The Adel City Council met in regular session at the Adel City Hall, 301 S. 10th St., Adel, Iowa, on Tuesday, February 12, 2019, at 6:00 p.m. Mayor Peters called the meeting to order and the following answered roll: Ockerman, Christensen, McAdon, Miller and Selby.

Staff Present: City Attorney Stone, City Administrator Brown, City Clerk Leopard, Finance Director Sandquist and Police Chief Shepherd.

PUBLIC HEARING

1. Plans, Specifications, Form of Contract, and Estimate of Costs for the Storm Water Utility Improvements – Phase 1, Section 4 – North 15th Street Project
   Motion by Christensen, seconded by Ockerman, to open the public hearing.
   Roll: Ayes - Unanimous. Motion carried.
   No written or oral comments were received.
   Motion by Ockerman, seconded by Selby, to close the public hearing.
   Roll: Ayes - Unanimous. Motion carried.

COMMENTS FROM THE PUBLIC

1. Doug Nichols, 24013 288th Trail, Adel – requested information regarding who is responsible for the maintenance of 288th trail.
2. Robert Greenway, 24721 347th St., Van Meter – spoke about the City’s 30-acre land option & asked the City to work with the school. Spoke about Gov. signing bill for internet sales tax and commented on the City’s use of LOST funds.

CONSENT AGENDA

a) Consider Approval of City Council Minutes Dated January 8, 2019
b) Consider Approval of City Council Minutes Dated January 28, 2019
c) Consider Approval of January Bills and January 31, 2019 Treasurer’s Report
d) Consider Approval of Ahlers & Cooney, P.C. January 2019 Invoice to be Applied to Retainer
   Motion by Ockerman, seconded by McAdon, to approve the consent agenda.
   Roll: Ayes - Unanimous. Motion Carried

DEPARTMENT HEAD REPORT

1. Police Department Hiring Process – Police Chief Shepherd provided an update on the Police Department’s hiring process. Mayor Peters noted that no action was necessary because the budget has these funds allocated.
2. February 21 – Community Presentation on Overall HWY 169 Project – Adel169.com – Council Member Christensen stated that the Adel169.com site is up and running, encouraged residents to come to meeting and/or visit the website.
3. February 26 – Public Input Meeting on Comprehensive Plan Update – City Administrator Brown discussed upcoming meeting, time 6:00 p.m. – 8:00 p.m. in the Adel Public Library. Survey also available on City website, Facebook page, and it will also be mailed out with monthly utility bills.

NEW BUSINESS

a) Discussion / Possible Action regarding the Adel Partners Chamber of Commerce’s FY19-20 Funding Request
   Deb Bengtson spoke on behalf of the Chamber regarding funding received from the City and where it is allocated. Council Member Ockerman requested to see the Full Chamber Budget prior to any action taken by Council. Mayor Peters asked the Chamber to provide its budget, and the funding request of $22,500 will be added to the City Budget for Council to vote on at the March 13th Budget Hearing. No action was taken.
b) Discussion / Possible Action regarding Parks & Recreation Board’s Recommendation to Purchase Two Acres of Land Near Evans Park
Motion by McAdon, seconded by Selby, to approve the action to proceed with the preparation of a potential purchase agreement for the two acres from the General Fund Balance with a 3-year payback from LOST.
Roll: Ayes – Selby, Christensen, McAdon, Miller. Nays – Ockerman. Motion carried.

c) Discussion / Possible Action regarding a Moratorium on Pole Signs
Motion by Christensen, seconded by Selby, to move that P&Z present a moratorium of Pole type signs, as well as height of sign, while the sign ordinance is reviewed and updated. P&Z will present recommendation to the Council.
Roll: Ayes – Unanimous. Motion carried.

d) Discussion / Possible Action regarding Vehicle Purchase and Exchange for Police and Fire Departments
Motion by Ockerman, seconded by Selby, to approve the exchange of vehicle from Police to Fire Department and the purchase of a new vehicle for the Police Department.
Roll: Ayes – Unanimous. Motion carried.

e) Consider Approval of Resolution No. 19-12, Adopting Plans, Specifications, Form of Contract, and Estimate of Cost for the Storm Water Utility Improvements – Phase 1, Section 4 – North 15th Street Project
Motion by Christensen, seconded by Selby, to approve Resolution No. 19-12
Roll: Ayes – Unanimous. Motion carried.

f) Consider Approval of Resolution No. 19-13, Appointing a Representative and an Alternate Representative to the Dallas County Emergency Management Commission
Motion by McAdon, seconded by Selby, to approve Resolution No. 19-13
Roll: Ayes – Unanimous. Motion carried.

g) Consider Approval of Resolution No. 19-14, Approving Agreement with Local Government Professional Services, Inc. for Codification Services to Update and Recodify the City of Adel Code of Ordinances
Motion by Christensen, seconded by Selby, to approve Resolution No. 19-14
Roll: Ayes – Unanimous. Motion carried.

h) Consider Approval of Revised Final Pay Estimate for Storm Water Utility Improvements – Phase 1, Section 2
Motion by Selby, seconded by Miller, to approve Revised Final Pay Estimate for Storm Water Utility Improvements – Phase 1, Section 2.
Roll: Ayes – Unanimous. Motion carried.

i) Consider Approval of Resolution No. 19-15, Approving Budget Transfers for City Attorney Services
Motion by Christensen, seconded by McAdon, to approve Resolution No. 19-15
Roll: Ayes – Unanimous. Motion carried.

j) Consider Approval of Council Appointment for Planning & Zoning Commission – Rozalyn Boyer, Delecia Crannell, and Stephanie Poole – three applications for one opening (Per Iowa Code 69.16A – Gender Balance, requires the appointment of one woman)
Motion by Ockerman, seconded by McAdon, to appoint Stephanie Poole to P&Z Commission.
Roll: Ayes – Unanimous. Motion carried.

k) Consider Approval to Set Public Hearing Date for FY 19-20 Budget for March 12, 2019 at 6:00 p.m.
Motion by Ockerman, seconded by McAdon, to approve setting Public Hearing date for FY 19-20 Budget for March 12th, 2019 at 6:00 p.m.
Roll: Ayes – Unanimous. Motion carried.
OTHER BUSINESS

1. Council Member McAdon mentioned upcoming field trips for the Council to the Landfill and the Museum.

2. Council Member Christensen asked about the process for Board/Commission openings and application timelines. City Administrator Brown reviewed process and timelines.

3. Meeting adjourned at 8:00 p.m.

James F. Peters, Mayor

Attest: __________________________
Angela Leopard, City Clerk

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