Minutes
Parks & Recreation Board Meeting
Adel City Hall
6:30pm, Thursday February 6, 2020

1. Attendance and recognition of guests
Members present Melissa Heikes, Heith Hockenberry, Marsha Fisher, David McAdon, Ryan Steinfeldt, Kari Johns, and Rich Miller

Staff present: Director of Parks and Recreation Nick Schenck

Guests present: Bob Ockerman, Adel City Council
               Greg Schippers and Jodi Kuhse, ADM Soccer Club


Motion by Steinfeldt, 2nd Fisher Ayes 7 Nays 0

3. Citizens to address the Board

4. Director’s Report

   A. Youth Basketball Update
   The season is 50% complete for both the Boys and Girls 3-6th Grade program. Games are played in Van Meter, Perry, and Adel for the Boys. The Girls play Van Meter, Earlham, and Stuart.

   B. Youth Baseball and Softball Update
   Schenck reported that sign-ups are coming in rather slow, and that nearly 100% of registrations thus far have been made on-line. South Dallas Little League Baseball and South Dallas Softball have begun to prepare for the season as planning meetings have been scheduled. Schenck expects a sign-up surge as the registration deadline approaches, which is February 28th.
Parks Department Update

A. Seasonal Staff and Pool Season 2020 preparations/rates
Director Schenck said the staff recruitment letter was sent out to last year’s Aquatic Center staff to see if they are interested in working again this summer. Advertisements have begun for all 2020 seasonal positions. The 2020 Swim-Lesson and Aquatic Center rates will be included in the Spring/Summer Park/Rec. Activity Guide that will be coming out in mid-March. Staff is recommending the following rate adjustments for the Aquatic Center for the 2020 season: adjust the Family and Non-Resident Family pass from $165 to $170 and $195 to $200.00 Single Resident from $80 to $85.00 Single Non-resident $100 to $105.00 Swim Lessons: Public Lessons $40 to $45.00 Private Lessons $60 to $70.00 Parent-Tot Class $30 to $35.00 Based on 2019 numbers this should generate an additional $4,125.00 in revenue. These rates are reviewed on a yearly basis. All changes above were approved except for the non-resident pass rate which will be $210.00 instead of the recommended $200.00

Motion: Hockenberry, 2nd: Heikes Ayes 7 Nays 0

B. Ballfield Reservations/Park Shelter reservations
The board discussed on-line reservations for non-park/rec. ballfield rentals at a rate of $15.00 per 1.5 hours of field time. Schenck also updated the board on the intention to implement on-line reservations for Park Shelters. The Park Board voted 7-0 in favor of implementing the field reservation system.

Motion: Fisher, 2nd: Heikes Ayes 7 Nays 0

C. Kiwanis Easter Egg Hunt
The Adel Kiwanis Club will be having an Easter Egg Hunt on April 5th in Kinnick-Feller Park on the outfields of the softball fields. This is the 3rd annual Egg Hunt for the Kiwanis Club.

D. Island Park Status Discussion
The Park Board discussed in detail and length the pros and cons of having the camping component of Island Park removed. The lengthy discussion resulted in the board voted unanimously to not have camping in the park moving forward.

Motion: Steinfeldt, 2nd: Hockenberry Ayes 6 Nays 0 Fisher-Abstain
E. Soccer Club Agreement
The Park Board discussed the proposed Soccer Agreement between the City and the ADM Soccer Club. A lengthy discussion was had between the board and soccer club representatives that were at the meeting. The following revisions were made to the agreement: Page 1 #2. Take out last sentence of the paragraph referring to use of the fields. Page 2 section d change 30 days to 60 days. Page 2 Section 3a. Change access fee to One Dollar ($1.00) Page 4 section a. Take out first 2 sentences of the paragraph. Page 4 section 7 add in use of the Football field in K-F Park. The next step in the agreement update will be to send it to the City Attorney for review.

Motion: Steinfeldt, 2nd: Heikes Ayes 7 Nays 0

Additional notes from the meeting. Although not on the agenda, Schenck mentioned that the Park board should begin thinking about good candidates to serve on the planning committee for the sports complex.

5. Tree Board
2019 Iowa DNR Tree Survey Results
Schenck mentioned recent ‘street’ tree survey had been completed by the Iowa DNR. This survey is done every 5 years and gives communities an inventory of trees that are living in the City right of way areas near curbs, streets, and sidewalks.