

**Adel City Council**  
**July 13, 2021 – Meeting Minutes**

The Adel City Council met in regular session at the Adel Public Library, 303 S. 10<sup>th</sup> Street, Adel, Iowa on Tuesday, July 13, 2021. At 6:02 p.m., Mayor Peters called the meeting to order. The following answered roll: Ockerman, McAdon, Miller, and Selby (participated virtually). Christensen was absent.

Staff Present: City Attorney Stone, City Administrator Brown, Finance Director Sandquist, City Clerk Erickson, Public Works Director Overton, Parks & Recreation Director Schenck, and Library Director Jayne.

**\*\* Please Note: Council Member Christensen was absent for all votes. \*\***

**RECOGNITION**

1. Key To The City – Jan Price
2. Historic Preservation At Its Best Award – Bob & Nadine Law

**OATH OF OFFICE**

1. City Clerk – Carrie Erickson

**COMMENTS FROM THE PUBLIC**

1. Gary Steelman (Seadrift Engineering Labs), 22049 M Drive - Presented Council with informational packets on the Seadrift hydrokinetic turbine.

**CONSENT AGENDA**

- a) Consider Approval of City Council Minutes Dated June 8, 2021
- b) Consider Approval of City Council Minutes Dated June 14, 2021
- c) Consider Approval of June Bills and June 30, 2021 Treasurer's Report
- d) Consider Approval of Ahlers & Cooney, P.C. June 2021 Invoice to be Applied to Retainer
- e) Consider Approval of Resolution No. 21-54, Approving Budget Transfers for City Attorney Services
- f) Consider Approval of Resolution No. 21-55, Approving a 28E Agreement for Animal Shelter Services between the City of Adel and AHeinz57 Pet Rescue and Transport, Inc.
- g) Consider Approval of Resolution No. 21-56, Approving a Mutual Aid and Assistance Agreement for the Iowa Water / Wastewater Agency Response Network (IOWARN)
- h) Consider Approval of Special Class C Liquor License (Beer/Wine) for Adel Sweet Corn Festival/Adel Partners Chamber – *Pending Dram Insurance*
- i) Consider Approval of Class C Liquor License with Catering Privilege, Outdoor Service and Sunday Sales for Big Al BBQ, LLC
- j) Consider Approval of Class C Liquor License (LC) with Outdoor Service and Sunday Sales for Keasey's Hideaway, LLC – *Pending Dram Insurance*
- k) Consider Approval of Special Event – Lincoln Savings Bank – Team RunFree 5k Event – *Pending Receipt of Certificate of Insurance & Sound Permit Fee*

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- l) Consider Approval of Resolution No. 21-57, Approving Road Closure for Lincoln Savings Bank – Team RunFree 5k Event
- m) Consider Approval of Resolution No. 21-58, Approving Road Closure for Sweet Corn Fire Department Activities
- n) Consider Approval of Special Event – Mid-Iowa Council – Boy Scouts of America, Twin Rivers Cub Scout Day Camp – August 7, 2021
- o) Consider Approval of Fee Waiver Request – Mid-Iowa Council – Boy Scouts of America, Twin Rivers Cub Scout Day Camp – August 7, 2021
- p) Consider Approval of Resolution No. 21-59, Approving Road Closure for Mid-Iowa Council – Boy Scouts of America, Twin Rivers Cub Scout Day Camp
- q) Consider Approval of Pay Estimate No. 22 for the Adel Water System Improvements 2017 – Water Treatment Plant Project
- r) Consider Approval of Pay Estimate No. 2 for the Adel Water System Improvements 2020 – High Service Pump Building Project
- s) Consider Approval of Change Order No. 001-R1 for the Adel Wastewater System Improvements 2019 – Wastewater Treatment Plant Improvements Project
- t) Consider Approval of Pay Estimate No. 10 for the Adel Wastewater System Improvements 2019 – Wastewater Treatment Plant Improvements Project
- u) Consider Approval of Pay Estimate No. 4 for the Adel Water System Improvements 2020 – High Zone Water Main Project

**Motion by Ockerman, seconded by Miller, to approve the Consent Agenda.**

**Roll: Ayes – Unanimous. Motion carried.**

#### **DEPARTMENT HEAD REPORT**

- 1. Potential Second Council Meeting – Monday, July 26, 2021 at 6:00 p.m.
- 2. 2022-2023 Goal Setting Session – Tuesday, November 16, 2021 at 6:00 p.m.

#### **OLD BUSINESS**

- a) Consider Approval of Mayoral Appointments – Library Board – Two Openings (One City Resident and One Non-City Dallas County Resident) (*Iowa Code 69.16A – Gender Balance requires the appointment of one man and one woman OR two men*)

**Motion by McAdon, seconded by Miller, to approve the mayor's appointments of Paul Nelson for the City Resident opening (term will end July 1, 2022) and Teresa Wichtendahl for the Non-City Dallas County Resident opening (term will end July 1, 2026).**

**Roll: Ayes – Unanimous. Motion carried.**

#### **NEW BUSINESS**

- a) Discussion / Possible Action Regarding Next Steps for the Southbridge Lift Station and Sanitary Sewer Extension Project

**Each council member provided comments about the project's financing, potential rebates, and bidding timeline. Robert Cramer of Cramer & Associates, Inc., the developer of Southbridge, spoke about his desired funding arrangement and construction timeline.**

**Motion by Ockerman, seconded by Miller to move forward with the project overall (including the southern extension), to contribute \$452,000 based on McClure's split proposal, to direct City staff and legal to work toward a connection fee district with a rebate for Cramer & Associates, Inc., and to prepare the bid documents for consideration (including an alternate bid option for a different/later substantial completion date based on advice from McClure).**

**Motion by Ockerman, seconded by Miller, to proceed with next steps for the project.**

**Roll: Ayes – Unanimous. Motion carried.**

- b) Consider Approval of Resolution No. 21-60, Approving Southbridge Plat 5 Final Plat

**Motion by Ockerman, seconded by Miller, to approve Resolution No. 21-60.**

**Roll: Ayes – Unanimous. Motion carried.**

- c) Discussion / Possible Action Regarding Liquor License for Family Dollar

- d) **Motion by Ockerman, seconded by Miller, to approve the Class C Beer Permit with Sunday Sales and Class B Wine Permit for Family Dollar Store #25428.**

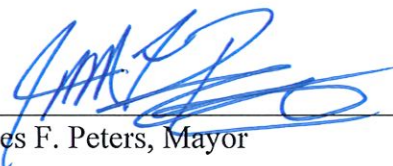
**Roll: Ayes – Unanimous. Motion carried.**

#### **OTHER BUSINESS**

- a) Miller commented on the joint effort between the South Dallas County Landfill, Ankeny Sanitation, and Adel Scouts in the application of stickers to resident recycling bins explaining what should and should not be recycled.

#### **ADJOURNMENT**

1. Meeting adjourned at 6:49 p.m.

  
James F. Peters, Mayor

Attest:   
Carrie Erickson, City Clerk

