

Adel City Council
March 10, 2020 - Meeting Minutes

The Adel City Council met in regular session at Adel City Hall, 301 S. 10th Street, Adel, Iowa on Tuesday, March 10, 2020. At 6:00 p.m., Mayor Peters called the meeting to order. The following answered roll: Ockerman, Christensen, McAdon, Miller, and Selby.

Staff Present: City Attorney Stone, City Administrator Brown, City Clerk Leopard, Finance Director Sandquist, Parks & Recreation Director Schenck, and Public Works Director Overton.

PUBLIC HEARING

1. FY20-21 Budget

Motion by Miller, seconded by McAdon, to open the public hearing.

Roll: Ayes – Unanimous. Motion carried.

No written or oral comments were received.

Motion by Miller, seconded by McAdon, to close the public hearing.

Roll: Ayes – Unanimous. Motion carried.

PRESENTATION

1. Downtown Adel 2020-2040 Plan – ISU Graduate Studio

CONSENT AGENDA

- a) Consider Approval of City Council Minutes Dated February 11, 2020
- b) Consider Approval of February Bills
- c) Consider Approval of December 31, 2019 Treasurer's Report
- d) Consider Approval of the January 31, 2020 Treasurer's Report
- e) Consider Approval of the February 29, 2020 Treasurer's Report
- f) Consider Approval of Ahlers & Cooney, P.C. February 2020 Invoice to be Applied to Retainer
- g) Consider Approval of Resolution No. 20-12, Approving Budget Transfers for City Attorney Services
- h) Consider Approval of Resolution No. 20-13, Updating FY20-21 Fees for Services – Pool & Park Shelter Reservations
- i) Consider Approval of Change Order No. 5 – Section 3 – Wells 5 & 6 Well House Construction
- j) Consider Approval of Pay Estimate No. 12 – Section 3 – Wells 5 & 6 Well House Construction
- k) Consider Approval of Change Order No. 4 – Phase 1 Improvements – Water Treatment Plant
- l) Consider Approval of Pay Estimate No. 7 – Phase 1 Improvements – Water Treatment Plant
- m) Consider Approval of Class C Liquor License with Catering Privilege, Outdoor Service and Sunday Sales for Brickyard Burgers & Brews, Pending Dram
- n) Consider Approval of Class E Liquor License, Class B Wine Permit, Class C Beer Permit (Carryout Beer) for Fareway Stores, Inc.
- o) Consider Approval of Setting a Public Hearing for *Envision Adel 2040* (2009 Comp. Plan Update) – Tuesday, April 14 at 6:00 p.m.
- p) Consider Approval of Resolution No. 20-14, Directing the City Clerk to Publish Notice of Hearing on the Adoption of the Proposed “Code of Ordinances of the City of Adel, Iowa” – Tuesday, April 14 at 6:00 p.m.
- q) Consider Approval of Setting a Public Hearing for Southbridge Plat 2 Rezoning – Tuesday, April 14 at 6:00 p.m.
- r) Consider Approval of Resolution No. 20-15, Fixing Date for a Public Hearing on the Proposed Vacation of a Road Located at Figg Drive Just North of Southbridge Drive in the City of Adel
- s) Consider Approval of Resolution No. 20-16, Fixing Date for a Public Hearing on the Proposal to Convey Real Property to Cramer and Associates, Inc., and Providing for Publication of Notice Thereof
- t) Consider Approval of Terracon Geotechnical Proposal for the Southbridge Lift Station

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- u) Consider Approval of Personnel Committee's Recommendation of Updated Parks Superintendent Job Description
- v) Consider Approval of Personnel Committee's Recommendation of Updated Parks Maintenance Laborer Job Description
- w) Consider Approval of Resolution No. 20-17, Approving Final Agreement for FY20-21 Police Wages
- x) Consider Approval of Resolution No. 20-18, Approving a 28E Agreement for Mutual Assistance for Dallas County Area Fire and Rescue Services
- y) Consider Approval of Tree Removal and Disposal Proposal for the Upcoming Phase 2 Water Projects and Wastewater Treatment Plant Project

Motion by Christensen, seconded by Selby, to approve the consent agenda as amended by discussion – removing items “r” & “s”, moving item “q” to New Business, and add pending receipt of required documents for item “m”.

Roll: Ayes – Unanimous. Motion carried.

OLD BUSINESS

- a) Discussion / Possible Action of Ordinance No. 349, Amending Chapter 75, All-Terrain Vehicles and Snowmobiles, of the Code of Ordinances of the City of Adel – First Reading, Including Possibly Setting a Public Hearing

Motion by Selby, seconded by Miller, to set a public hearing and first reading of Ordinance No. 349 for April 14, 2020 at 6:00 p.m.

Roll: Ayes – Unanimous. Motion carried.

- b) Consider Approval of Allocating \$10,000 in Economic Development Funding to the Adel Partners Chamber of Commerce for FY19-20

Motion by Ockerman, seconded by McAdon, to approve the allocation of funds.

Roll: Ayes – Unanimous. Motion carried.

- c) Consider Approval of HIRTA Funding Request for FY20-21

Motion by Ockerman, seconded by McAdon, to approve in budget but not allocate until we receive further information and a seat on the board.

Motion by Miller, seconded by Selby, to amend the main motion to remove the seat on board stipulation.

Roll: Ayes – McAdon, Miller, and Selby. Nays – Ockerman, and Christensen. Motion to amend carried.

Roll: Ayes – Ockerman, McAdon, Miller, and Selby. Nays – Christensen. Motion as amended carried.

NEW BUSINESS

- a) Consider Approval of Accepting the City's Downtown Plan 2020-2040 from the ISU Graduate Studio

Motion by Selby, seconded by Miller, to accept the Downtown Plan 2020-2040.

Roll: Ayes – Unanimous. Motion carried.

- b) Consider Approval of Resolution No. 20-19, Directing the Creation of a Redevelopment Plan and Timeline for Island Park

Motion by Christensen, seconded by Miller, to approve Resolution No. 20-19, with additional language regarding closing camping indefinitely.

Roll: Ayes – McAdon, Miller, Selby, and Christensen. Nays – Ockerman. Motion carried.

- c) Consider Approval of Resolution No. 20-20, Approving the Exercise of Option to Purchase Real Property (i.e., 30 Acres near Water Tower)

Motion by Ockerman, seconded by Christensen, to approve Resolution No. 20-20.

Roll: Ayes – Unanimous. Motion carried.

d) Consider Approval of Resolution No. 20-21, Approving the Fiscal Year 2020-2021 Budget

Motion by McAdon, seconded by Selby, to approve Resolution No. 20-21.

Roll: Ayes – Selby, Ockerman, McAdon, and Miller. Nays – Christensen. Motion carried.

e) Consider Approval of Resolution No. 20-22, To Receive and File Annexation Request for 24459 288th Trail, Adel, IA

Motion by Ockerman, seconded by Christensen, to approve Resolution No. 20-22.

Roll: Ayes – Unanimous. Motion carried.

f) Consider Approval of Resolution No. 20-23, Authorizing a Lease Agreement by and between the City of Adel and the Adel-De Soto Soccer Club

Motion by Miller, seconded by Selby, to approve Resolution No. 20-23

Motion by Ockerman, seconded by McAdon, to amend the main motion to increase the lease amount to \$1,000 per year.

Roll: Ayes – Unanimous. Motion to amend carried.

Roll: Ayes – Unanimous. Motion as amended carried.

g) Consider Approval of Resolution No. 20-24, Authorizing a Lease Agreement by and between the City of Adel and ADM Youth Football

Motion by Ockerman, seconded by McAdon, to approve Resolution No. 20-24.

Roll: Ayes – Unanimous. Motion carried.

h) Consider Approval of Setting a Public Hearing for Southbridge Plat 2 Rezoning – Tuesday, April 14 at 6:00 p.m.

Motion by Christensen, seconded by Selby, to table setting a public hearing until after Planning & Zoning meeting on March 11, 2020.

Roll: Ayes – Selby and Christensen. Nays – Miller, Ockerman, and McAdon. Motion failed.

Subsequent Motion by Miller, seconded by Ockerman, to set a public hearing for April 14, 2020 at 6:00 p.m.

Roll: Ayes – Miller, Ockerman, and McAdon. Nays – Selby and Christensen. Motion carried.

OTHER BUSINESS

1. Council member Selby requested to set a Public Safety Committee meeting.
2. Council member Ockerman requested to set a Water/Sewer Committee meeting.
3. Council member McAdon provided a Landfill update.

ADJOURNMENT

1. Meeting adjourned at 7:39 p.m.



James F. Peters, Mayor

Attest: Brittany Sandquist
Angela Leopard, City Clerk

Brittany Sandquist, Deputy City Clerk