1. **Attendance and recognition of guests**
   Members present: Heith Hockenberry, Kari Johns, Melissa Heikes, Rich Miller,
   Staff present: Director of Parks and Recreation Nick Schenck
   Recreation/Aquatics Supervisor Kylie Brandt
   Guests present: Bob Ockerman, Adel City Council Liaison to the Park Board

2. **Approval of minutes**
   Minutes approved for September 2019
   Motion by Heikes; second by Miller
   4-Ayes 0-Nayes

3. **Citizens to address the Board**

4. **Director’s Report**

   - *Parks Department Update*

   A. **Parks Seasonal Shutdown**
      All City parks will be winterized for the winter season beginning around the
      week of October 15th except for Island Park Campground which will remain
      open until after their annual Shoot the Moon Soccer Tournament. Director
      Schenck did say that the water sources in the Parks may be on longer if the
      warmer weather continues.

   B. **Southbridge Park (Lion’s Park)**
      Director Schenck will be going to the Adel Lion’s Club meeting on October
      16th to discuss playground development options with them for the community
      park in the South Bridge Development. The Lion’s Club currently has $40,000
      raised for the park and the City is very grateful to be working with them.

   C. **Community Visioning Plantings**
      The Adel Community Visioning committee did a great job organizing volunteers
      to plant trees and plants along the RRVT in Adel as part of the Kinnick to
      Raccoon project. The City was happy to partner with them on this and provide
trucks, man power, watering of plants, etc. This project will be very helpful for the City of Adel to attain the Tree City USA status for 2019.

D. Restoration Harmony Update
At the September Council meeting, the City Council asked the Schrad’s to prepare a concept of the ‘least’ amount of land needed to do the necessary improvements. City Administrator Anthony Brown sent letters on 9/27/19 to neighbors in that area to provide their thoughts and input to him. The City Council is expecting an update from the Schrad’s at the October City Council Meeting on October 8th.

E. Pool Report 2019
The 2019 pool report was discussed by the park board including attendance, pass sales, swim lessons, and concession revenue. New aquatic programs were added in 2019.

F. Zipline update
Schenck said the zipline for Evans Park has arrived. Staff is waiting for the site supervisor of the company to coordinate an installation date with the City.

Recreation Department Update

A. Recreation Basketball Update
Basketball registration is open for all ages. The 1st and 2nd Grade league registration deadline is this coming Friday October 11th. Numbers thus far seem to be inline with last year’s

B. Ballfield Rentals 2019
Park and Rec. staff is exploring the possibility of charging non-City or non-recreation baseball and softball teams to use fields beginning March 2020. Staff will be collecting information from other communities in the area to see how much they are charging for field use.

Tree Board

A. Memorial Tree-Shauntelle Johnson
A memorial tree was recently donated to the City to be planted in Kinnick-Feller in remembrance of Shauntelle Johnson.

Motion to Adjourn: Hockenberry, 2nd: Miller
4-Ayes 0-Nayes