Minutes
Parks & Recreation Board Meeting
Evans Park
6:30pm, Monday September 15, 2020

1. **Attendance and recognition of guests**
   Members present Melissa Heikes, Patricia Ehrenfried, Rich Miller, Jeremy Brancheau, and Kari Johns
   Staff present: Director of Parks and Recreation Nick Schenck and Aquatics/Recreation Supervisor Sadie Mudder.
   Guests present: Bob Ockerman, City Council Liaison

2. **Approval of minutes**
   Minutes approved for August 2020
   Motion by Heikes seconded by Johns 5-Ayes, 0-Nayes

3. **Citizens to address the Board**

4. **Director's Report**

-Parks Department update

A. Restoration Harmony Building/Land
The sale of the Restoration Harmony land in the park should be closed on next week on the 15th. It has been a 2-year process and it will be nice to have it taken care of.

B. **Zipline Feature**
Pending weather, the zipline should be installed next Thursday September 17th. The site in Evans Park is prepped, and the holes are dug. The area will be roped off and mulch will be added Friday, September 18th or Monday, September 21st.

C. Southbridge Park
Schenck reported that Southbridge Park is nearly done. Sod and seeding will be completed in the next couple weeks. Trash cans have recently been added to the grounds.

D. Eagle Scout Project
The board was updated on a local Eagle Scout project. Jordan Chapman has recently completed his project of replacing a small play structure at the Little League ballfields in Adel. The original set was from the Adel Lions Club in 2005. Staff will be taking photos of him and getting him some press for his awesome job he has done!

E. Derecho Storm Clean-Up
City crews are wrapping up the debris pick-up from the Derecho windstorm that occurred on Monday, August 10th. The City will have an insurance claim of $17,000.00 for damages to trees, ballfield fences, Aquatic Center shade structures, and the Evans Park shelter roof. Debris has been piled at Island Park and near the Archery Range. The debris will be chipped in the near future.

-*Recreation Department Update*

A. **Fall-Winter Activity Guide**
The Park Board discussed the guide which will be mailed out to the public soon. The guide will be sent to all addresses in the communities of Adel, DeSoto, and Minburn. Staff did look into having the guide being distributed strictly electronically but wanted to ensure that every resident in our school district did receive it in hard-copy form.

B. **1st and 2nd Grade Basketball Registration Open**
Schenck reported that the registration period for 1st and 2nd Grade Youth Basketball is currently open. The forms are available on the ADM Schools website. Schenck is promoting the on-line registration service to all registrants. The older ages of 3rd-6th Grade will open up registration next month.

C. **Youth Football 2020 Update**
All teams are up and running with practices and games being held. Youth Football numbers are similar this year to last year's numbers.

D. **New Programs**
Aquatics and Recreation Supervisor Sadie Mudder game the board information on 5 new Recreation programs that will be happening in the coming months. Bean Bags league, Active Elders, Kiddie Keys, Grocery Cart Races, and Men's Over 30 Basketball.

E. **Final Program Reports (6)**
Final program reports for Adult Sand Volleyball, Adult Slow-Pitch Softball, and youth and adult tennis were discussed. All 6 programs were successful and produced a profit when looking at revenue vs. expenses.

F. **Private Contract Programs**
The board discussed utilizing private services and contractors (Kiddie Keys example). Specialty Recreation Programs sometimes benefit from private sourced for instruction. Those private contractors provide insurance coverage forms, etc. The board voted to give Park and Rec. staff the authorization to move forward with contractors as these programs arise. **Motion: Heikes 2nd: Miller Ayes-5 Nayes-0**

***Healthiest State Initiative Walk**
While it was not an agenda item, Aquatics/Recreation Supervisor Mudder informed the board she had applied for a Grant to hold a Walk in Adel. The walk will be October 7th. Results of the Grant application should be Tuesday, September 15th.

-*Tree Board*

A. **Street Tree Planting Request**
The board approved unanimously for resident Matt Ervin of 1300 S. 11th Street to plant a crabapple and Ginkgo tree in his parking area, (between curb and sidewalk) at his residence. These are approved trees according to Chapter 151.03 of Adel City Ordinance.
Motion: Ehrenfried 2nd: Heikes Ayes-5 Nayes-0

Adjournment: Motion by Ehrenfried to adjourn, seconded by Heikes 5-Ayes 0-Nayes