

**Adel City Council**  
**April 14, 2020 - Meeting Minutes**

The Adel City Council met in regular session on Tuesday, April 14, 2020. Due to the State Public Health Emergency Declaration regarding COVID-19, this meeting was conducted electronically pursuant to Iowa Code 21.8 and the Proclamation of Governor Kim Reynolds dated March 19, 2020. Members of the public wishing to participate in this meeting were encouraged to do so telephonically. At 6:00 p.m., Mayor Peters called the meeting to order. The following answered roll: Ockerman, Christensen, McAdon, Miller, and Selby.

Staff Present: City Attorney Stone, City Administrator Brown, Finance Director Sandquist, Police Chief Shepherd, and Public Works Director Overton.

**PROCLAMATION**

1. Arbor Day – Friday April 24<sup>th</sup>, 2020

**COMMENTS FROM THE PUBLIC**

1. Robert Fisher, 711 S. 12<sup>th</sup> St., Adel - Commented on incline of sidewalks near Peoples Bank and Fareway.
2. Council Member Ockerman thanked City Staff for their work during the ongoing pandemic.

**CONSENT AGENDA**

- a) Consider Approval of City Council Minutes Dated March 10, 2020
- b) Consider Approval of March Bills and March 31, 2020 Treasurer's Report
- c) Consider Approval of Ahlers & Cooney, P.C. March 2020 Invoice to be Applied to Retainer
- d) Consider Approval of Resolution No. 20-25, Approving Budget Transfers for City Attorney Services
- e) Consider Approval of Resolution No. 20-09, Approving Budget Transfers for City Attorney Services
- f) Consider Approval of Ahler's Joint Representation Conflict Waiver – ADM CSD and City of Adel
- g) Consider Approval of Setting a Public Hearing for *Envision Adel 2040* (2009 Comp. Plan Update) – Tuesday, May 12 at 6:00 p.m. or Future Regular Council Meeting Not Conducted Electronically
- h) Consider Approval of Resolution No. 20-26, Directing the City Clerk to Publish Notice of Hearing on the Adoption of the Proposed "Code of Ordinances of the City of Adel, Iowa" – Tuesday, May 12 at 6:00 p.m. or Future Regular Council Meeting Not Conducted Electronically
- i) Consider Approval of Setting a Public Hearing for Ordinance No. 349, Amending Chapter 75, All-Terrain Vehicles and Snowmobiles, of the Code of Ordinances of the City of Adel – Tuesday, May 12 at 6:00 p.m. or Future Regular Council Meeting Not Conducted Electronically
- j) Consider Approval of Pay Estimate No. 8 – Phase 1 Improvements – Water Treatment Plant
- k) Consider Approval of Region XII Contract for ADA Transition Plan

**Motion by Ockerman, seconded by Miller, to approve the consent agenda.**

**Roll: Ayes – Unanimous. Motion carried.**

**DEPARTMENT HEAD REPORT**

1. COVID-19 Pandemic – City's Operational Changes and Efforts

**OLD BUSINESS**

**NEW BUSINESS**

- a) Discussion / Possible Action Regarding Public Hearings for Tuesday, May 12 at 6:00 p.m.
  - a. Consider Approval of Setting a Public Hearing for Water, Sanitary Sewer, and Storm Water Rate Increases – Tuesday, May 12 at 6:00 p.m.

- b. Consider Approval of Resolution No. 20-27, Setting Public Hearing on Proposed Connection Fee Ordinance for the East Annex Sanitary Sewer Connection Fee District – Tuesday, May 12 at 6:00 p.m.
- c. Consider Approval of Setting a Public Hearing Date for Fiscal Year 2019-2020 Budget Amendments – May 12, 2020 at 6:00 p.m.

**Motion by Ockerman, seconded by McAdon, to set public hearings for May 12, 2020 at 6:00 p.m.**

**Roll: Ayes – Unanimous. Motion carried.**

- b) Consider Approval of Purchase Order for Replacement Pumps at the Lift Station

**Motion by Ockerman, seconded by Christensen, to approve purchase order as recommended by McClure and staff.**

**Roll: Ayes – Unanimous. Motion carried.**

- c) Consider Approval of Street Committee’s Recommendation of Resolution No. 20-28, HWY 6 Corridor Access Management Plan

**Motion by Christensen, seconded by Selby, to approve Resolution No. 20-28.**

**Roll: Ayes – Unanimous. Motion carried.**

#### **OTHER BUSINESS**

1. Council Member McAdon provided an update on the Landfill and commented on League meeting held to discuss revenue sources.
2. Council provided feedback on the Microsoft Teams meeting platform.

#### **ADJOURNMENT**

1. Meeting adjourned at 7:13 p.m.



James F. Peters, Mayor

Attest: Brittany Sandquist  
Brittany Sandquist, Deputy City Clerk