Minutes
Parks & Recreation Board Meeting
Adel City Hall
6:30pm, Monday, March 4, 2019

1. Attendance and recognition of guests
   Members present: Melissa Heikes, Marsha Fisher, Rich Miller, Heather Mager and David McAdon

   Staff present: Director of Parks and Recreation Nick Schenck

   Guests present: City Council Liaison Bob Ockerman

2. Approval of January and February 2019 minutes
   Motion: McAdon 2nd. Heikes Ayes: 5 Motion Carries

3. Citizens to address the Board
   None

4. Director’s Report

   Recreation update
   A. Youth Baseball and Softball Update
   Both programs are well underway with both league drafts coming up on March 6th. Equipment will be sorted soon. Registrations thus far are down compared to 2018 numbers. Schenck expects a few more registrations to trickle in yet.

   B. Adult Indoor Volleyball Update
   Schenck said the season for the Adult Volleyball league is over. A total of 11 teams participated this year. This year the end of season league tournament was held Sunday, March 3rd.

   C. Seasonal Staff Recruitment
   The Park and Rec. Department is currently taking applications for Lifeguards, Park Maintenance Staff, Ball field Concession staff, as well as Umpires for both baseball and softball. Applications are coming in for all positions, and applications are due the later part of March.
D. **2019 Spring/Summer Activity Guide**
The Park and Rec. Department 2019 Spring/Summer Activity Guide should be out the week of March 18th. Christian Printers of Des Moines is the company printing the guides. The guides will be sent to every address in Adel, DeSoto, and Minburn.

E. ***Tennis Programs-New***
Youth and Adult Tennis are new programs that are being offered this summer. Youth Tennis will be held in 2 sessions, one in June, and one in July. Adult Tennis will be a league-style program on Tuesday and Thursday evenings. The United States Tennis Association (USTA) has given free rackets, tennis balls, and promotional materials for the program.

Parks Department Update
A. **City Land for Rent: proposals**
The Park Board reviewed 2 proposals for the cash renting of the City owned land located across the street from the Adel Family Aquatic Center. Motion: Heikes to accept the proposal by Phil Lautner to rent the 9 acres @ $251.01 per acre for 2019. Motion also states that the rental fees must be paid upfront prior to field work being done. 2nd: Fisher Ayes-5 Motion Carries

B. **McCaulley land update:**
The process of purchase 2 acres of land on the North side of Evans Park is moving along. City attorneys are currently working on finalizing the purchase agreement.

5. **Tree Board**
Schenck said that the Annual Tree City USA Awards banquet on April 3rd. Adel will be awarded ‘Tree City’ USA status. A community must have a very extensive tree budget and tree care program to be considered for the award.