



**Agenda-Parks & Recreation Board
Adel City Hall
Adel, IA 50003
6:30pm, Monday June 14, 2021**

1. Attendance and recognition of guests
2. Approval of April and May 2021
3. Citizens to address the Board
Unless the subject is already on the agenda
4. Director's Report

-Recreation update

- A. Adult Slow-Pitch Softball and Sand Volleyball
- B. Youth Baseball and Youth Softball
- C. Little Sluggers 2021
- D. Tennis Programs
- E. Final Program Reports: Kiddie Kickers and Yard Games
- F. Library Partnership Programs

-Parks Departments update

- A. Adel Aquatic Center Season Update
- B. Movies in the Park
- C. Archery League Program
- D. Schwarzkopf Sign Update
- E. Bark in the Park Event
- F. Disc Golf Day

Tree Board update

Autumn Blaze Maple Tree for Heyn Family



Minutes
Parks & Recreation Board Meeting
Adel Parks Maintenance Shop
6:30pm, Monday, April 5, 2021

1. Attendance and recognition of guests

Members present: Kari Johns, Rich Miller, Jeremy Brancheau, Patricia Ehrenfried, Ryan Steinfeldt, Del Christensen, and Melissa Heikes

Staff present: Director of Parks and Recreation Nick Schenck
Aquatics/Recreation Supervisor Sadie Mudder

Guests present: Bob Ockerman, Adel City Council Liaison

2. Approval of minutes

Minutes approved for March 2021.

Motion by Johns; seconded by Ehrenfried.

Ayes-7, Nays-0

3. Citizens to address the Board

4. Director's Report

Recreation Update

A. Youth Baseball and Softball Update

Both programs are well underway with both leagues having practices and game schedules have been sent out. Schenck expects to have shirts and hats/visors out to the teams around the week of April 19th. Both leagues begin games the last week in April. Registration numbers are similar to last year's numbers. Baseball is up 11 players and Softball is down 2 players.

B. Seasonal Staff Recruitment

Offer letters have been sent to the Parks Staff of 6 individuals. Concession stand staff has been a challenge as most applicants are under 16 years old, which limits them to working only until 7pm. Sadie reported that lifeguard numbers are at the minimum number and that having some more would be ideal. Concession and front desk staff are plentiful.

C. Kiddie Kickers/Egg My Yard/Yard Games update

Schenck said that these 3 new recreation programs have been very successful in the response that has been received so far. Kiddie Kickers starts up Monday, April 12th and has 81 participants. Egg My Yard was successful as well. Nick and Sadie hid eggs in participants yards last week. Yard Games is a new adult program that has 9 separate teams of 2 signed up. That league begins April 8th.

D. Final Program Reports: Over 30 basketball, Coed Volleyball, Egg My Yard, and Youth Basketball

The Board reviewed all 4 program reports. The only program that operated at a loss was Coed Volleyball as teams were down significantly most likely due to Covid.

E. Junior Golf Clinics

Sadie reported that the sign-up has been very good for the program, even without any advertising. Participants are seeing the program on the registration website. This program will be facilitated by River Valley Golf Course in the future due to their request to not enter into an agreement with the City of Adel.

F. Spring Hide and Seek

This is a new program that incorporates finding items in Evans Park. The program promotes community using the park, and May Day type baskets will be the prize.

Parks Department Update

A. Island Park Request for Proposals

Director Schenck reported that 2 proposals had been received from those interested in operating in a lease setting of Island Park Campground. Both proposals bring both pros and cons and it will not be an easy decision to make. The City Council will discuss and review proposals at the April 13th Council meeting.

B. Public Space Water Sources

The Parks Department will be turning on water sources to area parks on April 15th.

C. 40-acre planning. Survey and results

Director Schenck shared the results of the recent survey sent out to area residents. Over 1,000 surveys had been filled out. Schenck passed around the results thus far, and the board reviewed the data. Schenck expects to see the results in the coming days.

D. Pool preparations for 2021

Aquatics/Rec. Supervisor Mudder is in the interview process now for hiring both lifeguards and concession and front desk staff. The Aquatic Center opening target date is Memorial weekend. The board and staff discussed the potential last day of school for ADM for the 2021 school year.

E. Kinnick-Feller Park Historic Arch Restoration

Schenck was happy to report that the Capital Improvement Project had begun. Iowa Tuckpointing of Carlisle, Iowa has been on-site for about a week to begin the process of filling cracks, replacing bricks, etc. The public is very excited to see the refurbishing process of the historic Arch. The project completion should be done in 3 weeks.

Other Notes: Board Member Del Christensen mentioned to staff that Trees Forever does have 2 grant cycles for tree plantings to those that suffered Derecho storm damage. The first cycle deadline is June, and the second will be closer to Fall.

**Adjournment: motion Johns, 2nd: Steinfeldt
Ayes-7 Nays-0 motion carries.**



Minutes
Parks & Recreation Board Meeting
Park Maintenance Shop
6:30pm, Monday May 3, 2021

1. Attendance and recognition of guests

Members present: Del Christensen, Ryan Steinfeldt, and Jeremy Brancheau

Staff present: Director of Parks and Recreation Nick Schenck
Guests present: Bob Ockerman, City Council Liaison

2. Approval of April 2021 minutes

No action taken as member quorum was not present. April and May meeting minutes will be approved in the June 2021 meeting.

3. Citizens to address the Board

David McAdon, Adel Archery Range Addition

David presented to the those in attendance on a new project that the Girl Scouts (and some boy scouts) would like to do. It is to construct an elevated shooting platform at the Archery range. David provided cost estimates and a timeline for the project. Fundraising would mostly be done by the group; City may contribute if needed. Project timeline is to be in August 2021. Schenck will be checking with the City Attorney on if there are any restrictions on ADA accessibility, etc.

No action taken as member quorum was not present. Schenck will provide board members the information via e-mail and ask for an electronic vote.

4. Director's Report

Recreation update

A. Youth Baseball and Softball Update

Both programs are well underway with both leagues having practices and games are in full swing. Uniforms and hats have been handed out, and the concession stands are buzzing.

B. 2021 Slow-Pitch Softball and Sand VB

Preparations are underway for both leagues; marketing and advertisements for both leagues have recently been distributed. Slow-pitch is played on Thursday nights and Sand Volleyball is played on Tuesday nights. Schenck expects strong numbers again for this year's leagues. Team registration for the leagues ends on May 21st. Currently 5 teams are signed up for Slow-Pitch and 7 for Sand Volleyball.

C. Little Sluggers 2021 turn-out

Schenck and the Park Board reviewed and discussed the Little Sluggers program. Little Sluggers is an introduction to t-ball; very basic baseball/softball. The program is offered to 3 and 4-year old's and will be played in two sessions, one in June, and one in July, on Monday and Wednesday nights. Schenck said the response has been great, with nearly 80 total registrations right now for Session 1 and 28 for Session 2.

D. Pickleball Drop in Program

This new program will operate from May through August. There is no charge for the program. It is on Monday mornings and Wednesday evenings. There is an informational kick-off meeting Wednesday, May 5th.

E. Upcoming Registration Deadlines

We have a large registration deadline date coming up on Friday, May 21st. Little Sluggers, Youth Tennis, Sand VB, Slow-Pitch Softball, and Adult Tennis.

Parks Department Update

A. Pool Preparation Update

Preseason prep work is in full swing. We will fill the week of May 10 and be swim ready by May 20. Staff trainings and in-services held throughout May with opening date set to May 29th. We are offering a Lifeguard Certification Class for our employees.

B. Parks Staff 2021

Schenck reported that 4 of 6 of the seasonal staff members in the Parks Department are returning this year, and that the majority would begin the week of May 11th. The Parks Department will have 6 Seasonal employees.

C. Island Park Status Update

The Adel City Council chose the Merial Family to operate the lease of Island Park Campground. Charlie Merial and his son Rowdy Merial. Currently details of the lease and responsibilities are being worked out. It is our hope to have the facility open yet this month.

D. Historic Arch Restoration

Repair work continues the arch. There was some structural damage that occurred while the restoration was going on. Iowa Tuckpointing's insurance company will cover that. The hope is to have the arch complete in the next couple weeks.

E. 40-acre land project update

The 40-acre parkland survey is complete. Nearly 1,100 responses were taken. A follow-up meeting with staff is schedule for Thursday, May 6th to determine the next steps in the project process. Schenck will be updating the sub-committee with the next steps and plans shortly thereafter.

-Tree Board

A. Chelsea Davis, 1304 S. 11th Street Adel would like to plant 2-3 Spring Snow Crabapple Trees between her curb and sidewalk. This tree is on the approved tree list in Chapter 151 of Adel City Code. Staff is recommending approval. No action was taken on this item as no member quorum was met. Schenck will be sending out an e-mail for an electronic vote with the meeting minutes.