Adel City Council  
December 10, 2019 - Meeting Minutes

The Adel City Council met in regular session at Adel City Hall, 301 S. 10th Street, Adel, Iowa on Tuesday, December 10, 2019. At 6:00 p.m., Mayor Peters called the meeting to order. The following answered roll: Ockerman, Christensen, McAdon, Miller, and Selby.

Staff Present: City Attorney Stone, City Clerk Leopard, Finance Director Sandquist, Public Works Director Overton, Code Compliance Officer Nichols, and Library Director James.

OATH OF OFFICE
1. Mayor – James F. Peters (administered by City Clerk Leopard)
2. City Council Member – Shirley McAdon (administered by Mayor Peters)
3. City Council Member – Dan Miller (administered by Mayor Peters)
4. City Council Member – Bob Ockerman (administered by Mayor Peters)

MAYORAL RECOGNITION
1. Certificate for 20 Years of Service – Library Director Paula James

COMMENTS FROM THE PUBLIC
1. Tim Merical, Duane Smith, and Eric Westberg – Letter to Council

Tim Merical, 436 N 11th St. Adel, spoke to the Council regarding his concerns as outlined in the letter.

CONSENT AGENDA
a) Consider Approval of City Council Minutes Dated November 12, 2019 (4:30 p.m.)
b) Consider Approval of City Council Minutes Dated November 12, 2019 (6:00 p.m.)
c) Consider Approval of City Council Minutes Dated November 19, 2019
d) Consider Approval of November Bills and November 30, 2019 Treasurer’s Report
e) Consider Approval of Ahlers & Cooney, P.C. November 2019 Invoice to be Applied to Retainer
f) Consider Approval of Resolution No. 19-111, Approving Budget Transfers for City Attorney Services
g) Consider Approval of Resolution No. 19-112, Authorizing the Mayor to Sign the Contract between Iowa Spring and the Iowa Economic Development Authority for the High-Quality Jobs Program
h) Consider Approval of Pay Estimate No. 9 – Section 3 - Wells 5 & 6 – Well House Construction
i) Consider Approval of Pay Estimate No. 4 – Phase 1 Improvements – Water Treatment Plant
j) Consider Approval of Resolution No. 19-113, Budget Transfers for Overlay Project
k) Consider Approval of Full Member Firefighters – Cory Eskra & Scott Morrow

Motion by Ockerman, seconded by Miller, to approve the consent agenda.
Roll: Ayes – Unanimous. Motion carried.

DEPARTMENT HEAD REPORT
1. North Raccoon River Watershed Plan – Tuesday, December 17 at 4:00 p.m. at 818 Court Street
2. Downtown Scenario Presentation – Tuesday, December 17 at 6:00 p.m. at the Adel Public Library
3. FY20-21 Budget Council Meeting – Monday, January 27, 2020 at 6:00 p.m.
4. Annual Library Report – Library Director Paula James
NEW BUSINESS

a) Discussion / Possible Action to Draft an Ordinance to Regulate the Use of ATVs within City Limits
Motion by Selby, seconded by Miller, for staff to work with City Attorney to draft an Ordinance.
Roll: Ayes – Christensen, Miller, and Selby. Nays – McAdon, and Ockerman. Motion carried.

b) Discussion / Possible Action on United Brick & Tile’s Proposed Sign in the Right-of-Way at the Intersection of Brickyard Road and Brickyard Drive
Motion by Ockerman, seconded by Miller, to approve the sign with modifications outlined by Code Compliance Officer Nichols and authorize City Attorney to work with the applicant to create a license agreement.
Roll: Ayes – Unanimous. Motion carried.

c) Consider Approval of Parks & Recreation Board Recommendation to Reallocate FY19-20 LOST Funds to Southbridge Park for Spring 2020 Construction
Motion by Ockerman, seconded by McAdon, to approve the Parks and Recreation Board recommendation.
Roll: Ayes – Unanimous. Motion carried.

d) Consider Approval of Resolution No. 19-114, Authorizing the City to Submit an Application to CIRTPA for Transportation Alternatives Program (TAP) for year 2024 Funding
Motion by Christensen, seconded by Miller, to approve Resolution No. 19-114.
Roll: Ayes – Unanimous. Motion carried.

e) Consider Approval of Resolution No. 19-115, Approving a 28E Agreement with the Adel-De Soto-Minburn School District for the School Resource Officer Program
Motion by Ockerman, seconded by Christensen, to approve Resolution No. 19-115.
Roll: Ayes – Unanimous. Motion carried.

f) Consider Approval of Resolution No. 19-116, Approving and Authorizing a Form of Loan Agreement and Authorizing and Providing for the Issuance and Securing the Payment of $6,041,000 Sewer Revenue Capital Loan Notes, Taxable Series 2019, of the City of Adel, State of Iowa, Under the Provisions of the City Code of Iowa, and Providing for a Method of Payment of the Notes
Motion by Ockerman, seconded by Selby, to approve Resolution No. 19-116.
Roll: Ayes – Unanimous. Motion carried.

g) Consider Approval of Pay Estimate No. 9 (Final) – Bid Package No. 1 – Lift Station
Motion by McAdon, seconded by Ockerman, to approve Pay Estimate No. 9 (Final)
Roll: Ayes – Unanimous. Motion carried.

h) Consider Approval of Resolution No. 19-117, Accepting Bid Package No. 1 – Lift Station
Motion by Miller, seconded by McAdon, to approve Resolution No. 19-117.
Roll: Ayes – Unanimous. Motion carried.

i) Consider Approval of Pay Application No. 8 (Final) – Bid Package No. 2 – Sanitary Sewer and Force Main
Motion by Christensen, seconded by Selby, to approve Pay Application No. 8 (Final).
Roll: Ayes – Unanimous. Motion carried.
j) Consider Approval of Resolution No. 19-118, Accepting Bid Package No. 2 – Sanitary Sewer and Force Main
Motion by Ockerman, seconded by Miller, to approve Resolution No. 19-118.
Roll: Ayes – Unanimous. Motion carried.

k) Consider Approval of Ordinance No. 347, Southbridge Urban Renewal Area - Cramer & Associates Property – First Reading
Motion by Miller, seconded by Ockerman, to approve Ordinance No. 347 – First Reading.
Roll: Ayes – Unanimous. Motion carried.

Motion by Ockerman, seconded by Miller, to waive the 2nd and 3rd readings and adopt Ordinance No. 347.
Roll: Ayes – Unanimous. Motion carried.

l) Consider Approval of Resolution No. 19-119, Approving and Authorizing Execution of a First Amendment to the Agreement for Private Development by and Between the City of Adel and Cramer and Associates, Inc
Motion by Ockerman, seconded by Miller, to approve Resolution No. 19-119.
Roll: Ayes – Unanimous. Motion carried.

m) Consider Approval of Resolution No. 19-120, Budget Transfers for GASB Consolidation
Motion by Christensen, seconded by Miller, to approve Resolution No. 19-120.
Roll: Ayes – Unanimous. Motion carried.

OTHER BUSINESS
1. Council Member McAdon provided an update on the Landfill’s meeting with Metro Waste Authority and DNR on 12/3/19.

ADJOURNMENT
1. Meeting adjourned at 6:55 p.m.

Attest: Angela Leopold, City Clerk

James F. Peters, Mayor