

**Adel City Council**  
**October 22, 2018 – Meeting Minutes**

The Adel City Council met in regular session at Adel City Hall, 301 S. 10<sup>th</sup> Street, Adel, IA on Monday, October 22, 2018 at 6:03 p.m. Mayor Peters called the meeting to order and the following answered roll: Ockerman, Christensen, McAdon, Miller, and Selby.

Staff present: City Attorney Stone, City Administrator Brown, Finance Director Sandquist, Public Works Director Overton, and Accounting Clerk Leopard.

**PUBLIC HEARING**

1. Public Hearing Regarding the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the Bryan Street & Rapids Street Water Main Replacement Project  
**Motion by Ockerman, seconded by Miller, to open the public hearing**  
**Roll: Ayes – Unanimous. Motion carried.**  
*No written or oral comments were received.*  
**Motion by Christensen, seconded by Ockerman, to close the public hearing**  
**Roll: Ayes – Unanimous. Motion carried.**
  
2. Public Hearing Regarding the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the New Raw Water Transmission Main Project  
**Motion by Christensen, seconded by McAdon, to open the public hearing**  
**Roll: Ayes – Unanimous. Motion carried.**  
*No written or oral comments were received.*  
**Motion by Ockerman, seconded by McAdon, to close the public hearing**  
**Roll: Ayes – Unanimous. Motion carried.**
  
3. Public Hearing Regarding the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the Adel Water Utility Improvements Phase 1 – Part B Sections 2 & 3 (Wells) Project  
**Motion by Christensen, seconded by McAdon, to open the public hearing**  
**Roll: Ayes – Unanimous. Motion carried.**  
*No written or oral comments were received.*  
**Motion by Christensen, seconded by McAdon, to close the public hearing**  
**Roll: Ayes – Unanimous. Motion carried.**
  
4. Public Hearing Regarding the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the East Annex Sanitary Utility Improvements, Bid Package No. 1 – Lift Station Project  
**Motion by McAdon, seconded by Miller, to open the public hearing**  
**Roll: Ayes – Unanimous. Motion carried.**  
*No written or oral comments were received.*  
**Motion by Ockerman, seconded by Miller, to close the public hearing**  
**Roll: Ayes – Unanimous. Motion carried.**
  
5. Public Hearing Regarding the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the East Annex Sanitary Utility Improvements, Bid Package No. 2 – Sanitary Sewer and Force Main Project  
**Motion by Christensen, seconded by Miller, to open the public hearing**  
**Roll: Ayes – Unanimous. Motion carried.**  
*No written or oral comments were received.*  
**Motion by Miller, seconded by Selby, to close the public hearing**  
**Roll: Ayes – Unanimous. Motion carried.**

## COMMENTS FROM THE PUBLIC

1. Jeff Myers, 1908 Roebbling Road, Adel – Expressed the concerns a group of Southbridge residents have with the potential multi-family housing being proposed for the area.

## CONSENT AGENDA

- a) Consider Approval of City Council Minutes Dated October 9, 2018  
**Motion by Christensen, seconded by McAdon, to approve the Consent Agenda**  
**Roll: Ayes – Unanimous. Motion carried.**

## DEPARTMENT HEAD REPORT

## NEW BUSINESS

- a) Consider Approval of Resolution No. 18-80, Approving Construction Contract and Bond for the 2018 Adel Street Resurfacing  
**Motion by Christensen, seconded by Miller, to approve Resolution No. 18-80**  
**Roll: Ayes – Unanimous. Motion carried.**
  
- b) Items related to \$16,603,000 Water Revenue Capital Loan Notes Anticipation Project Note, Series 2018C and Related Water Projects (USDA #3 – Water)
  - a. Consider Approval of Resolution No. 18-77, Approving Engineering Services Contract with McClure Engineering for the Phase 1 Water System Improvements Project  
**Motion by Ockerman, seconded by McAdon, to approve Resolution No. 18-77**  
**Roll: Ayes – Unanimous. Motion carried.**
  
  - b. Consider Approval of Resolution No. 18-78, Approving Engineering Services Contract with McClure Engineering for the Phase 2 Water System Improvements Project  
**Motion by McAdon, seconded by Ockerman, to approve Resolution No. 18-78**  
**Roll: Ayes – Unanimous. Motion carried.**
  
  - c. Consider Approval of Resolution No. 18-81, Adopting Plans, Specifications, Form of Contract, and Estimate of Cost for the Bryan & Rapids Street Water Main Replacement Project  
**Motion by Christensen, seconded by McAdon, to approve Resolution No. 18-81**  
**Roll: Ayes – Unanimous. Motion carried.**
  
  - d. Consider Approval of Resolution No. 18-82, Adopting Plans, Specifications, Form of Contract, and Estimate of Cost for the Phase 1 – Part B Section 1 (Raw Water Transmission Main) Project  
**Motion by Ockerman, seconded by McAdon, to approve Resolution No. 18-82**  
**Roll: Ayes – Unanimous. Motion carried.**
  
  - e. Consider Approval of Resolution No. 18-83, Adopting Plans, Specifications, Form of Contract, and Estimate of Cost for the Phase 1 – Part B Sections 2 & 3 (Wells 5 & 6 Drilling & Site Work) Project  
**Motion by Christensen, seconded by McAdon, to approve Resolution No. 18-83**  
**Roll: Ayes – Unanimous. Motion carried.**
  
- c) Items related to \$6,041,000 Sewer Revenue Capital Loan Notes Anticipation Project Note, Series 2018D and Related Sewer Projects (USDA #4 – Sewer)
  - a. Consider Approval of Resolution No. 18-79, Approving Engineering Services Contract with McClure Engineering for the Adel East Annex Sanitary Utility Extension Project  
**Motion by Ockerman, seconded by Miller, to approve Resolution No. 18-79**  
**Roll: Ayes – Unanimous. Motion carried.**

- b. Consider Approval of Legal Services Agreement with Ahlers & Cooney for East Annex Sewer Extension Project as Required by USDA-RD  
**Motion by McAdon, seconded by Selby, to approve legal services agreement**  
**Roll: Ayes – Unanimous. Motion carried.**
- c. Consider Approval of Resolution No. 18-84, Adopting Plans, Specifications, Form of Contract, and Estimate of Cost for the Bid Package No. 1 – Lift Station Project  
**Motion by Christensen, seconded by Miller, to approve Resolution No. 18-84**  
**Roll: Ayes – Unanimous. Motion carried.**
- d. Consider Approval of Resolution No. 18-85, Adopting Plans, Specifications, Form of Contract, and Estimate of Cost for the Bid Package No. 2 – Sanitary Sewer and Force Main Project  
**Motion by Ockerman, seconded by Christensen, to approve Resolution No. 18-85**  
**Roll: Ayes – Unanimous. Motion carried.**
- d) Consider Approval of Legal Services Agreement with Ahlers & Cooney for New Wastewater Treatment Plant Project as Required by USDA-RD (USDA #5)  
**Motion by Christensen, seconded by Miller, to approve legal services agreement**  
**Roll: Ayes – Unanimous. Motion carried.**
- e) Consider Approval of Resolution No. 18-86, Authorizing Emergency Replacement of Adel City Hall Roof  
**Motion by Selby, seconded by Ockerman, to approve Resolution No. 18-86**  
**Roll: Ayes – Unanimous. Motion carried.**

OTHER BUSINESS

1. Council Member Christensen noted that the Street Committee Focus Group is scheduled to meet on Thursday, October 25 at the ADM School's District Office.
2. Meeting adjourned at 6:20 p.m.



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James F. Peters, Mayor

Attest:   
Brittany Sandquist, Deputy City Clerk

11/6/2018 4:36:34 PM