.65	0.00	13,691.53	0.00	13,691.53
HISTORIC PRES PLAQUES	90.05	0.00	0.00	0.00	90.05	0.00	90.05
KINNICK FELLER MONUMENT	209.93	0.00	0.00	0.00	209.93	0.00	209.93
HOLIDAY LIGHTS	534.44	5,450.00	0.00	0.00	5,984.44	0.00	5,984.44
NILE KINNICK ADDITION	0.00	3,420.00	4,382.36	0.00	(962.36)	0.00	(962.36)
GRAND TOTAL	6,732,005.30	2,229,502.10	1,242,207.21	0.00	7,719,300.19	0.00	7,719,300.19

*** END OF REPORT ***

CITY OF ADEL
 STATEMENT OF REVENUES -- BUDGET VS. ACTUAL
 AS OF: APRIL 30TH, 2019

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
001-GENERAL FUND	2,241,706	2,241,706	528,301.45	1,766,863.31	2,164,639.67	474,842.69	21.18
002-SPECIAL RESERVE TRANS	20,000	20,000	(3,285.49)	55.02	82,815.54	19,944.98	99.72
110-ROAD USE TAX	483,299	483,299	20,039.06	492,651.52	416,767.69	(9,352.52)	1.94-
112-TRUST AND AGENCY	587,242	587,242	193,053.43	532,143.58	462,945.49	55,098.42	9.38
125-TIF	641,069	641,069	258,992.30	627,018.23	600,460.83	14,050.77	2.19
133-2010 BRICK SPEC ASSES	1,766	1,766	652.00	2,961.00	(1,844.00)	1,195.00	67.67-
134-2002 ST/UTIL-SPEC ASS	3,171	3,171	0.00	2,170.00	3,726.00	1,001.00	31.57
135-2017 BRICK ST SPEC AS	18,466	18,466	1,630.31	29,986.81	(101,341.95)	(11,520.81)	62.39-
200-DEBT SERVICE	975,977	975,977	112,557.52	285,465.60	996,513.84	690,511.40	70.75
305-2006 STREET IMP PROJE	0	0	0.00	0.00	672.00	0.00	0.00
317-INDUSTRIAL PARK PROJE	138,549	138,549	0.00	0.00	113,428.00	138,549.00	100.00
321-FIRE EQUIP UPGRADE	0	0	0.00	0.00	6,916.31	0.00	0.00
322-CAPITAL IMPROV-PARKS	55,000	55,000	0.00	1,648.00	3,112.00	53,352.00	97.00
324-LOST FUNDS - AQUATIC	600,000	600,000	54,852.47	607,994.61	(395,527.39)	(7,994.61)	1.33-
329-ADEL BRICK STREETS 20	0	0	0.00	0.00	1,159,960.53	0.00	0.00
330-STORMWATER UTIL IMPRO	0	0	0.00	610,868.52	(161,766.70)	(610,868.52)	0.00
331-WATER UTIL IMPROV P1	425,000	425,000	105,163.00	954,260.34	(0.00)	(529,260.34)	124.53-
332-NEW WATER TREATMENT P	2,545,000	2,545,000	53,352.50	668,736.90	441,837.43	1,876,263.10	73.72
333-NEW WASTEWTR TRYMNT P	200,000	200,000	0.00	0.00	0.00	200,000.00	100.00
334-EAST ANNEX SAN UTIL, E	6,935,000	6,935,000	660,978.82	1,638,200.21	320,613.79	5,296,799.79	76.38
335-ADEL HWY 169 IMPROV	0	0	0.00	147,910.13	(0.00)	(147,910.13)	0.00
336-2018 ADEL STREET RESU	0	0	0.00	451,125.51	(0.00)	(451,125.51)	0.00
600-WATER UTILITY	1,107,371	1,107,371	145,105.83	1,083,521.19	1,104,183.12	23,849.81	2.15
610-SEWER UTILITY FUND	948,462	948,462	33,637.21	863,563.47	2,153,438.66	84,898.53	8.95
615-STORM WATER UTILITY	258,562	258,562	24,343.96	1,254,171.63	(157,863.61)	(995,609.63)	385.06-
670-GARBAGE/RECYCLING UTI	347,000	347,000	30,718.73	285,608.13	260,690.27	61,391.87	17.69
950-OAKDALE PRIDE	0	0	0.00	0.00	11,968.83	0.00	0.00
951-FRIENDS/FOUNDATION	0	0	539.00	12,879.00	(33,000.00)	(12,879.00)	0.00
952-HISTORIC PRES PLAQUES	0	0	0.00	30.00	(0.00)	(30.00)	0.00
954-KINNICK FELLER MONUME	0	0	0.00	2,495.37	(0.00)	(2,495.37)	0.00
955-HOLIDAY LIGHTS	0	0	5,450.00	6,450.00	(0.00)	(6,450.00)	0.00
956-NILE KINNICK ADDITION	0	0	3,420.00	3,420.00	(0.00)	(3,420.00)	0.00
TOTAL REVENUES	18,532,640	18,532,640	2,229,502.10	12,332,198.08	11,156,033.65	6,200,441.92	33.46

CITY OF ADEL,
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL,
AS OF: APRIL 30TH, 2019

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
001-GENERAL FUND	2,207,713	2,207,713	230,008.53	1,813,213.69	1,670,587.44	394,499.31	17.87
002-SPECIAL RESERVE TRANS	61,673	61,673	0.00	0.00	5,000.00	61,673.00	100.00
110-ROAD USE TAX	510,674	510,674	15,725.40	429,774.31	346,695.82	80,899.69	15.84
112-TRUST AND AGENCY	572,000	572,000	22,918.40	366,880.17	391,003.10	205,119.83	35.86
125-TIF	641,069	641,069	0.00	0.00	647,348.00	641,069.00	100.00
133-2010 BRICK SPEC ASSES	1,766	1,766	0.00	0.00	1,472.00	1,766.00	100.00
134-2002 ST/UTIL-SPEC ASS	3,171	3,171	0.00	0.00	2,745.00	3,171.00	100.00
135-2017 BRICK ST SPEC AS	18,466	18,466	0.00	0.00	0.00	18,466.00	100.00
200-DEBT SERVICE	968,168	968,168	0.00	121,583.75	122,408.76	846,584.25	87.44
302-WATER UPGRADE FUND	0	0	20,218.55	47,408.91	10,241.25	47,408.91	0.00
317-INDUSTRIAL PARK PROJE	138,549	138,549	0.00	37,207.00	25,864.00	101,342.00	73.15
321-FIRE EQUIP UPGRADE	0	0	0.00	13,931.00	11,611.00	13,931.00	0.00
322-CAPITAL IMPROV-PARKS	55,000	55,000	0.00	0.00	1,157.00	55,000.00	100.00
324-LOST FUNDS - AQUATIC	457,888	457,888	0.00	0.00	408,858.00	457,888.00	100.00
326-2013 WATER PROJECT	0	0	0.00	0.00	235,727.57	0.00	0.00
327-2013 SEWER PROJECT	0	0	0.00	0.00	197,544.03	0.00	0.00
328-FIRE TRUCK 2014	2,285	2,285	0.00	0.00	1,536.38	2,285.00	100.00
329-ADEL BRICK STREETS 20	0	0	0.00	451,125.51	2,403,797.19	451,125.51	0.00
330-STORMWATER UTIL IMPRO	0	0	2,433.78	612,212.30	144,466.70	612,212.30	0.00
331-WATER UTIL IMPROV P1	425,000	425,000	93,023.13	654,190.32	157,523.61	229,190.32	53.93
332-NEW WATER TREATMENT P	2,545,000	2,545,000	11,795.00	527,857.50	453,038.08	2,017,142.50	79.26
333-NEW WASTEWATER TRTMT P	200,000	200,000	88,624.53	282,207.01	7,307.50	82,207.01	41.10
334-EAST ANNEX SAN UTIL E	6,935,000	6,935,000	619,611.25	1,564,163.21	324,279.29	5,370,836.79	77.45
335-ADEL HWY 169 IMPROV	0	0	13,308.48	188,175.50	0.00	188,175.50	0.00
336-2018 ADEL STREET RESU	0	0	0.00	41,310.66	0.00	41,310.66	0.00
600-WATER UTILITY	959,503	959,503	27,438.90	600,269.76	536,184.59	359,233.24	37.44
610-SEWER UTILITY FUND	746,563	746,563	41,284.44	613,234.00	1,598,454.51	133,329.00	17.86
615-STORM WATER UTILITY	212,489	212,489	22,389.53	1,158,470.05	48,345.37	945,981.05	445.19
670-GARBAGE/RECYCLING UTT	351,000	351,000	28,263.28	273,995.60	254,397.88	77,004.40	21.94
950-OAKDALE PRIDE	0	0	0.00	609.22	18,597.38	609.22	0.00
951-FRIENDS/FOUNDATION	0	0	781.65	15,345.42	21,835.46	15,345.42	0.00
952-HISTORIC PRES PLAQUES	0	0	0.00	2,179.95	0.00	2,179.95	0.00
953-ROTARY BIKE RACK	0	0	0.00	3,212.00	0.00	3,212.00	0.00
954-KINNICK FELLER MONUME	0	0	0.00	2,285.44	0.00	2,285.44	0.00
955-HOLIDAY LIGHTS	0	0	0.00	465.56	0.00	465.56	0.00
956-NILE KINNICK ADDITION	0	0	4,382.36	4,382.36	0.00	4,382.36	0.00
TOTAL EXPENDITURES	18,012,977	18,012,977	1,242,207.21	9,825,690.20	10,048,026.91	8,187,286.80	45.45
REVENUE OVER/ (UNDER) EXPENDITURES	519,663	519,663	987,294.89	2,506,507.88	1,108,006.74	(1,986,844.88)	3,372.94



AHLERS COONEY
ATTORNEYS

AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
515-243-7611

FEDERAL ID 42-1323559

April 24, 2019

CITY OF ADEL, IOWA
CITY ADMINISTRATOR
P.O. BOX 248
301 S. TENTH STREET
ADEL, IA 50003

Invoice #: 762898
Client #: 10113
Billing Attorney: KRS

INVOICE SUMMARY

RE: ADEL, IOWA; CITY OF

For professional services rendered and costs advanced through April 19, 2019:

MATTER #	MATTER DESCRIPTION	FEES	COSTS	TOTAL
1000	GENERAL CITY ATTORNEY SERVICES	3,459.70	.00	3,459.70
1002	MEETING ATTENDANCE AND TRAVEL	1,155.00	66.12	1,221.12
1003	MEETING AGENDA / PACKET REVIEW	261.80	.00	261.80
1006	PROSECUTION MATTERS	.00	.00	.00
TOTAL		4,876.50	66.12	4,942.62

TOTAL THIS INVOICE \$ 4,942.62

Trust Funds Held on Account \$ 20,332.14

Resolution No. 19-39

A RESOLUTION APPROVING 2018 – 2019 BUDGET TRANSFERS

WHEREAS, on May 8, 2018, the City Council appointed Ahlers & Cooney, P.C. as City Attorney; and

WHEREAS, the City of Adel pays Ahlers & Cooney, P.C. a quarterly retainer for City Attorney services out of the General Fund; and

WHEREAS, the City of Adel receives a monthly statement detailing the City Attorney services provided; and

WHEREAS, City staff is recommending the amount attributable to other funds be transferred back to the General Fund upon receipt of the attached monthly statement.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, IOWA the proposed transfers for the reimbursement of legal fees be approved and authorize staff to complete said transfers.

Passed and approved this 14th day of May, 2019.

James F. Peters, Mayor

Attest: _____
Angela Leopard, City Clerk

TRANSFERS IN		05-14-2019 Transfers - 2018/2019 Budget		TRANSFERS OUT		05-14-2019 Transfers - 2018/2019 Budget	
PROJECTS				GENERAL			
001-4-690-4-4836	General Transfers In	\$ -	from RUT	110-5-210-2-6407	RUT Professional Fees	\$ -	to General Fund
001-4-690-4-4836	General Transfers In	\$ 292.12	from Water	600-5-810-2-6407	Water Professional Fees	\$ 292.12	to General Fund
001-4-690-4-4836	General Transfers In	\$ 404.94	from Sewer	610-5-815-2-6407	Sewer Professional Fees	\$ 404.94	to General Fund
001-4-690-4-4836	General Transfers In	\$ -	from Stormwater	615-5-820-2-6407	Stormwater Professional	\$ -	to General Fund
001-4-690-4-4836	General Transfers In	\$ -	from East Annex San	334-5-750-3-6780	East Annex San Util Ext -	\$ -	to General Fund
001-4-690-4-4836	General Transfers In	\$ -	from Water Util Improv	331-5-750-3-6780	Water Util Improv P1 - US	\$ -	to General Fund
001-4-690-4-4836	General Transfers In	\$ -	from Adel Hwy 169 Im	335-5-750-3-6780	Adel Hwy 169 Improv	\$ -	to General Fund
001-4-690-4-4836	General Transfers In	\$ -	from New WWTP	333-5-750-3-6780	New WWTP	\$ -	to General Fund
001-4-690-4-4836	General Transfers In	\$ -	from Stormwater Util I	330-5-750-3-6780	Stormwater Util Improv - U	\$ -	to General Fund
TOTAL		\$697.06		TOTAL		\$697.06	



AHLERS COONEY
ATTORNEYS

AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
515-243-7611

FEDERAL ID 42-1323559

April 24, 2019

CITY OF ADEL, IOWA
CITY ADMINISTRATOR
P.O. BOX 248
301 S. TENTH STREET
ADEL, IA 50003

Invoice #: 762898
Client #: 10113
Billing Attorney: KRS

INVOICE SUMMARY

RE: ADEL, IOWA; CITY OF

For professional services rendered and costs advanced through April 19, 2019:

MATTER #	MATTER DESCRIPTION	FEES	COSTS	TOTAL
1000	GENERAL CITY ATTORNEY SERVICES	3,459.70	.00	3,459.70
1002	MEETING ATTENDANCE AND TRAVEL	1,155.00	66.12	1,221.12
1003	MEETING AGENDA / PACKET REVIEW	261.80	.00	261.80
1006	PROSECUTION MATTERS	.00	.00	.00
TOTAL		4,876.50	66.12	4,942.62

TOTAL THIS INVOICE \$ 4,942.62

Trust Funds Held on Account \$ 20,332.14

FIN 3854.16
 NO 1391.40
 SEW 404.94
 WTR 292.12

 4942.62

Applicant License Application (LC0033224)

Name of Applicant: <u>Standley, Inc.</u>		
Name of Business (DBA): <u>Corner Tap</u>		
Address of Premises: <u>921 Main St.</u>		
City <u>Adel</u>	County: <u>Dallas</u>	Zip: <u>50003</u>
Business	<u>(515) 993-2240</u>	
Mailing	<u>1218 Main Street</u>	
City <u>Adel</u>	State <u>IA</u>	Zip: <u>50003</u>

Contact Person

Name <u>Daniel Standley</u>
Phone: <u>(515) 993-2240</u> Email <u>standley59.ks@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 06/01/2019

Expiration Date: 05/31/2020

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>
Corporate ID Number: <u>XXXXXXXXXX</u> Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Daniel Standley

First Name: Daniel **Last Name:** Standley
City: Adel **State:** Iowa **Zip:** 50003
Position: Owner
% of Ownership: 50.00% **U.S. Citizen:** Yes

Kathy Standley

First Name: Kathy **Last Name:** Standley
City: Adel **State:** Iowa **Zip:** 50003
Position: Owner
% of Ownership: 50.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Founders Insurance Company</u>

Insurance Company: Founders Insurance Company

Policy Effective Date: 06/01/2019

Policy Expiration 06/01/2020

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Resolution No. 19-40

ITEMS TO INCLUDE ON AGENDA FOR MAY 14, 2019

CITY COUNCIL OF THE CITY OF ADEL, IOWA

Resolution Appointing UMB Bank, n.a. as Substitute Paying Agent,
Registrar, and Transfer Agent.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE CHAPTER 21
AND THE LOCAL RULES OF THE GOVERNING BODY

May 14, 2019

The City Council of the City of Adel, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 301 S. 10th Street, Adel, Iowa, at _____ .M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following resolution entitled "RESOLUTION APPOINTING UMB BANK, N.A. OF KANSAS CITY, MISSOURI, TO SERVE AS SUBSTITUTE PAYING AGENT, REGISTRAR, AND TRANSFER AGENT", and moved that the resolution be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION APPOINTING UMB BANK, N.A. OF KANSAS CITY, MISSOURI, TO SERVE AS SUBSTITUTE PAYING AGENT, REGISTRAR, AND TRANSFER AGENT

WHEREAS, the current Paying Agent, Registrar and Transfer Agent for the obligations listed on Exhibit "A" is Bankers Trust Company of Des Moines, Iowa ("Bankers"); and

WHEREAS, Bankers has notified the City that it will cease the provision of such services on or about June 10, 2019, and has assigned its contracts for such services to UMB Bank, n.a. of Kansas City, Missouri ("UMB Bank, n.a.").

WHEREAS, this City Council of the City of Adel, Iowa (the "Issuer") has determined that it is in the best interest of the Issuer to engage UMB Bank, n.a. to serve as the Paying Agent, Registrar and Transfer Agent of the outstanding financing issues of the Issuer as set out on Exhibit "A" attached hereto and made a part hereof (collectively the "Bonds");

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, IOWA:

Section 1. That effective June 7, 2019, UMB Bank, n.a. is appointed to serve as the successor Paying Agent, Registrar, and Transfer Agent in connection with the Bonds.

Section 2. That all services and fees shall be subject to the Issuer's agreements with Bankers (the "Agreements"), these Agreements having been assigned from Bankers to UMB Bank, n.a. By this appointment of UMB Bank, n.a., the Issuer consents to said assignment subject to the terms and conditions of the Agreements.

Section 3. That the Mayor and the City Clerk are directed to proceed on behalf of the Issuer to take all action necessary as may be required to allow UMB Bank, n.a. to assume duties

as Paying Agent, Registrar and Transfer Agent for the Bonds listed on Exhibit "A" attached hereto.

Section 4. That the City Clerk is hereby authorized and directed to notify the Issuer's dissemination agent to post Notice of this appointment to the MSRB's website (EMMA) in searchable PDF format within 10 working days after the effective date of the appointment of UMB Bank, n.a., pursuant to this Resolution, in accordance with the Continuing Disclosure Certificates for the Bonds, *but only if such notice is required by the Continuing Disclosure Certificates for the Bonds.*

Section 5. That the City Clerk is hereby authorized and directed to give prompt written Notice of this appointment to each registered Noteholder or Bondholder, within 10 working days after the effective date of the appointment of UMB Bank, n.a., pursuant to this Resolution, in accordance with the resolutions authorizing the issuance of the Bonds. The City Clerk may give such Notice directly or may notify the Issuer's current Registrar to give such Notice.

PASSED AND APPROVED this _____ day of _____, 2019.

Mayor

ATTEST:

City Clerk

Exhibit "A"

City of Adel, Iowa

Outstanding Financing Issues

\$2,165,000 GO Refunding Capital Loan Notes, Series 2011 C, dated 09/27/11
\$3,500,000 GO Urban Renewal Bond, Series 2012A, dated 08/08/12
\$1,130,000 GO Refunding Capital Loan Notes, Series 2012B, dated 08/08/12
\$1,400,000 Water Revenue Capital Loan Notes, Series 2013, dated 06/25/13
\$440,000 GO Capital Loan Notes, Series 2014, dated 07/01/14
\$3,395,000 GO Capital Loan Notes, Series 2017, dated 06/28/17



The Adel Planning and Zoning meet at City Hall on Wednesday, May 8, 2019
At 6:30 PM.

Commissioners present were: Tom Waltz, Kent McAdon, Rebecca Reed, Jonathan Fokken, Melody Marshall, Stephanie Poole and Code Compliance Officer Steve Nichols. Absent: Todd Cook. MaAdon called the meeting to order at 6:30 PM.

Minutes for May 8, 2019 Public Hearing Meeting

- I. DISCUSSION / POSSIBLE ACTION ON AN ORDINANCE AMENDING SECTIONS 165.36(6), 165.37(6) & 165.38(6), OF THE CODE OF ORDINANCES OF THE CITY OF ADEL FOR THE PURPOSE OF INCREASING THE MINIMUM LOT SIZE REQUIRED WHEN PUBLIC SEWERS ARE NOT AVAILABLE.** McAdon explained this was an increase in lot size for using a septic system in R-1, R-2 and R-3. The current of 20,000 square feet is increasing to 40,000 square feet. This recommendation was forward to The Planning and Zoning Commission from the Sewer Committee. There was no public comments and no discussion from the Planning and Zoning Board.
Fokken made a motion to approve this Ordinance change and recommend to Council to approve, second by Waltz. Motion passed unanimously.
- II. DISCUSSION / POSSIBLE ACTION ON AN ORDINANCE AMENDING SECTION 166.32(4), SANITARY SEWER IMPROVEMENTS, OF THE CODE OF ORDINANCES OF THE CITY OF ADEL FOR THE PURPOSE OF REVISING THE SANITARY SEWER REQUIREMENTS UNDER THE SUBDIVISION CODE.** McAdon stated that this was also recommended by the Sewer Committee and drawn up by legal to update our sub-division ordinance. There was no discussion or public comment. **Reed made a motion to approve this Ordinance change and recommend to Council to approve, second by Fokken. Motion passed unanimously.**

Meeting adjourned at 6:40 PM

Respectfully, Steve Nichols

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 95.05, SEWER CONNECTION REQUIRED, OF THE CODE OF ORDINANCES OF THE CITY OF ADEL FOR THE PURPOSE OF INCREASING THE DISTANCE IN WHICH MANDATORY SEWER CONNECTION IS REQUIRED

Be it Ordained by the City Council of the City of Adel, Iowa, that:

SECTION 1. Section 95.05 of the Code of Ordinances of the City of Adel is hereby repealed and replaced as follows:

“95.05 SEWER CONNECTION REQUIRED. The owners of any houses, buildings, or properties used for human occupancy, employment, recreation or other purposes, situated within the City and abutting on any street, alley or right-of-way in which there is now located, or may in the future be located, a public sanitary or combined sewer, are hereby required to install, at such owner’s expense, suitable toilet facilities therein and a building sewer connecting such facilities directly with the proper public sewer, and to maintain the same all in accordance with the provisions of these Sanitary Sewer chapters, such compliance to be completed within sixty (60) days after date of official notice from the City to do so provided that said public sewer is located within four hundred (400) feet (122 meters) of the property line of such owner and is of such design as to receive and convey by gravity such sewage as may be conveyed to it. Billing for sanitary sewer service will begin the date of official notice to connect to the public sewer.

*(Code of Iowa, Sec. 364.12 [3f])
(IAC, 567-69.1[3])”*

SECTION 2. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion hereof.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. Effective Date. This ordinance shall be in full force and effect from and after the date of passage and publication as required by law.

~~First Reading Passed: _____
Second Reading Passed: _____
Third Reading Passed: _____~~

~~Passed and adopted this _____ day of _____, 2019.~~

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 166.32(4), SANITARY SEWER IMPROVEMENTS, OF THE CODE OF ORDINANCES OF THE CITY OF ADEL FOR THE PURPOSE OF REVISING THE SANITARY SEWER REQUIREMENTS UNDER THE SUBDIVISION CODE

Be it Ordained by the City Council of the City of Adel, Iowa, that:

SECTION 1. Section 166.32(4) of the Code of Ordinances of the City of Adel is hereby repealed and replaced as follows:

“166.32 IMPROVEMENTS. Every subdivision shall contain normal improvements before acceptance or have such improvements assured by the posting of a bond or other device as set forth herein. Improvements shall include:

...

4. Sanitary Sewers. Sanitary sewers shall be installed for service to each lot according to standard specifications of the City and shall meet the Iowa Department of Natural Resources regulations. The City may require over-sizing of the system to allow greater capacity for future use, and in said event, there shall be an arrangement or an agreement whereby the Subdivider will be reimbursed in a satisfactory manner.

- A. Where public sanitary sewers are reasonably available, the Subdivider shall connect to these systems. Where it is unlikely that public sanitary sewer services will be provided in an economically practical and timely fashion, the creation of the subdivision via the platting procedure is dependent upon satisfactory evidence that:
 - 1. The lots created would be an appropriate division of land and shall not hinder the future upgrade of public services to a level as envisioned in the Comprehensive Plan.
 - 2. Any on-site wastewater treatment system must be approved by Dallas County or the Iowa Department of Natural Resources.
 - 3. The proposed subdivision is an infill project within an existing neighborhood.
 - 4. The subdivision shall create a small number of lots, generally no more than 2 to 3.
- B. The Subdivider shall include dry sewers where public sewer system is not available unless this requirement is waived by the City Council. All sewer piping shall be cleaned, inspected, and tested per standard specifications of the City prior to acceptance.
- C. Where sewage pumping stations are required, the location will be determined by the City's Engineer. The Subdivider will install the lift station together with all required appurtenances and force main. The Subdivider will be reimbursed in the proportion of which the area outside the subdivision, but served by the pumping station, bears to the total area served by the pumping station. If the Subdivider connects to a sewer leading to

a sewage pumping station, Subdivider will be required to pay to the City of Adel his pro rata share of the cost of the pumping station and force main according to the ratio of area the subdivision has to the total area served by the sewage pumping station.

...”

SECTION 2. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion hereof.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. Effective Date. This ordinance shall be in full force and effect from and after the date of passage and publication as required by law.

First Reading Passed: _____

Second Reading Passed: _____

Third Reading Passed: _____

Passed and adopted this _____ day of _____, 2019.

James F. Peters, Mayor

ATTEST:

Angela Leopard, City Clerk

ORDINANCE NO. ____

AN ORDINANCE AMENDING SECTIONS 165.36(6), 165.37(6) & 165.38(6), OF THE CODE OF ORDINANCES OF THE CITY OF ADEL FOR THE PURPOSE OF INCREASING THE MINIMUM LOT SIZE REQUIRED WHEN PUBLIC SEWERS ARE NOT AVAILABLE

Be it Ordained by the City Council of the City of Adel, Iowa, that:

SECTION 1. Section 165.36(6) of the Code of Ordinances of the City of Adel is hereby repealed and replaced as follows:

“6. Lot Area, Frontage and Yard Set Back Requirements.

	Single Family	Two-Family	For Non Dwellings
Lot Area	8,000 sq. ft.	10,000 sq. ft.	One Acre
Lot Frontage	65 feet	85 feet	150 feet
Front Yard Depth	25 feet	30 feet	50 feet
Side Yard (least width on any one side)	A total of 15 feet one side may be reduced to not less than 7 feet; 15 feet for any other principal building.	10 feet	25 feet
Width (minimum sum of both side yards)	16 feet	20 feet	50 feet
Rear Yard Depths	25 feet	30 feet	50 feet

In the event public sewer is not available for a dwelling, the minimum lot area shall be 40,000 square feet.”

SECTION 2. Section 165.37(6) of the Code of Ordinances of the City of Adel is hereby repealed and replaced as follows:

“6. Lot Area, Frontage and Yard Set Back Requirements.

	For Dwellings	For Non-Dwellings
Lot area	10,000 square feet	one acre

Lot frontage	90 feet	150 feet
Front yard depth	30 feet	50 feet
Side yard (least width on any one side)	10 feet	25 feet
Width (minimum sum of both side yards)	20 feet	50 feet
Rear yard depths	30 feet	50 feet

In the event public sewer is not available for a dwelling, the minimum lot area shall be 40,000 square feet.”

SECTION 3. Section 165.38(6) of the Code of Ordinances of the City of Adel is hereby repealed and replaced as follows:

“6. Lot Area, Frontage and Yard Set Back Requirements.

	For Dwellings	For Non-Dwellings
Lot area	20,000 square feet	one acre
Lot frontage	150 feet	200 feet
Front yard depth	50 feet	60 feet
Side yard (least width on any one side)	30 feet	30 feet
Width (minimum sum of both side yards)	60 feet	60 feet
Rear yard depths	60 feet	60 feet

In the event public sewer is not available for a dwelling, the minimum lot area shall be 40,000 square feet.”

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion hereof.

SECTION 5. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.



City of Adel Special Event Permit Application

Please complete this form and submit it to the City Clerk's Office, 301 South 10th Street, Adel, IA 50003
at least 30 days prior to the proposed event.

Event Name Dallas County Sheriff's Office
All Wheel Show Date(s) of Event 6-1-19

Sponsor / Contact Chad Leonard

Address 201 Nile Kinnick Dr N City Adel State IA Zip 50003

Day Phone 515-993-4771 Cell Phone 515-202-5468

Email Address chad.leonard@dallascountryiowa.gov

Type of Event:
Check all that apply

Time of Event:

Parade: _____
Athletic Event: _____
Walk/Run: _____
Fair/Festival: _____
Outdoor Concert: _____
Other: Car Show

Event Set-up: 6:30 A.M.
Event Start: 10:00 A.M.
Event End: 8:00 P.M.
Event Cleanup: 4:30 P.M.

Event Description: Please attach additional pages if necessary

Car Show to benefit Special Olympics of Iowa

Please attach a map of the event layout that includes details like tent locations / kybos / sound/stage, etc.

Estimated Attendance: 150

Admission Registration Fees: Yes X No _____

Amount: \$20 each car

Will alcohol be served or sold? Yes _____ No X

A liquor permit and Dram Shop Insurance are required for the sale of alcohol to the public during any event where an admission fee is charged. City Council approval is required for sale or service of alcohol. Certified police officers are required by the Chief of Police, at the applicant's expense, for all events requiring an alcohol license. Please contact the Chief of Police to confirm the number of certified police officers needed for your event at 515-993-6723.



City of Adel Special Event Permit Application

- ✓ Will you be using outdoor tents greater than 200 square feet? Yes ___ No
- ✓ Will you be using an outdoor canopy greater than 400 square feet? Yes ___ No ___
Location of the tent or canopy must be coordinated with the City Staff. If using a tent, permission must be granted before tent stakes are drilled or pounded into parking lots or grounds, and the applicant must pay for any repairs associated with the installation of the tent.

- ✓ Will you be using inflatable rides or devices: Yes ___ No
Location of the inflatable must be coordinated with City Staff.

- ✓ Will you need access to a water source? Yes ___ No
If yes, what is the water to be used for? _____

*** Additional charges may apply. ***

- ✓ Will you be using live amplified sound? Yes No ___
If yes, a sound permit is required as noted in City Ordinance Chapter 43. The Sound Permit Form is included in the packet. Please complete and return with fees.

- ✓ Will you need access to electricity? Yes No ___
If yes, please explain. Electricity is limited. Please be specific regarding equipment used and amperage needed. On site power may be insufficient to meet all electrical needs.

For announcer

- ✓ Will your event have fireworks or pyrotechnics? Yes ___ No
If yes, explain the location and type of fireworks/pyrotechnics: _____

List competent Operator's name, phone, and email: _____

- ✓ Will you need temporary street closures? Yes No ___ ***Additional fee of \$25 will apply***
If yes, please list the requested street closures (i.e., Main St between 9th St and 10th St) _____

See Map

- ✓ **Notification of Businesses and/or Residents**
If the event requires street closures, all businesses and residents must be notified of the street closures and directed to contact the City Clerk with any concerns or complaints. Please advise how you plan to notify (door-to-door, mailer/flyer, etc.) If using a mailer/flyer, please attach a copy for review. _____

Door to Door Notification



City of Adel Special Event Permit Application

- ✓ **Sanitation:** Number of portable toilets / kybos provided: _____
 Garbage collection plans: Please place cans with liners in designated areas.
- ✓ **Is there any special set-up that you will need the City to provide?** Yes _____ No X
If yes, please explain in detail. Note: Any volunteers/event staff along a race route or road will be required to wear a high-visibility clothes on the outermost part of their clothing.

SPECIAL EVENT PERMIT – FEE SCHEDULE	
NON-REFUNDABLE FEES:	
Special Event Permit Application Fee	\$75.00
Street Closure Fee	\$25.00
Late Fee (application received 14-30 days prior to event)	\$15.00
Late Fee (application received less than 14 days prior to event)	\$30.00
REFUNDABLE FEES:	
Refundable Deposit (<i>separate payment</i>)	\$100.00
TOTAL NON-REFUNDABLE FEES DUE:	<u>waived</u>
TOTAL REFUNDABLE FEES DUE:	<u>0</u>
<i>Please make check payable to the City of Adel</i>	

*** Fees for all City, Chamber, ADM School, and Dallas County events will be waived. However, the late fee charges will still apply ***

Not for profit event

Request for Fee Waiver

The below criteria must be met in order to be considered for a fee waiver. Only City Council can approve a partial or full fee waiver. **NOTE: Late fee charges will still apply.**

Criteria

- ✓ The event is sponsored by a non-profit agency or organization.
- ✓ Proceeds from the event will benefit a local charity, non-profit organization, fundraisers/benefits for local resident/families, or civic organizations.
(Local = within ADM School District area)

To request a fee waiver, a **written request** must be received with the following information

- Requesting a partial or full fee waiver. If requesting a partial fee waiver, please advise how much you are requesting to be waived.
- The reason for requesting a partial or full fee waiver.
- What local charity or organization will be receiving the proceeds?



City of Adel
Hold Harmless Agreement

WHEREAS, the City of Adel, Iowa (City) owns certain real property and public right-of-way which are under the direction and control of the Adel City Council.

WHEREAS, (the "Organization") desires to use and occupy certain property containing the facilities and grounds at, City of Adel Courthouse (Location)

WHEREAS, the City is willing to grant to the Organization the right to use and occupy the location provided the City, its officers, employees and agents, (collectively called "City" and any applicable Boards and its Board Members, (collectively called "Board").

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, the City and the Organization agree as follows:

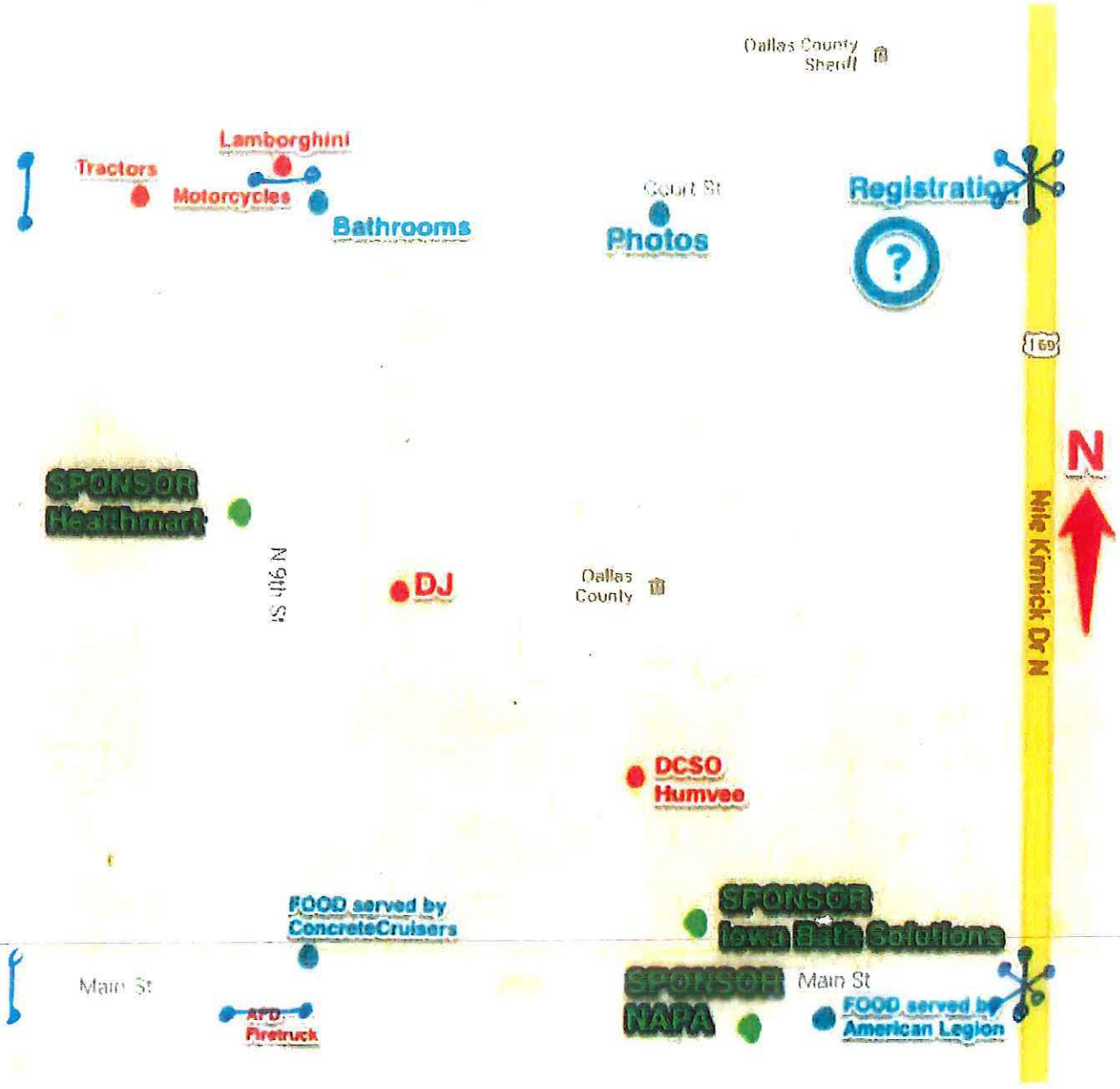
- 1. The City hereby grants to the Organization the right to use and occupy the facilities and grounds identified above for a period commencing the 1st day of June, 2019, and ending on the 1st day of June, 2019 for the purpose of the Organization activities.
2. In consideration of the use and occupancy of the facilities and grounds, the Organization does hereby agree to protect, indemnify, save, defend and hold harmless the City, its officers, employees and agents, (City) and / or the Board, its Board Members, employees and agents from and against any and all liability, losses, damages, injury, bodily injury, property damage, costs, expenses, attorney fees, judgments, awards, claims, suits, actions or other things whatsoever developed, brought or asserted by any person, firm, corporation, entity or estate, against the City or Boards which the City and the Boards may suffer, incur, or sustain by reason of, occasioned by, arising out of, resulting from or relating to directly or indirectly from the performance, undertakings, activity, omission, negligence, fault, or misconduct by the Organization, its officers, employees, agents, contractors, or the failure of the Organization to pay taxes, assessments, sales tax, withholding taxes or other public charges levied or assessed by reason of the operation of the activities or programs by the Organization.

Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to context.

Dated this 29th day of April, 2019.
By [Signature] City Clerk
By [Signature] Organization Representative

Special Olympics All Wheel Show

Full street
only 1 side legend of Street - N 10th will be open





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/19/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER American Specialty Insurance & Risk Services, Inc. 7609 W. Jefferson Blvd., Suite 100 Fort Wayne IN 46804		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No):	
INSURED Special Olympics, Inc. 1133 19th Street NW Washington DC 20036		INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 18058	

COVERAGES

CERTIFICATE NUMBER: 1001646581

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: OTHER	Y		PHPK1921784	12/31/2018	12/31/2019	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ Excluded
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 5,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			PHPK1921784	12/31/2018	12/31/2019	COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							NON-OWNED/HIRED AUTO	\$ 1,000,000
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

- Coverage applies to the following: SPECIAL OLYMPICS IOWA, 551 S.E. DOVETAIL ROAD, PO BOX 620, GRIMES, IA 50111.

- The Certificateholder is only an Additional Insured with respect to liability caused by the negligence of the Named Insured as per Form PI-AM-002-Additional Insured-Certificateholders, as respects to the SPECIAL OLYMPICS IOWA, CAR SHOW AT TOWN SQUARE, CITY OF ADEL on June 01, 2019.

CERTIFICATE HOLDERCITY OF ADEL
ATTN: JACKIE JANSSEN**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: _____
LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY American Specialty Insurance & Risk Services, Inc.		NAMED INSURED Special Olympics, Inc. 1133 19th Street NW Washington, DC 20036	
POLICY NUMBER PHPK1921784		EFFECTIVE DATE: 12/31/2018	
CARRIER Philadelphia Indemnity Insurance Company	NAIC CODE 18058		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE - Certificate #1001646581

- Named Insured (cont'd): All Special Olympics Accredited U.S. Programs
- The Hired Auto Physical Damage limit contains a \$1,000 collision deductible and a \$100 other than collision deductible (for commercially rented vehicles only). Nonowned and Hired Auto (NOHA) liability is excess of any valid and collectible insurance.
- Coverage for property you rent or occupy, property loaned to you and property in the care, custody, or control of the Insured, \$100,000 limit subject to a \$2,500 deductible per loss, excluding watercraft, aircraft, and autos.



Contact Information

NAME/BUSINESS	EMAIL ADDRESS	PHONE NUMBER
CITY OF ADEL CONTACTS		
1 ST Point of Contact – Chamber/Bike Committee	chamber@adelpartners.org	515-993-5472
City Hall – Angela Leopard, City Clerk	aleopard@adeliowa.org	515-993-4525
Adel Police Department – Gordy Shepherd, Chief	adelpolice@adeliowa.org	515-993-6723
Fire Chief – Braden Nemechek	bnemechek@adeliowa.org	515-993-6723
Mayor – Jim Peters	jpeters@adeliowa.org	515-993-4436
DALLAS COUNTY CONTACTS		
1 ST Point of Contact – Mike Wallace, Dallas Co. Conservation	mike.wallace@dallascountyiowa.gov	515-465-3577
Dallas County Sheriff Office – Chad Leonard, Sheriff		515-993-4567
Dallas County EMS – Mike Thomason		515-229-4409
Dallas County Road Department – Al Miller		515-993-4289

RESOLUTION NO. 19- 41

**RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN
CONNECTION WITH A SPECIAL EVENT KNOWN AS
DALLAS COUNTY SHERIFFS OFFICE & SPECIAL OLYMPICS ALL WHEEL SHOW**

WHEREAS, Iowa Code Section 364.12(2) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance;" and

WHEREAS, Iowa Code Section 364.12(2)(a) states "public ways and grounds may be temporarily closed by resolution;" and

WHEREAS, the Dallas County Sheriffs Office & Special Olympics has requested closure of the following streets and parking spaces from 6:30 a.m. to 4:30 p.m. on the date(s) listed below, in conjunction with the special event known as Dallas County Sheriffs Office & Special Olympics All Wheel Show.

Saturday June 1, 2019 – 6:30 a.m. - 4:30 p.m.
Court St – between 10th & Hwy 169
Main St – between 10th & Hwy 169
9th St – between Main St & Court St

NOW, THEREFORE, BE IT RESOLVED, pursuant to Iowa Code Section 364.12(2)(a), the City Council of the City of Adel, Iowa does hereby temporarily close the streets as stated above.

Dated this date: _____

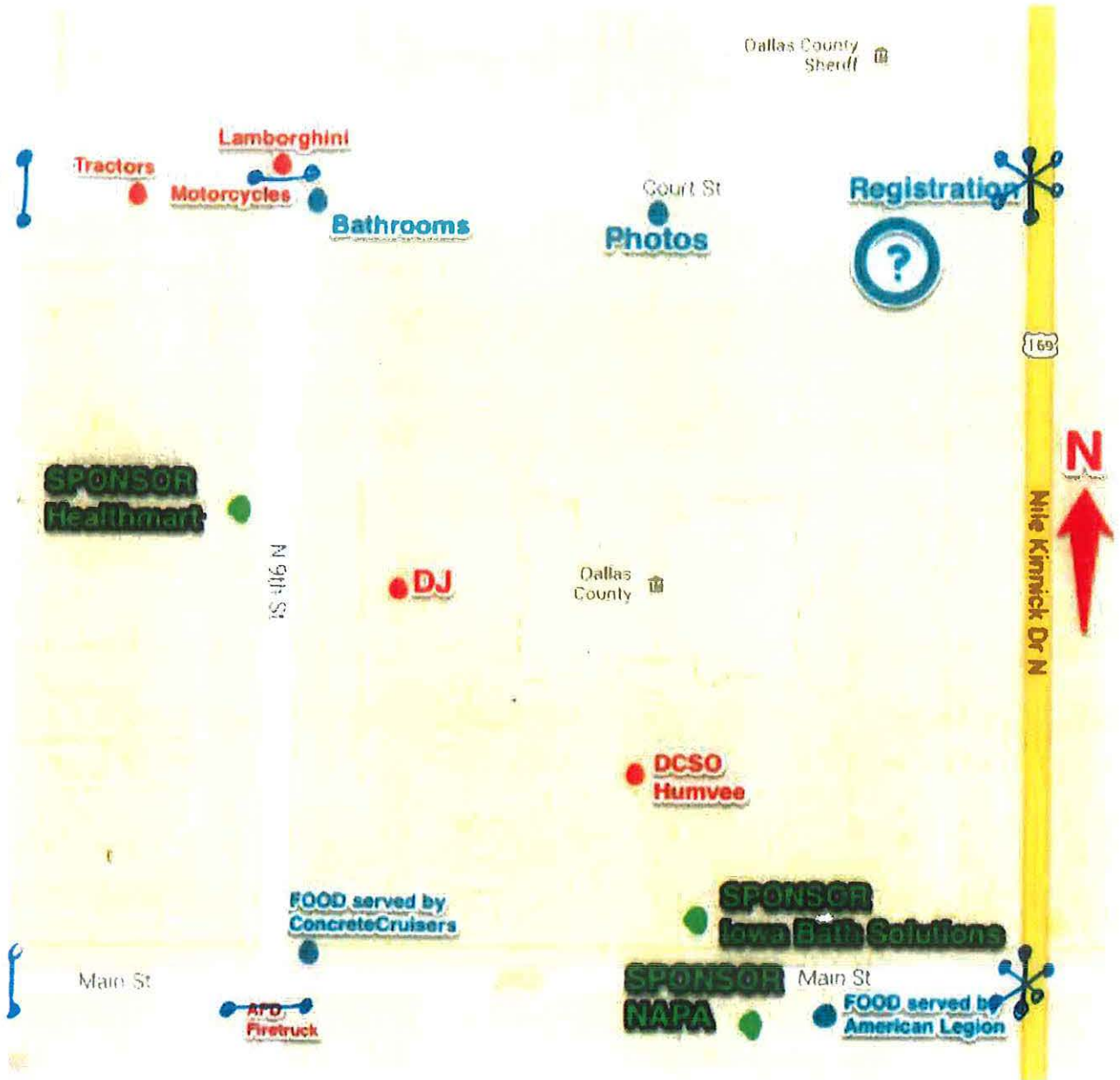
James F. Peters, Mayor

ATTEST:

Angela Leopard, City Clerk

Special Olympics All Wheel Show

Full street
only 1/2 skirting end of street - N 10th will be open



RECEIVED MAY 08 2019 *Amst*



City of Adel Special Event Permit Application

Please complete this form and submit it to the City Clerk's Office, 301 South 10th Street, Adel, IA 50003
at least 30 days prior to the proposed event.

Event Name Team Run Free 5K Date(s) of Event June 8, 2019
Sponsor / Contact Lincoln Savings Bank (Tim Canney)
Address 312 Nile Kinnard Dr City Adel State IA Zip 50003
Day Phone (515) 993-5263 Cell Phone (515) 979-2309
Email Address timc@mylsb.com

Type of Event:
Check all that apply

Time of Event:

Parade: _____
Athletic Event: _____
Walk/Run: X
Fair/Festival: _____
Outdoor Concert: X
Other: _____

Event Set-up: 2 pm
Event Start: 4 pm
Event End: 9 pm
Event Cleanup: 9 pm

Event Description: Please attach additional pages if necessary

This is a 5k run starting at Lincoln Savings Bank + ending at LSB.
After the 5k, there will be food, drink, + a concert in the
LSB parking lot.

Please attach a map of the event layout that includes details like tent locations / kybos / sound/stage, etc.

Estimated Attendance: 200

Admission Registration Fees: Yes _____ No X

Amount: N/A

Will alcohol be served or sold? Yes ~~X~~ No X

*5/19 per person visit, will not be serving ^{any} alcohol.
per phone call on 5/7/19
possibly no longer going to serve.*

A liquor permit and Dram Shop Insurance are required for the sale of alcohol to the public during any event where an admission fee is charged. City Council approval is required for sale or service of alcohol. Certified police officers are required by the Chief of Police, at the applicant's expense, for all events requiring an alcohol license. Please contact the Chief of Police to confirm the number of certified police officers needed for your event at 515-993-6723.



City of Adel Special Event Permit Application

✓ Will you be using outdoor tents greater than 200 square feet? Yes No

✓ Will you be using an outdoor canopy greater than 400 square feet? Yes No
Location of the tent or canopy must be coordinated with the City Staff. If using a tent, permission must be granted before tent stakes are drilled or pounded into parking lots or grounds, and the applicant must pay for any repairs associated with the installation of the tent.

✓ Will you be using inflatable rides or devices: Yes No
Location of the inflatable must be coordinated with City Staff.

✓ Will you need access to a water source? Yes No
If yes, what is the water to be used for? _____

*** Additional charges may apply. ***

✓ Will you be using live amplified sound? Yes No
If yes, a sound permit is required as noted in City Ordinance Chapter 43. The Sound Permit Form is included in the packet. Please complete and return with fees.

✓ Will you need access to electricity? Yes No
If yes, please explain. Electricity is limited. Please be specific regarding equipment used and amperage needed. On site power may be insufficient to meet all electrical needs.

✓ Will your event have fireworks or pyrotechnics? Yes No
If yes, explain the location and type of fireworks/pyrotechnics: _____

List competent Operator's name, phone, and email: _____

✓ Will you need temporary street closures? Yes No ***Additional fee of \$25 will apply***
If yes, please list the requested street closures (i.e., Main St between 9th St and 10th St) _____

Street The Alley that goes thru the LSB property.

✓ Notification of Businesses and/or Residents
If the event requires street closures, all businesses and residents must be notified of the street closures and directed to contact the City Clerk with any concerns or complaints. Please advise how you plan to notify (door-to-door, mailer/flyer, etc.) If using a mailer/flyer, please attach a copy for review. _____

Door to Door



City of Adel Special Event Permit Application

✓ **Sanitation:** Number of portable toilets / kybos provided: 1
 Garbage collection plans: We have a dumpster on the property.

✓ **Is there any special set-up that you will need the City to provide?** Yes _____ No X
If yes, please explain in detail. Note: Any volunteers/event staff along a race route or road will be required to wear a high-visibility clothes on the outermost part of their clothing.

Handwritten mark

SPECIAL EVENT PERMIT – FEE SCHEDULE	
NON-REFUNDABLE FEES:	
Special Event Permit Application Fee	<u>\$75.00</u>
Street Closure Fee	<u>\$25.00</u>
Late Fee (application received 14-30 days prior to event)	<u>\$15.00</u>
Late Fee (application received less than 14 days prior to event)	<u>\$30.00</u>
<u>Sound Permit</u>	<u>50.00</u>
REFUNDABLE FEES:	
Refundable Deposit (<i>separate payment</i>)	<u>\$100.00</u>
TOTAL NON-REFUNDABLE FEES DUE:	<u>\$165.00</u>
TOTAL REFUNDABLE FEES DUE:	<u>100.00</u>
<i>Please make check payable to the City of Adel</i>	

*** Fees for all City, Chamber, ADM School, and Dallas County events will be waived.
 However, the late fee charges will still apply ***

Request for Fee Waiver

The below criteria must be met in order to be considered for a fee waiver. Only City Council can approve a partial or full fee waiver. **NOTE: Late fee charges will still apply.**

Criteria

- ✓ The event is sponsored by a non-profit agency or organization.
- ✓ Proceeds from the event will benefit a local charity, non-profit organization, fundraisers/benefits for local resident/families, or civic organizations.
(Local = within ADM School District area)

To request a fee waiver, a **written request** must be received with the following information

- Requesting a partial or full fee waiver. If requesting a partial fee waiver, please advise how much you are requesting to be waived.
- The reason for requesting a partial or full fee waiver.
- What local charity or organization will be receiving the proceeds?



City of Adel Special Event Permit Application

I hereby certify the above statements are true and correct, to the best of my knowledge, and that false statements(s) may be grounds for denial of the application. It is understood the activities at all times during the event shall comply with all applicable City ordinances. It is further understood the individual and the organization or association will be responsible for any and all damages arising as a result of this event.

In accordance with the executed Indemnification and Hold Harmless Agreement, the applicant hereby waives any and all claims which the applicant may have as a result of this event against the City of Adel, Iowa its officers, agents, employees, or board members. It is further understood a certificate of public liability insurance will be required before conducting the proposed event.

I have been advised of the requirements for the conduct of a special event in the City of Adel and I, or the organization I represent, have met or will meet all requirements established by the City. Further, I understand that if all requirements are not met, the Special Event Permit can be canceled by the City at any time including at the start of or during the event. If this event is sponsored by an organization, I hereby certify I have the legal authority to represent the applicant and/or the participants, and I have read the requirements for issuance of the permit and the Hold Harmless Agreement, understand their provisions, and freely and voluntarily sign this application.

It is further understood the City of Adel Administrator or City Clerk has the authority to grant or deny permission for this event unless alcohol is being served or main streets are being barricaded.

Tim Canney
Lincoln Savings Bank
 Timothy J. Canney
 4/15/2019

Applicant Name
Signature
Date

CITY USE ONLY – TO BE COMPLETED BY CLERK	
Complete Special Event Permit Application	YES / NO
Map of Event	YES / NO
Certificate of Insurance \$500,000 / \$1,000,000 naming City as additional insured	YES / NO
Indemnification / Hold Harmless Agreement completed	YES / NO
<i>Refundable Deposit Received</i>	YES / NO
<i>Total Non-Refundable Fees Due</i>	\$ 1125.00
Paid	YES / NO
APPROVED	YES / NO
SIGNATURE	DATE
COPIES: City Administrator / Police Chief / Public Works / Fire Chief	



City of Adel Hold Harmless Agreement

WHEREAS, the City of Adel, Iowa (City) owns certain real property and public right-of-way which are under the direction and control of the Adel City Council.

WHEREAS, (the "Organization") desires to use and occupy certain property containing the facilities and grounds at, Lincoln Savings Bank Parking (Location)
+ 5k run (see map) LOT

WHEREAS, the City is willing to grant to the Organization the right to use and occupy the location provided the City, its officers, employees and agents, (collectively called "City" and any applicable Boards and its Board Members, (collectively called "Board").

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, the City and the Organization agree as follows:

1. The City hereby grants to the Organization the right to use and occupy the facilities and grounds identified above for a period commencing the 8th day of June, 2019, and ending on the 8th day of June, 2019, for the purpose of the Organization activities.
2. In consideration of the use and occupancy of the facilities and grounds, the Organization does hereby agree to protect, indemnify, save, defend and hold harmless the City, its officers, employees and agents, (City) and / or the Board, its Board Members, employees and agents from and against any and all liability, losses, damages, injury, bodily injury, property damage, costs, expenses, attorney fees, judgments, awards, claims, suits, actions or other things whatsoever developed, brought or asserted by any person, firm, corporation, entity or estate, against the City or Boards which the City and the Boards may suffer, incur, or sustain by reason of, occasioned by, arising out of, resulting from or relating to directly or indirectly from the performance, undertakings, activity, omission, negligence, fault, or misconduct by the Organization, its officers, employees, agents, contractors, or the failure of the Organization to pay taxes, assessments, sales tax, withholding taxes or other public charges levied or assessed by reason of the operation of the activities or programs by the Organization.

Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to context.

Dated this 8th day of May, 2019.

By Angela Shepard
City Clerk

By Timothy J. Cary
Organization Representative



Contact Information

NAME/BUSINESS	EMAIL ADDRESS	PHONE NUMBER
CITY OF ADEL CONTACTS		
1 ST Point of Contact – Chamber/Bike Committee	chamber@adelpartners.org	515-993-5472
City Hall – Angela Leopard, City Clerk	aleopard@adeliowa.org	515-993-4525
Adel Police Department – Gordy Shepherd, Chief	adelpolice@adeliowa.org	515-993-6723
Fire Chief – Braden Nemechek	bnemechek@adeliowa.org	515-993-6723
Mayor – Jim Peters	jpeters@adeliowa.org	515-993-4436
DALLAS COUNTY CONTACTS		
1 ST Point of Contact – Mike Wallace, Dallas Co. Conservation	mike.wallace@dallascountyiowa.gov	515-465-3577
Dallas County Sheriff Office – Chad Leonard, Sheriff		515-993-4567
Dallas County EMS – Mike Thomason		515-229-4409
Dallas County Road Department – Al Miller		515-993-4289



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/07/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LSB Insurance - Waterloo 242 Tower Park Dr Waterloo IA 50701		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No):																						
INSURED Lincoln Savings Bank 312 Nile Kinnick Drive Adel IA 50003		<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>Western World Insurance Company</td> <td>13196</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Western World Insurance Company	13196	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER C:																								
INSURER D:																								
INSURER E:																								
INSURER F:																								

COVERAGES

CERTIFICATE NUMBER:

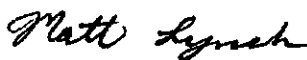
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			NPP8592228	06/08/2019	06/09/2019	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE	\$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Adel 301 S 10th St PO Box 248 Adel IA 50003	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

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Dallas County Conservation Board
Special Trail Event Application Agreement

Section (A) (Required of all events)

Definitions:

Event - An Event is defined as any activity that the organizer of the activity requires signing up to participate and/or signing a registration form in order to participate. This does not apply to a group that is doing volunteer work or maintenance on the trail that is authorized in advance by the governing trail entity.

Organization: Lincoln Savings Bank
Name of Event: Team RunFree 5K
Number of participants anticipated: 150-200
Dates of the event: June 8, 2019 Rain Date: N/A
Time of the event: 4:30-6

Contact Person, Event Organizer (print):

Name: Tim Canney
Address: 312 Nile Kinross Dr.
City: Adel State: IA Zip: 50003
Phone: 515-993-5663 Cell: 515-979-2309 Email: timc@mylsb.com

Contact Person, Event Manager/Day of Event Contact, (if same as above check), _____

Name: Kevin Hircock
Address: 1415 Janet Cir.
City: Adel State: IA Zip: 50003
Phone: 515-238-6121 Cell: same Email: khircock@gmail.com
Other Contacts:

Trail the event will utilize (check the appropriate trail below)

Raccoon River Valley Trail

Other Trail, if so, what is the name of the Trail: _____

Sections of the trail that will be used for the event: yes

(Please attach a detailed proposed route map of the event).

Counties involved in the trail event (check those involved). Each County requires an application.

Dallas Guthrie Greene Other _____

Cities that the event will pass through: (Please list below).

Cities Please check if this city is part of a scheduled event stop

<u>Adel</u>	<input checked="" type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	_____	_____	_____

It is up to the applicant to contact the appropriate Cities to apply for permits that they may require and for additional instructions.

Please note:

On the Raccoon River Valley Trail (RRVT) the Daily trail user fee is \$2.00, Annual fees are \$10.00, regardless of whether a trail user is involved in a "Trail Event" or not. Trail Event Organizers typically build this fee into their registration and or expenses needed for the event. Ages 17 and under, no charge. Trail user fees are good for the entire RRVT trail (once paid to one county it is good for all). *There is no trail user fee requirement for other trails in Dallas County.* Trail user fees should be paid to: Dallas County Conservation Board, 14581 K Avenue, Perry, Iowa, 50220. Please Contact DCCB for more information: Ph. 515-465-3577.

Section (B)(Required of all events)

Emergency Management Plan Information

1. Will event organizers be providing first aid stations & the staff to handle cuts, scrapes, aches & pains, blisters, etc. for this event?

Yes (Skip to Medical Procedures in Event Guide) No (answer A)

A. Do event organizers wish to have first aid stations provided for them for this event?
(Local volunteer first responders would be providing these stations and a monetary contribution to their service would be expected)

Yes (Contact Mike Thomason) No (skip to Medical Procedures in Event Guide)
Mike Thomason: mike.thomason@dallascountyia.gov 515-229-4409

Additional Emergency Management Plan Information can be found in the Event Guide section of this application.

Section (C.1)(Required of all events with less than 500 participants)

Acknowledgment

Applicant hereby agrees to require that all participants in their event execute a written document acknowledging that the participant is engaging in a recreational activity that involve normal and expected risks that may result in serious bodily injury.

I, Timothy J. Carney certify that I am authorized on behalf of
(Print name)

Lincoln Savings Bank
(Name of Organization)

to sign this agreement form and hereby certify the above statements are true and correct, to the best of my knowledge, and that false statements may be grounds for denial of the application. It is understood the activities at all times during the event shall comply with all federal, state, county, and municipal laws, ordinances, regulations, and policies including those of the Dallas County Conservation Board and Dallas County, Iowa. It is further understood that the applying individual, organization, or association acknowledges that both the Dallas County Conservation Board and Dallas County, Iowa are immune from claimed injuries and damages suffered during Applicant's event where the claimed injuries or damages resulted from the normal and expected risks inherent in the recreational activity as provided in Iowa Code section 670.4(1)(o).

Timothy J. Carney
Signature

4/11/2019
Date

Section (C.2)(Required of all events with 500 or more participants)

Hold Harmless

Applicant hereby agrees to indemnify, defend, protect, and hold harmless, the Dallas County Conservation Board, Dallas County, Iowa, its agents, employees, representatives, board members, and elected officials, from and against any and all claims, losses, demands, liability, lawsuits, damages, or expenses (including, without limitation, reasonable attorney's fees), relating to, resulting from, or arising out of, directly or indirectly, the promotion and/or conduct in any way related to the activities in connection with that event, including but not limited to the activities of applicants, employees, volunteers, contractors, vendors, attendees or participants in the event which is the subject of this application.

Receiving approval from the Dallas County Conservation Board does not preclude responsibility for any additional permits, approvals, or local, state and federal regulations.

I, Timothy J. Caney certify that I am authorized on behalf of Lincoln Savings Bank
(Print name) (Name of Organization)

to sign this agreement form and hereby certify the above statements are true and correct, to the best of my knowledge, and that false statements(s) may be grounds for denial of the application. It is understood the activities at all times during the event shall comply with all federal, state, county, and city laws, ordinances, regulations, and policies including those of the Dallas County Conservation Board and Dallas County, Iowa. It is further understood the individual and the organization or association will be responsible for any and all damages arising as a result of this event.

Timothy J. Caney
Print name

Lincoln Savings Bank
Name of Organization

Timothy J. Caney
Signature

4/16/19
Date

Events larger than 500 or more participants please continue and fill out the following additional sections D-G. (All types of events are encouraged to use section H)

Section (D)(Required of events with 500 or more participants)

REQUIRED, AT MINIMUM, 120 DAYS BEFORE THE EVENT:

- 1. This application.
- 2. Event Deposit. (see section F)

REQUIRED 30 DAYS BEFORE THE EVENT:

- 1. Proof of insurance noting Dallas County and Dallas County Conservation Board as additional insured for event. (see section C). Please note: If insurance is cancelled for any reason, this will automatically revoke this permit.
- 2. (If applicable), Proof of liquor license approved by local authority and applicable liquor liability insurance.

3. It is required that the following wording shall be included in the Event registration information.
"All Federal, State, and local laws, rules, regulations and policies apply to the participants in this event. Please participate in a safe, courteous, and respectful manner."
4. Completed Emergency Management Plan Form (see section E).

REQUIRED 10 DAYS BEFORE THE EVENT:

1. Verification in writing from the Event organizers to Dallas County Conservation Board is required 10 days in advance of the event, of properly staffing the below listed intersections. (see attached verification form)

Section (E)(Required of events with 500 or more participants)

Please attach a Certificate of Liability Insurance naming those listed below, as an Additional Insured entity and containing the following:

Certificate of Insurance Requirements

1. List the name of the Event and Date.
2. The following address must appear in the Certificate Holder section:
 Dallas County and Dallas County Conservation Board, 14581 K Ave., Perry, Iowa 50220
3. Contact person's name, address, phone number, and e-mail address is required.
4. Endorsements, as required, shall be included with the Certificate of Insurance to evidence that the policy has been endorsed.

*The Certificate of Liability should include, at a minimum, coverage that includes:

1. Comprehensive General Liability coverage not less than \$500,000 per occurrence and \$1,000,000 general aggregate limits
2. Each policy and certificate shall include:
 "Should any of the applying coverage be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions" by registered mail to: Dallas County Conservation Board, 14581 k Ave., Perry, Iowa 50220.

Section (F)(Required of events with 500 or more participants)

The following road/trail intersections are required to be staffed as a requirement for this Special Event Permit at the Trail Event organizers expense and be signed as directed.

- All intersections are required to have signage on the trail warning trail users of the intersection and signs on the road right of way warning vehicles of the trail users.
 - The sign dimensions: "similar in size to a real estate sign in a residential yard".
- Staffed intersections – below is a partial list of intersections that may be required to be staffed. The event organizer shall contact all local government jurisdictions for current requirements and instructions for intersection safety.
- Non law enforcement personnel staffing intersections shall control the trail user's access across the intersections. Non law enforcement personnel do not have authority to stop road traffic. Non law enforcement personnel shall wear an approved OSHA style safety vest. Safely crossing the road/trail intersections is the priority.

In Dallas County:

- City of Waukee

Please contact the City of Waukee for a current list of intersections to be staffed and for current requirements and instructions for intersection safety.

Some intersections may require a uniformed law enforcement officer. Intersections that may be required to be staffed, but not limited to, include:

- County Road R 22

- City of Dallas Center

Please contact the City of Dallas Center for a current list of intersections to be staffed and for current requirements and instructions for intersection safety.

Some intersections may require a uniformed law enforcement officer. Intersections that may be required to be staffed, but not limited to, include:

- Highway 44
- County Road R16

- City of Minburn

Please contact the City of Minburn for a current list of intersections to be staffed and for current requirements and instructions for intersection safety.

Some intersections may require a uniformed law enforcement officer. Intersections that may be required to be staffed, but not limited to, include:

- Highway 169

- City of Perry

Please contact the City of Perry for a current list of intersections to be staffed and for current requirements and instructions for intersection safety.

Some intersections may require a uniformed law enforcement officer. Intersections that may be required to be staffed, but not limited to, include:

- Highway 141

- City of Dawson

Please contact the City of Dawson for a current list of intersections to be staffed and for current requirements and instructions for intersection safety.

Some intersections may require a uniformed law enforcement officer. Intersections that may be required to be staffed, but not limited to, include:

- County Road P46

- City of Linden

Please contact the City of Linden for a current list of intersections to be staffed and for current requirements and instructions for intersection safety.

Some intersections may require a uniformed law enforcement officer.

- City of Redfield

Please contact the City of Redfield for a current list of intersections to be staffed and for current requirements and instructions for intersection safety.

Some intersections may require a uniformed law enforcement officer. Intersections that may be required to be staffed, but not limited to, include:

- 1st Street

- City of Adel

Please contact the City of Adel for a current list of intersections to be staffed and for current requirements and instructions for intersection safety.

Some intersections may require a uniformed law enforcement officer. Intersections that may be required to be staffed, but not limited to, include:

- Highway 169 at Main Street
- County Road R16
- Prospect Avenue

- Dallas County

Please contact the Dallas County Conservation Board for a current list of intersections to be staffed and for current requirements and instructions for intersection safety.

Some intersections may require a uniformed law enforcement officer. Intersections that may be required to be staffed, but not limited to, include:

- County Road P58

There are additional intersections that may be required to be staffed in Guthrie and Greene counties. It is the event organizer's responsibility to contact these other counties to meet the requirements of the local government jurisdictions for staffed road intersections.

N/A

Verification of staffing of designated intersections

I, _____ certify that designated intersections are staffed according to
(Print name)
the requirements listed in the Dallas County Conservation Board's "Special Trail Event Application Agreement" for our event which will be held on Date: _____, _____

Signed

Date

Section (G) (Required of events with 500 or more participants)

Deposit:

The below Deposit shall apply when the number of participants in the event is 500 or more or if in the opinion of the appropriate counties a deposit is warranted.

A Deposit check of \$ _____ = (\$2 times the number of participants times the number of days of the event) is required with this application, or other amount determined by the Dallas County Conservation Board (DCCB).

"When an event passes through other counties, only one Deposit is required and will be good for all sections of the trail".

Please check the county that the deposit check was sent to.

Dallas _____ Guthrie _____ Greene _____

Date of check: _____ Check #: _____ Check amount: \$ _____

This deposit check will not be cashed unless:

1. Failure to provide and or implement all of the above listed requirements may justify the DCCB to keep all or part of the deposit.

This application and deposit should be sent to: Dallas County Conservation Board,
14581 K Avenue, Perry, Iowa 50220. Phone: 515-465-3577.
Email: mike.wallace@dallascountyiowa.gov

Approved by:

Dallas County Conservation Board

Mike Wallace Director
Print Name Title

Mike Wallace 4-15-19
Signature Date

City of Adel
Sound Permit Application

**For Special Events and the Amplification of Live
Performances**



A • D • E • L

I • O • W • A

City of Adel
Code Compliance Department
301 South 10th Street
Adel, IA 50003
(515) 993-4525

www.adeliowa.org

A complete copy of the City of Adel Noise Ordinance (Ordinance No. 256) is available from the Code Compliance Department. The following is an excerpt from that ordinance as it pertains to the Sound Permit

43.08 NOISE PERMIT FOR SOUND EQUIPMENT.

No person shall use, operate or cause to be used or operated any sound equipment upon the public right-of-way, in any building or upon any public or private premises, if the sound emitted is plainly audible from the public right-of-way within the City, unless such person has obtained a noise permit in accordance with this section, and the actual use or operation of such sound equipment is not inconsistent with the statements made in the application, the conditions imposed in the sound equipment permit or the limitations specified in subsection 4 of this section. A noise permit shall not be transferable, and it shall be conspicuously displayed on or adjacent to the sound equipment.

1. Application for Permit. Applications for noise permits shall be made in writing to the City Clerk and shall contain the following information:

- A. Name, address, phone number(s) and signature of applicant.
- B. The purpose for which the sound equipment will be used.
- C. The location where the sound equipment will be used.
- D. The number of days of use and proposed hours of operation of the sound equipment.
- E. A general description of the sound equipment, including the license number of any motor vehicle upon which it is to be operated.
- F. Any other information as may be required by the City Clerk.

2. Permit Fee. The fees for a noise permit are as follows:

- A. Permits for 1 day or less \$50.00
- B. Permits for 2 through 7 days \$100.00

No fee is required for a noise permit issued to City, State or Federal government or any governmental subdivision or agency thereof.

3. Issuance of Permit. Permits may be issued by the City Clerk. Except as hereinafter provided, if the application contains the required information and is accompanied by the required fee, the noise permit for sound equipment shall be issued with reasonable dispatch. If the event requiring a noise permit has an ending time of 10:00 p.m. or later, the application must be approved by the Council prior to the permit being issued.

Sound Permit Fees
24 hour event = \$50.00
2-7 day event = \$100.00

City of Adel
Sound Permit
For the Amplification of Sound Heard from
the Public Right-Of-Way

Permit applications received
less than two (2) weeks
before the event may not be
processed by the City in
time for the event.

Date: 5/1/19 Fee Received: 5/8/19 Permit No. SA-006

Is this for the amplification of a live performance? Y / N

Applicant's Name: Lincoln Savings Bank (Tim Canney) Phone No. (515) 993-5663

Applicant's Address: 312 Nile Kinnick Dr.

Have you, the applicant, ever been cited for a violation of the Adel Noise Ordinance? Y N

If yes, explain: _____

Property owner's name: Lincoln Savings Bank

Property owner's address: 312 Nile Kinnick Dr.

I, the undersigned, hereby acknowledge and certify that I am the record fee title holder of the property for which this sound permit is requested, and I hereby consent to this application for a sound permit as described on this application.

Timothy J. Canney 5/1/19
Signature Date

Address of proposed activity: 312 Nile Kinnick Dr.

Describe proposed activity, including times, dates, and number of people attending:

- 5K Race starting + ending at Lincoln Savings Bank
- Food + concert to follow the race at LSB
- June 8, 5pm - 8:30 pm
- approximately 250 people

How will the parking for this event be handled?

We will use the Lincoln Savings Bank lot + the lot to the east owned by Tom Fuller

Attach an 8 1/2 X 11 sketch plan of the proposed layout of the sound amplification equipment, including the orientation to and approximate distances from the adjoining properties.

Have the adjoining property owners/residents been notified of the event for which this permit is requested? Y N

Addresses notified (attach additional sheets if necessary): _____

Describe what measures will be taken, if any, to minimize the effects of this performance on surrounding property:

There is only one residential property near + I spoke with them. (directly east of LSB)

APPLICANT'S CERTIFICATION - I hereby certify under penalty of perjury that the statements furnished including the drawing, present all information required for this application, and that the facts, statements and information presented are true and correct, and based upon my personal knowledge. I hereby acknowledge my obligation to comply with the City of Adel Municipal Code as it pertains to this activity and to obtain any and all necessary City, County, State and Federal permits, approvals and /or clearances, if applicable. Further, I hereby certify that I have read, understand and have received a copy of the conditions for the operation of the Sound Permit, and hereby agree to comply with such conditions. I also understand that should I fail to comply with the agreed upon conditions, my permit may be immediately revoked and that all other applicable penalties, including criminal prosecution may be pursued.

Timothy J. Carney
Applicant's Signature

5/1/19
Date

Staff Use Only

Approval of Sound Permit

Approved by: amok

Date: 5/9/19

This sound permit is approved subject to the following exhibits and conditions:

Exhibits:

Denial of Sound Permit

Denied by: _____

Date: _____

This sound permit is denied based upon the following findings:

Findings:

- Copies of this permit to:
- Code Compliance
 - Police Dept.
 - Fire Dept.
 - Parks & Rec
 - Public Works

City of Adel

301 S. 10th Street
PO Box 248

Sound Permit

Permit Number: S19-006

This license is valid only between the effective date and expiration date appearing herein. It may be used provided the licensee observes all limitations and restrictions to be found in the Adel Municipal Code as adopted by the City Council.

This license is subject to suspension or revocation.

Event Name: Lincoln Savings Bank
& Team Run Free 5k

Contact: Tim Canney
312 Nile Kinnick Dr
Adel, Iowa 50003
(515) 993-5663

Effective Date: June 8, 2019

Expiration Date: June 8, 2019

Total Fees: \$50.00


City Clerk, City of Adel

Date: May 9, 2019

THIS LICENSE MUST BE AVAILABLE UPON REQUEST

RESOLUTION NO. 19- 42

**RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN
CONNECTION WITH A SPECIAL EVENT KNOWN AS
LINCOLN SAVINGS BANK EVENT & TEAM RUN FREE 5K**

WHEREAS, Iowa Code Section 364.12(2) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance;" and

WHEREAS, Iowa Code Section 364.12(2)(a) states "public ways and grounds may be temporarily closed by resolution;" and

WHEREAS, the Lincoln Savings Bank & Team Run Free has requested closure of the following streets and/or parking spaces on the date(s) and times listed below, in conjunction with the special event known as Lincoln Savings Bank Event & Team Run Free 5k.

Saturday June 8, 2019 – 2:00 p.m. – 9:00 p.m.
Alley, north of Lincoln Savings Bank, between Hwy 169 & 7th St

Saturday June 8, 2019 – 5:00 p.m. – 6:00 p.m.
7th St – between RRV Trail & Main St
9th St – between Main St & Grove St
Grove St – between 9th St & 10th St
10th St – between Grove & Riverside (going into Kinnick-Feller Park)

Main St, at the 4-way stop there will be an off-duty officer assisting with traffic flow and runners through that intersection.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Iowa Code Section 364.12(2)(a), the City Council of the City of Adel, Iowa does hereby temporarily close the streets as stated above.

Dated this date: _____

James F. Peters, Mayor

ATTEST:

Angela Leopard, City Clerk

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-002

-003

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Blocked

133.82

BBA

1132201001

-00

1132

TEAM RunFree



Green = New Suggested Route from City

USA Topo



Kinnick-Feller
Riverside Park

Island Park &
Campground

N 7th St

N 11th St

Grove St

N 11th St

N 10th St

N 9th St

Rapids St

N 6th St

N 5th St

County of Dallas: Drivers
License Department

Dallas County Jail

Court St

Dallas County
Courthouse

Court St

4-way stop
Hire off Duty officer to
assist w/ crossing.

Main St

Main St

S 10th St

S 9th St

S 6th St

S 5th St

Prairie St

Prairie St

S 11th St

River St

N Avenue

River St

Mill Street

Adel Public Library

Greene St

Greene St

6

6

I have reviewed the map and added red dots at the intersections where we may need barricades.

It is an out and back, so the runners and walkers will be coming back on the same route as they went out on.

The start will be just a bit south of the bike trail - near the alley that comes out of Lincoln Savings Bank.

The finish area will be in the LSB parking lot.

Intersections:

7th - just south of the bike trail (start area)

7th and Prairie

7th and Main

9th and Main

9th and Court

9th and Rapids

9th and Grove

We will have an off duty police officer at the highway and Main intersection.

We will have volunteers at each intersection, on the park loop and at the turn around point.

RESOLUTION NO. 19-43

**RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN
CONNECTION WITH A SPECIAL EVENT KNOWN AS
SWEET CORN FESTIVAL**

WHEREAS, Iowa Code Section 364.12(2) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance;" and

WHEREAS, Iowa Code Section 364.12(2)(a) states "public ways and grounds may be temporarily closed by resolution;" and

WHEREAS, the Adel Partners Chamber has requested closure of the following streets and parking spaces for the date(s) & time(s) listed below, in conjunction with the special event known as Sweet Corn Festival.

Friday August 9, 2019 6:00 a.m. – Sunday August 11, 2019 1:00 a.m.
10th St – between Prairie & Court St

Saturday August 10, 2019 6:00 a.m. – Sunday August 11, 2019 1:00 a.m.
9th St – between Prairie St & Rapids
Court St – between Hwy 169 & 10th St
Main St – between Hwy 169 & 11th St
City Hall Parking Lot

NOW, THEREFORE, BE IT RESOLVED, pursuant to Iowa Code Section 364.12(2)(a), the City Council of the City of Adel, Iowa does hereby temporarily close the streets as stated above.

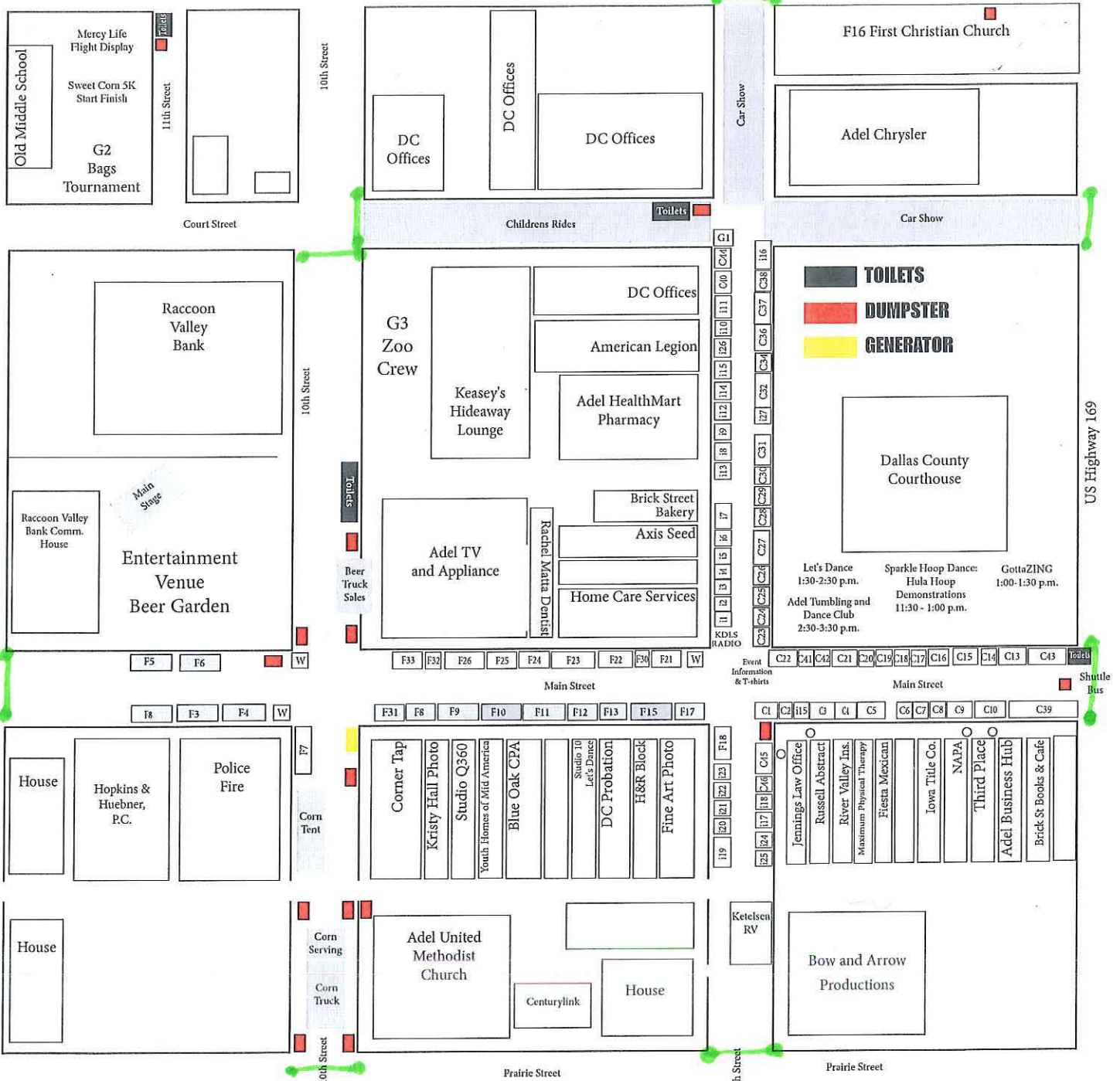
Dated this date: _____

James F. Peters, Mayor

ATTEST:

Angela Leopard, City Clerk

2019 Sweet Corn Festival Map



CRAFTS, ART, MERCHANDISE

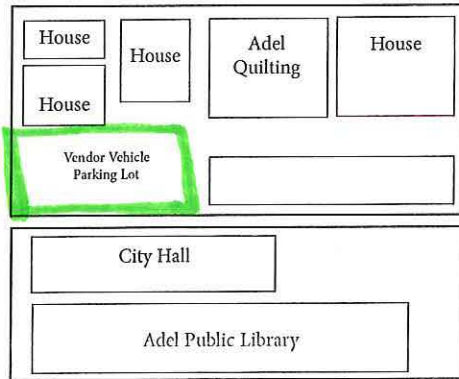
- C1 Accessories by Annette
- C2 Nehring Farm
- C3 Prairie Patches
- C4 Sunny Day Creations
- C5 Bev's Mercantile
- C6 Bits of Treasure
- C7 Be Jeweled
- C8 Gibson Fine Art
- C9 CK Creations
- C10 515 Supply Co.
- C13 Heartland Handcrafted
- C14 Cater Canyon Industries
- C15 Mainstream Boutique
- C16 Lilla Rose
- C17 Lula Roe / Courtney Vos
- C18 Tupperware
- C19 Paparazzi
- C20 Tastefully Simple
- C21 Nylna MAAS
- C22 Granny's Attic
- C23 3 Sisters Jewelry
- C24 Lilia Market
- C25 Nancy Hani
- C26 Sues Colorful Tie-Dye Creations
- C27 Lula Roe / Alicia Trogon
- C28 Color Street
- C29 Positive Flash Photography
- C30 Jane Foreman Designs LLC
- C31 T and J Creations
- C32 Dishes To Dishes & Tanto Targets

- C34 Home Sweet Home Creations
- C36 31 Gifts
- C37 Sandven Fragrances
- C38 Restoration Harmony
- C39 JFK Trading
- C40 Bramble Wood Goat Milk Soap
- C41 Pink Poppy Designs LLC
- C42 Ravls-Riley Creations
- C43 It's a Small World
- C44 Twin Sisters
- C45 Weary Bee
- C46 Something Moore & Decor

- ### GAMES
- G1 Airbrush Body Creations
 - G2 Bean Bag Tournament
 - G3 Zoo Crew

FOOD VENDORS

- 9 A.M. TO MIDNIGHT
- F3 The Yellow Wagon
- F4 Smoke'n R's BBQ
- F5 Checkered Flag Grill
- F6 The Big Red Food Truck
- F8 Molcajete Food Truck



FOOD VENDORS

9 A.M. TO 5 P.M.

- F7 Country Sno
- F8 Uncle David's Mini Donuts
- F9 Ferinheldt Wood Oven Pizza
- F10 Sabores de Mexico
- F11 O'Leary's Kitchen Iowa
- F12 Woody's Pickle Shack
- F13 Bon Bon Treats
- F15 Curbin' Cuisine
- F16 First Christian Church
- F17 Carson's Sweets
- F18 VFW Post 9668
- F21 Pop Pops Kettle Korn
- F22 The Outside Scoop
- F23 Kona Ice of Ames & Ankeny
- F24 Brick Street BBQ
- F25 M&D Kettle Korn & Sales
- F26 IScream Ice Cream
- F30 The Village Cafe
- F31 Corny Island Concessions
- F32 Honey Bear Bread and Goodies
- F33 Werfly's Kettle Corn

INFORMATIONAL

- I1 Dallas County Democrats
- I2 Ingrid Williams Real Estate Team
- I3 Kiltorra Farmland & Hunting Properties
- I4 PEO
- I5 Dallas County Republicans
- I6 Dallas County Pheasants Forever
- I7 AHeinz 57 Pet Rescue & Transport
- I8 Adel Tumbling & Dance Club
- I9 LeafFilter North of Iowa
- I10 Bristol Windows
- I11 Bath Planet of Central Iowa
- I12 Dallas County Gideons
- I13 Sam's Club
- I14 Optimum Chiropractic
- I15 Adel New Hope Church
- I16 Iowa Army National Guard
- I17 Vero Chiropractic
- I18 Granger Nursing and Rehab
- I19 ADM Football
- I20 Key Potential Chiropractic
- I21 DMACC
- I22 COSTCO
- I23 Dallas County Habitat for Humanity
- I24 Renewal By Andersen
- I25 Richard Dedor of Iowa
- I26 Adel Girl Scouts
- I27 Genesis Development

RESOLUTION NO. 19-44

**RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN
CONNECTION WITH A SPECIAL EVENT KNOWN AS
SWEET CORN FESTIVAL 5K**

WHEREAS, Iowa Code Section 364.12(2) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance;" and

WHEREAS, Iowa Code Section 364.12(2)(a) states "public ways and grounds may be temporarily closed by resolution;" and

WHEREAS, the Adel Partners Chamber has requested closure of the following streets and parking spaces from 6:00 a.m. to 10 a.m. on the date(s) listed below, in conjunction with the special event known as Sweet Corn Festival 5k.

Saturday August 10, 2019 – 6:00 a.m. – 10:00 a.m.
Main St – between 11th St & 19th St
19th St – between Main St & Rapids St
Rapids St – between 19th St & Hwy 169
9th St – between Rapids & Riverside (going into Kinnick-Feller Park)
10th St – between Grove St & Riverside
Grove St – between Hwy 169 & 15th St
15th St – between Locust St & Main St
11th St – between Rapids St & Main St
Court St – between 11th St & 12th St
12th St – between Court St & Rapids St

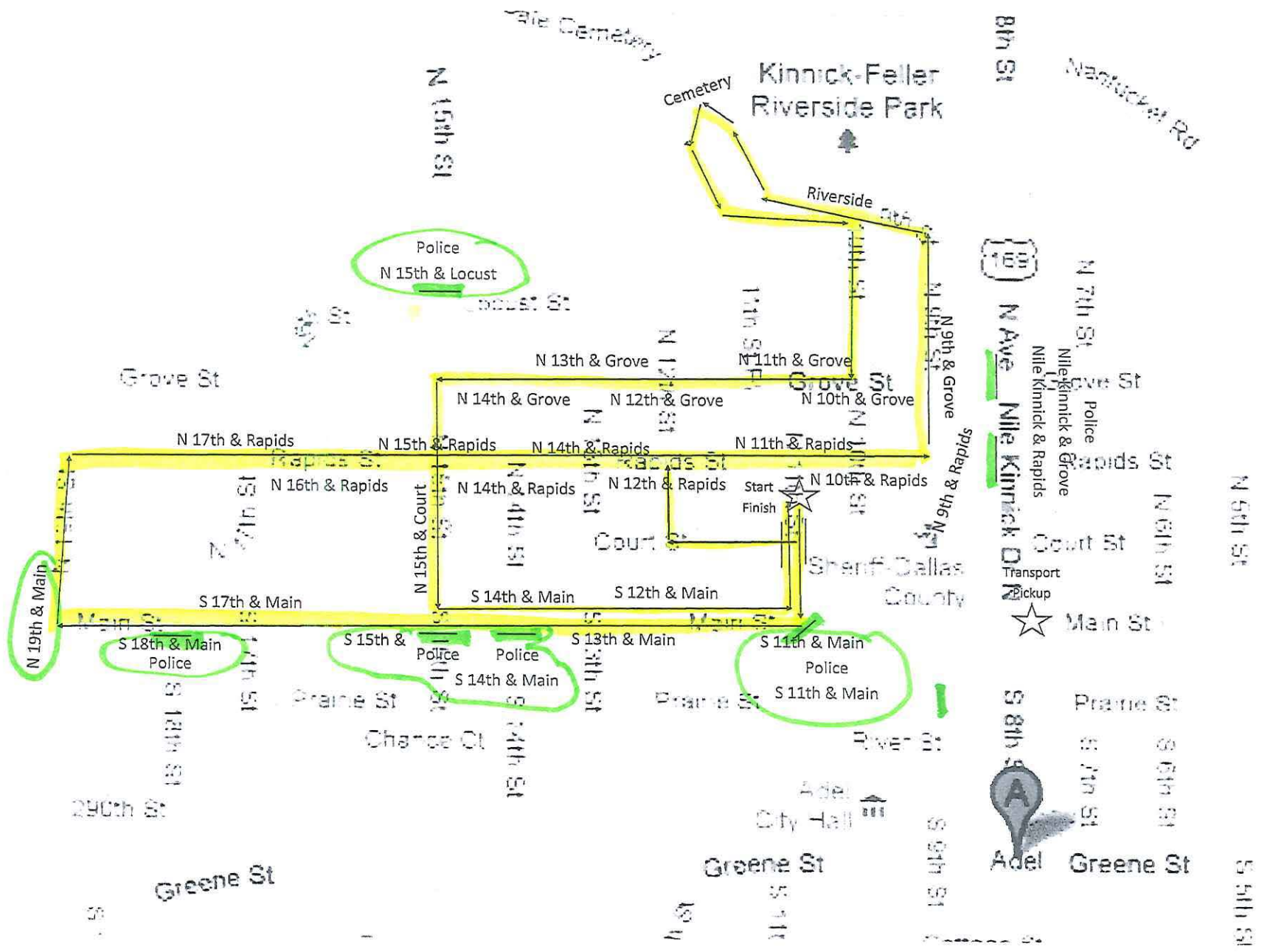
NOW, THEREFORE, BE IT RESOLVED, pursuant to Iowa Code Section 364.12(2)(a), the City Council of the City of Adel, Iowa does hereby temporarily close the streets as stated above.

Dated this date: _____

James F. Peters, Mayor

ATTEST:

Angela Leopard, City Clerk



8th St
N 7th St
N 6th St
N 5th St
N Ave
Nile Kinnick Dr
N 9th & Rapids
N 10th & Rapids
N 11th & Rapids
N 12th & Rapids
N 13th & Rapids
N 14th & Rapids
N 15th & Rapids
N 16th & Rapids
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S 18th St
S 19th St
Main St
Court St
Riverside St
Grove St
Prairie St
Greene St
N 15th St
N 14th St
N 13th St
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N 11th St
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SK RUN

RESOLUTION NO. 19- 45

**RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN
CONNECTION WITH A SPECIAL EVENT KNOWN AS
SWEET CORN FESTIVAL PARADE**

WHEREAS, Iowa Code Section 364.12(2) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance;" and

WHEREAS, Iowa Code Section 364.12(2)(a) states "public ways and grounds may be temporarily closed by resolution;" and

WHEREAS, the Adel Partners Chamber has requested closure of the following streets and parking spaces from 6:00 a.m. to 12 p.m. on the date(s) listed below, in conjunction with the special event known as Sweet Corn Festival Parade.

Saturday August 10, 2019 – 6:00 a.m. – 12:00 p.m.
Prairie St – between 18th St & 11th St
11th St – between Prairie St & Greene St

NOW, THEREFORE, BE IT RESOLVED, pursuant to Iowa Code Section 364.12(2)(a), the City Council of the City of Adel, Iowa does hereby temporarily close the streets as stated above.

Dated this date: _____

James F. Peters, Mayor

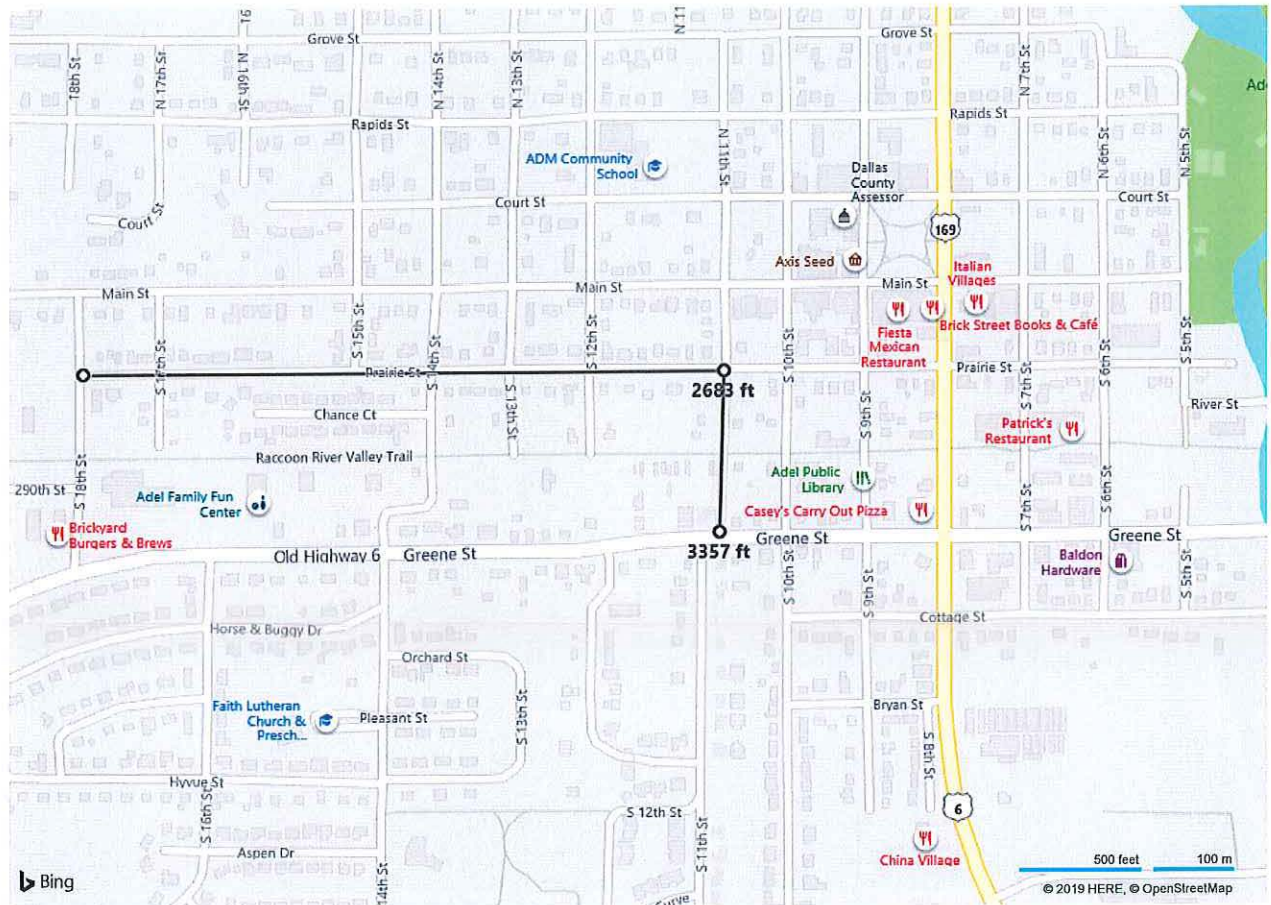
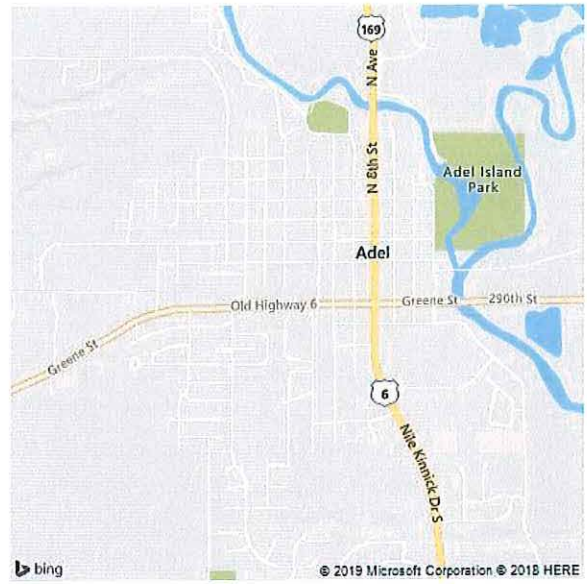
ATTEST:

Angela Leopard, City Clerk

bing maps

Notes

Parade Route - Sweet Corn Festival
Saturday August 10, 2019



RESOLUTION NO. 19- 44

**RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN
CONNECTION WITH A SPECIAL EVENT KNOWN AS
BEAR ESTATES BLOCK PARTY**

WHEREAS, Iowa Code Section 364.12(2) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance;" and

WHEREAS, Iowa Code Section 364.12(2)(a) states "public ways and grounds may be temporarily closed by resolution;" and

WHEREAS, Breck Menz representing Bear Estates Block Party has requested closure of the following streets and parking spaces from 3:00 p.m. to 11:00 p.m. on the date(s) listed below, in conjunction with the special event known as Bear Estates Block Party.

Saturday June 8, 2019 – 3:00 p.m. - 11:00 p.m.
Quail Avenue – between Frost Lane & 24692 Quail Ave.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Iowa Code Section 364.12(2)(a), the City Council of the City of Adel, Iowa does hereby temporarily close the streets as stated above.

Dated this date: _____

James F. Peters, Mayor

ATTEST:

Angela Leopard, City Clerk

Angela Leopard

From: aleopard=adeliowa.org@adel.webspecmail.com on behalf of aleopard@adeliowa.org
Sent: Thursday, May 9, 2019 9:44 AM
To: Angela Leopard
Subject: New submission from Block Party and Street Closure Permit Application

Event Name

Bear Estates Block Party

Date(s) of the Event

- June 8, 2019

Sponsor / Contact

Breck Menz

Address

28791 Frost Lane
Adel, Iowa 50003
United States
[Map It](#)

Day Phone Number

(515) 419-3532

Cell Phone Number

(515) 419-3532

Email

breckmenz@yahoo.com

Event Set-up Time

03:00 pm

Event Start Time

04:00 pm

Event End Time

11:00 pm

Event Cleanup Time

11:00 pm

Event Description

We are having a neighborhood block party and would like part of the street closed off for safety purposes.

Attach a Map

- [mapbearstates.pdf](#)

Estimated attendance?

75

Will alcohol be served?

Yes

Will you be using amplified sound?

No

Consent from residents?

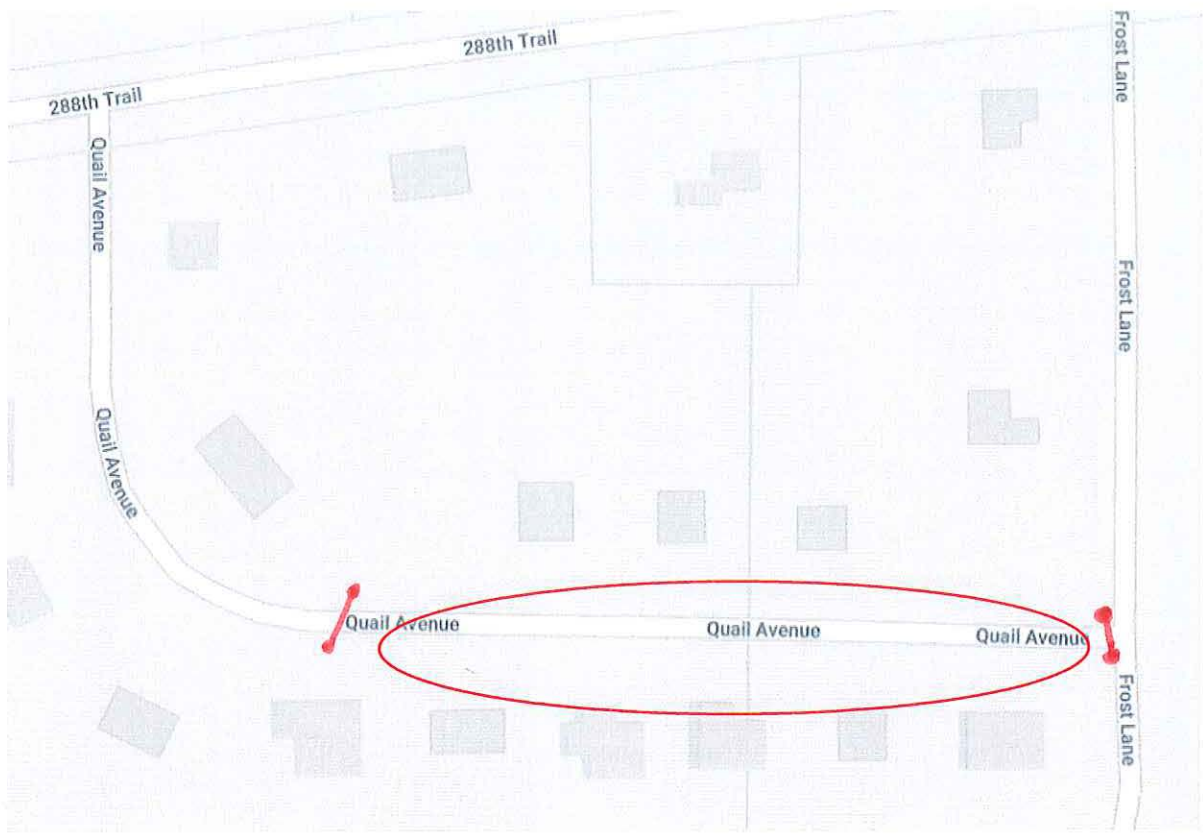
Yes

Consent from Residents

- [bearestatesconsent.pdf](#)

Acknowledgement of Terms

I have read and agree to the terms above.



	24716	
	Quail	
Allen	Avenue	Approve
	24752	
	Quail	
Berns	Avenue	Approve
	24741	
	Quail	
Miller	Avenue	Approve
	24728	
	Quail	
Moline	Avenue	Approve
	24711	
	Quail	
Novak	Avenue	Approve
	24768	
	Quail	
Stamps	Avenue	Approve

Resolution No. 19- 47

**A RESOLUTION ADOPTING A POLICY FOR PERIODIC
MONITORING, VERIFICATION, AND REPORTING OF
PROGRAM OR PROJECT PROGRESS AND
ACCOMPLISHMENTS FOR THE CITY OF ADEL**

**POLICY FOR PERIODIC MONITORING, VERIFICATION, AND REPORTING OF
PROGRAM OR PROJECT PROGRESS AND ACCOMPLISHMENTS**

PURPOSE

The purpose of this Policy is to establish responsibility and provide the procedures for the periodic monitoring, verification, and reporting of program or project progress and accomplishments for those projects that utilize State or Federal funding.

APPLICATION

This policy applies to all ongoing programs or projects involving the City's engineering firm which are supported by State or Federal funding.

POLICY

For each ongoing program or project, the City's engineer will provide a monthly status report which details each ongoing project to the City Administrator, the Public Works Director, and chair of the Water, Sewer, & Sanitation Committee.

This report will, at a minimum, outline the following project information:

1. Basic Project Information
 - a. Project Name
 - b. Project Number
 - c. Awarded General Contractor
2. Project Schedule
 - a. Contractual Project Completion Date(s)
 - b. Contractor's Anticipated Completion Date(s)
 - c. Current Status of the Project (i.e., percentage completed)
3. Project Budget

- a. Current Contract Price
- b. Total Completed and Stored to Date
- c. Retainage
- d. Amount Eligible to Date
- e. Balance to Finish, plus Retainage

Status reports shall be retained in the project file and will be made available for inspection upon request.

Passed and Adopted this 14th day of May, 2019.

James F. Peters, Mayor

Attest: _____
Angela Leopard, City Clerk



CONTRACT CHANGE ORDER

Change Order Number:	001
MEC Project Number:	20718098-00
Contract Date:	12/11/2018
Date of Issuance:	4/26/2019
Effective Date:	
Original Contract Price:	\$ 1,258,000.00
Current Contract Price:	\$ 1,258,000.00
Current Contingency Allowance:	\$ -
Current Substantial Completion Date:	11/1/2019



For Contracted Project:	Adel Water Utility Improvements: Phase 1 Part B - Section 3 - Well 5 & 6: Site Work, Well House, Equipment and Miscellaneous Well Connections
Owner:	City of Adel, IA 301 South 10th Street, Adel, IA 50003
Contractor:	WRH, Inc. 1648 T Avenue, South Amana, IA 52334

You are hereby requested to comply with the following changes below from the original contracted plans and specifications.

Description of Changes	ADJUSTMENT to Contingency Allowance	DECREASE in Contract Price	INCREASE in Contract Price
1. Upgrade to ANSI Grade 1 Door Hardware over Basic Bulder Grade Hardware.	\$ -	\$ -	\$ 1,795.00
Totals:	\$ -	\$ -	\$ 1,795.00
Contingency Allowance Remaining:	\$ -		
Net Change to Contract Price:		\$ 1,795.00	
Updated Contract Price:		\$ 1,259,795.00	

Justification: See attached documentation.

The Amount of the Contingency Allowance will be UNCHANGED by the Sum of:	\$0.00
<i>Zero and 00/100 Dollars</i>	
The Total Remaining Contingency Allowance including this and previous Change Orders will be:	\$0.00
<i>Zero and 00/100 Dollars</i>	
The Amount of the Contract will be INCREASED by the Sum of:	\$1,795.00
<i>One Thousand Seven Hundred Ninety-five and 00/100 Dollars</i>	
The Total Contract Price including this and previous Change Orders will be:	\$1,259,795.00
<i>One Million Two Hundred Fifty-nine Thousand Seven Hundred Ninety-five and 00/100 Dollars</i>	
The Contract Period provided for Substantial Completion will be UNCHANGED :	
This Document will become a Supplement to the Contract dated December 11, 2018, and all Provisions will apply hereto.	

Requested By:	 Contractor: WRH, Inc.	5/1/19 Date
Recommended By:	 Engineer: McClure Engineering Co.	5/1/19 Date
Accepted By:	Owner: City of Adel, IA	Date
Approved by Funding Agency: (if applicable)	USDA- RD	Date

This information will be used as a record of any changes to the Original Construction Contract.



Change Authorization Request
(CAR)

Project: City of Adel - Part B - Section 3 - Well 5 & 6: Site Work, Well House, Equip. & Misc. Well Connections

CAR No. 01 DATE April 4, 2019 Job No. 1291

Reference:
RFQ # _____ Location Wells #5 & #6 Doors Contract No. 20718098-00

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- Design Request
- Owner Request
- Other _____
- Field Condition
- Suggested by Contractor

1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable)

Door hardware as recommended by Doors, Inc. for basic hardware (bid documents had no door hardware schedule); Hardware schedules are identical with the difference being Yale vs. Falcon as Exit Devices
This CAR includes support information for a base hardware option along with and add for an alternate option.
Declining this CAR will, in essence, accept the base option and decline the alternate. Accepting this CAR will prompt submittal of the alternate hardware schedule for use on the project with no revisions made.

2) It is requested that the completion date be; extended / reduced by 0 calendar days

3) Bases of Payment:

- a) Firm price for performing this change along with attached supporting details is increased / decreased by 1,795.00
- b) Time and Material per Contract. 0.00
- c) Change to be performed per unit prices in Contract _____
- d) The time required to prepare and agree upon a detailed estimate prior to proceeding with the change would unduly delay job progress. The following is an approximate estimate to assist Owner in determining whether or not change should be made. If notified to proceed, a detailed estimate in the form agreed upon, with supporting details, will be submitted after receipt of said notice.

Approximate Estimate is: 0.00

FOR OWNER'S

CHANGE WILL NOT BE MADE

PROCEED ON THE FOLLOWING BASIS:

- Firm Price
- Estimate of Price
- Unit Price in Contract
- Time and Material
- Change in Completion Date
- No Change

Comments: _____

Submitted by: 

Project Manager

WRH, Inc. a/k/a Wendler Construction, Inc.

Approved by _____

Owner

Date: 4/4/2019

Date: _____

City of Adel - Part B - Section 3 - Well 5 & 6: Site Work, Well House, Equip. & Misc 4/4/2019

C.A.R. Calculation

C.A.R. # **01**


Door hardware as recommended by Doors, Inc. for basic hardware (bid documents had no door hardware schedule); Hardware schedules are identical with the difference being Yale vs. Falcon as Exit Devices This CAR includes support information for a base hardware option along with and add for an alternate option. Declining this CAR will, in essence, accept the base option and decline the alternate. Accepting this CAR will prompt submittal of the alternate hardware schedule for use on the project with no revisions made.

	Qty	Unit	Unit Rate	Line Total	Fee/Credit
Subcontractors					
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
			<i>SUBTOTAL</i>	<i>\$0.00</i>	<i>\$0.00</i>
Labor					
Superintendent - ST		mhr	\$95.00	\$0.00	\$0.00
Foreman - ST		mhr	\$85.00	\$0.00	\$0.00
Laborer - ST		mhr	\$70.00	\$0.00	\$0.00
Operator - ST		mhr	\$80.00	\$0.00	\$0.00
				\$0.00	\$0.00
			<i>SUBTOTAL</i>	<i>\$0.00</i>	<i>\$0.00</i>
Materials:					
Door Hardware (Doors, Inc.)	1	LS	\$1,545.00	\$1,545.00	\$231.75
				\$0.00	\$0.00
			<i>SUBTOTAL</i>	<i>\$1,545.00</i>	<i>\$231.75</i>
Equipment:					
Field Truck		Day	\$90.00	\$0.00	\$0.00
Skid loader		Hr	\$55.00	\$0.00	\$0.00
Mini-Excavator		Hr	\$60.00	\$0.00	\$0.00
Excavator		Hr	\$115.00	\$0.00	\$0.00
				\$0.00	\$0.00
			<i>SUBTOTAL</i>	<i>\$0.00</i>	<i>\$0.00</i>
C.A.R. SUBTOTAL				<i>\$1,545.00</i>	<i>\$231.75</i>
			Contractor's Fee (Sub-contracts) 5.00%	\$0.00	(TOTAL)
			Contractor's Fee (Self-performed) 15.00%	\$231.75	(TOTAL)
			Sales Tax on Material 0.00%	\$0.00	(TOTAL)
			Contractor's Fee (CREDIT) 5.00%	\$0.00	<i>\$0.00</i>
				SUBTOTAL	\$1,776.80
			Insurance 1.00%		\$17.77
Total Proposed Change:				\$1,795.00	


Hardware Schedule

Project ID: 19-02014AP - ADEL WASTE WATER TREATMENT PLANT


Heading #: 1

1	SGL	Door: 102A	PUMP ROOM FROM ELECTRICAL ROOM	LHR	None	90 °
1	SGL	Door: 202A	PUMP ROOM FROM ELECTRICAL ROOM	LHR	None	90 °
3' 0" x 7' 0" x 1 3/4" HMD/HMF						
6 EA	Hinge	TA2314xNRP 4-1/2" x 4-1/2"		US32D	(HI-1) McKinney	
2 EA	Rim Exit Device	25-R 510L		US32D	(ED-3) Falcon	
2 EA	Surface Closer	SC71A SS/HO		689	(CL-4) Falcon	
2 EA	Threshold	171A 36"			(TH-1) Pemko	
2 EA	Sweep	3452CNB x 36"			(SW-4) Pemko	
6 EA	Silencer	608-RKW			(SI-1) Rockwood	

Heading #: 1(1)

1	PRA/PRI	Door: 103A/B	EXTERIOR FROM GENERATOR ROOM	RHRA/LHR	None	90 °
2-3' 6" x 7' 0" x 1 3/4" HMD/HMF						
8 EA	Hinge	TA2314xNRP 4-1/2" x 4-1/2"		US32D	(HI-1) McKinney	
1 Set	Flush Bolt	2842		US32D	(BO-1) Rockwood	
1 EA	Dust Proof Strike	570		US26D	(BO-2) Rockwood	
1 EA	Surface Vert Rod Exit	25-V 510L		US32D	(ED-1) Falcon	
2 EA	Surface Closer	SC71A SS/HO		689	(CL-4) Falcon	
1 EA	Threshold	171A x 84"			(TH-2) Pemko	
1 EA	Rain Guard	346C x 88"			(GA-4) Pemko	
1 EA	Gasketing	294AV x 1@84" x 2@84"			(GA-5) Pemko	
2 EA	Sweep	3452CNB x 42"			(SW-3) Pemko	
2 EA	Astragal	18041CNB x 84"			(AS-2) Pemko	

Heading #: 1(2)

1	SGL	Door: 101A	EXTERIOR FROM PUMP ROOM	RHR	None	90 °
1	SGL	Door: 201A	EXTERIOR FROM PUMP ROOM	RHR	None	90 °
3' 0" x 7' 0" x 1 3/4" HMD/HMF						
6 EA	Hinge	TA2314xNRP 4-1/2" x 4-1/2"		US32D	(HI-1) McKinney	
2 EA	Rim Exit Device	25-R 510L-NL		US32D	(ED-2) Falcon	
2 EA	Surface Closer	SC71A SS/HO		689	(CL-4) Falcon	
2 EA	Threshold	171A 36"			(TH-1) Pemko	
2 EA	Rain Guard	346C x 36"			(GA-6) Pemko	
2 EA	Gasketing	294AV x 1@36" x 2@84"			(GA-7) Pemko	
2 EA	Sweep	3452CNB x 36"			(SW-4) Pemko	

Contractor's Application for Payment No.				3 (Three)		
Application Period:		3/23/2019	to	4/19/2019	Application Date:	4/24/2019
To (Owner):	City of Adel, IA 301 South 10th St, Adel, IA 50003	From (Contractor):	WRH, Inc. 1648 T Avenue, South Amana, IA 52334	Via (Engineer):	McClure Engineering Co. 1360 NW 121st St, Clive, IA 50325	
Owner's USDA-RD Number:	-	Contractor's Contract Number:	1291	Engineer's Project Number:	20718098-00	
Project:	Adel Water Utility Improvements: Phase 1		Contract:	Part B - Section 3 - Well 5 & 6: Site Work, Well House, Equipment and Miscellaneous Well Connections		

Application For Payment - Change Order Summary		
Approved Change Orders		
Number	Additions	Deductions
Totals:	\$ -	\$ -
Net Change by Change Order:	\$ -	

1. Original Contract Price.....	\$	1,258,000.00
2. Net change by Change Orders.....	\$	-
3. Current Contract Price (Line 1 ± 2).....	\$	1,258,000.00
4. Total Completed and Stored to Date (Column F on Progress Estimate).....	\$	120,885.00
5. Retainage		
a. 5.0% X \$ 120,885.00 Work Completed.....	\$	6,044.25
b. 5.0% X \$ - Stored Material.....	\$	-
c. Early Release of Retainage.....	\$	-
d. Total Retainage (Line 5a + Line 5b - Line 5c).....	\$	6,044.25
6. Amount Eligible to Date (Line 4 - Line 5d).....	\$	114,840.75
7. Less Previous Payments (Line 6 from prior Application).....	\$	102,120.25
8. Amount Due This Application.....	\$	12,720.50
9. Balance to Finish, Plus Retainage (Column G on Progress Estimate + Line 5 above).....	\$	1,143,159.25


Payment of: \$12,720.50
(Line 8 or other - attach explanation of the other amount)

is recommended by:  5/11/19
(Engineer) (Date)

Payment of: 12,720.50
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Contractor's Certification	
<p>The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>	
By: <u></u>	Date: <u>5/11/19</u>

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):		Part B - Section 3 - Well 5 & 6: Site Work, Well House, Equipment and Miscellaneous Well Connections			Application Number:		3 (Three)	
Application Period:		3/23/2019	to	4/19/2019	Application Date:		4/24/2019	
				Work Completed				
		A	B	C	D	E	F	G
Specification Section Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B - F)
Division 01 - General Requirements								
1.1	Bonds & Insurance	\$ 15,880.00	\$ 15,880.00	\$ -		\$ 15,880.00	100.00%	\$ -
1.2	General Conditions	\$ 120,510.00	\$ 26,780.00	\$ 13,390.00		\$ 40,170.00	33.33%	\$ 80,340.00
1.3	Mobilization	\$ 32,280.00	\$ -	\$ -		\$ -	0.00%	\$ 32,280.00
Division 03 - Concrete								
3.1	Footings / Foundations	\$ 56,965.00	\$ -	\$ -		\$ -	0.00%	\$ 56,965.00
3.2	Building Slab-on-Grade	\$ 8,750.00	\$ -	\$ -		\$ -	0.00%	\$ 8,750.00
3.3	Precast Concrete Roof Planks	\$ 29,560.00	\$ -	\$ -		\$ -	0.00%	\$ 29,560.00
3.4	Building Stoops & Equipment Pads	\$ 3,130.00	\$ -	\$ -		\$ -	0.00%	\$ 3,130.00
Division 04 - Masonry								
4.1	Masonry	\$ 85,060.00	\$ -	\$ -		\$ -	0.00%	\$ 85,060.00
Division 05 - Metals								
5.1	Misc. Metals	\$ 2,275.00	\$ -	\$ -		\$ -	0.00%	\$ 2,275.00
Division 07 - Thermal and Moisture Protection								
7.1	Roofing / Hatches / Specialty Metals	\$ 39,690.00	\$ -	\$ -		\$ -	0.00%	\$ 39,690.00
Division 08 - Openings								
8.1	Doors / Frames / Hardware	\$ 18,460.00	\$ -	\$ -		\$ -	0.00%	\$ 18,460.00
Division 09 - Painting and Coating								
9.1	Painting / Coatings	\$ 19,470.00	\$ -	\$ -		\$ -	0.00%	\$ 19,470.00
Division 23 - Heating, Ventilating, and Air Conditioning								
23.1	HVAC / Plumbing	\$ 66,180.00	\$ -	\$ -		\$ -	0.00%	\$ 66,180.00
Division 26 - Electrical								
26.1	Electrical	\$ 162,230.00	\$ -	\$ -		\$ -	0.00%	\$ 162,230.00
26.2	Standby Power Generator	\$ 56,100.00	\$ -	\$ -		\$ -	0.00%	\$ 56,100.00
Division 31 - Earthwork								
31.1	Erosion Control	\$ 19,575.00	\$ 14,750.00	\$ -		\$ 14,750.00	75.35%	\$ 4,825.00
31.2	Clearing & Grubbing	\$ 13,410.00	\$ 13,410.00	\$ -		\$ 13,410.00	100.00%	\$ -
31.3	Site Grading Cut / Fill	\$ 42,465.00	\$ -	\$ -		\$ -	0.00%	\$ 42,465.00
31.4	Build Well House Pads	\$ 28,855.00	\$ 28,855.00	\$ -		\$ 28,855.00	100.00%	\$ -
31.5	Drilled Concrete Piers	\$ 91,350.00	\$ -	\$ -		\$ -	0.00%	\$ 91,350.00


A		B	Work Completed		E	F		G
			C	D		Total Completed and Stored to Date (C + D + E)	% (F/B)	
Specification Section Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)			
31.6	Building Excavation & Backfill	\$ 5,620.00	\$ -	\$ -		\$ -	0.00%	\$ 5,620.00
31.7	Strip & Re-spread Topsoil	\$ 26,060.00	\$ 7,820.00	\$ -		\$ 7,820.00	30.01%	\$ 18,240.00
Division 32 - Exterior Improvements								
32.1	Fencing	\$ 17,630.00	\$ -	\$ -		\$ -	0.00%	\$ 17,630.00
32.2	Seeding	\$ 19,220.00	\$ -	\$ -		\$ -	0.00%	\$ 19,220.00
Division 33 - Utilities								
33.1	Site Utility Underground Piping	\$ 14,930.00	\$ -	\$ -		\$ -	0.00%	\$ 14,930.00
Division 40 - Process Interconnections								
40.1	Process Valves	\$ 87,340.00	\$ -	\$ -		\$ -	0.00%	\$ 87,340.00
40.2	Process Pipe	\$ 36,100.00	\$ -	\$ -		\$ -	0.00%	\$ 36,100.00
40.3	SCADA / Controls	\$ 100,090.00	\$ -	\$ -		\$ -	0.00%	\$ 100,090.00
Lump Sum Included Unit Bid Prices								
UP-1	Removal and Disposal of Earthen Material 2,455 CY @ \$5.00 / CY	\$ 12,275.00	\$ -	\$ -		\$ -	0.00%	\$ 12,275.00
UP-2	Gravel Surfacing 1,686 SY @ \$15.00 / SY	\$ 25,290.00	\$ -	\$ -		\$ -	0.00%	\$ 25,290.00
UP-3	IDOT Class A Revetment Stone 25 CY @ \$50.00 / CY	\$ 1,250.00	\$ -	\$ -		\$ -	0.00%	\$ 1,250.00
Total								
		\$ 1,258,000.00	\$ 107,495.00	\$ 13,390.00	\$ -	\$ 120,885.00	9.61%	\$ 1,137,115.00

Contractor's Application for Payment No.				2 (TWO)	
Application Period:		4/1/2019	to	4/30/2019	Application Date:
				5/1/2019	
To (Owner):	City of Adel, IA 301 South 10th Street, Adel, IA 50003	From (Contractor):	Synergy Contracting, LLC 1120 2nd Street NE, Bondurant, IA 50035	Via (Engineer):	McClure Engineering Company 1360 NW 121st Street, Clive, IA 50325
Owner's USDA-RD Number:	-	Contractor's Contract Number:	18002AD	Engineer's Contract Number:	20317006-01
Project:	Adel East Annex Sanitary Utility Improvements		Contract:	Bid Package No. 1 - Lift Station	

Application For Payment - Change Order Summary			
Approved Change Orders			
Number	Additions	Deductions	
001	\$ -	\$ -	
002	\$ -	\$ -	
003	\$ -	\$ -	
004	\$ -	\$ -	
Totals:			
	\$ -	\$ -	
Net Change by Change Order:			
	\$ -		

1. ORIGINAL CONTRACT PRICE.....	\$	1,336,000.00
2. Net change by Change Orders.....	\$	-
3. Current Contract Price (Line 1 ± 2).....	\$	1,336,000.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	221,178.00
5. RETAINAGE:		
a. 5.0% X \$ 221,178.00 Work Completed.....	\$	11,058.90
b. 5.0% X \$ - Stored Material.....	\$	-
c. Total Retainage (Line 5a + Line 5b).....	\$	11,058.90
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	210,119.10
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application). \$		91,105.00
8. AMOUNT DUE THIS APPLICATION.....	\$	119,014.10
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	1,125,880.90

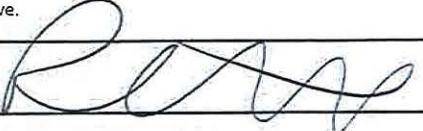
Payment of: \$119,014.10
(Line 8 or other - attach explanation of the other amount)

is recommended by:  5-3-19
(Engineer) (Date)

Payment of: _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Contractor's Certification	
The undersigned Contractor certifies, to the best of its knowledge, the following:	
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;	
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and	
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
By: <u></u>	Date: <u>5/3/19</u>

A		B	Work Completed		E	F		G
			C	D		Total Completed and Stored to Date (C + D + E)	% (F/B)	
Specification Section Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)			
Division 26 - Electrical								
26.01	Electrical	\$ 100,000.00	\$ -	\$ -		\$ -	0.00%	\$ 100,000.00
26.02	Standby Power Generator	\$ 60,000.00	\$ -	\$ -		\$ -	0.00%	\$ 60,000.00
Division 28 - Electronic Safety and Security								
28.01	Gas Detection and Alarm	\$ 15,000.00	\$ -	\$ -		\$ -	0.00%	\$ 15,000.00
Division 31 - Earthwork								
31.01	Demo / Clearing	\$ 10,000.00	\$ 7,500.00	\$ 2,500.00		\$ 10,000.00	100.00%	\$ -
31.02	Grading / Earthwork	\$ 40,000.00	\$ -	\$ 1,250.00		\$ 1,250.00	3.13%	\$ 38,750.00
31.03	Erosion Controls	\$ 5,000.00	\$ 400.00	\$ 2,000.00		\$ 2,400.00	48.00%	\$ 2,600.00
Division 32 - Exterior Improvements								
32.01	Paved Driveway	\$ 42,000.00	\$ -	\$ -		\$ -	0.00%	\$ 42,000.00
32.02	Access Road	\$ 30,000.00	\$ -	\$ -		\$ -	0.00%	\$ 30,000.00
32.03	Final Restoration / Seeding	\$ 5,000.00	\$ -	\$ -		\$ -	0.00%	\$ 5,000.00
Division 33 - Utilities								
33.01	Site Water Distribution	\$ 5,000.00	\$ -	\$ -		\$ -	0.00%	\$ 5,000.00
33.02	Valve Vault (Structure Only)	\$ 25,000.00	\$ -	\$ 25,000.00		\$ 25,000.00	100.00%	\$ -
33.03	Meter Manhole (Structure Only)	\$ 18,000.00	\$ -	\$ 18,000.00		\$ 18,000.00	100.00%	\$ -
33.04	Force Main	\$ 20,000.00	\$ -	\$ 17,500.00		\$ 17,500.00	87.50%	\$ 2,500.00
33.05	Storm Sewer	\$ 10,000.00	\$ -	\$ -		\$ -	0.00%	\$ 10,000.00
33.06	Sanitary Sewer	\$ 30,000.00	\$ -	\$ 20,000.00		\$ 20,000.00	66.67%	\$ 10,000.00
Division 40 - Process Interconnections								
40.01	Process Piping	\$ 30,000.00	\$ -	\$ 5,000.00		\$ 5,000.00	16.67%	\$ 25,000.00
40.02	Process Valves	\$ 30,000.00	\$ -	\$ -		\$ -	0.00%	\$ 30,000.00
Division 41 - Material Processing and Handling Equipment								
41.01	Crane & Hoists	\$ 5,000.00	\$ -	\$ -		\$ -	0.00%	\$ 5,000.00
Division 43 - Process Gas and Liquid Handling, Purification, and Storage Equipment								
43.01	Submersible Non-Clog Pumps	\$ 20,520.00	\$ -	\$ -		\$ -	0.00%	\$ 20,520.00
43.02	Pump Hatches	\$ 5,824.00	\$ -	\$ -		\$ -	0.00%	\$ 5,824.00
43.03	Pump Controls / SCADA	\$ 89,000.00	\$ -	\$ -		\$ -	0.00%	\$ 89,000.00
Division 46 - Water and Wastewater Equipment								
46.01	Vertical Fine Screen	\$ 95,000.00	\$ -	\$ -		\$ -	0.00%	\$ 95,000.00
Total		\$ 1,336,000.00	\$ 95,900.00	\$ 125,278.00	\$ -	\$ 221,178.00	16.56%	\$ 1,114,822.00

Contractor's Application for Payment No.				3 (THREE)	
Application Period:		4/1/2019	to	4/25/2019	Application Date:
		4/26/2019			
To (Owner):	City of Adel, IA 301 South 10th Street, Adel, IA 50003	From (Contractor):	Minger Construction Companies, Inc. 620 Corporate Drive, Jordan, MN 55352	Via (Engineer):	McClure Engineering Company 1360 NW 121st Street, Clive, IA 50325
Owner's USDA-RD Number:	-	Contractor's Contract Number:	18-064	Engineer's Contract Number:	20317006-01
Project:	Adel East Annex Sanitary Utility Improvements		Contract:	Bid Package No. 2 - Sanitary Sewer and Force Main	

Application For Payment - Change Order Summary		
Approved Change Orders		
Number	Additions	Deductions
Totals:	\$ -	\$ -
Net Change by Change Order:	\$ -	

1. Original Contract Price.....	\$	3,687,953.00
2. Net change by Change Orders.....	\$	-
3. Current Contract Price (Line 1 ± 2).....	\$	3,687,953.00
4. Total Completed and Stored to Date (Column F on Progress Estimate).....	\$	1,495,498.96
5. Retainage		
a. 5.0% X \$ 1,411,367.90 Work Completed.....	\$	70,568.39
b. 5.0% X \$ 84,131.06 Stored Material.....	\$	4,206.55
c. Total Retainage (Line 5a + Line 5b).....	\$	74,774.94
6. Amount Eligible to Date (Line 4 - Line 5c).....	\$	1,420,724.02
7. Less Previous Payments (Line 6 from prior Application).....	\$	830,462.75
8. Amount Due This Application.....	\$	590,261.27
9. Balance to Finish, Plus Retainage (Column G on Progress Estimate + Line 5 above).....	\$	2,267,228.98

Contractor's Certification	
The undersigned Contractor certifies, to the best of its knowledge, the following:	
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;	
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and	
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
By: <u>Patrick Minger</u>	Date: <u>5/1/19</u>

Payment of:	\$590,261.27	
	(Line 8 or other - attach explanation of the other amount)	
is recommended by:	<u></u> (Engineer)	<u>5-1-19</u> (Date)
Payment of:	(Line 8 or other - attach explanation of the other amount)	
is approved by:	_____ (Owner)	_____ (Date)
Approved by:	_____ Funding Agency (if applicable)	_____ (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):	Bid Package No. 2 - Sanitary Sewer and Force Main					Application Number:	3 (THREE)					
Application Period:	4/1/2019		to	4/25/2019		Application Date:	4/26/2019					
A			B		C	D	E	F		G		
Item			Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item Number	Description											
BASE BID												
1	Mobilization		1.00	LS	\$ 300,000.00	\$ 300,000.00	0.50	\$ 150,000.00		\$ 150,000.00	50.00%	\$ 150,000.00
2	Clearing and Grubbing		13.40	AC	\$ 5,900.00	\$ 79,060.00	13.69	\$ 80,771.00		\$ 80,771.00	102.16%	\$ (1,711.00)
3	Topsoil, On-Site		21,130.00	CY	\$ 0.20	\$ 4,226.00	8058.00	\$ 1,611.60		\$ 1,611.60	38.14%	\$ 2,614.40
4	Trench Foundation		1,500.00	TON	\$ 30.00	\$ 45,000.00	691.77	\$ 20,753.10		\$ 20,753.10	46.12%	\$ 24,246.90
5	Replacement of Unsuitable Backfill Materials		1,200.00	CY	\$ 8.00	\$ 9,600.00	24.00	\$ 192.00		\$ 192.00	2.00%	\$ 9,408.00
6	Trench Compaction Testing		1.00	LS	\$ 8,000.00	\$ 8,000.00	0.30	\$ 2,400.00		\$ 2,400.00	30.00%	\$ 5,600.00
7	Granular Backfill, Type A		95.00	CY	\$ 16.00	\$ 1,520.00	0.00	\$ -		\$ -	0.00%	\$ 1,520.00
8	Dewatering Excavation		1.00	LS	\$ 175,000.00	\$ 175,000.00	0.20	\$ 35,000.00		\$ 35,000.00	20.00%	\$ 140,000.00
9	Bore/Receiving Shaft, Greater than 20 Feet Deep		6.00	EA	\$ 50,000.00	\$ 300,000.00	4.00	\$ 200,000.00		\$ 200,000.00	66.67%	\$ 100,000.00
10	Sanitary Sewer Force Main, Trenchless, Casing w/ Casing End Seal, 30-in Diameter		475.00	LF	\$ 575.00	\$ 273,125.00	0.00	\$ -		\$ -	0.00%	\$ 273,125.00
11	Sanitary Sewer Gravity Main, PVC, 16-in Diameter		1,650.00	LF	\$ 107.00	\$ 176,550.00	341.00	\$ 36,487.00		\$ 36,487.00	20.67%	\$ 140,063.00
12	Sanitary Sewer Gravity Main, DIP, 16-in Diameter		1,200.00	LF	\$ 190.00	\$ 228,000.00	771.00	\$ 146,490.00	\$ -	\$ 146,490.00	64.25%	\$ 81,510.00
13	Sanitary Sewer Gravity Main, PVC, 24-in Diameter		2,550.00	LF	\$ 115.00	\$ 293,250.00	172.00	\$ 19,780.00	\$ 60,446.40	\$ 80,226.40	27.36%	\$ 213,023.60
14	Sanitary Sewer Gravity Main, DIP, 24-in Diameter		2,050.00	LF	\$ 250.00	\$ 512,500.00	771.00	\$ 192,750.00	\$ 3,968.26	\$ 196,718.26	38.38%	\$ 315,781.74
15	Sanitary Sewer Gravity Main, Trenchless, RJ PVC, 24-in Diameter w/ Casing		120.00	LF	\$ 595.00	\$ 71,400.00	120.00	\$ 71,400.00		\$ 71,400.00	100.00%	\$ -
16	Sanitary Sewer Gravity Main, Trenchless, RJ DIP, 16-in Diameter w/ Casing		320.00	LF	\$ 410.00	\$ 131,200.00	420.00	\$ 172,200.00	\$ -	\$ 172,200.00	131.25%	\$ (41,000.00)
17	Sanitary Sewer Force Main, PVC, 8-in Diameter		4,300.00	LF	\$ 41.00	\$ 176,300.00	2819.00	\$ 115,579.00	\$ 10,864.00	\$ 126,443.00	71.72%	\$ 49,857.00
18	Sanitary Sewer Force Main, PVC, 12-in Diameter		70.00	LF	\$ 108.00	\$ 7,560.00	0.00	\$ -	\$ 1,736.40	\$ 1,736.40	22.97%	\$ 5,823.60
19	Sanitary Sewer Force Main, PVC, 16-in Diameter		230.00	LF	\$ 120.00	\$ 27,600.00	0.00	\$ -	\$ 7,116.00	\$ 7,116.00	25.78%	\$ 20,484.00
20	Sanitary Sewer Force Main, DIP, 8-in Diameter		30.00	LF	\$ 20.00	\$ 600.00	0.00	\$ -		\$ -	0.00%	\$ 600.00
21	Sanitary Sewer Force Main, DIP, 12-in Diameter		30.00	LF	\$ 30.00	\$ 900.00	0.00	\$ -		\$ -	0.00%	\$ 900.00

A				B	C	D	E	F		G
Item		Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item Number	Description									
22	Sanitary Sewer Force Main, DIP, 16-in Diameter	20.00	LF \$ 40.00	\$ 800.00	0.00	\$ -		\$ -	0.00%	\$ 800.00
23	Sanitary Sewer Force Main, Trenchless, PVC, 8-in Diameter	475.00	LF \$ 25.00	\$ 11,875.00	0.00	\$ -		\$ -	0.00%	\$ 11,875.00
24	Sanitary Sewer Force Main, Trenchless, PVC, 12-in Diameter	475.00	LF \$ 40.00	\$ 19,000.00	0.00	\$ -		\$ -	0.00%	\$ 19,000.00
25	Sewage Air Release Valve, 2-in	2.00	EA \$ 750.00	\$ 1,500.00	0.00	\$ -		\$ -	0.00%	\$ 1,500.00
26	Tracer Station, Rhino Triview	6.00	EA \$ 325.00	\$ 1,950.00	0.00	\$ -		\$ -	0.00%	\$ 1,950.00
27	Post Construction CCTV Inspection of Sanitary Sewer	7,890.00	LF \$ 2.00	\$ 15,780.00	0.00	\$ -		\$ -	0.00%	\$ 15,780.00
28	Fittings, DIP	5,500.00	LB \$ 8.50	\$ 46,750.00	406.00	\$ 3,451.00		\$ 3,451.00	7.38%	\$ 43,299.00
29	Valve, Flange x Flange Plug, 8-in	1.00	EA \$ 2,000.00	\$ 2,000.00	0.00	\$ -		\$ -	0.00%	\$ 2,000.00
30	Valve, Flange x Flange Plug, 12-in	1.00	EA \$ 4,000.00	\$ 4,000.00	0.00	\$ -		\$ -	0.00%	\$ 4,000.00
31	Valve, Flange x Flange Plug, 16-in	1.00	EA \$ 8,000.00	\$ 8,000.00	0.00	\$ -		\$ -	0.00%	\$ 8,000.00
32	Manhole, Type SW-301, 48-in Diameter	26.00	EA \$ 5,500.00	\$ 143,000.00	8.00	\$ 44,000.00		\$ 44,000.00	30.77%	\$ 99,000.00
33	Force Main Junction Box, Concrete, 10-ft	1.00	EA \$ 75,000.00	\$ 75,000.00	0.00	\$ -		\$ -	0.00%	\$ 75,000.00
34	Air Release Manhole, Concrete, 7-ft x 6-ft	1.00	EA \$ 60,000.00	\$ 60,000.00	0.00	\$ -		\$ -	0.00%	\$ 60,000.00
35	Access Hatch, 36-in x 36-in	2.00	EA \$ 2,000.00	\$ 4,000.00	0.00	\$ -		\$ -	0.00%	\$ 4,000.00
36	Access Hatch, 48-in x 48-in	1.00	EA \$ 3,000.00	\$ 3,000.00	0.00	\$ -		\$ -	0.00%	\$ 3,000.00
37	Construct 24-in Drop Connection	1.00	EA \$ 15,000.00	\$ 15,000.00	0.00	\$ -		\$ -	0.00%	\$ 15,000.00
38	Construct 16-in Drop Connection	1.00	EA \$ 18,000.00	\$ 18,000.00	0.00	\$ -		\$ -	0.00%	\$ 18,000.00
39	Connection to Existing Sanitary Manhole	1.00	EA \$ 20,000.00	\$ 20,000.00	1.00	\$ 20,000.00		\$ 20,000.00	100.00%	\$ -
40	Connection to Existing Manhole at WWTP	1.00	EA \$ 20,000.00	\$ 20,000.00	0.00	\$ -		\$ -	0.00%	\$ 20,000.00
41	Manhole Marker	26.00	EA \$ 100.00	\$ 2,600.00	0.00	\$ -		\$ -	0.00%	\$ 2,600.00
42	Granular Surfacing	150.00	TON \$ 40.00	\$ 6,000.00	76.28	\$ 3,051.20		\$ 3,051.20	50.85%	\$ 2,948.80
43	Temporary Traffic Control	1.00	LS \$ 4,000.00	\$ 4,000.00	1.00	\$ 4,000.00		\$ 4,000.00	100.00%	\$ -
44	Drain Tile Repair	60.00	EA \$ 150.00	\$ 9,000.00	3.00	\$ 450.00		\$ 450.00	5.00%	\$ 8,550.00
45	Seeding, Rural, Type 3	15.00	AC \$ 1,150.00	\$ 17,250.00	0.00	\$ -		\$ -	0.00%	\$ 17,250.00
46	Seeding, CRP, Switchgrass	0.70	AC \$ 860.00	\$ 602.00	0.00	\$ -		\$ -	0.00%	\$ 602.00
47	Seeding, CRP, Buffer	0.30	AC \$ 860.00	\$ 258.00	0.00	\$ -		\$ -	0.00%	\$ 258.00
48	Seeding, Temporary, Type 5	6.00	AC \$ 910.00	\$ 5,460.00	0.00	\$ -		\$ -	0.00%	\$ 5,460.00
49	Seeding, Wetland	3.20	AC \$ 2,800.00	\$ 8,960.00	0.00	\$ -		\$ -	0.00%	\$ 8,960.00
50	Stormwater Pollution Prevention Plan Preparation	1.00	LS \$ 500.00	\$ 500.00	1.00	\$ 500.00		\$ 500.00	100.00%	\$ -
51	Stormwater Pollution Prevention Plan Management	1.00	LS \$ 3,000.00	\$ 3,000.00	0.30	\$ 900.00		\$ 900.00	30.00%	\$ 2,100.00
52	Temporary Rolled Erosion Control Products	2,800.00	SQ \$ 7.60	\$ 21,280.00	0.00	\$ -		\$ -	0.00%	\$ 21,280.00
53	Silt Fence or Silt Fence Ditch Check	10,500.00	LF \$ 1.40	\$ 14,700.00	2540.00	\$ 3,556.00		\$ 3,556.00	24.19%	\$ 11,144.00
54	Silt Fence or Silt Fence Ditch Check, Removal of Sediment	10,500.00	LF \$ 0.05	\$ 525.00	0.00	\$ -		\$ -	0.00%	\$ 525.00
55	Silt Fence or Silt Fence Ditch Check, Removal of Device	10,500.00	LF \$ 0.05	\$ 525.00	0.00	\$ -		\$ -	0.00%	\$ 525.00

A				B	C	D	E	F	G		
Item		Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item Number	Description										
56	Construct Stabilized Construction Entrance	125.00	TON	\$ 35.00	\$ 4,375.00	80.00	\$ 2,800.00	\$ 2,800.00	64.00%	\$ 1,575.00	
57	Fencing, Remove and Replace	1,000.00	LF	\$ 15.00	\$ 15,000.00	0.00	\$ -	\$ -	0.00%	\$ 15,000.00	
58	Concrete Washout Pits	1.00	LS	\$ 500.00	\$ 500.00	0.00	\$ -	\$ -	0.00%	\$ 500.00	
BID ALTERNATE NO. 1 - EAGLE VISTA SANITARY SEWER											
BA1-1	Mobilization	1.00	LS	\$ 80,000.00	\$ 80,000.00	0.40	\$ 32,000.00	\$ 32,000.00	40.00%	\$ 48,000.00	
BA1-2	Clearing and Grubbing	0.60	AC	\$ 7,500.00	\$ 4,500.00	0.60	\$ 4,500.00	\$ 4,500.00	100.00%	\$ -	
BA1-3	Topsoil, On-Site	1,500.00	CY	\$ 0.10	\$ 150.00	0.00	\$ -	\$ -	0.00%	\$ 150.00	
BA1-4	Trench Foundation	100.00	TON	\$ 30.00	\$ 3,000.00	0.00	\$ -	\$ -	0.00%	\$ 3,000.00	
BA1-5	Replacement of Unsuitable Backfill Materials	200.00	CY	\$ 8.00	\$ 1,600.00	0.00	\$ -	\$ -	0.00%	\$ 1,600.00	
BA1-6	Trench Compaction Testing	1.00	LS	\$ 1,500.00	\$ 1,500.00	0.00	\$ -	\$ -	0.00%	\$ 1,500.00	
BA1-7	Dewatering Excavation	1.00	LS	\$ 500.00	\$ 500.00	0.00	\$ -	\$ -	0.00%	\$ 500.00	
BA1-8	Sanitary Sewer Gravity Main, PVC, 12-in Diameter	910.00	LF	\$ 91.00	\$ 82,810.00	6.00	\$ 546.00	\$ 546.00	0.66%	\$ 82,264.00	
BA1-9	Sanitary Sewer Gravity Main, Trenchless, RJ PVC, 12-in Diameter w/Casing	125.00	LF	\$ 385.00	\$ 48,125.00	120.00	\$ 46,200.00	\$ 46,200.00	96.00%	\$ 1,925.00	
BA1-10	Post Construction CCTV Inspection of Sanitary Sewer	1,035.00	LF	\$ 2.00	\$ 2,070.00	0.00	\$ -	\$ -	0.00%	\$ 2,070.00	
BA1-11	Manhole, Type SW-301, 48-in Diameter	4.00	EA	\$ 9,500.00	\$ 38,000.00	0.00	\$ -	\$ -	0.00%	\$ 38,000.00	
BA1-12	Connection to Existing Sanitary Manhole, Eagle Vista	1.00	EA	\$ 14,000.00	\$ 14,000.00	0.00	\$ -	\$ -	0.00%	\$ 14,000.00	
BA1-13	Manhole Marker	4.00	EA	\$ 100.00	\$ 400.00	0.00	\$ -	\$ -	0.00%	\$ 400.00	
BA1-14	Granular Surfacing	13.00	TON	\$ 50.00	\$ 650.00	0.00	\$ -	\$ -	0.00%	\$ 650.00	
BA1-15	Temporary Traffic Control	1.00	LS	\$ 1,000.00	\$ 1,000.00	0.00	\$ -	\$ -	0.00%	\$ 1,000.00	
BA1-16	Rural Seeding, Type 3	1.00	AC	\$ 1,200.00	\$ 1,200.00	0.00	\$ -	\$ -	0.00%	\$ 1,200.00	
BA1-17	Temporary Rolled Erosion Control Products	145.00	SQ	\$ 7.60	\$ 1,102.00	0.00	\$ -	\$ -	0.00%	\$ 1,102.00	
BA1-18	Silt Fence/Silt Fence Ditch Check	360.00	LF	\$ 1.40	\$ 504.00	0.00	\$ -	\$ -	0.00%	\$ 504.00	
BA1-19	Silt Fence/Silt Fence Ditch Check, Removal of Sediment	360.00	LF	\$ 0.05	\$ 18.00	0.00	\$ -	\$ -	0.00%	\$ 18.00	
BA1-20	Silt Fence/Silt Fence Ditch Check, Removal of Device	360.00	LF	\$ 0.05	\$ 18.00	0.00	\$ -	\$ -	0.00%	\$ 18.00	
BA1-21	Construct Stabilized Construction Entrance	35.00	TON	\$ 35.00	\$ 1,225.00	0.00	\$ -	\$ -	0.00%	\$ 1,225.00	
Totals					\$ 3,687,953.00		\$ 1,411,367.90	\$ 84,131.06	\$ 1,495,498.96	40.55%	\$ 2,192,454.04

Stored Material Summary

Contractor's Application

For (Contract):	Bid Package No. 2 - Sanitary Sewer and Force Main						Application Number:		3 (THREE)				
Application Period:	4/1/2019			to			4/25/2019			Application Date:		4/26/2019	
A Specification Section / Bid Item No.	B Supplier Invoice Number	C Description of Materials or Equipment Stored	Storage Location	D Stored Previously		E Amount Stored this Month (\$)	Subtotal Amount Completed and Stored to Date (D + E)	F Incorporated in Work		G Materials Remaining in Storage (\$) (D + E - F)			
				Date Placed into Storage (Month/Year)	Amount (\$)			Date (Month/ Year)	Amount (\$)				
SUDAS 4010/Item No. 12	Multiple	16" DIP Sanitary Sewer (American)	Site	Mar-2019	\$ 63,973.11	\$ -	\$ 63,973.11	Apr-2019	\$ 63,973.11	\$ -			
SUDAS 4010/Item No. 13	Multiple	24" PVC SDR-26 Pipe (Core & Main)	Site	Mar-2019	\$ 60,446.40	\$ -	\$ 60,446.40		\$ -	\$ 60,446.40			
SUDAS 4010/Item No. 14	D5B8545-003	24" DIP Sanitary Sewer (American)	Site	Mar-2019	\$ 3,968.26	\$ -	\$ 3,968.26		\$ -	\$ 3,968.26			
SUDAS 3010/Item No. 16	D5B8545-003	16" DIP Sanitary Sewer, Trenchless (American)	Site	Mar-2019	\$ 24,225.04	\$ -	\$ 24,225.04	Apr-2019	\$ 24,225.04	\$ -			
SUDAS 4010/Item No. 17	K101539	8" PVC SDR-18 Force Main (Core & Main)	Site	Mar-2019	\$ 10,864.00	\$ -	\$ 10,864.00		\$ -	\$ 10,864.00			
SUDAS 4010/Item No. 18	K101539	10" PVC SDR-18 Force Main (Core & Main)	Site	Mar-2019	\$ 1,736.40	\$ -	\$ 1,736.40		\$ -	\$ 1,736.40			
SUDAS 4010/Item No. 19	K101539	12" PVC SDR-18 Force Main (Core & Main)	Site	Mar-2019	\$ 7,116.00	\$ -	\$ 7,116.00		\$ -	\$ 7,116.00			
SUDAS 4010 /Item No. 14	2041015823	24" HOBAS Sanitary Sewer (Hobas Pipe USA)	Site	Apr-2019	\$ -	\$ 76,978.50	\$ 76,978.50		\$ -	\$ 76,978.50			
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Totals					\$ 172,329.21	\$ 76,978.50	\$ 249,307.71		\$ 88,198.15	\$ 161,109.56			

Invoice

HOBAS PIPE USA
 Plant Houston
 1413 E. Richey Rd.
 HOUSTON TX 77073



SOLD TO:

Minger Construction, Inc.
 620 Corporate Drive
 JORDAN MN 55352-5447
 USA

INVOICE # 2041015823

DATE: 04/08/2019

SHIP TO:

Minger Construction, Inc.
 City of Adel
 East Annex Sanitary Utility Pkg II
 Adel, Iowa

JOB NUMBER: 1341001752

TERMS	P.O. NO.	SALES PERSON	SHIPPED VIA	SHIPPING DATE	SHIPPED FROM
Net 30 Days	Signed Quote	Mahony Jim	Truck	04/08/2019	Houston, Texas

Item	Material	Material description	Quantity	Unit	Unit price	USD Total
10	1247202	P24-25-0072-FP-FWCE-PE	362.140	FT	74.00	26,798.36
		Bill of Lading 1841040157/000001 from 04/08/2019	315 Ft Stored			\$23,310.00
11	304993	Lube 505				0.00
		Bill of Lading 1841040157/000002 from 04/08/2019				
12	1247202	P24-25-0072-FP-FWCE-PE	362.700	FT	74.00	26,839.80
		Bill of Lading 1841040158/000001 from 04/08/2019				
13	1247202	P24-25-0072-FP-FWCE-PE	362.550	FT	74.00	26,828.70
		Bill of Lading 1841040174/000001 from 04/08/2019				
20	306626	2" New Style Wafer Plug (Flush)	28	PC	10.00	280.00
		Bill of Lading 1841040174/000002 from 04/08/2019				
Subtotal						80,746.86
Total Stored Pay App 3 -						\$76,978.50

PLEASE REMIT TO:

HOBAS PIPE USA
 1413 E. Richey Road,
 Houston, TX 77073

THANK YOU!!!

TOTAL AMOUNT DUE:

80,746.86

Contractor's Application for Payment No.				3 (THREE)	
Application Period:		3/28/2019	4/24/2019	Application Date:	
		3/28/2019	4/24/2019		
To (Owner):	City of Adel, IA 301 South 10th Street, Adel, IA 50003	From (Contractor):	Thorpe Water Development Company P.O. Box 555, Ankeny, IA 50023	Via (Engineer):	McClure Engineering Company 1360 NW 121st Street, Clive, IA 50325
Owner's USDA-RD Number:	-	Contractor's Contract Number:	42726	Engineer's Contract Number:	20718098-00
Project:	Adel Water Utility Improvements, Phase 1		Contract:	Part B, Section 1 - Raw Water Transmission Main	

Application For Payment - Change Order Summary		
Approved Change Orders		
Number	Additions	Deductions
Totals:	\$ -	\$ -
Net Change by Change Order:	\$ -	

1. Original Contract Price.....	\$	739,921.00
2. Net change by Change Orders.....	\$	-
3. Current Contract Price (Line 1 ± 2).....	\$	739,921.00
4. Total Completed and Stored to Date (Column F on Progress Estimate).....	\$	446,944.99
5. Retainage		
a. 5.0% X \$ 331,836.00 Work Completed.....	\$	16,591.80
b. 5.0% X \$ 115,108.99 Stored Material.....	\$	5,755.44
c. Total Retainage (Line 5a + Line 5b).....	\$	22,347.24
6. Amount Eligible to Date (Line 4 - Line 5c).....	\$	424,597.75
7. Less Previous Payments (Line 6 from prior Application).....	\$	215,590.66
8. Amount Due This Application.....	\$	209,007.09
9. Balance to Finish, Plus Retainage (Column G on Progress Estimate + Line 5 above).....	\$	315,323.25

Contractor's Certification	
The undersigned Contractor certifies, to the best of its knowledge, the following:	
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;	
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and	
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
By:	Date: 5/1/19

Payment of:	\$209,007.09	
	(Line 8 or other - attach explanation of the other amount)	
is recommended by:		5/1/19
	(Engineer)	(Date)
Payment of:	209,007.09	
	(Line 8 or other - attach explanation of the other amount)	
is approved by:		
	(Owner)	(Date)
Approved by:		
	Funding Agency (if applicable)	(Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Part B, Section 1 - Raw Water Transmission Main					Application Number:		3 (THREE)		
Application Period:		3/28/2019		to	4/24/2019			Application Date:		4/24/2019	
A				B		C	D	E	F		G
Item		Bid Item Quantity		Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item Number	Description										
1	MOBILIZATION AND BONDING	1.00	LS	\$ 45,000.00	\$ 45,000.00	1.00	\$ 45,000.00		\$ 45,000.00	100.00%	\$ -
2	TRAFFIC CONTROL	1.00	LS	\$ 5,000.00	\$ 5,000.00	0.40	\$ 2,000.00		\$ 2,000.00	40.00%	\$ 3,000.00
3	SWPPP PREPARATION	1.00	LS	\$ 2,500.00	\$ 2,500.00	1.00	\$ 2,500.00		\$ 2,500.00	100.00%	\$ -
4	SWPPP MANAGEMENT	1.00	LS	\$ 2,500.00	\$ 2,500.00	1.00	\$ 2,500.00		\$ 2,500.00	100.00%	\$ -
5	SILT FENCE OR SILT FENCE DITCH CHECK, INSTALLATION	9,500.00	LF	\$ 2.00	\$ 19,000.00	1111.00	\$ 2,222.00		\$ 2,222.00	11.69%	\$ 16,778.00
6	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT	9,500.00	LF	\$ 0.50	\$ 4,750.00	0.00	\$ -		\$ -	0.00%	\$ 4,750.00
7	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	9,500.00	LF	\$ 0.25	\$ 2,375.00	0.00	\$ -		\$ -	0.00%	\$ 2,375.00
8	STABILIZED CONSTRUCTION ENTRANCE	125.00	TON	\$ 30.00	\$ 3,750.00	0.00	\$ -		\$ -	0.00%	\$ 3,750.00
9	CLEARING AND GRUBBING	0.50	AC	\$ 48,000.00	\$ 24,000.00	0.50	\$ 24,000.00		\$ 24,000.00	100.00%	\$ -
10	TOPSOIL, ON-SITE	3,764.40	CY	\$ 5.00	\$ 18,822.00	2108.00	\$ 10,540.00		\$ 10,540.00	56.00%	\$ 8,282.00
11	SUBBASE, GRANULAR SUBBASE	23.00	TON	\$ 104.00	\$ 2,392.00	0.00	\$ -		\$ -	0.00%	\$ 2,392.00
12	COMPACTION TESTING	1.00	LS	\$ 5,000.00	\$ 5,000.00	0.00	\$ -		\$ -	0.00%	\$ 5,000.00
13	TRENCH FOUNDATION	270.00	TON	\$ 28.00	\$ 7,560.00	187.00	\$ 5,236.00		\$ 5,236.00	69.26%	\$ 2,324.00
14	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	4,229.20	CY	\$ 10.00	\$ 42,292.00	10.00	\$ 100.00		\$ 100.00	0.24%	\$ 42,192.00
15	SPOT REPAIRS BY PIPE REPLACEMENT	3.00	EA	\$ 500.00	\$ 1,500.00	0.00	\$ -		\$ -	0.00%	\$ 1,500.00
16	WATER MAIN, TRENCHED, 12 IN, PVC	5,800.00	LF	\$ 50.00	\$ 290,000.00	3689.00	\$ 184,450.00	\$ 42,994.45	\$ 227,444.45	78.43%	\$ 62,555.55
17	WATER MAIN, TRENCHED, 8 IN, PVC	20.00	LF	\$ 40.00	\$ 800.00	0.00	\$ -	\$ 528.98	\$ 528.98	66.12%	\$ 271.02
18	WATER MAIN, TRENCHED, 6 IN, PVC	637.00	LF	\$ 30.00	\$ 19,110.00	0.00	\$ -	\$ 5,326.25	\$ 5,326.25	27.87%	\$ 13,783.75
19	WATER MAIN, TRENCHLESS, 12 IN, PVC	700.00	LF	\$ 110.00	\$ 77,000.00	420.00	\$ 46,200.00	\$ 3,360.00	\$ 49,560.00	64.36%	\$ 27,440.00
20	FITTING, TEE, 12x12 INCH, DUCTILE IRON	2.00	EA	\$ 1,250.00	\$ 2,500.00	0.00	\$ -	\$ 1,804.41	\$ 1,804.41	72.18%	\$ 695.59
21	FITTING, WYE, 12X8 INCH, DUCTILE IRON	1.00	EA	\$ 2,050.00	\$ 2,050.00	0.00	\$ -	\$ 680.37	\$ 680.37	33.19%	\$ 1,369.63
22	FITTING, WYE, 8 INCH, DUCTILE IRON	1.00	EA	\$ 850.00	\$ 850.00	0.00	\$ -	\$ 422.43	\$ 422.43	49.70%	\$ 427.57

A					B	C	D	E	F		G
Item		Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item Number	Description										
23	FITTING, CROSS, 12 INCH, DUCTILE IRON	2.00 EA	\$ 2,100.00	\$ 4,200.00	0.00	\$ -	\$ 1,480.64	\$ 1,480.64	35.25%	\$ 2,719.36	
24	FITTING, 45 DEGREE BEND, 12 INCH, DUCTILE IRON	7.00 EA	\$ 750.00	\$ 5,250.00	3.00	\$ 2,250.00	\$ 1,929.09	\$ 4,179.09	79.60%	\$ 1,070.91	
25	FITTING, 45 DEGREE BEND, 6 INCH, DUCTILE IRON	3.00 EA	\$ 250.00	\$ 750.00	0.00	\$ -	\$ 380.16	\$ 380.16	50.69%	\$ 369.84	
26	FITTING, 22.5 DEGREE BEND, 12 INCH, DUCTILE IRON	1.00 EA	\$ 850.00	\$ 850.00	1.00	\$ 850.00	\$ -	\$ 850.00	100.00%	\$ -	
27	FITTING, 11.25 DEGREE BEND, 12 INCH, DUCTILE IRON	3.00 EA	\$ 650.00	\$ 1,950.00	2.00	\$ 1,300.00	\$ 311.17	\$ 1,611.17	82.62%	\$ 338.83	
28	FITTING, REDUCER, 8 IN X 6 IN, DUCTILE IRON	2.00 EA	\$ 250.00	\$ 500.00	0.00	\$ -	\$ 239.12	\$ 239.12	47.82%	\$ 260.88	
29	FITTING, REDUCER, 12 IN X 8 IN, DUCTILE IRON	2.00 EA	\$ 550.00	\$ 1,100.00	0.00	\$ -	\$ 443.38	\$ 443.38	40.31%	\$ 656.62	
30	FITTING, REDUCER, 12 IN X 6 IN, DUCTILE IRON	5.00 EA	\$ 550.00	\$ 2,750.00	0.00	\$ -	\$ 1,128.10	\$ 1,128.10	41.02%	\$ 1,621.90	
31	FITTING, CAP, 6 INCH, DUCTILE IRON	3.00 EA	\$ 250.00	\$ 750.00	0.00	\$ -	\$ 185.52	\$ 185.52	24.74%	\$ 564.48	
32	FITTING, CAP, 12 INCH, DUCTILE IRON	1.00 EA	\$ 450.00	\$ 450.00	0.00	\$ -	\$ 154.83	\$ 154.83	34.41%	\$ 295.17	
33	VALVE, GATE, 12 INCH, DUCTILE IRON	3.00 EA	\$ 3,000.00	\$ 9,000.00	0.00	\$ -	\$ 8,505.00	\$ 8,505.00	94.50%	\$ 495.00	
34	VALVE, GATE, 8 INCH, DUCTILE IRON	1.00 EA	\$ 2,000.00	\$ 2,000.00	0.00	\$ -	\$ 1,259.25	\$ 1,259.25	62.96%	\$ 740.75	
35	VALVE, GATE, 6 INCH, DUCTILE IRON	5.00 EA	\$ 1,200.00	\$ 6,000.00	0.00	\$ -	\$ 5,818.75	\$ 5,818.75	96.98%	\$ 181.25	
36	PIGGING STATION ASSEMBLY, DUCTILE IRON	2.00 EA	\$ 24,000.00	\$ 48,000.00	0.00	\$ -	\$ 38,157.09	\$ 38,157.09	79.49%	\$ 9,842.91	
37	PIG INTERCEPTOR, DUCTILE IRON	1.00 EA	\$ 22,000.00	\$ 22,000.00	0.00	\$ -	\$ -	\$ -	0.00%	\$ 22,000.00	
38	DRIVEWAY, GRANULAR	560.00 TON	\$ 32.00	\$ 17,920.00	84.00	\$ 2,688.00	\$ -	\$ 2,688.00	15.00%	\$ 15,232.00	
39	PAVEMENT OR OVERLAY, HMA, 6 IN	50.00 SY	\$ 175.00	\$ 8,750.00	0.00	\$ -	\$ -	\$ -	0.00%	\$ 8,750.00	
40	PAVEMENT REMOVAL	49.00 SY	\$ 50.00	\$ 2,450.00	0.00	\$ -	\$ -	\$ -	0.00%	\$ 2,450.00	
41	UNCHARTED UTILITIES - PARALLEL (EST)	200.00 LF	\$ 1.00	\$ 200.00	0.00	\$ -	\$ -	\$ -	0.00%	\$ 200.00	
42	UNCHARTED UTILITIES - CROSSING (EST)	10.00 EA	\$ 500.00	\$ 5,000.00	0.00	\$ -	\$ -	\$ -	0.00%	\$ 5,000.00	
43	SEEDING, FERTILIZING, AND MULCHING FOR HYDRAULIC SEEDING (URBAN)	1.40 AC	\$ 5,400.00	\$ 7,560.00	0.00	\$ -	\$ -	\$ -	0.00%	\$ 7,560.00	
44	SEEDING, FERTILIZING, AND MULCHING FOR HYDRAULIC SEEDING (RURAL)	1.10 AC	\$ 5,400.00	\$ 5,940.00	0.00	\$ -	\$ -	\$ -	0.00%	\$ 5,940.00	

A				B	C	D	E	F		G	
Item				Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item Number	Description	Bid Item Quantity									Unit Price
45	SEEDING, FERTILIZING, AND MULCHING FOR HYDRAULIC SEEDING (WETLAND)	1.00	AC	\$ 7,800.00	\$ 7,800.00	0.00	\$ -	\$ -	0.00%	\$ 7,800.00	
Totals					\$ 739,921.00		\$ 331,836.00	\$ 115,108.99	\$ 446,944.99	60.40%	\$ 292,976.01



Ahlers & Cooney, P.C.
Attorneys at Law

100 Court Avenue, Suite 600
Des Moines, Iowa 50309-2231
Phone: 515-243-7611
Fax: 515-243-2149
www.ahlerslaw.com

James R. Wainwright
515.246.0319
jwainwright@ahlerslaw.com

April 29, 2019

Anthony Brown
City Administrator
301 S. 10th Street
Adel, IA 50003

Sent via email only

RE: School Resource Officer 28E Agreement

Dear Anthony:

This waiver letter confirms that our Firm has been asked to represent the City of Adel with respect to the School Resource Officer 28E Agreement with ADM Schools.

As you know, our Firm has existing client relationships with the City of Adel and ADM Schools. Given the proposed concurrent representation of the Parties, we cannot undertake a representation where we will advocate or negotiate for one party against the other. However, our ethical rules allow us to undertake representation of both parties to a transaction provided that we can competently and diligently represent each client, and each client provided informed consent in writing to the representation.

We believe that we can competently and diligently represent both the City of Adel and ADM Schools in the limited role of memorializing the 28E Agreement as determined by the Parties. The City of Adel and ADM Schools must determine the terms to include in the Agreement (between you) and then provide such terms to us to include in the Agreement. In our limited role as the scrivener, the more details you work out between you and provide to us, the better. In the course of drafting we may identify categories of essential terms you have not addressed, in which case we will suggest that both parties coordinate and let us know what specific terms you mutually agree on for each such category. We may also include stock or customary terms in the draft we provide with no intent of favoring either party over the other. Any such terms may be rejected or modified by either of you and, as with all terms in the Agreement, are subject to mutual agreement between you and can be revised by you. Through the proposed limited joint representation, we can assist you in documenting the Agreement you reach on an amicable and mutually advantageous basis, saving the cost of each party obtaining its own legal representation as to the limited scope of this engagement.

In the event there are actual disagreements of substance or content between the Parties, we will decline to advise either party with respect to such issue. Should an issue arise for which

April 29, 2019

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the Parties cannot reach agreement on your own, we would need to withdraw from further representation of both Parties with respect to the proposed Agreement. Such withdrawal would not, however, impact our on-going representation of the City of Adel on all other matters.

In the course of the joint representation of the Agreement, we will not have communications with one party relevant to the Agreement that are confidential from the other. For matters relevant to this limited joint representation, we have a legal and ethical duty to share with both of you the information we receive and the comments that we give. In other words, your conversations with us with respect to the Agreement are not privileged as between the two of you and could not be claimed as privileged should any dispute arise between you. If you want independent advice concerning the terms of the Agreement, or if you wish to be able to discuss matters in complete privacy, you will need to seek such advice from alternate counsel.

In deciding whether or not to consent to the joint representation, the Parties should consider how our limited representation as described above could or may affect them. For example, clients that are asked to consent to conflicts should consider whether there is any material risk that their attorney will be less diligent on their behalf due to the conflict. Similarly, clients should consider whether there is any material risk that their confidential information or other proprietary matters will be used adversely to them due to the conflict. We do not believe that our obligations of loyalty and confidentiality to any party will impair our ability to represent the Parties in this matter in the limited manner described herein, but of course you may ask us any questions you may have regarding the contents of this letter and/or seek the independent advice of a lawyer outside of our Firm regarding the contents of this letter.

Please respond to this request by either signing and returning this letter or informing us that you decline to approve and consent to this joint representation. A similar letter is being sent to ADM Schools for its consideration. We will only be able to represent the Parties in this matter if both Parties are in agreement regarding this limited representation.

Sincerely,

AHLERS & COONEY, P.C.

By *Kristine Stone*

Kristine Stone

April 29, 2019
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The City Council of the City of Adel hereby waives and consents to any actual, potential, or perceived conflict of interest associated with Ahlers & Cooney, P.C.'s representation of ADM Schools and the City of Adel regarding the School Resource Officer 28E Agreement.

Dated this ____ day of _____, 2019.

City Council of the City of Adel:

**By: _____
Mayor**

01583240-1\10113-1000

ORDINANCE NO. 337

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF ADEL, IOWA, BY CHANGING THE ZONING CLASSIFICATION OF PROPERTY LOCATED SOUTHEAST OF HWY. 169 AND NORTH OF 302ND PLACE, RUNNING ALONG HWY 169, CITY OF ADEL, DALLAS COUNTY, IOWA, FROM A-1 (EXISTING AGRICULTURE DISTRICT) TO R-1 (SINGLE FAMILY RESIDENTIAL – HIGH DENSITY)

NOW, THEREFORE, be it ordained by the City Council of the City of Adel, Iowa, that:

Section 1. **ZONING MAP AMENDMENT.** The official zoning map of the City of Adel, Iowa, is hereby amended by changing the zoning classification of the following described real property, from its current classification of A-1 (Agriculture) to R-1 (Single Family Residential – High Density) to wit:

Cramer & Associates – Multiple Parcels (80.78 acres)

Legal Description:

A PART OF GOVERNMENT LOTS 5, 6, 11, 12, 13 AND 14 IN SECTION 6, TOWNSHIP 78 NORTH, RANGE 27 WEST OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF ADEL, DALLAS COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF SAID GOVERNMENT LOT 12; THENCE NORTH 0°04'14" WEST ALONG THE WEST LINE OF SAID GOVERNMENT LOT 12, A DISTANCE OF 1293.46 FEET; THENCE NORTH 89°55'49" EAST, 71.87 FEET; THENCE EASTERLY ALONG A CURVE CONCAVE NORTHERLY WHOSE RADIUS IS 50.00 FEET, WHOSE ARC LENGTH IS 23.34 FEET AND WHOSE CHORD BEARS NORTH 75°33'34" EAST, 23.13 FEET; THENCE NORTH 62°11'13" EAST, 197.52 FEET; THENCE EASTERLY ALONG A CURVE CONCAVE SOUTHERLY WHOSE RADIUS IS 500.00 FEET, WHOSE ARC LENGTH IS 276.88 FEET AND WHOSE CHORD BEARS NORTH 78°03'04" EAST, 273.36 FEET; THENCE SOUTH 86°05'05" EAST, 220.24 FEET; THENCE EASTERLY ALONG A CURVE CONCAVE SOUTHERLY WHOSE RADIUS IS 500.00 FEET, WHOSE ARC LENGTH IS 127.38 FEET AND WHOSE CHORD BEARS SOUTH 78°47'10" EAST, 127.04 FEET; THENCE SOUTH 71°29'15" EAST, 40.06 FEET; THENCE NORTH 79°23'04" EAST, 404.05 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE NORTHEASTERLY WHOSE RADIUS IS 530.00 FEET, WHOSE ARC LENGTH IS 121.83 FEET AND WHOSE CHORD BEARS SOUTH 42°05'10" EAST, 121.56 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE SOUTHWESTERLY WHOSE RADIUS IS 1970.00 FEET, WHOSE ARC LENGTH IS 162.67 FEET AND WHOSE CHORD BEARS SOUTH 46°18'20" EAST, 162.62 FEET; THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY WHOSE RADIUS IS 30.00 FEET, WHOSE ARC LENGTH IS 54.45 FEET AND WHOSE CHORD BEARS SOUTH 8°03'20" WEST, 47.28 FEET; THENCE SOUTH 60°03'04" WEST, 26.86 FEET; THENCE SOUTH 29°56'56" EAST, 60.00 FEET; THENCE SOUTH 60°03'04" WEST, 205.29 FEET; THENCE SOUTH 29°56'56" EAST, 735.00 FEET; THENCE SOUTH 29°16'19" EAST, 76.86 FEET; THENCE SOUTH 25°00'43" EAST, 82.55 FEET; THENCE SOUTH 20°06'33" EAST, 82.55 FEET; THENCE SOUTH 15°12'23" EAST, 82.55 FEET; THENCE SOUTH 10°18'13" EAST, 82.55 FEET; THENCE SOUTH 5°24'04" EAST, 82.55 FEET; THENCE SOUTH 0°29'54" EAST, 82.55 FEET; THENCE SOUTH 4°24'16" WEST, 82.55 FEET; THENCE SOUTH 9°18'25" WEST, 82.55 FEET; THENCE SOUTH 14°12'35" WEST, 82.55 FEET; THENCE SOUTH 19°06'45" WEST, 82.55 FEET; THENCE SOUTH 24°00'55" WEST, 82.55 FEET; THENCE SOUTH 28°55'04" WEST,

82.55 FEET; THENCE SOUTH 33°49'14" WEST, 82.55 FEET; THENCE SOUTH 38°43'24" WEST, 82.55 FEET; THENCE SOUTH 43°37'34" WEST, 82.55 FEET; THENCE SOUTH 48°31'43" WEST, 82.55 FEET; THENCE SOUTH 53°19'34" WEST, 79.01 FEET; THENCE SOUTH 57°59'32" WEST, 78.40 FEET; THENCE SOUTH 60°03'04" WEST, 173.76 FEET; THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY WHOSE RADIUS IS 432.59 FEET, WHOSE ARC LENGTH IS 131.22 FEET AND WHOSE CHORD BEARS SOUTH 8°03'41" EAST, 130.72 FEET; THENCE SOUTH 0°40'52" WEST, 25.50 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE NORTHEASTERLY WHOSE RADIUS IS 25.00 FEET, WHOSE ARC LENGTH IS 39.27 FEET AND WHOSE CHORD BEARS SOUTH 44°19'08" EAST, 35.36 FEET; THENCE NORTH 89°19'08" WEST, 225.00 FEET; THENCE NORTH 0°40'52" EAST, 102.48 FEET; THENCE NORTH 25°31'24" WEST, 72.67 FEET; THENCE NORTH 29°56'56" WEST, 210.00 FEET; THENCE NORTH 31°36'43" WEST, 68.37 FEET; THENCE NORTH 35°38'33" WEST, 63.30 FEET; THENCE NORTH 39°32'34" WEST, 63.30 FEET; THENCE NORTH 43°26'35" WEST, 63.29 FEET; THENCE NORTH 47°20'35" WEST, 63.29 FEET; THENCE NORTH 51°14'36" WEST, 63.29 FEET; THENCE NORTH 55°08'36" WEST, 63.29 FEET; THENCE NORTH 59°02'36" WEST, 63.29 FEET; THENCE NORTH 62°56'36" WEST, 63.29 FEET; THENCE NORTH 66°50'35" WEST, 63.29 FEET; THENCE NORTH 70°44'34" WEST, 63.29 FEET; THENCE NORTH 74°38'33" WEST, 63.29 FEET; THENCE NORTH 78°50'32" WEST, 73.02 FEET; THENCE NORTH 83°00'45" WEST, 68.16 FEET; THENCE NORTH 88°54'26" WEST, 95.44 FEET; THENCE NORTH 89°54'36" WEST, 64.59 FEET TO THE WEST LINE OF SAID GOVERNMENT LOT 13; THENCE NORTH 0°04'02" WEST ALONG SAID WEST LINE, 377.57 FEET TO THE POINT OF BEGINNING AND CONTAINING 80.78 ACRES (3,518,814 SQUARE FEET).
PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

The Zoning Administrator is directed to amend the Official Zoning Map to indicate said changes.

Section 2. **NOTATION.** The City Clerk shall hereby record the ordinance number and date of passage of this ordinance.

Section 3. **REPEALER.** All ordinances or parts of ordinances that are in conflict with this ordinance are hereby repealed.

Section 4. **SEVERABILITY.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. **WHEN EFFECTIVE.** This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law, whichever shall later occur.

Passed and approved by the Adel City Council this _____ day of _____, 2019.

James F. Peters, Mayor

Attest: _____
Angela Leopard, City Clerk

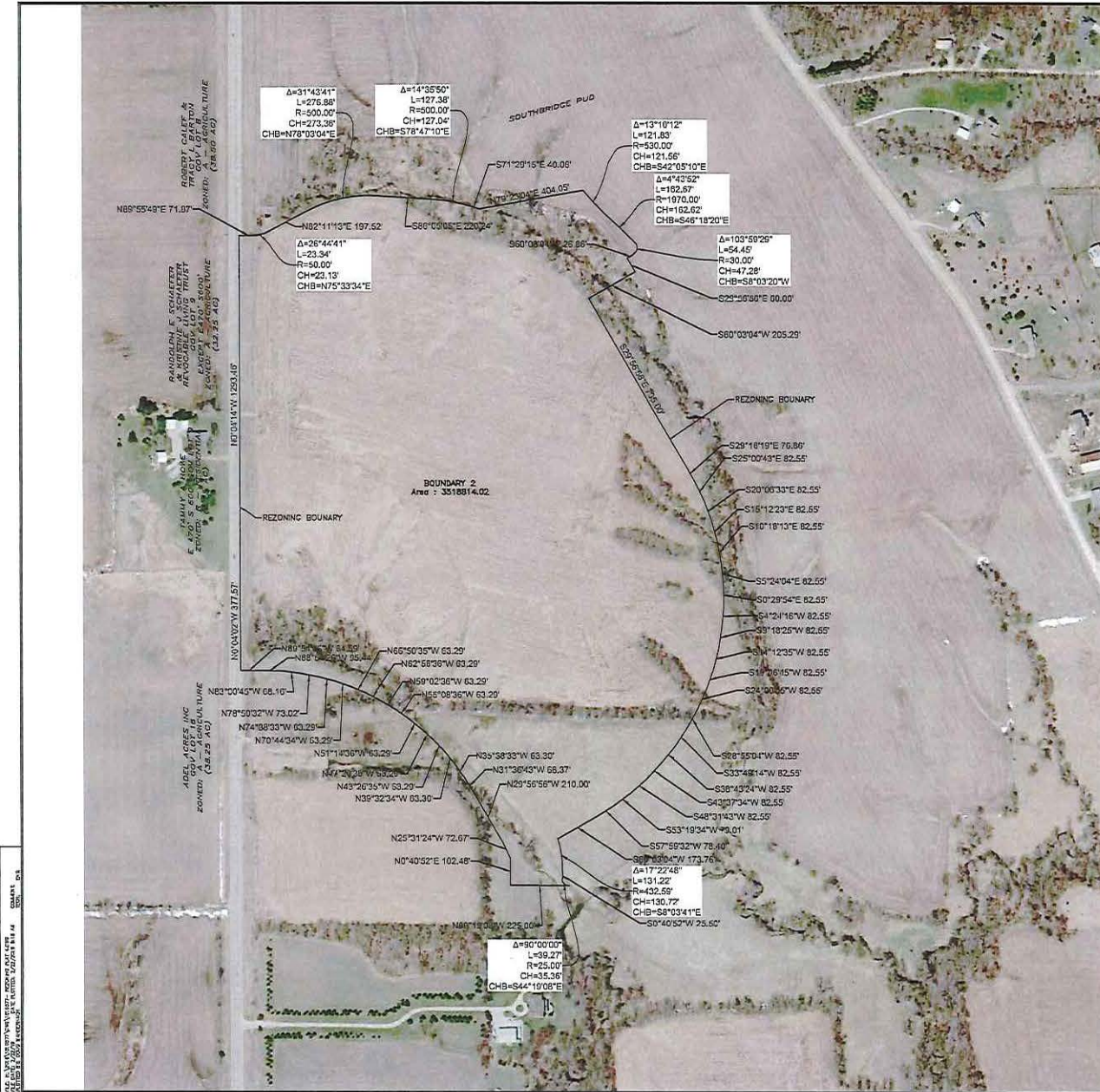
1st Reading _____

2nd Reading _____

3rd Reading _____

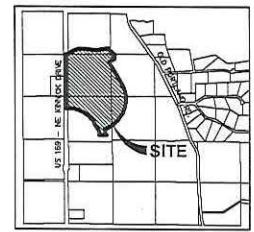
I certify that the foregoing was published as Ordinance No. ____ in the Dallas County News on the _____ day of _____, 2019.

Angela Leopard, City Clerk



VICINITY MAP

NOT TO SCALE



OWNER/DEVELOPER ZONING

CRAMER & ASSOCIATES, INC.
3100 SW BROOKSIDE DRIVE
GRIMES, IOWA 50111
CONTACT: ROBERT CRAMER
PH: (515)-285-1447

EXIST'G: A-1 AGRICULTURAL
PROPOSED: R1 - SINGLE FAMILY RESIDENTIAL

ENGINEER / SURVEYOR

CIVIL DESIGN ADVANTAGE, LLC
3405 S.E. CROSSROADS DRIVE, SUITE G
GRIMES, IOWA 50111
PH: 515-369-4400
CONTACT: DOUG MANDERNACH

ZONING DESCRIPTION

A PART OF GOVERNMENT LOTS 5, 8, 11, 12, 13 AND 14 IN SECTION 8, TOWNSHIP 78 NORTH, RANGE 27 WEST OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF ADEL, DALLAS COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID GOVERNMENT LOT 12; THENCE NORTH 0°41'4\"/>

PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.



ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED
DATE 08/20/2013 BY 60322/UC/LRP/STP

DATE	2/13/19
REVISIONS	
ENGINEER	DOUG MANDERNACH
ENGINEER	DOUG MANDERNACH
TECH	ROBERT CRAMER
PROJECT	3405 S.E. CROSSROADS DRIVE, SUITE G GRIMES, IOWA 50111 PHONE: (515) 369-4400 FAX: (515) 369-4410
PROJECT	A-1 AGRICULTURAL PROPOSED: R1 - SINGLE FAMILY RESIDENTIAL
PROJECT	CIVIL DESIGN ADVANTAGE, LLC 3405 S.E. CROSSROADS DRIVE, SUITE G GRIMES, IOWA 50111 PH: 515-369-4400 CONTACT: DOUG MANDERNACH
PROJECT	SOUTHBRIDGE PLAT 4 REZONING
PROJECT	1/1 1810.577



The Adel Planning and Zoning meet at City Hall on Wednesday, March 13, 2019
At 6:30 PM.

Commissioners present were: Tom Waltz, Kent McAdon, Jonathan Fokken, Stephanie Poole, Melody Marshall, Todd Cook, Attorney Kristine Stone and Code Compliance Officer Steve Nichols. Absent: Rebecca Reed. Doug Mandernach representing Robert Cramer was also present along with a couple of citizens of Adel and several members of the rural community

Minutes for March 13, 2019 Public Hearing Meeting

- I. Discussion / Possible Action on the rezoning request by Cramer and Associates on land south of the Southbridge PUD Containing 80.78 Acres from A-1 (existing agricultural) to R-1 (single family residential-high density)** Doug Mandernach presented the section of ground being asked for re-zoning. This section is where the Adel, De Soto, Minburn School system is looking at for one of their sites for a future school building. It would also have 126 single family lots. Later on, when Mandernach tried to explain some of the concerns after their opportunity to speak, he also shared the concept plan that show a little over 500 new homes for the whole area. He also explained the process on how developments occur. Annexation is done first, then re-zoning is second and platting is finally one last. This is how the City of Adel goes through their process. In general the concerns from the individuals that spoke were: No deal yet with the school, lack of infrastructure on Highway 169 for additional traffic, water run off to their existing creeks running through their property, lack of city personnel with increasing roads, houses and emergency personnel, growing to fast, putting profit ahead of people, lack of city funding, lack of maintenance of Old Portland Road and one individual expressed schools in another district wouldn't consider less than 25 acres. One concerned citizen stated that they talked to Jake Chapman about 169 and said it is 5 years out before widening Highway 169. There is a full recording of the meeting. **McAdon made a motion to approve the zoning change from A-1 to R-1, second by Fokken.** The board then had their discussion on this motion. Three members, Cook, Marshall and Fokken expressed that they would not feel good about re-zoning until there was a deal with the school for the land and some concerns about Highway 169. McAdon and Waltz felt that the re-zoning was consistent with our land use plan and it showed a much smaller re-zoning area. **The Motion failed 3 no and 2 yes and one abstaining.**

II. Discussion/ Possible Action on Moratorium on Signs in the City Limits of Adel for a Specific Time. The moratorium was introduced. It was discussed that staff recommended that the height limitation be set at 16 feet after the Casey's sign approval. One citizen felt that the height should be at eye level and not the 16 foot height recommendation. The duration for the moratorium will be recommended that it will end November 1, 2019. This should give time for recommendation and public hearings for Planning and Zoning and the City Council. **McAdon made a motion to approve and recommend that Council should consider approving the moratorium, second by Waltz. Passed unanimously.**

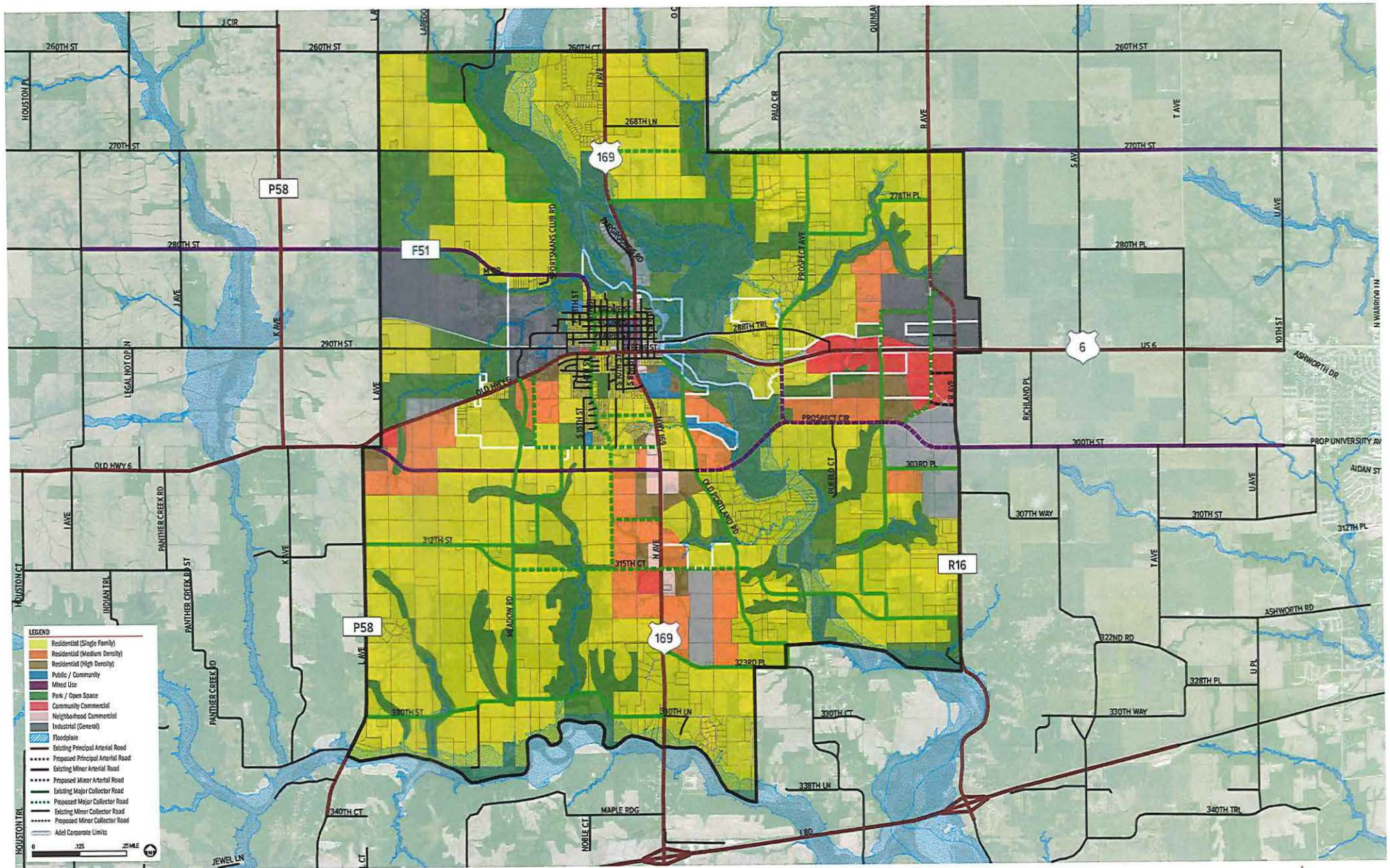
III. Review and Discuss Future Plans on a Sign Ordinance. Chair Head McAdon stated that they were given 4 different sign ordinances from our local area and that he would like to set a work shop up in April at the next meeting on April 10th and start making recommendations on a sign ordinance. He felt we should use Waukee's as a starting point and work from there.

IV. Discussion / Possible Action on Preliminary Plat for Sargent's 2nd Addition in our 2-mile territory. Nichols explained that Sargent is dividing approximately 100 acres into 9 10 acres plus lots. This consist of a private road off of Puckerbrush Road. Our land use plan notes that any sub-division in our 2-mile territory is subject to a dry sanitary system if we deem necessary. There is discussion with McClure's, Abaci and the City of Adel going on. Sargent will also have to have the City of Waukee review their plat because they are with in their 2-mile territory. **McAdon made a motion to approve the land division only after McClure's and the staff of the City of Adel have been satisfied with the sanitary discussion and forward to Council, second by Cook. Passed unanimously.**

Meeting adjourned at 8:00 PM

Respectfully

Steve Nichols



Concept Only

Concept Only



NORTH
 1" = 200'-0" @
 11"x17" Sheet
 S548 17012
 DRAWN BY: AVG

This drawing has been prepared by the Architect, or under the Architect's direct supervision. This drawing is intended to be conceptual in nature only. Property boundaries, setbacks, easements, topography, utilities, structures and other physical features shown herein are based on the information available to the architect at the time of design. This document reflects a site plan concept only, and does not necessarily reflect all governing authority requirements, including zoning, utility easements, building regulations, wetland delineation, stormwater management, site work, site grading, and other features that may be required for development. This drawing shall not be used for construction or utility locating documentation. © Copyright 2017 by Simonson & Associates Architecture, L.L.C.

Southbridge
 Phase II Master Plan #4
 Adel, Iowa

August 24, 2017

CRAMER
 & ASSOCIATES, INC.

simonson

simonson & associates architects LLC
 1212 Ingersoll Avenue Suite 112 Des Moines IA 50319
 515 251 4546 www.simonsonassoc.com

ORDINANCE NO. 338

ORDINANCE APPROVING MORATORIUM ON THE APPROVAL OF POLE, PYLON AND MONUMENT SIGN APPLICATIONS WITHIN THE CITY OF ADEL FOR A PERIOD OF FIVE MONTHS OR UNTIL REVISIONS TO THE CODE OF ORDINANCES ARE COMPLETE, WHICHEVER FIRST OCCURS

WHEREAS, the City of Adel is a growing community and several new commercial developments have been proposed within the last year; and

WHEREAS, the City Council wishes to encourage commercial development that is attractive and appropriate for the community, and consistent with the goals of the City's comprehensive plan; and

WHEREAS, the Adel Code of Ordinances does not contain any design requirements for signs, other than limited regulations which are intended to protect public safety; and

WHEREAS, the City Council wishes to adopt a new sign code to be located in Section 165.55 of the Code of Ordinances which will identify specific type and size requirements for all new signs; and

WHEREAS, the City Council believes that new sign regulations are necessary to protect and enhance the community character of the City of Adel, and to promote the general welfare of the City; and

WHEREAS, the City would like to have an adequate amount of time to evaluate and consider any proposed revisions to the Code of Ordinances, and would like to prohibit the approval of any new pole or pylon signs while the regulations are studied and adopted; and

WHEREAS, the City would also like to prohibit the approval of any monument signs that are greater than 16 feet in height while the regulations are studied and adopted; and

WHEREAS, because the sign regulations are contained within the City's zoning ordinance, this ordinance has been reviewed by the planning and zoning commission and a public hearing has been held to consider citizen input.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Adel, Iowa,

1. That a moratorium on the approval of pole and pylon type signs within the City of Adel be hereby adopted at this time.
2. That a moratorium on the approval of monument type signs that are greater than 16 feet in height be hereby adopted at this time.
3. That this moratorium is prospective only and shall not affect any previously approved sign applications.
4. That this moratorium shall be in place until November 1, 2019, or until the Council revises the sign regulations contained within the City's Code of Ordinances, whichever would occur first.

5. This ordinance shall be in full force and effect from and after the date of passage and publication as required by law.

First Reading Passed: _____
Second Reading Passed: _____
Third Reading Passed: _____

Passed and adopted this _____ day of _____, 2019.

James F. Peters, Mayor

ATTEST:

Angela Leopard, City Clerk

01569102-1M0113-1000



The Adel Planning and Zoning meet at City Hall on Wednesday, March 13, 2019
At 6:30 PM.

Commissioners present were: Tom Waltz, Kent McAdon, Jonathan Fokken, Stephanie Poole, Melody Marshall, Todd Cook, Attorney Kristine Stone and Code Compliance Officer Steve Nichols. Absent: Rebecca Reed. Doug Mandernach representing Robert Cramer was also present along a couple of citizens of Adel and several members of the rural community

Minutes for March 13, 2019 Public Hearing Meeting

- I. **Discussion / Possible Action on the rezoning request by Cramer and Associates on land south of the Southbridge PUD Containing 80.78 Acres from A-1 (existing agricultural) to R-1 (single family residential-high density)** Doug Mandernach presented the section of ground being asked for re-zoning. This section is where the Adel, De Soto, Minburn School system is looking at for one of their sites for a future school building. It would also have 126 single family lots. Later on, when Mandernach tried to explain some of the concerns after their opportunity to speak, he also shared the concept plan that show a little over 500 new homes for the whole area. He also explained the process on how developments occur. Annexation is done first, then re-zoning is second and platting is finally one last. This is how the City of Adel goes through their process. In general the concerns from the individuals that spoke were: No deal yet with the school, lack of infrastructure on Highway 169 for additional traffic, water run off to their existing creeks running through their property, lack of city personnel with increasing roads, houses and emergency personnel, growing to fast, putting profit ahead of people, lack of city funding, lack of maintenance of Old Portland Road and one individual expressed schools in another district wouldn't consider less than 25 acres. One concerned citizen stated that they talked to Jake Chapman about 169 and said it is 5 years out before widening Highway 169. There is a full recording of the meeting. **McAdon made a motion to approve the zoning change from A-1 to R-1, second by Fokken.** The board then had their discussion on this motion. Three members, Cook, Marshall and Fokken expressed that they would not feel good about re-zoning until there was a deal with the school for the land and some concerns about Highway 169. McAdon and Waltz felt that the re-zoning was consistent with our land use plan and it showed a much smaller re-zoning area. **The Motion failed 3 no and 2 yes and one abstaining.**

II. Discussion/ Possible Action on Moratorium on Signs in the City Limits of Adel for a Specific Time. The moratorium was introduced. It was discussed that staff recommended that the height limitation be set at 16 feet after the Casey's sign approval. One citizen felt that the height should be at eye level and not the 16 foot height recommendation. The duration for the moratorium will be recommended that it will end November 1, 2019. This should give time for recommendation and public hearings for Planning and Zoning and the City Council. **McAdon made a motion to approve and recommend that Council should consider approving the moratorium, second by Waltz. Passed unanimously.**

III. Review and Discuss Future Plans on a Sign Ordinance. Chair Head McAdon stated that they were given 4 different sign ordinances from our local area and that he would like to set a work shop up in April at the next meeting on April 10th and start making recommendations on a sign ordinance. He felt we should use Waukee's as a starting point and work from there.

IV. Discussion / Possible Action on Preliminary Plat for Sargent's 2nd Addition in our 2-mile territory. Nichols explained that Sargent is dividing approximately 100 acres into 9 10 acres plus lots. This consist of a private road off of Puckerbrush Road. Our land use plan notes that any sub-division in our 2-mile territory is subject to a dry sanitary system if we deem necessary. There is discussion with McClure's, Abaci and the City of Adel going on. Sargent will also have to have the City of Waukee review their plat because they are with in their 2-mile territory. **McAdon made a motion to approve the land division only after McClure's and the staff of the City of Adel have been satisfied with the sanitary discussion and forward to Council, second by Cook. Passed unanimously.**

Meeting adjourned at 8:00 PM

Respectfully

Steve Nichols

ORDINANCE NO. 339

**AN ORDINANCE AMENDING SECTION 69.10, SNOW
EMERGENCY, OF THE CODE OF ORDINANCES OF THE CITY
OF ADEL FOR THE PURPOSE OF PROHIBITING PARKING ON
THE PUBLIC STREETS DURING SNOW EVENTS AND FOR THE
24 HOUR PERIOD THEREAFTER**

Be it Ordained by the City Council of the City of Adel, Iowa, that:

SECTION 1. Section 69.10 of the Code of Ordinances of the City of Adel is hereby repealed and replaced as follows:

“69.10 SNOW EMERGENCY. No person shall park, abandon or leave unattended any vehicle on any public street, alley, or city-owned off-street parking area during any snow emergency proclaimed by the City Administrator, Public Works Director, or their designees. The snow emergency parking ban shall continue from its proclamation through the duration of wintry weather such as snow or drifting snow, ice, freezing rain or a combination thereof and the twenty-four (24) hour period after cessation of such storm.

Such an emergency and ban shall be of uniform application. The City Administrator, Public Works Director, or their designees are directed to widely publicize the requirements, using all available media, in early November every year. When predictions or occurrences indicate the need, the City Administrator, Public Works Director, or their designees shall proclaim a snow emergency and shall publicize the proclamation and the parking rules thereunder. Such emergency may be extended or shortened when conditions warrant.

This section shall not be construed as suspending parking limitations or restrictions imposed by any other section of this chapter, except that, in the event of a proclamation pursuant to this section, this section shall supersede any ordinances in conflict with this provision.”

SECTION 2. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion hereof.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. Effective Date. This ordinance shall be in full force and effect from and after the date of passage and publication as required by law.

First Reading Passed: _____

Second Reading Passed: _____

Third Reading Passed: _____

Passed and adopted this _____ day of _____, 2019.

James F. Peters, Mayor

ATTEST:

Angela Leopard, City Clerk

01588978-1\10113-1000

25-228

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2019 - AMENDMENT #1

To the Auditor of DALLAS County, Iowa:

The City Council of Adel in said County/Countries met on 5/14/2019, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. Thereupon, the following resolution was introduced.

RESOLUTION No. 19-48

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 2019
(AS AMENDED LAST ON N/A.)

Be it Resolved by the Council of the City of Adel

Section 1. Following notice published 5/3/2019

and the public hearing held, 5/14/2019 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property 1	1,860,423	0	1,860,423
Less: Uncollected Property Taxes-Levy Year 2	0	0	0
Net Current Property Taxes 3	1,860,423	0	1,860,423
Delinquent Property Taxes 4	0	0	0
TIF Revenues 5	641,069	0	641,069
Other City Taxes 6	636,909	119,000	755,909
Licenses & Permits 7	304,300	0	304,300
Use of Money and Property 8	64,650	0	64,650
Intergovernmental 9	652,449	15,000	667,449
Charges for Services 10	2,928,095	197,678	3,125,773
Special Assessments 11	23,403	0	23,403
Miscellaneous 12	38,135	23,281	61,416
Other Financing Sources 13	10,105,000	1,160,232	11,265,232
Transfers In 14	1,159,342	318,018	1,477,360
Total Revenues and Other Sources 15	18,413,775	1,833,209	20,246,984
Expenditures & Other Financing Uses			
Public Safety 16	1,207,797	100,493	1,308,290
Public Works 17	568,737	67,615	636,352
Health and Social Services 18	0	0	0
Culture and Recreation 19	1,013,231	277,820	1,291,051
Community and Economic Development 20	83,409	15,750	99,159
General Government 21	328,039	-10,425	317,614
Debt Service 22	968,168	200	968,368
Capital Projects 23	195,834	712,486	908,320
Total Government Activities Expenditures 24	4,365,215	1,163,939	5,529,154
Business Type / Enterprises 25	12,369,555	995,307	13,364,862
Total Gov Activities & Business Expenditures 26	16,734,770	2,159,246	18,894,016
Transfers Out 27	1,159,342	318,018	1,477,360
Total Expenditures/Transfers Out 28	17,894,112	2,477,264	20,371,376
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year 29	519,663	-644,055	-124,392
Beginning Fund Balance July 1 30	4,077,714	1,087,860	5,165,574
Ending Fund Balance June 30 31	4,597,377	443,805	5,041,182

Passed this 14th day of May 2019
(Day) (Month/Year)

Signature

City Clerk/Finance Officer

Signature

Mayor

25-228

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Passed this 14th day of May 2019
(Day) (Month/Year)

Signature

City Clerk/Finance Officer

Signature

Mayor

25-228

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Passed this 14th day of May 2019
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

25-228

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Passed this 14th day of May 2019
(Day) (Month/Year)

Signature

City Clerk/Finance Officer

Signature

Mayor

Resolution No. 19-49

A RESOLUTION APPROVING 2018 – 2019 BUDGET TRANSFERS

WHEREAS, the City of Adel has included in its 2018 / 2019 fiscal year budget as amended, certain budget transfers; and

WHEREAS, the City of Adel staff have reviewed the proposed transfers included in the 2018 / 2019 budget as amended and have recommended such transfers be approved and completed as outlined in the attached list.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Adel, Iowa on this 14th day of May, 2019, that the proposed transfers included in the approved 2018 / 2019 fiscal year budget as amended for the City of Adel be approved and authorize staff to complete said transfers.

Passed and approved this 14th day of May, 2019.

James F. Peters, Mayor

Attest: _____
Angela Leopard, City Clerk

TRANSFERS IN		2018/2019 Budget Transfers		TRANSFERS OUT		2018/2019 Budget Transfers	
General				General			
001-4-690-4-4834	Emergency Levy	34,969.00	from Trust & Agency	001-5-000-5-6910	Emerald Ash Borer Reser	5,000.00	to Special Reserve T
001-4-690-4-4836	Garbage Admin	15,000.00	from Garbage/Recycli	001-5-000-5-6910	Arch Restoration Reserve	10,000.00	to Special Reserve T
001-4-690-4-4836	Permabrella Top & Fra	4,123.00	from Special Reserve	001-5-000-5-6910	RUT Insurance	6,607.00	to Road Use Tax
001-4-690-4-4836	General Fund Parks &	250,371.00	from LOST Funds - Ad	001-5-000-5-6910	SRO Benefits	14,098.00	to Trust & Agency
Special Reserve Transfer				Special Reserve Transfer			
002-4-690-4-4413	Reserve for Bond Ball	5,000.00	from General Fund	002-5-690-5-6926	RUT Reserve for CIP	15,375.00	to Road Use Tax
002-4-690-4-4418	Emerald Ash Borer Re	5,000.00	from General Fund	002-5-690-5-6933	Permabrella Top & Frame	4,123.00	to General Fund
002-4-690-4-4418	Arch Restoration Rese	10,000.00	from General Fund				
Road Use Tax				Road Use Tax			
110-4-210-4-4830	RUT Reserve for CIP	15,375.00	from Special Reserve	110-5-210-5-6911	Year 1 Repayment of Inte	19,400.00	to Sewer
110-4-210-4-4830	RUT Insurance	6,607.00	from General Fund				
110-4-210-4-4430	TIF Transfer	25,000.00	from TIF	Trust & Agency			
Trust & Agency				Trust & Agency			
112-4-690-4-4830	SRO Benefits	14,098.00	from General Fund	112-5-690-5-6923	Emergency Levy	34,969.00	to General Fund
112-4-690-4-4830	Benefits for Aquatics &	17,129.00	from Lost Funds - Aqu	TIF			
Debt Service				Debt Service			
200-4-710-4-4831	Debt Service Transfer	477,520.00	from TIF	125-5-521-5-6920	Debt Service Transfer	477,520.00	to Debt Service
200-4-710-4-4832	Debt Service Transfer	1,766.00	from 2010 Brick Spec	125-5-521-5-6928	TIF Transfer	25,000.00	to Road Use Tax
200-4-710-4-4832	Debt Service Transfer	3,171.00	from 2002 St/Util - Spe	125-5-521-5-6928	Industrial Park Interfund L	138,549.00	to Industrial Park Pro
200-4-710-4-4832	Debt Service Transfer	18,466.00	from Brick St Spec As	Industrial Park Project			
200-4-710-4-4833	Debt Service Transfer	165,388.00	from LOST Funds - Ad	317-5-750-3-6730	Repayment of Interfund L	207,512.00	to Sewer
Industrial Park Project				2010 Brick Spec Assessment			
317-4-750-4-4845	Industrial Park Interfur	138,549.00	from TIF	133-5-212-4-6859	Debt Service Transfer	1,766.00	to Debt Service
Sewer				2002 St/Util - Spec Assess			
610-4-815-4-4542	Repayment of Interfun	207,512.00	from Industrial Park Pr	134-5-216-4-6862	Debt Service Transfer	3,171.00	to Debt Service
610-4-815-4-4542	Year 1 Repayment of	19,400.00	from Road Use Tax	2017 Brick St Spec Assess			
Oakdale Pride				LOST Funds - Aquatic Center			
950-4-450-3-4705	Requested Transfer	209.93	from Kinnick Feller Mo	324-5-000-3-6783	Reserve for Bond Balloon	5,000.00	to Special Reserve T
Nile Kinnick Addition				324-5-000-3-6783	Benefits for Aquatics & R	17,129.00	to Trust and Agency
956-4-420-4-4830	Transfer of Nile Kinnic	8,497.86	from General Fund	324-5-000-3-6783	General Fund Parks & Re	250,371.00	to General Fund
				324-5-000-5-6924	Debt Service Transfer	165,388.00	to Debt Service
				Garbage			
				670-5-840-5-6910	Garbage Admin	15,000.00	to General Fund
				Kinnick Feller Monument			
				954-5-430-2-6599	Requested Transfer	209.93	to Oakdale Pride
TOTAL		1,443,151.79				1,443,151.79	

Brittany Sandquist

From: Dennis Leininger <dennis@btsplan.com>
Sent: Friday, September 28, 2018 10:34 AM
To: Brittany Sandquist
Cc: dennis@btsplan.com
Subject: RE: Oakdale Pride & Kinnick Feller Monument Balances

Thanks Brittany!

Can you move the balance from the KF Monument over to Oakdale Pride and close out the KF account since that project is 100% completed?

(and I'm responsible for the ADM Alum funds so I know it is okay to reassign it but let me know if there are any questions about that)

Thanks!

Dennis Leininger, CEPA, CPC

President

15920 Hickman Rd, Ste 400

PMB 510

Clive, IA 50325

direct: 515-216-5460 | cell: 515-306-1895

dennis@btsplan.com | www.btsplan.com



**BUSINESS TRANSITION
SOLUTIONS**

Ownership Transition Consulting

- Mergers & Acquisitions/ Practice Sales
- Succession & Continuity Strategies
- Valuations/ Interpretation & Guidance

From: Brittany Sandquist <bsandquist@adeliowa.org>
Sent: Friday, September 28, 2018 10:28 AM
To: Dennis Leininger <dennis@btsplan.com>
Subject: Oakdale Pride & Kinnick Feller Monument Balances

Hi Dennis,

We completed a check run yesterday containing the invoices you submitted. Please see your current balances below.

Oakdale Pride **(\$53.69)**

Kinnick Feller Monument \$209.93

Thank You,

	Balance 7-1-18	RECEIPTS	TRANSFERS IN	DISBURSEMENTS	TRANSFERS OUT	Accounts Payable	BALANCE 7-31-18	
General Funds								
General	1,031,220.56	154,425.99	1,085.25	258,935.52		353.00	928,149.28	\$ 171.18
Nile Kinnick Fund	8,497.86	2,250.00		1,873.36			8,874.50	
SPEC RESERVE	482,201.02	482.52					482,683.54	
Emergency Levy	14,499.54	78.67					14,578.21	\$ (446.18)
Police Academy	8,625.17						8,625.17	
Police cops fast	10.00						10.00	
Island Park Improvements	473.12	227.00					700.12	
Fire	6,964.94	250.00					7,214.94	
Refunds	28,307.08						28,307.08	
CP - Fire Equipment Upgrade	14,316.14			10,130.00			4,186.14	
CP - Capital Improvement Park	1,012.57	454.00					1,466.57	
CP - Industrial Park	168,775.31			7,508.00			161,267.31	
Donations - Rec	2,708.00						2,708.00	
Oakdale Pride	555.53						555.53	
Friends/Foundation	16,157.95	12,000.00		1,500.00			26,657.95	
Historic Pres Plaques	2,240.00			2,165.00			75.00	
Rotary Bike Rack	3,212.00			3,212.00			-	
Total	1,789,776.79	170,168.18	1,085.25	285,323.88	-	353.00	1,676,059.34	
Special Revenue Funds								
Road Use Tax	257,808.84	35,339.43	97,000.00	70,164.05	494.72	182.40	319,671.90	
Urban Renewal Tax Increment	37,647.36	1,476.45					39,123.81	
Employee Benefits/HRA	41,800.50	963.27		38,864.06			3,899.71	
LOST FUNDS	372,379.02	40,449.04					412,828.06	
Library Memorial	10,213.99	100.00		4,024.58			6,289.41	
Police DARE	515.10						515.10	
Historical Museum	16.00						16.00	
POLICE FORFEITURE FUND	236.20						236.20	
Total	720,617.01	78,328.19	97,000.00	113,052.69	494.72	182.40	782,580.19	
Capital Project Funds								
CP - Brownfield Project	2,359.33						2,359.33	
CP - 2008 Flood Repair	2,949.18						2,949.18	
CP - 2010 St Project	2,691.86						2,691.86	
CP - Sidewalk Project	(16,043.00)						(16,043.00)	
CP - 2006 Street Improvement	(10,483.83)						(10,483.83)	
DS - 2002 Street	29,425.00						29,425.00	
2010 Brick St Spec Assess	18,571.73						18,571.73	
Adel Brick Streets 2017	451,125.51						451,125.51	
2017 Brick St Spec Assess	107,069.12	995.00					108,064.12	
Adel Hwy 169 Improv	-			28,667.60			(28,667.60)	
Total	587,664.90	995.00	-	28,667.60	-	-	559,992.30	
Debt Service Fund								
Debt Service-Property Tax	42,607.48	788.75					43,396.23	
	42,607.48	788.75					43,396.23	
Internal Service Funds								
Flex Plan	(5,062.81)						(5,062.81)	
CP - Building Maintenance	41,840.51						41,840.51	
	36,777.70						36,777.70	
Enterprise Funds								
Water	129,771.76	63,378.42		75,424.60	195.54	187.40	117,717.44	
Sinking Bond & Interest	(348.80)	6,944.80					6,596.00	
Improvement	641,126.31	34,980.14					676,106.45	
Bond Reserve	87,237.50						87,237.50	
CWI	108,066.16	22,331.71					130,397.87	\$ 272.35
Water Deposits	119,439.42	4,500.00		435.00			123,504.42	
CP - Water Upgrades	47,408.91			6,822.61			40,586.30	
CP - New Water Treatment Plant	(140,879.40)	140,879.40					-	
CP - Water Utility Improvements - P	(307,881.61)						(307,881.61)	
Sewer	354,518.47	51,561.34		47,310.40	97,394.99	186.55	261,560.97	
USDA #1 Bond Reserve	1,765.00	353.00					2,118.00	
USDA #1 Short Lived Asset Reserv	10,000.00	833.34					10,833.34	
Improvement	408,530.43	37,401.75					445,932.18	
CSI	116,403.58	22,360.34		3,524.00			135,239.92	\$ 5.05
CP - Sewer Upgrades	167,079.43						167,079.43	
CP - East Annex Sanitary Utility Ext	(74,042.00)	73,191.50		49,441.00			(50,291.50)	
CP - New Wastewater Treatment Pl	(51,858.75)						(51,858.75)	
Storm Water	203,100.11	11,663.02		8,331.45		5.65	206,437.33	
CSWI	64,979.62	11,962.22		842.88			76,088.96	\$ 3.68
CP - Storm Water Upgrade	50,902.03						50,902.03	
CP - Stormwater Utility Improvemen	(1,500.00)	164,302.62		187,136.62			(24,334.00)	
Garbage / Recycling	101,530.26	27,808.96		24,310.40			105,028.82	\$ (6.08)
	2,035,348.43	674,452.56		403,578.96	97,590.53	379.60	2,209,011.10	
Total	5,212,792.31	924,732.68	98,085.25	830,623.13	98,085.25	915.00	5,307,816.86	
CASH								
Certificate of Deposit - RVB	100,000.00							
Peoples Bank Balance	4,107,100.80							
Peoples Bank - Mainstreet Project	451,125.51							
Peoples Bank - Storm Water Projec	208,884.22							
Wells Fargo Balance	367,206.76							
IPAIT	368,444.36							
Total CIB	5,602,761.65	Outstanding (294,944.79)		Total 5,307,816.86				

Note: The \$915.00 in the accounts payable column is the total of employee 457 contributions for payroll dated 07/20/18. These contributions were submitted to Voya on 07/31/18, but didn't clear the bank until August.



Ahlers & Cooney, P.C.
Attorneys at Law

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Kristine Stone

515.246.0314

kstone@ahlerslaw.com

May 1, 2019

Resolution No. 19-50

VIA EMAIL AND U.S. MAIL

Mr. Anthony Brown
City Administrator
City of Adel
P.O. Box 248
301 S. 10th Street
Adel, IA 50003

RE: 2019 Adel City Hall Window Replacement Project
Proceedings for Hearing on Plans, Specifications, Form of Contract, Etc.

Dear Anthony:

The proceedings to be used on the date fixed for the hearing on the proposed plans, specifications, contract, and estimated total cost of the above referenced public improvement, as well as on the date for receipt of bids and thereafter, through the final approval of the execution of the contract and contractor's bond(s), are enclosed.

Before bids are awarded, the Council must hold a hearing on the proposed plans, specifications, form of contract, and estimated total cost of the above referenced public improvement. Iowa Code § 26.12 provides that any interested person may appear and file objections to the proposed plans, specifications, contract or estimated cost of the public improvement at the public hearing. After hearing all objections the governing body must, by resolution, enter its decision on the plans, specifications, contract, and estimated cost. The enclosed proceedings have been prepared on the basis that the hearing will be held and the decision made before bids are awarded.

The enclosed proceedings have also been prepared based on the assumption that no written objections will be filed and/or that no oral objections will be made by any interested person. If, however, written objections are received and/or oral objections heard, then after considering all objections filed and/or made, if the Council decides such objections are without merit, the Council should proceed to pass the resolution adopting the plans, specifications, form of contract, and estimate of costs. The meeting minutes should be changed by inserting a summary of the written or oral objections made at the hearing.

May 1, 2019
Page 2

If any questions arise concerning the sufficiency of the bids or the action to be taken in respect to them, the Council can adjourn the consideration of the bids within the period specified in the specifications and meet at a later date to make the award. The contract must be awarded to the lowest responsive, responsible bidder, or all bids must be rejected and a date set for a new letting.

An extra copy of the procedure is enclosed to be completed as the original and certified back to this office.

If you have any questions concerning the above procedure or any matters which may arise in connection with the hearing or bids, please contact me.

Sincerely,

AHLERS & COONEY, P.C.

By 

Kristine Stone

KS:aes
Enclosures
cc w/encl. (via email):
01587846-1\10113-104

Jeff Schug

May 14, 2019

The City Council of the City of Adel, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 301 S. 10th Street, Adel, Iowa, at 6:00 P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as the 2019 Adel City Hall Window Replacement Project, the Mayor called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered, and the Clerk reported that no written objections thereto had been filed.

Council Member _____ introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2019 ADEL CITY HALL WINDOW REPLACEMENT PROJECT", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM
OF CONTRACT AND ESTIMATE OF COST FOR THE 2019
ADEL CITY HALL WINDOW REPLACEMENT PROJECT

WHEREAS, on the _____ day of _____, 2019, plans, specifications, form of contract and estimate of cost were filed with the Clerk for the construction of certain public improvements described in general as the 2019 Adel City Hall Window Replacement Project; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for the public improvements was published as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, STATE OF IOWA:

Section 1. That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for the public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED this 14th day of May, 2019.

Mayor

ATTEST:

City Clerk

Whereupon, there was received and filed the City Administrator or his designee's report of the bids received on May 10, 2019, at 10:00 A.M., and publicly opened pursuant to the resolution of the Council and notice duly posted for construction of certain public improvements described in general as the 2019 Adel City Hall Window Replacement Project, in accordance with the plans and specifications now adopted, as attached following:

(Attach copy of report of bids received)

BID TABULATION

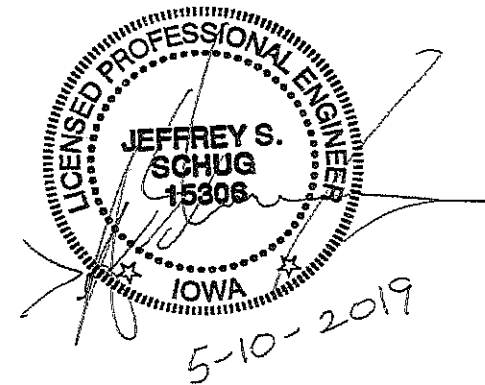
2019 City Hall Window Replacement Project
ADEL, IOWA
MEC PROJECT NO. ADL 20613002-42

1. Construct the 2019 Adel City Hall Window Replacement Project for the following Unit and Lump Sum Prices.

ESTIMATED PROJECT QUANTITIES					Engineer's Estimate	Anderson Services LLC	Rowland Construction	JPG Company LLC
ITEM NO.	DESCRIPTION	UNIT	TOTAL					
BASE BID DIVISION 1 - WINDOWS								
1.1	REPLACE WINDOWS PER SCHEDULE	LS	1		\$86,000.00	\$59,000.00	\$62,150.00	\$130,776.00
TOTAL BASE BID								
BID ALTERNATE DIVISION 2 - DOORS								
2.1	REPLACE and MODIFY DOORS PER SCHEDULE	LS	1		\$5,000.00	\$5,500.00	\$7,800.00	\$10,712.00
BID ALTERNATE DIVISION 3 - MANUAL BLINDS								
3.1	INSTALL MANUAL BLINDS PER SCHEDULE	LS	1		\$3,000.00	\$2,000.00	\$5,445.00	\$4,571.00
BID ALTERNATE DIVISION 4 - REMOTE OPERATED BLINDS								
4.1	INSTALL REMOTE OPERATED BLINDS PER SCHEDULE	LS	1		\$3,000.00	\$2,000.00	\$4,484.00	\$2,065.00
TOTAL BID WITH ALTERNATES					\$77,000.00	\$68,500.00	\$79,879.00	\$148,124.00

The Owner will award the project to the Bidder based on the Total Bid with SELECTED ALTERNATES.

- The work will be started within ten (10) calendar days after date set forth in written Notice to Proceed and will be completed as defined below and in the NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING and SPECIAL CONDITIONS.
- Liquidated damages defined in the NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING will be assessed for each day that the work remains uncompleted after the end of the Contract Period, with due allowance for extensions of the Contract Period under Regulation of the Contract Section 28.1.



Report of Opening of Construction Bids

A public meeting was held at 10:00 A.M., on May 10, 2019, at the Council Chambers, City Hall, 301 S. 10th Street, Adel, Iowa, presided over by the City Administrator of the City of Adel, State of Iowa.

Present were:

The City Administrator thereupon announced that a purpose of this meeting was to receive, open and tabulate bids for the construction of the 2019 Adel City Hall Window Replacement Project, in accordance with the plans and specifications heretofore filed with the Clerk. The following bids were thereupon received, opened, inspected and tabulated, to-wit:

Name and Address of Bidder	Amount of Bid
----------------------------	---------------

Whereupon the City Administrator declared that all bids have been received and that the City Council will consider and act on the bids at its meeting as provided in the notice to bidders heretofore posted.

City Administrator

ATTEST:

City Clerk

Council Member _____ introduced the following Resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE 2019 ADEL CITY HALL WINDOW REPLACEMENT PROJECT", and moved:

- that the Resolution be adopted.
- ADJOURN to permit the Engineer to review and make recommendation on said bids, therefore defer action on the Resolution to the meeting to be held at _____ .M. on _____, 2019, at this place.

Council Member _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION MAKING AWARD OF CONSTRUCTION
CONTRACT FOR THE 2019 ADEL CITY HALL WINDOW
REPLACEMENT PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, STATE OF IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the 2019 Adel City Hall Window Replacement Project, described in the plans and specifications heretofore adopted by this Council on May 14, 2019, be and is hereby accepted, the same being the lowest responsive, responsible bid received for such work, as follows:

Contractor: _____ of _____
Amount of bid: _____
Portion of project: All construction work

Section 2. That the Mayor and Clerk are hereby directed to execute the contract with the contractor for the construction of the public improvements, such contract not to be binding on the City until approved by this Council.

PASSED AND APPROVED this 14th day of May, 2019.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF DALLAS)

I, the undersigned City Clerk of the City of Adel, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the City hereto affixed this _____ day of _____, 2019.

City Clerk, City of Adel, State of Iowa

(SEAL)

ORIGINAL

Resolution No. 19-52

(This Notice to be posted)

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body: The City Council of Adel, Iowa.
Date of Meeting: May 14, 2019
Time of Meeting: 6:00 o'clock P.M.
Place of Meeting: Council Chambers, City Hall, 301 S. 10th Street, Adel, Iowa.

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for the meeting is as follows:

Water System Improvements 2017, Water Treatment Plant

- ◆ Public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost of construction.
- ◆ Resolution adopting plans, specifications, form of contract and estimate of costs.

Such additional matters as are set forth on the additional _____ page(s) attached hereto.
(number)

This notice is given at the direction of the Mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the governmental body.

City Clerk, City of Adel, State of Iowa

May 14, 2019

The City Council of the City of Adel, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 301 S. 10th Street, Adel, Iowa, at 6:00 o'clock P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

* * * * *

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as Water System Improvements 2017, Water Treatment Plant, the Mayor called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the Clerk reported that no written objections thereto had been filed.

Council Member _____ introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST

WHEREAS, on the 9th day of April, 2019, plans, specifications, form of contract and estimate of cost were filed with the Clerk for the construction of certain public improvements described in general as Water System Improvements 2017, Water Treatment Plant; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for the public improvements was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, STATE OF IOWA:

Section 1. That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for the public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED, this _____ day of _____, 2019.

Mayor

ATTEST:

City Clerk



CONTRACT CHANGE ORDER

Change Order Number:	001
MEC Project Number:	20718098-00
Contract Date:	12/11/2018
Date of Issuance:	4/29/2019
Effective Date:	
Original Contract Price:	\$ 674,462.50
Current Contract Price:	\$ 674,462.50
Current Contingency Allowance:	\$ -
Current Substantial Completion Date:	9/15/2019

For Contracted Project:	Adel Water Utility Improvements, Phase 1 Bryan and Rapids Street Water Main Replacement
Owner:	City of Adel, IA
Contractor:	Crow River Construction 21 1st Avenue SW, New London, MN 56273

You are hereby requested to comply with the following changes below from the original contracted plans and specifications.

Description of Changes	ADJUSTMENT to Contingency Allowance	DECREASE in Contract Price	INCREASE in Contract Price
1. Replacement of Hydrant, Valves, Tee, Concrete Curb/Gutter, Sidewalk, and PCC Pavement at the intersection of North 14th Street and Rapids Street	\$ -	\$ -	\$ 21,807.50
2. Addition of 4" Normal Size Insertion Valve on the Northeast Corner of Rapids Street and North 15th Street.	\$ -	\$ -	\$ 7,000.00
Totals:	\$ -	\$ -	\$ 28,807.50
Contingency Allowance Remaining:	\$ -		
Net Change to Contract Price:		\$	28,807.50
Updated Contract Price:		\$	703,270.00

Justification: See Attached Justification.

The Amount of the Contingency Allowance will be UNCHANGED by the Sum of:	\$0.00
<i>Zero and 00/100 Dollars</i>	
The Total Remaining Contingency Allowance including this and previous Change Orders will be:	\$0.00
<i>Zero and 00/100 Dollars</i>	
The Amount of the Contract will be INCREASED by the Sum of:	\$28,807.50
<i>Twenty-eight Thousand Eight Hundred Seven and 50/100 Dollars</i>	
The Total Contract Price including this and previous Change Orders will be:	\$703,270.00
<i>Seven Hundred Three Thousand Two Hundred Seventy and 00/100 Dollars</i>	
The Contract Period provided for Substantial Completion will be UNCHANGED :	September 15, 2019

This Document will become a Supplement to the Contract dated December 11, 2018, and all Provisions will apply hereto.

Requested By:	<u>Devon Lien</u>	April 30th, 2019
	Contractor: Crow River Construction	Date
Recommended By:	<u>[Signature]</u>	5/1/19
	Engineer: McClure Engineering Co.	Date
Accepted By:	_____	_____
	Owner: City of Adel, IA	Date
Approved by Funding Agency: (if applicable)	USDA-RD	_____
		Date

This information will be used as a record of any changes to the Original Construction Contract.



Change Order Request #1

21 1st AVE SW, PO BOX 432 New London, MN 56273 | 320.354.5554 | fax: 320.354.4810

Gary Brons
 McClure Engineering
 Bryan and Rapids St.
 Adel, IA

April 24, 2019

Change Order Price: Replacement of Hydrant, Valves, Tee, Concrete Curb/Gutter, Sidewalk, and PCC Pavement located in Adel Iowa at the intersection of N 14th ST and Rapids St.

<u>Description</u>	<u>Quantity</u>	<u>Material</u>	<u>Labor</u>	<u>Subs</u>	<u>Total Price</u>
Remove Pavers	25 SY		\$250.00		\$250.00
Remove Curb/Gutter	30 LF		\$300.00		\$300.00
Remove Concrete Sidewalk	20 SY		\$200.00		\$200.00
Remove Existing Hydrant	1 EA		\$1,000.00		\$1,000.00
Remove Existing 4" Valve	1 EA		\$200.00		\$200.00
Remove 4" Watermain	6 LF		\$90.00		\$90.00
Remove 4" TEE	1 EA		\$50.00		\$50.00
Supply & Install 4" PVC W.M.	6 LF	\$90.00	\$210.00		\$300.00
Supply & Install 4" x 4" TEE	1 EA	\$70.00	\$75.00		\$145.00
Supply & Install 4" Hymas	2 EA	\$360.00	\$250.00		\$610.00
Supply & Install 4" Valve	2 EA	\$1,560.00	\$700.00		\$2,260.00
Supply & Install Hydrant	1 EA	\$4,100.00	\$2,400.00		\$6,500.00
ADA Ramps, Sidewalk, 4" PCC	20 SY			\$1,700.00	\$1,700.00
Pavement Patch, 6" PCC	30 SY			\$3,000.00	\$3,000.00
Curb and Gutter, Concrete	30 LF			\$1,500.00	\$1,500.00
Truncated Domes	16 SF			\$880.00	\$880.00
Road Stone, 4" Base	10 CY	\$190.00	\$200.00		\$390.00
Black Dirt Prep, Seeding	65 SY	\$250.00	\$200.00		\$450.00
Subtotals:		\$6,620.00	\$6,125.00	\$7,080.00	\$19,825.00
Markup 10%					\$1,982.50
Total Change Order Price Estimate:					\$21,807.50

Note: Approximate quantities figured on concrete items.

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):	Bryan and Rapids Street Water Main Replacement						Application Number:	2 (TWO)			
Application Period:	3/30/2019		to	4/25/2019			Application Date:	4/25/2019			
A				B	C	D	E	F		G	
Bid Item Number	Item Description	Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
1.01	TRAFFIC CONTROL	1.00	LS \$ 7,500.00	\$ 7,500.00	0.75	\$ 5,625.00		\$ 5,625.00	75.00%	\$ 1,875.00	
1.02	REMOVE AND REINSTALL SIGNS	1.00	LS \$ 2,500.00	\$ 2,500.00	0.50	\$ 1,250.00		\$ 1,250.00	50.00%	\$ 1,250.00	
1.03	MOBILIZATION	1.00	LS \$100,000.00	\$ 100,000.00	0.50	\$ 50,000.00		\$ 50,000.00	50.00%	\$ 50,000.00	
2.01	TOPSOIL, ON-SITE	490.00	CY \$ 12.00	\$ 5,880.00	300.00	\$ 3,600.00		\$ 3,600.00	61.22%	\$ 2,280.00	
2.02	CLEAR AND GRUB	203.00	UNIT \$ 50.00	\$ 10,150.00	203.00	\$ 10,150.00		\$ 10,150.00	100.00%	\$ -	
2.03	COMPACTION TESTING	1.00	LS \$ 5,000.00	\$ 5,000.00	0.50	\$ 2,500.00		\$ 2,500.00	50.00%	\$ 2,500.00	
3.01	TRENCH FOUNDATION	143.00	TON \$ 30.00	\$ 4,290.00	0.00	\$ -		\$ -	0.00%	\$ 4,290.00	
3.02	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	575.00	CY \$ 8.00	\$ 4,600.00	0.00	\$ -		\$ -	0.00%	\$ 4,600.00	
4.01	STORM SEWER, TRENCHED, RCP, 15 IN. DIA.	10.00	LF \$ 85.00	\$ 850.00	0.00	\$ -		\$ -	0.00%	\$ 850.00	
4.02	STORM SEWER, TRENCHED, RCP, 42 IN. DIA.	20.00	LF \$ 350.00	\$ 7,000.00	0.00	\$ -		\$ -	0.00%	\$ 7,000.00	
4.03	STORM SEWER, TRENCHED, PVC C900, 10 IN. DIA.	10.00	LF \$ 70.00	\$ 700.00	0.00	\$ -		\$ -	0.00%	\$ 700.00	
4.04	STORM SEWER, TRENCHED, PVC C900, 18 IN. DIA.	20.00	LF \$ 85.00	\$ 1,700.00	0.00	\$ -		\$ -	0.00%	\$ 1,700.00	
4.05	STORM SEWER, TRENCHED, PVC C900, 24 IN. DIA.	340.00	LF \$ 125.00	\$ 42,500.00	0.00	\$ -		\$ -	0.00%	\$ 42,500.00	
4.06	REMOVAL OF STORM SEWER, LESS THAN OR EQUAL TO 24 IN. DIA.	385.00	LF \$ 10.00	\$ 3,850.00	0.00	\$ -		\$ -	0.00%	\$ 3,850.00	
4.07	REMOVAL OF STORM SEWER, GREATER THAN 24 IN. DIA.	20.00	LF \$ 15.00	\$ 300.00	0.00	\$ -		\$ -	0.00%	\$ 300.00	
4.08	VIDEO INSPECTION OF SANITARY AND STORM SEWER	400.00	LF \$ 1.50	\$ 600.00	0.00	\$ -		\$ -	0.00%	\$ 600.00	
5.01	WATER MAIN, TRENCHED, PVC, 6 IN. DIA.	2,115.00	LF \$ 50.00	\$ 105,750.00	1451.00	\$ 72,550.00		\$ 72,550.00	68.61%	\$ 33,200.00	
5.02	WATER MAIN, TRENCHED, RJ PVC, 6 IN. DIA. W/CASING	32.00	LF \$ 585.00	\$ 18,720.00	32.00	\$ 18,720.00		\$ 18,720.00	100.00%	\$ -	
5.03	FITTING, DUCTILE IRON	2,190.00	LB \$ 10.00	\$ 21,900.00	416.00	\$ 4,160.00		\$ 4,160.00	19.00%	\$ 17,740.00	
5.04	1 IN. CU WATER SERVICE (TRENCHED)	223.00	LF \$ 40.00	\$ 8,920.00	134.00	\$ 5,360.00		\$ 5,360.00	60.09%	\$ 3,560.00	

A				B	C	D	E	F		G
Item		Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item Number	Description									
5.05	1 IN. CU WATER SERVICE (BORED)	249.00	LF \$ 85.00	\$ 21,165.00	0.00	\$ -		\$ -	0.00%	\$ 21,165.00
5.06	CORP STOP, 1 IN.	36.00	EA \$ 500.00	\$ 18,000.00	26.00	\$ 13,000.00		\$ 13,000.00	72.22%	\$ 5,000.00
5.07	CURB STOP AND BOX, 1 IN.	6.00	EA \$ 500.00	\$ 3,000.00	26.00	\$ 13,000.00		\$ 13,000.00	433.33%	\$ (10,000.00)
5.08	WATER SERVICE CONNECTION	36.00	EA \$ 700.00	\$ 25,200.00	26.00	\$ 18,200.00		\$ 18,200.00	72.22%	\$ 7,000.00
5.09	VALVE, GATE, 6 IN. DIA.	9.00	EA \$ 1,500.00	\$ 13,500.00	7.00	\$ 10,500.00		\$ 10,500.00	77.78%	\$ 3,000.00
5.10	TAPPING VALVE ASSEMBLY, 10" X 6"	1.00	EA \$ 5,500.00	\$ 5,500.00	1.00	\$ 5,500.00		\$ 5,500.00	100.00%	\$ -
5.11	FIRE HYDRANT ASSEMBLY	5.00	EA \$ 6,500.00	\$ 32,500.00	3.00	\$ 19,500.00		\$ 19,500.00	60.00%	\$ 13,000.00
5.12	WATER MAIN CONNECTION	7.00	EA \$ 1,000.00	\$ 7,000.00	4.00	\$ 4,000.00		\$ 4,000.00	57.14%	\$ 3,000.00
5.13	TEMPORARY WATER MAIN	1.00	LS \$ 8,500.00	\$ 8,500.00	0.50	\$ 4,250.00		\$ 4,250.00	50.00%	\$ 4,250.00
5.14	REMOVE FIRE HYDRANT ASSEMBLY	2.00	EA \$ 1,000.00	\$ 2,000.00	1.00	\$ 1,000.00		\$ 1,000.00	50.00%	\$ 1,000.00
5.15	REMOVAL OF WATER MAIN, LESS THAN OR EQUAL TO 6"	465.00	LF \$ 5.50	\$ 2,557.50	1371.00	\$ 7,540.50		\$ 7,540.50	294.84%	\$ (4,983.00)
5.16	ABANDON WATER MAIN	6.00	EA \$ 200.00	\$ 1,200.00	3.00	\$ 600.00		\$ 600.00	50.00%	\$ 600.00
6.01	MANHOLE TYPE SW-401, 48 IN. DIA.	1.00	EA \$ 4,900.00	\$ 4,900.00	0.00	\$ -		\$ -	0.00%	\$ 4,900.00
6.02	INTAKE, SW-501	1.00	EA \$ 4,450.00	\$ 4,450.00	0.22	\$ 979.00		\$ 979.00	22.00%	\$ 3,471.00
6.03	INTAKE, SW-508	2.00	EA \$ 5,250.00	\$ 10,500.00	0.00	\$ -		\$ -	0.00%	\$ 10,500.00
6.04	INTAKE, SW-504	1.00	EA \$ 5,600.00	\$ 5,600.00	0.00	\$ -		\$ -	0.00%	\$ 5,600.00
6.05	INTAKE, SW-513	1.00	EA \$ 6,300.00	\$ 6,300.00	0.00	\$ -		\$ -	0.00%	\$ 6,300.00
6.06	REMOVAL OF INTAKE	5.00	EA \$ 500.00	\$ 2,500.00	0.00	\$ -		\$ -	0.00%	\$ 2,500.00
7.01	PAVEMENT, PCC, 7 IN.	219.00	SY \$ 95.00	\$ 20,805.00	0.00	\$ -		\$ -	0.00%	\$ 20,805.00
7.02	PAVEMENT, PCC, 6 IN.	422.00	SY \$ 75.00	\$ 31,650.00	0.00	\$ -		\$ -	0.00%	\$ 31,650.00
7.03	PAVEMENT, HMA, 6 IN.	172.00	SY \$ 75.00	\$ 12,900.00	172.00	\$ 12,900.00		\$ 12,900.00	100.00%	\$ -
7.04	SIDEWALK, PCC, 4 IN.	451.00	SY \$ 80.00	\$ 36,080.00	0.00	\$ -		\$ -	0.00%	\$ 36,080.00
7.05	CURB AND GUTTER, 2.5', 7"	111.00	LF \$ 45.00	\$ 4,995.00	0.00	\$ -		\$ -	0.00%	\$ 4,995.00
7.05	GRANULAR SURFACING, ROAD/DRIVEWAY	15.00	TON \$ 20.00	\$ 300.00	0.00	\$ -		\$ -	0.00%	\$ 300.00
7.06	PAVEMENT REMOVAL	1,200.00	SY \$ 9.00	\$ 10,800.00	812.50	\$ 7,312.50		\$ 7,312.50	67.71%	\$ 3,487.50
7.07	DETECTABLE WARNING	108.00	SF \$ 50.00	\$ 5,400.00	0.00	\$ -		\$ -	0.00%	\$ 5,400.00
7.08	BACKFILL, GRANULAR	320.00	TON \$ 20.00	\$ 6,400.00	0.00	\$ -		\$ -	0.00%	\$ 6,400.00
7.09	PCC PAVEMENT SAMPLES AND TESTING	1.00	LS \$ 5,500.00	\$ 5,500.00	0.00	\$ -		\$ -	0.00%	\$ 5,500.00
9.01	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING	0.86	AC \$ 5,000.00	\$ 4,300.00	0.00	\$ -		\$ -	0.00%	\$ 4,300.00
9.02	REMOVE AND REPLACE LANDSCAPING	1.00	LS \$ 5,500.00	\$ 5,500.00	0.00	\$ -		\$ -	0.00%	\$ 5,500.00
9.03	INTAKE PROTECTION DEVICE	15.00	EA \$ 100.00	\$ 1,500.00	14.00	\$ 1,400.00		\$ 1,400.00	93.33%	\$ 100.00
9.04	INTAKE PROTECTION DEVICE, MAINTENANCE	15.00	EA \$ 50.00	\$ 750.00	14.00	\$ 700.00		\$ 700.00	93.33%	\$ 50.00

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Bid Item Number	Description									
9.05	CONCRETE WASHOUT PITS	1.00	LS \$ 500.00	\$ 500.00	0.00	\$ -		\$ -	0.00%	\$ 500.00
CO-001	1. N. 14th & Rapids - Add. Work 2. N. 15th & Rapids - Add. Valve	1.00	LS \$ 28,807.50	\$ 28,807.50	0.24	\$ 7,000.00		\$ 7,000.00	24.30%	\$ 21,807.50
Totals				\$ 703,270.00		\$ 301,297.00	\$ -	\$ 301,297.00	42.84%	\$ 401,973.00

