Adel City Council  
March 12th, 2019 - Meeting Minutes

The Adel City Council met in regular session at the Adel City Hall, 301 S. 10th St., Adel, Iowa, on Tuesday, March 12, 2019, at 6:01 p.m. Mayor Peters called the meeting to order and the following answered roll:
Ockerman, Christensen, McAdon, Miller, and Selby.

Staff Present: City Attorney Stone, City Administrator Brown, City Clerk Leopard, Finance Director Sandquist, Police Chief Shepherd, Public Works Director Overton, Parks & Rec Director Schenck, and Fire Chief Nemechek

PROCLAMATION
1. Honey Bee Day February 27th

PUBLIC HEARING
1. FY 2019-2020 Budget
   Motion by Christensen, seconded by Ockerman, to open the public hearing.
   Roll: Ayes – Unanimous. Motion carried.
   No written or oral comments were received.
   Motion by Christensen, seconded by Ockerman, to close the public hearing.
   Roll: Ayes – Unanimous. Motion carried.

COMMENTS FROM THE PUBLIC
1. Jim Cobb with James R. Cobb Photography – Aerial Photo of Adel
2. Brooke Ramsey with HIRTA – Presentation

CONSENT AGENDA
a) Consider Approval of City Council Minutes Dated February 12, 2019
b) Consider Approval of City Council Minutes Dated February 28, 2019
c) Consider Approval of February Bills and February 28, 2019 Treasurer’s Report
d) Consider Approval of Ahlers & Cooney, P.C. February 2019 Invoice to be Applied to Retainer
e) Consider Approval of Class C Liquor License with Catering Privilege, Outdoor Service and Sunday Sales for Brickyard Burgers and Brews, Pending Dram
f) Consider Approval of Adel Rotary’s Bike Rodeo Event in the City Hall Parking Lot – Saturday, May 4, 2019 (Close parking lot on Friday, May 3 at 5:00 p.m. and re-open on Saturday, May 4 at 1:00 p.m. Rain date is Sunday, May 5 and parking lot would re-open at 1:00 p.m.)
   Motion by Ockerman, seconded by McAdon, to approve consent agenda.
   Roll: Ayes – Unanimous. Motion Carried.

DEPARTMENT HEAD REPORT
Second Council Meeting – March 25 at 6:00 p.m. in the Adel Public Library Community Room.
Council will review the Street Committee’s recommendation for the Hwy 169 Growth & Safety Project.

NEW BUSINESS
a) Consider Approval of Resolution No. 19-16, Authorizing Purchase of Land from Stephen H. McAlley
   Motion by Miller, seconded by Selby, to approve Resolution No. 19-16.
   Roll: Ayes – Unanimous. Motion carried.

b) Consider Approval of Setting a Public Hearing to Rezone Cramer & Associates’ Land from A-1 to R-1 – April 9, 2019 at 6:00 p.m.
   Motion by Ockerman, seconded by McAdon, to set public hearing date of April 9, 2019 at 6:00 pm to rezone Cramer & Associates Land from A-1 to R-1.
   Roll: Ayes – Unanimous. Motion carried.
Kirk Feher, 1933 Roebling Rd. Adel, spoke against the rezoning. He also suggested updates be made to the recent P&Z meeting minutes.

c) Consider Approval of Resolution No. 19-17, Approving Fiscal Year 2019-2020 Budget
Motion by Ockerman, seconded by Christensen to approve Resolution No. 19-17.
Roll: Ayes - Unanimous. Motion carried.

d) Consider Approval of Resolution No. 19-18, Designating Low Bidder on the Public Improvement Project
Designated Storm Water Utility Improvements - Phase 1, Section 4 – North 15th Street Project
Motion by Ockerman, seconded by Selby, to defer action on Resolution No. 19-18 to the next Council
Meeting on March 25, 2019 at 6:00 p.m.
Roll: Ayes - Unanimous. Motion carried.

e) Consider Approval of Resolution No. 19-19, Making Award of Construction Contract on the Storm Water
Utility Improvements - Phase 1, Section 4 – North 15th Street Project
Motion by Christensen, seconded by Miller, to defer action on Resolution No. 19-19 to the next Council
Meeting on March 25, 2019 at 6:00 p.m.
Roll: Ayes - Unanimous. Motion carried.

f) Consider Approval of Resolution No. 19-20, Accepting Public Improvements - Storm Water Utility
Improvements Project – Phase 1, Section 1
Motion by Ockerman, seconded by Selby, to approve Resolution No. 19-20.
Roll: Ayes - Unanimous. Motion carried.

g) Consider Approval of Resolution No. 19-21, Accepting Public Improvements - Storm Water Utility
Improvements Project – Phase 1, Section 2
Motion by Ockerman, seconded by McAdon, to approve Resolution No. 19-21.
Roll: Ayes - Unanimous. Motion carried.

h) Consider Approval of Resolution No. 19-22, Accepting Public Improvements - Storm Water Utility
Improvements Project – Phase 1, Section 3
Motion by Ockerman, seconded by Selby, to approve Resolution No. 19-22.
Roll: Ayes - Unanimous. Motion carried.

i) Consider Approval of Soil Boring Bid from Terracon Consultants for Waste Water Treatment Plant Project
Motion by Ockerman, seconded by Christensen, to approve Soil Boring Bid from Terracon Consultants.
Roll: Ayes - Unanimous. Motion carried.

j) Consider Approval of Change Order No. 001 for the East Annex Sanitary Utility Improvements Project – Bid
Package No. 1 – Lift Station
Motion by Selby, seconded by Ockerman, to approve Change Order No. 001 for the EASUIP – Bid
Package No. 1 – Lift Station.
Roll: Ayes - Unanimous. Motion carried.

k) Consider Approval of Pay Estimate No. 01 for Adel Water Utility Improvements – Phase 1 – Part B, Section 1
Motion by McAdon, seconded by Ockerman, to approve Pay Estimate No. 01 for Adel WUI – Phase 1 – Part B, Section 1.
Roll: Ayes - Unanimous. Motion carried.

l) Consider Approval of Pay Estimate No. 01 for Adel Water Utility Improvements – Phase 1 – Part B, Section 3
Motion by McAdon, seconded by Selby, to approve Pay Estimate No. 01 for Adel WUI – Phase 1 – Part B, Section 3.
Roll: Ayes - Unanimous. Motion carried.
m) Consider Approval of Pay Estimate No. 01 for Adel East Annex Sanitary Utility Improvements – Bid Package No. 2
   Motion by Christensen, seconded by McAdon, to approve Pay Estimate No. 01 for Adel EASUI – Bid Package No. 2
   Roll: Ayes – Unanimous. Motion carried.

n) Consider Approval of Personnel Committee’s Recommendation of Updated Street Superintendent Job Description
   Motion by Miller, seconded by Selby, to approve Personnel Committee’s Recommendation of Updated Street Superintendent Job Description.
   Roll: Ayes – Unanimous. Motion carried.

o) Resolution No. 19-23, approving the First Amendment to Site Lease Agreement between the City of Adel and New Cingular Wireless, PCS, LLC
   Motion by Ockerman, seconded by Selby, to Approve Resolution No. 19-23.
   Roll: Ayes – Unanimous. Motion carried.

p) Consider Approval of the Dissolution of the Adel-Dallas Co. Public Corporation
   Motion by Christensen, seconded by McAdon, to approve the Dissolution of the Adel-Dallas Co. Public Corporation.
   Roll: Ayes – Unanimous. Motion carried.

q) Consider Approval of Parks & Recreation Board Recommendation for Farm Lease of City Land
   Motion by Ockerman, seconded by McAdon, to approve Parks & Rec Board Recommendation for Farm Lease of City Land.
   Roll: Ayes – Unanimous. Motion carried.

r) Consider Approval of Planning & Zoning Commission’s Recommendation to Set a Public Hearing to Amend the PUD Ordinance for Southbridge PUD / Plat 3 – April 9, 2019 at 6:00 p.m.
   Motion by Ockerman, seconded by McAdon, to set public hearing date of April 9, 2019 at 6:00pm to Amend the PUD Ordinance for Southbridge PUD/Plat 3.
   Roll: Ayes – Unanimous. Motion carried.

s) Consider Approval of Special Event Application – Market to Market – May 11, 2019
   Motion by Christensen, seconded by McAdon, to approve Special Event Application – Market to Market for May 11, 2019.
   Roll: Ayes – Unanimous. Motion carried.

t) Consider Approval of Special Event Application – Rock’n Friday – May 17, June 21, July 19, and August 16, 2019
   Motion by McAdon, seconded by Selby, to Approve Special Event Application – Rock’n Friday for May 17, June 21, July 19, and August 16.
   Roll: Ayes – Unanimous. Motion carried.

u) Consider Approval of Resolution No. 19-24, Approving Budget Transfers for City Attorney Services
   Motion by Selby, seconded by Miller, to approve Resolution No. 19-24.
   Roll: Ayes – Unanimous. Motion carried.

OTHER BUSINESS
1. Council member McAdon shared the following information:
   - Landfill, after working with the DNR, they now have site specific standards.
   - League City Scrape Magazine – has podcasts available on their website.
• Chamber Activities Updates – Avail. Spaces, Local Business updates.
2. Meeting adjourned at 6:52 p.m.

Attest:

Angela Leopard, City Clerk
Anthony Brown, Acting City Clerk

James F. Peters, Mayor

3/14/2019 11:51:07 AM