Adel City Council
January 8, 2019 – Meeting Minutes

The Adel City Council met in regular session at Adel City Hall, 301 S. 10th Street, Adel, IA on Tuesday, January 8, 2019 at 6:00 p.m. Mayor Peters called the meeting to order and the following answered roll: Ockerman, Christensen, McAdoo, Miller, and Selby.

Staff present: City Attorney Stone, City Administrator Brown, Interim City Clerk / Finance Director Sandquist, Police Chief Shepherd, Building Inspector Nichols, Public Works Director Overton, Parks & Recreation Director Schenck, and Accounting Clerk Leopard.

COMMENTS FROM THE PUBLIC
Annual Update from Ankeny Sanitation – Dave Massey, General Manager

CONSENT AGENDA
a) Consider Approval of City Council Minutes Dated December 11, 2018
b) Consider Approval of December Bills and December 31, 2018 Treasurer’s Report
c) Consider Approval of Appointing Anthony Brown as the CIRTPA TPC Primary Representative and Kip Overton as the CIRTPA TTC Alternate
d) Consider Approval of Appointing Kip Overton as the CIRTPA TTC Primary Representative and Anthony Brown as the CIRTPA TTC Alternate
e) Consider Approval of Ahlers & Cooney, P.C. December 2018 Invoice to be Applied to Retainer
f) Consider Approval of Special Class C Liquor License (BW) for Lemon Grass LLC – pending dram
g) Consider Approval of Braden Nemecek as Fire Chief and Dave Huntoon as Assistant Fire Chief
h) Consider Approval of Probationary Firefighter Jacob Eslick – pending background check and drug screen
i) Consider Approval of Probationary Firefighter Jerry Eslick – pending background check and drug screen
j) Consider Approval of Probationary Firefighter Melinda Huntoon – pending background check and drug screen
k) Consider Approval of Probationary Firefighter Anthony Davis – pending background check and drug screen

Motion by Ockerman, seconded by Miller, to approve the consent agenda
Roll: Ayes – Unanimous. Motion carried.

DEPARTMENT HEAD REPORT
Second Council Meeting – Monday, January 28 at 6:00 p.m. (FY19-20 Budget)
In addition, Police Chief Shepherd provided the Police Department’s Annual Report.

NEW BUSINESS
a) Consider Approval of Ordinance No. 334, Amending City Clerk Qualifications – First Reading
Motion by Christensen, seconded by McAdoo, to approve the first reading of Ord. No. 334
Roll: Ayes – Unanimous. Motion carried.

Motion by Ockerman, seconded by McAclon, to waive the second and third readings and adopt Ord. No. 334
Roll: Ayes – Unanimous. Motion carried.

b) Consider Approval of Resolution No. 19-01, Appointing a City Clerk
Motion by Miller, seconded by McAdoo, to approve Res. No. 19-01
Roll: Ayes – Unanimous. Motion carried.

c) Oath of Office for City Clerk – Administered by Mayor James F. Peters
Mayor Peters administered the Oath of Office for the City Clerk position to Angela Leopard

d) Discussion / Possible Action on City Sewer Bill Waivers/Appeals for Leaks
Ockerman recommended that sub-items “a” and “b” be referred to the City’s Water & Sewer Committee for further review.

a. Rodney Reicks (1811 Greene Street)
b. Tyler Lucht (1503 Chance Court)

e) Consider Approval of Resolution No. 19-02, Designating the Dallas County News as an Official Newspaper for the City of Adel
Motion by Christensen, seconded by McAdon, to approve Res. No. 19-02
Roll: Ayes – Unanimous. Motion carried.

f) Consider Approval of Resolution No. 19-03, Designating the Des Moines Register, Inc. as an Official Newspaper for the City of Adel
Motion by Ockerman, seconded by Miller, to approve Res. No. 19-03
Roll: Ayes – Unanimous. Motion carried.

g) Consider Approval of Resolution No. 19-04, Naming Depositories for the City of Adel
Motion by Selby, seconded by Miller, to approve Res. No. 19-04
Roll: Ayes – Unanimous. Motion carried.

h) Consider Approval of Resolution No. 19-05, Approving Tax Abatement Applications for New Construction Completed in 2018 in the City of Adel
Motion by Ockerman, seconded by Miller, to approve Res. No. 19-05
Roll: Ayes – Unanimous. Motion carried.

i) Consider Approval of Resolution No. 19-06, Ordering Construction of Certain Public Improvements, and Fixing a Date for Hearing Thereon and Taking of Bids Therefor
Motion by Ockerman, seconded by Selby, to approve Res. No. 19-06
Roll: Ayes – Unanimous. Motion carried.

j) Consider Approval of Resolution No. 19-07, Supporting the Home Base Iowa Initiative
Motion by McAdon, seconded by Christensen, to approve Res. No. 19-07
Roll: Ayes – Unanimous. Motion carried.

k) Consider Approval of Resolution No. 19-08, Ordering the Removal of a Planning & Zoning Commission Member
Motion by Ockerman, seconded by Selby, to approve Res. No. 19-08
Roll: Ayes – Unanimous. Motion carried.

l) Consider Approval of Resolution No. 19-09, Authorizing the City to Submit an Application to CIRTPA for Transportation Alternatives Program (TAP) Funding for a Trail Project
Motion by Christensen, seconded by Miller, to approve Res. No. 19-09
Roll: Ayes – Unanimous. Motion carried.

m) Consider Approval of Resolution No. 19-10, Budget Transfers
Motion by Selby, seconded by Miller, to approve Res. No. 19-10
Roll: Ayes – Unanimous. Motion carried.

n) Consider Approval of Pay Request #1 for the 2018 Adel Street Resurfacing Project
Motion by Christensen, seconded by Ockerman, to approve Pay Request #1 for the 2018 Adel Street Resurfacing Project
Roll: Ayes – Unanimous. Motion carried.

o) Consider Approval of Resolution No. 19-11, Approving a Pay Increase for a Part-Time Employee
Motion by Ockerman, seconded by Selby, to approve Res. No. 19-11
Roll: Ayes – Unanimous. Motion carried.

OTHER BUSINESS
1. Council Member Ockerman reported on HIRTA Transportation’s proposed plans to end its contract with HomeCare Services and take its busing service in Dallas County in-house.
2. Council Member Selby requested that the City’s Water & Sewer Committee review the “zero-balance” policy for utility accounts. The committee is scheduled to meet on January 29.
3. Council Member McAdon stated that the City’s Historic Preservation Commission has prepared a succession plan report on the Adel Historical Museum.
4. Council Member McAdon stated that the South Dallas County Landfill will have its annual meeting on January 25.
5. Council Member McAdon noted that the Iowa League of Cities will have its Annual Legislative Day on February 19.
6. Council Member Christensen stated that the City’s Street Committee met on January 3 to review the proposals from the Focus Group on the overall HWY 169 Project. A public meeting is being planned.
7. Mayor Peters thanked McAdon for her service on the Iowa League’s Executive Board.
8. Meeting adjourned at 6:40 p.m.

James F. Peters, Mayor

Attest:
Angela Leopold, City Clerk

1/10/2019 9:14:57 AM