



NOTICE OF PUBLIC MEETING

Economic Development Commission

The City of Adel's Economic Development Commission will meet in the second-floor conference room of the Adel Public Library, 303 South 10th Street, Adel, Iowa, on **Monday, September 9, 2019** at **5:00 p.m.**

AGENDA

1. Call to Order
2. June 3, 2019 Minutes
3. Review Adel City Council's August 26, 2019 Discussion
4. Consider the Future of the Economic Development Commission
5. Consider the Future of Economic Development in Adel
6. Any Other Business
7. Adjournment

9/6/2019 2:33:02 PM

Please Note: Members or a quorum of members of other City Boards, Commissions, Committees, and / or the Council may be in attendance. Only items on the agenda may be acted upon and / or discussed.



June 3, 2019 Economic Development Commission - Minutes

The City of Adel's Economic Development Commission met in the community room at the Adel Public Library, 303 South 10th Street, Adel, Iowa, on June 3, 2019 at 5:00 p.m.

The meeting was called to order at 5:00 p.m. Members present: Book, Burdick, McAdon, Ockerman, Spencer, West, and Whittlesey. Members absent: Cundiff. Others in attendance: City Administrator Brown and Chamber President Bengtson.

Burdick motioned, seconded by McAdon, to approve the April 1, 2019 minutes. Motion carried unanimously. Please note that the May meeting was not held due to the lack of a quorum.

Discussion began on the commission's structure and ordinance. Brown noted that several other cities in the metro have economic advisory groups that meet semi-regularly, at different times like lunch, and are composed of different industries. The commission has used the current format since its founding in 2012. In previous months, the commission reviewed its strategic plan and discussed its purpose.

Book noted that a 5:00 p.m. time is challenging for members with families, though morning or lunch times may exclude others. Whittlesey noted that certain times may only generate members who work in town. Book suggested lowering the number of meetings but still providing information monthly via email.

Spencer stated that the key to a good commission is making sure that the time members put in is taken seriously. Spencer suggested that it did not feel like much had been accomplished over the past few years. Spencer noted that the council also plays a role and should care about the commission's work product.

Burdick noted that everything grows and changes over time. Burdick suggested that the new council needs to determine what it wants from the commission, as the current process is not working. Spencer suggested that new members on the commission would be helpful.

Ockerman stated that the council would be in a better position to reevaluate the commission after the City completes *Envision Adel 2040* this fall. McAdon suggested reconvening in September but being updated as appropriate. Burdick suggested a new structure and ordinance could be in place by January 1, 2020.

Brown will send out monthly emails with various economic development topics or updates and refer the commission to the council packets. The commission also suggested only reappointing incumbent members until the new structure has been finalized.

The commission agreed to take July and August off and reconvene on September 9 at 5:00 p.m.

With no other business, the meeting was adjourned at approximately 5:58 p.m.

Respectfully submitted,

Anthony Brown
City Administrator