Adel City Council
July 9, 2019 - Meeting Minutes

The Adel City Council met in regular session at the Adel City Hall, 301 S. 10th St., Adel, Iowa, on Tuesday, July 9, 2019, at 6:00 p.m. Mayor Peters called the meeting to order and the following answered roll: Ockerman, Christensen, McAdon, Miller, and Selby.

Staff Present: City Attorney Stone, City Administrator Brown, City Clerk Leopard, Finance Director Sandquist, Police Chief Shepherd, Parks and Recreation Director Schenck, and Public Works Director Overton.

PUBLIC HEARING
1. Granting Proposed Water Pipeline Easement to Xenia Rural Water District for East Annex Sanitary Utility Improvements Project (Lift Station – 29323 Prospect Circle, Adel, IA)

Motion by Christensen, seconded by Ockerman, to open the public hearing.
Roll: Ayes - Unanimous. Motion carried.
No written or oral comments received.

Motion by Ockerman, seconded by Miller, to close the public hearing.
Roll: Ayes - Unanimous. Motion carried.

COMMENTS FROM THE PUBLIC
Al Laudencia – Big Als BBQ, 715 Main St. spoke regarding the upcoming opening of his restaurant in Adel.

CONSENT AGENDA
a) Consider Approval of City Council Minutes Dated June 11, 2019
b) Consider Approval of June Bills and June 30, 2019 Treasurer’s Report
c) Consider Approval of Ahlers & Cooney, P.C. June 2019 Invoice to be Applied to Retainer
d) Consider Approval of Special Class C Liquor License (Beer/Wine) for Adel Sweet Corn Festival/Adel Partners Chamber – Pending Dram Insurance
e) Consider Approval of Class C Liquor License and Class B Native Wine Permit with Catering Privilege for Country Lane Lodge LLC – Pending Dram Insurance
f) Consider Approval of Class C Liquor License with 1-day Extension of Outdoor Service for Corner Tap – August 24, 2019 (AHeinz 57 Ruff Ride Event)
g) Consider Approval of Class C Beer Permit and Class B Wine Permit with Sunday Sales for Family Dollar Store #25428
h) Consider Approval of Class C Liquor License with Catering Privilege, Outdoor Service and Sunday Sales for Big Al BBQ, LLC
i) Consider Approval of Class C Liquor License with Outdoor Service and Sunday Sales for Keasey’s Hideaway Lounge
j) Consider Approval of 1-Day Extension of Outdoor Services on Class C Liquor License for Keasey’s Hideaway Lounge for the Adel Kick Fest – July 20, 2019
k) Consider Approval of Resolution No. 19-63, Approving Road Closure for Bailey’s Grove Block Party
l) Consider Approval of Change Order No. 01 – 2019 Adel City Hall Window Replacement Project
m) Consider Approval of Change Order No. 02 – Adel Emergency Water Connection
n) Consider Approval of Pay Estimate No. 02 (Sub-Final) – Adel Emergency Water Connection
o) Consider Approval of Change Order No. 002 – Adel Water Utility Improvements, Phase 1 – Part B, Section 3 – Well No. 5 and No. 6 Site Work and Well House
p) Consider Approval of Pay Estimate No. 04 – Adel Water Utility Improvements, Phase 1 – Part B, Section 3 – Well No. 5 and No. 6 Site Work and Well House
q) Consider Approval of Pay Estimate No. 04 – Adel Water Utility Improvements, Phase 1 – Bryan and Rapids Street Water Main Replacement
r) Consider Approval of Pay Estimate No. 01 – Adel Water Utility Improvements, Phase 1 – Part B, Section 2 – Well No. 5 and No. 6 Drilling
s) Consider Approval of Pay Estimate No. 03 – Adel East Annex Sanitary Utility Improvements – Bid Package No. 01 – Lift Station
t) Consider Approval of Pay Estimate No. 04 – Adel East Annex Sanitary Utility Improvements – Bid Package No. 01 – Lift Station
u) Consider Approval of Pay Estimate No. 03 – 2018 Adel Street Resurfacing Project

Motion by Miller, seconded by McAdon, to approve the consent agenda.
Roll: Ayes – Unanimous. Motion carried.

DEPARTMENT HEAD REPORT

1. Second Council Meeting in July – Tuesday, July 16 at 6:00 p.m. – Main purpose to review utility rates.
2. Second Council Meeting in August – Monday, August 26 at 6:00 p.m. – Main purpose to review Economic Development Commission.
3. Chief Shepherd reported on 4th of July. Calls reporting fireworks use was down from last year 37 calls in 2018, 25 calls this year (2019) same as 2017. No citations were written.

NEW BUSINESS

a) Consider Approval of Resolution No. 19-64, Approving Construction Contract and Bond on the Water System Improvements 2017 Project – Water Treatment Plant

Motion by Ockerman, seconded by Miller, to approve Resolution No. 19-64.
Roll: Ayes – Unanimous. Motion carried.

b) Consider Approval of Historic Preservation Commission’s Recommendation of Historic Preservation Grant for 715 Main Street

Motion by Christensen, seconded by Ockerman, to approve Historic Preservation Grant for 715 Main St. Adel, in the amount of $6,600.
Roll: Ayes – Unanimous. Motion carried.

c) Discussion of Oakdale Cemetery Regulations Policy

Council Member Selby requested the Council discuss the Oakdale Cemetery Regulations Policy due to residents’ expressing concerns regarding the policy enforcement this year. Selby recommended the policy go back to the Parks & Recreation Board for further review.

Michelle Lockhart, 702 Prairie St. spoke on this matter sharing her concerns about not being notified that items/decorations at her family gravesite would be taken down. She suggested sending out notices.

d) Consider Approval of Ordinance No. 343, Amending Sections 15.04 and 17.06 of the City Code of the City of Adel, Iowa, for the Purpose of Increasing the Compensation of the Mayor and City Council Members – First Reading

Motion by Ockerman, seconded by Miller, to approve the first reading of Ordinance No. 343.
Roll: Ayes – Christensen, McAdon, Miller, and Ockerman. Nays – Selby. Motion carried.

e) Consider Approval of Mayoral Board, Committee, and Commission Appointments

a. Library Board – One Opening Due to a Resignation

No applications for the Library Board were received. The City will re-post the opening.
b. Historic Preservation Commission – One Opening  
(Iowa Code 69.16A – Gender Balance requires the appointment of one man)  
Mayor selected Robert (Bob) Hall for appointment on the Historic Preservation Commission.  
Motion by Selby, seconded by Miller, to approve Mayor’s selection for the Historic Preservation Commission.  
Roll: Ayes – Unanimous. Motion carried.

c. Parks & Recreation Board – One Opening (2-Year Term)  
(Iowa Code 69.16A – Gender Balance requires the appointment of one woman)  
Mayor selected Kari Johns for appointment on the Parks & Recreation Board.  
Motion by Miller, seconded by Selby, to approve Mayor’s selection for the Parks & Recreation Board.  
Roll: Ayes – Unanimous. Motion carried.

f) Consider Approval of Change Order No. 02 – Adel East Annex Sanitary Utility Improvements – Bid Package No. 02 – Sanitary Sewer and Force Main  
Motion by Ockerman, seconded by Miller, to approve Change Order No. 02 – Adel East Annex Sanitary Utility Improvements – Bid Package No. 02 – Sanitary Sewer and Force Main.  
Roll: Ayes – Unanimous. Motion carried.

g) Consider Approval of Pay Estimate No. 05 – Adel East Annex Sanitary Utility Improvements – Bid Package No. 02 – Sanitary Sewer and Force Main  
Motion by Ockerman, seconded by McAdon, to approve Pay Estimate No. 05 – Adel East Annex Sanitary Utility Improvements – Bid Package No. 02 – Sanitary Sewer and Force Main.  
Roll: Ayes – Unanimous. Motion carried.

h) Consider Approval of Resolution No. 19-65, Approving and Granting Easement Related to the East Annex Sanitary Utility Improvements Project  
Motion by Ockerman, seconded by Miller, to approve Resolution No. 19-65.  
Roll: Ayes – Unanimous. Motion carried.

i) Consider Approval of Change Order No. 01 – Storm Water Utility Improvements – Phase 1, Section 4 – North 15th Street  
Motion by Selby, seconded by McAdon, to approve Change Order No. 01 – Storm Water Utility Improvements – Phase 1, Sections 4 – North 15th Street.  
Roll: Ayes – Unanimous. Motion carried.

j) Consider Approval of Pay Estimate No. 01 – Storm Water Utility Improvements – Phase 1, Section 4 – North 15th Street  
Motion by Christensen, seconded by McAdon, to approve Pay Estimate No. 01 – Storm Water Utility Improvements – Phase 1, Section 4 – North 15th Street.  
Roll: Ayes – Unanimous. Motion carried.

k) Consider Approval of Pay Estimate No. 03 (Final) – Adel Emergency Water Connection  
Motion by Ockerman, seconded by Miller, to approve Pay Estimate No. 03 (Final) – Adel Emergency Water Connection.  
Roll: Ayes – Unanimous. Motion carried.
I) Consider Approval of Resolution No. 19-66, Accepting Public Improvements – Adel Emergency Water Connection

Motion by Ockerman, seconded by McAdon, to approve Resolution No. 19-66.
Roll: Ayes – Unanimous. Motion carried.

m) Consider Approval of Resolution No. 19-67, Setting Dates of a Consultation and a Public Hearing on a Proposed Amendment No. 1 to the Southbridge Urban Renewal Plan in the City of Adel, State of Iowa

Motion by Selby, seconded by McAdon, to approve Resolution No. 19-67.
Roll: Ayes – Unanimous. Motion carried.

n) Consider Approval of Ordinance No. 339, Amending Section 69.10, Snow Emergency, of the Code of Ordinances of the City of Adel for the Purpose of Prohibiting Parking on the Public Streets During Snow Events and for the 24-Hour Period Thereafter – Third & Final Reading

Motion by Christensen, seconded by Miller, to approve the third & final reading and adopt Ordinance No. 339.
Roll: Ayes – Unanimous. Motion carried.

o) Consider Approval of Resolution No. 19-68, Updating FY2019-2020 Fees for Service

Motion by McAdon, seconded by Miller to approve Resolution No. 19-68.
Roll: Ayes – Unanimous. Motion carried.

p) Consider Approval of Resolution No. 19-69, Approving Final Plat for Sargent’s Second Addition

Motion by Selby, seconded by McAdon to approve resolution No. 19-69.
Motion by Ockerman, seconded by Christensen, to amend the main motion to postpone until the next Council Meeting July 16, 2019.
Roll: Ayes – Unanimous. Motion carried.

OTHER BUSINESS

1. Council Member McAdon spoke about the upcoming ribbon cutting for Riverside Kitchen and Bath located at 216 Nile Kinnick Dr.
2. Council Member McAdon spoke about the upcoming Party in the Park, Thursday July 11th at 6:30 p.m., located at the Adel Dog Park. A-Heinz 57 will be there to talk about pet adoptions and the Girl Scouts will be there to talk about the dog park project.
3. Council Member McAdon gave an update on the Landfill.

ADJOURNMENT

1. Meeting adjourned at 6:48 p.m.

Attest: _________________________________________
Angela Leopard, City Clerk

James F. Peters, Mayor

7/12/2019 3:13:51 PM