

Adel City Council
January 12, 2021 – Meeting Minutes

The Adel City Council met in regular session on Tuesday, January 12, 2021. Due to public health concerns related to COVID-19, and as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the City Council was conducted electronically, pursuant to Iowa Code Section 21.8, as holding the meeting in person was impossible or impractical. Interested persons were invited to attend the meeting via phone or videoconference. At 6:00 p.m., Mayor Peters called the meeting to order. The following answered roll: Ockerman, Christensen, McAdon, Miller, and Selby.

Staff Present: City Attorney Stone, City Administrator Brown, Finance Director Sandquist, Public Works Director Overton, Library Director Jayne, and Police Chief Shepherd.

PROCLAMATION

1. Van Harden Day – Friday, January 8, 2021

PUBLIC HEARING

1. Ordinance Amending Chapter 122 – Peddlers, Solicitors and Transient Merchants for the Purpose of Adding Regulations Regarding Mobile Food Units – Continued from December 8, 2020

Motion by Christensen, seconded by Ockerman, to continue public hearing.

Roll: Ayes – Unanimous. Motion carried.

Written comments received from:

Alex Catron – Snappy’s Fire Stick BBQ – 800 Shelby Drive Adel, IA 50003

Verbal comments received from:

Alex Catron – Snappy’s Fire Stick BBQ – 800 Shelby Drive Adel, IA 50003

Peter Makens – Big Boys Food Truck - 1011 Lynne Drive Adel, IA 50003

Rob Feher – 1115 SW 28th St. Ankeny, IA 50023

Angela & David Schrad – Restoration Harmony – 1015 Riverside Adel, IA 50003

Motion by Selby, seconded by Ockerman, to close the public hearing.

Roll: Ayes – Unanimous. Motion carried.

2. Plans, Specifications, Form of Contract, and Estimate of Costs for the Water System Improvements 2020 – High Service Pump Building Project

Motion by Christensen, seconded by Ockerman, to open the public hearing.

Roll: Ayes – Unanimous. Motion carried.

No written or oral comments were received from the public.

Gary Brons with McClure Engineering summarized the \$2.44 million water project that will

complement the new water treatment plant. Motion by Ockerman, seconded by Selby, to close the public hearing.

Roll: Ayes – Unanimous. Motion carried.

COMMENTS FROM THE PUBLIC

1. Deb Bengtson – President, Adel Partners Chamber of Commerce – Chamber Update

CONSENT AGENDA

- a) Consider Approval of City Council Minutes Dated December 8, 2020
- b) Consider Approval of December Bills and December 31, 2020 Treasurer’s Report
- c) Consider Approval of Ahler’s & Cooney, P.C. December 2020 Invoice to be Applied to Retainer
- d) Consider Approval of Resolution No. 21-01, Approving Budget Transfers for City Attorney Services
- e) Consider Approval of Class C Liquor License with Sunday Sales for Fiesta Mexican Restaurant
- f) Consider Approval of Class C Liquor License with Sunday Sales for Adel Family Fun Center –
PENDING DRAM SHOP

- g) Consider Approval of Special Class C Liquor License (BW Beer/Wine) with Class B Native Wine Permit for Lemon Grass Restaurant – *PENDING DRAM SHOP*
 - h) Consider Approval of Pay Application #17 – Phase 2 Improvements – Water Treatment Plant
 - i) Consider Approval of Pay Application # 5 – Phase 2 Improvements – Ground Storage Reservoir
 - j) Consider Approval of Pay Application #4 – Adel Wastewater Treatment Plant Improvements
 - k) Consider Approval of Resolution No. 21-02, Designating the Dallas County News as an Official Newspaper for the City of Adel
 - l) Consider Approval of Resolution No. 21-03, Designating the Des Moines Register, Inc. as an Official Newspaper for the City of Adel
 - m) Consider Approval of Resolution No. 21-04, Naming Depositories for the City of Adel
 - n) Consider Approval of Resolution No. 21-05, Approving Tax Abatement Applications for New Construction Completed in 2020 in the City of Adel
 - o) Consider Approval of Resolution No. 21-06, Appointing a Representative and an Alternate Representative to the Dallas County Emergency Management Commission
 - p) Consider Approval of Conflict Waiver with Ahlers & Cooney, P.C. for Adel – Waukee Annexation Moratorium Agreement
 - q) Consider Approval of Appointing Anthony Brown as the CIRTPA TPC Primary Representative and Kip Overton as the CIRTPA TPC Alternate
 - r) Consider Approval of Appointing Kip Overton as the CIRTPA TTC Primary Representative and Anthony Brown as the CIRTPA TTC Alternate
 - s) Consider Approval of Resolution No. 21-08, Authorizing the City to Apply for Membership in the Iowa Municipalities Workers' Compensation Association (IMWCA)
 - t) Consider Approval of Resolution No. 21-09, Approving and Accepting a Permanent Storm Sewer Easement in Southbridge Plat 1
 - u) Consider Approval of Resolution No. 21-10, Setting a Public Hearing Date for February 9, 2021 at 6:00 p.m. for a Resolution Relating to the Total Maximum Property Tax Dollars for FY21-22
- Motion by Miller, seconded by McAdon, to approve the consent agenda.**
Roll: Ayes – Unanimous. Motion carried.

DEPARTMENT HEAD REPORT

1. COVID-19 Pandemic – City Operational Changes and Efforts
2. Second Council Meeting This Month – Monday, January 25 at 6:00 p.m. (FY21-22 Budget)
3. Second Council Meeting Next Month – Monday, February 22 at 6:00 p.m. (High Service Pump Project)
4. Library Update – Library Director Trever Jayne

OLD BUSINESS

NEW BUSINESS

- a) Consider Approval of Ordinance No. 362, Amending the Code of Ordinances of the City of Adel, by Amending Chapter 122 – Peddlers, Solicitors and Transient Merchants for the Purpose of Adding Regulations Regarding Mobile Food Units – First Reading
Miller stated more consideration and input is needed from interested parties. Christensen asked about Waukee's pilot program. Ockerman suggested splitting food trucks into a separate ordinance.
Motion by Miller, seconded by Christensen, to designate council member Miller to develop a sub committee to refine the Ordinance and report back to council.
Roll: Ayes – Unanimous. Motion carried.
- b) Discussion / Possible Action of Setting Fees for Mobile Food Unit Applications and Permits
No action taken.

- c) Consider Approval of Resolution No. 21-11, Adopting Plans, Specifications, Form of Contract and Estimate of Costs – Water System Improvements 2020 High Service Pump Building
Motion by Ockerman, seconded by Christensen, to approve Resolution No. 21-11.
Roll: Ayes – Unanimous. Motion carried.

- d) Consider Approval of Extending the Deadline of Eligibility of Paid and Expanded COVID-19 Leave Under the Families First Coronavirus Response Act through March 31, 2021
Motion by Christensen, seconded by Miller, to approve extending the deadline of eligibility of Paid and Expanded COVID-19 Leave under the Families First Coronavirus Response Act through March 31, 2021.
Roll: Ayes – Unanimous. Motion carried.

OTHER BUSINESS

- 1. Council member Christensen provided information regarding the Federal Government Relief/Eviction Prevention Program at iowahousingrecovery.com
- 2. Mayor Peters stated the next regular council meeting is scheduled for January 25, 2021 at 6:00 p.m.

ADJOURNMENT

- 1. Meeting adjourned at 7:14 p.m.



James F. Peters, Mayor

Attest: Brittany Sandquist
Brittany Sandquist, Deputy City Clerk