Minutes
Parks & Recreation Board Meeting
Adel City Hall
6:30pm, Monday, December 2, 2019

1. Attendance and recognition of guests
   Members present: Marsha Fisher, David McAdon, Rich Miller, Melissa Heikes, Kari Johns, Ryan Steinfeldt, and Heith Hockenberry.

   Staff present: Director of Parks and Recreation Nick Schenck, Park Maintenance Supervisor Curtis Waddingham, City Council Liaison-Bob Ockerman

2. Approval of November 2019 Minutes
   Motion by McAdon, 2nd: Steinfeldt 7 Ayes, 0 Nayes

3. Guests and Citizens to address the board.
   Rebecca Smith-Machine Magicians. The youth group gave a very detailed skit on their idea of renovating an area of Island Park complete with a Lego display of the area and their ideas.

4. Director’s Report

   - Parks Department update

   A. Zipline Update
   Director Schenck reported that the zipline project was delayed as Park Staff needs more time to prepare the area. The area of Evans Park has been located and is free of any underground utilities. Maintenance Supervisor Waddingham stated that the ideal time for excavation of the area is winter when the ground is frozen or August when the ground isn’t soft. Schenck will be contacting the representative to see exact dimensions needing to be excavated and the plan moving forward.

   B. Soccer Club Agreement Revisions
   The board discussed a draft proposal from Schenck on the revisions to the outdated rental/lease agreement with the ADM Soccer Club. Jodi Kuhse and Greg Schippers were at the meeting representing the Soccer Club. There were many differing opinions on rental fees, utility fees, etc. The Soccer Club will be sending a re-vised version that they drafted to Schenck. Council Liaison Bob Ockerman said that City Attorney Christine Stone will need to prepare the final document.
C. CIRPTA Trail Grant Money
The Park Board voted 7-0 in support of using set aside money for a trail extension project to be completed in 2023 for the development of South Bridge Park. The board expressed their desire to replenish the roughly $70,000 to the trail fund. Motion: Heikes, 2\textsuperscript{nd}. Johns, 7-Ayes 0-Nayes.

D. FEMA Update
Schenck reviewed a synopsis of FEMA expenditures for the rebuilding of Kinnick-Feller Park. Total cost of labor, materials, etc. is nearly $36,000. Schenck said that project is complete and closed. Island Park will be a complete project in the Spring of 2020 with the rebuilding of roads and shoulders of roads.

E. Aquatics and Recreation Supervisor
Schenck reported that 15 applications were received for the position. Interviews are scheduled for Tuesday, December 3\textsuperscript{rd} and Wednesday, December 4\textsuperscript{th}.

-Recreation Department update-

A. 3\textsuperscript{rd}-6\textsuperscript{th} Grade Boys and Girls Basketball Update
Registration is open through 12/27 for the league. Boys numbers look to be consistent with previous years and strong. Girls numbers are significantly lower.

B. Adult Coed Indoor Volleyball 2020
Registration for this very popular Adult League is underway during the month of December. The League typically features 16-18 teams and the games are played in the High School South Gym. Teams can pick what league they would like to participate in, either A’ or B’.

C. 1\textsuperscript{st} and 2\textsuperscript{nd} Grade Basketball
We are entering Week #5 of 6 weeks. The league has run very smoothly with no Hiccupps at all.

D. Thanksgiving Turkey Toss Competition
This annual event went very well. Fareway was once again a sponsor of the event. We were able to get Fareway some good press for their sponsorship. The event featured 5 families participating.

-Tree Board
No items at this time

Adjournment: Motion-Hockenberry, 2\textsuperscript{nd}: Miller