Minutes
Parks & Recreation Board Meeting
Adel City Hall
6:30pm, Monday, August 5, 2019

1. Attendance and recognition of guests
   Members present: David McAdon, Heith Hockenberry, Kari Johns, Ryan
   Steinfeldt, Rich Miller, Melissa Heikes, and Marsha Fisher
   Staff present: Director of Parks and Recreation Nick Schenck and
   Aquatics/Recreation Supervisor Kylie Brandt
   Guests present: Davis Coppinger
   Council Liaison: Bob Ockerman

   New Board Member Kari Johns was welcomed to the Park and Rec. Board.
   Kari gave the board some of her background information.

   Aquatic Center Manager Davis Coppinger gave a final update on the happenings
   at the Aquatic Center. The first Parent-Tot class was a success and was held July
   31-August 3rd. Swim Lessons Session 3 finished on 8/1. There are a few more
   pool parties scheduled prior to the August 18th closing date.

2. Approval of minutes
   Minutes approved for July 2019
   Motion by McAdon, 2nd by Heikes 7-Ayes 0-Nayes

3. Citizens to address the Board
   None

4. Director’s Report

   -Chairperson Appointment
   Board member Melissa Heikes was nominated to fill the open position of Park and Rec.
   Board Chair. Motion by Steinfeldt, 2nd by Hockenberry 6-Ayes 0-Nayes Heikes
   abstained from voting. Congrats Melissa!

   -Recreation update

   A. Final Program Report
   Schenck and the board discussed the Final Program Report for Little Sluggers
   Session # 2. Enrollment numbers for Session 2 seem to be higher than the 2018
   numbers, but lower than Session 1.
- *Parks and Recreation*

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- **Recreation Update Continued**

**B. Adult Softball and Sand Volleyball wrap-up**
Schenck reported that both leagues are wrapping up for the year. The Adult Slow-pitch Softball League will end the season on Thursday, August 8th. The Coed Sand volleyball league will end with the league tournament on Tuesday, August 6th. Softball had 13 teams and Volleyball had 18 teams.

**C. Activity Guide Fall-Winter**
Staff has been working on the 2019-2020 Fall-Winter Activity Guide for production, in the past. The Activity Guide will go to the printers the end of the month. Board members encouraged staff to put information in the guide about the Ice Rink for the Winter of 2019-2020.

- **Parks Department Update**

**A. Pool Season 2019 and Boat Races**
Aquatic Supervisor Brandt said the Adel Family Aquatic Center will be open daily through Sunday, August 18th. The pool season has been very good this year. Daily attendance averages are up quite significantly from 2018. The Aquatic Center recently held a Cardboard boat race or Regatta on July 25th. The event had 13 boats participate. The event was again a huge success.

**B. FEMA Update from March Flooding**
FEMA representatives were in Adel Monday, August 5th to tour flood damaged areas in Adel. Some of those locations were Kinnick-Feller Park and Island Park. Site visits are part of the recovery portion to verify possible reimbursement for needed repairs.

**C. Movie in the Park #2**
Brandt reported that Incredibles 2 was shown at the downtown stage and pavilion on July 27th. Attendance was roughly 20 people. The 3rd and final movie will be shown on August 24th in Kinnick-Feller Park and will feature the movie Dumbo. Board members suggested staff to send out a mass e-mail to past program participants about the next movie coming up later this month.

**D. Lion’s Park in Southbridge Development**
Schenck recently met with a few Lion’s Club members on-site in the Southbridge Development to discuss the park area. The Lion’s Club would like to adopt/name the park area as well as provide a significant amount of funding for the park. Schenck will be seeking proposals for the area from playground and park development companies.
E. Cemetery Policy
The Park Board discussed current City Policy on City Cemetery decorations. 3 community’s policies were discussed as comparable. Director Schenck recommended leaving the policy as-is with the intent to let the public know of the City’s intentions to enforce the policy moving forward. Several ideas were noted for 2020 to give the community a notice of the policy enforcement. Social Media, City newsletter, posting temporary signs were all discussed as good ways to remind the public. **Motion by McAdon, 2nd by Fisher to recommend to the Adel City Council to keep current policy as is. 7-Ayes 0-Nayes.**

**Although not on the agenda, the Park Board did discuss the Zipline Project for Evans Park. Schenck expects to have the playground piece anytime and will determine an install date depending on its arrival to Adel.**

**Adjournment: Motion by Steinfeldt, 2nd by Miller.**