

**Adel City Council**  
**August 10, 2021 – Meeting Minutes**

The Adel City Council met in regular session at the Adel City Hall, 301 S. 10<sup>th</sup> Street, Adel, Iowa on Tuesday, August 10, 2021. At 6:00 p.m., Mayor Peters called the meeting to order. The following answered roll: Ockerman, McAdon, Selby, Christensen, and Miller (participated by phone).

Staff Present: City Administrator Brown, City Clerk Erickson, Police Chief Shepherd, City Attorney Stone, Library Director Jayne, Parks and Recreation Director Schenck, and Public Works Director Overton.

**COMMENTS FROM THE PUBLIC**

**CONSENT AGENDA**

- a) Consider Approval of City Council Minutes Dated July 26, 2021
- b) Consider Approval of July Bills
- c) Consider Approval of Ahlers & Cooney, P.C. July 2021 Invoice to be Applied to Retainer
- d) Consider Approval of Class E Liquor License, Class C Beer Permit, Class B Wine Permit with Sunday Sales for Casey's General Store #3826
- e) Consider Approval of Class E Liquor License, Class C Beer Permit, Class B Wine Permit with Sunday Sales for Casey's General Store #1680
- f) Consider Approval of Beggars' Night for Saturday, October 30, 2021 from 6:00 p.m. to 8:00 p.m.
- g) Consider Approval Granting Permission to ADM Community School District to Discharge Fireworks at Home Football Games during the 2021 Season
- h) Consider Approval of Directing City Staff to Set Up Social Media Pages (e.g., Facebook, Instagram) for the City's Historic Preservation Commission
- i) Consider Approval of Pay Estimate No. 23 for the Adel Water System Improvements 2017 – Water Treatment Plant
- j) Consider Approval of Pay Estimate No. 5 for the Water Systems Improvements 2020 – High Zone Water Main
- k) Consider Approval of Pay Estimate No. 11 for the Adel Wastewater System Improvements 2019 – Wastewater Treatment Plant Improvements

**Motion by Ockerman, seconded by Selby, to approve the Consent Agenda.**

**Roll: Ayes – Unanimous. Motion carried.**

**DEPARTMENT HEAD REPORT**

- 1. Second Council Meeting – Monday, August 23, 2021 at 6:00 p.m.
- 2. 2022-2023 Goal Setting Session – Tuesday, November 16, 2021 at 6:00 p.m.

**NEW BUSINESS**

- a) Discussion / Possible Action Regarding HWY 169 Traffic Signal Study at the ADM / Fareway Intersection

**The City engaged McClure in April 2021 to study the HWY 169 ADM/Fareway intersection regarding a potential traffic signal. During a recent virtual meeting with the Iowa Department of Transportation (DOT), the DOT asked the City to obtain new traffic counts once school is in session. Council Member Christensen asked City staff and McClure to get**

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a written confirmation from the DOT that this would be the last requirement before action can take place at the ADM/Fareway Intersection.

- b) Discussion / Possible Action Regarding Traffic Regulations near New Elementary School, including 4-Way Stop at S. 15<sup>th</sup> Street and Penoch, No Parking Areas, Cross Walks, and School Zone Speed Limits  
City Administrator Brown and Public Works Director Overton introduced several options for traffic regulations near the new elementary school at the corner of S. 15<sup>th</sup> Street and Penoch. Overton recommended making the new intersection a four-way stop and have no parking along 15<sup>th</sup> Street west from Penoch. Police Chief Shepherd and Overton are planning to review the area further next week. Mayor Peters asked that City staff evaluate everything, including the school's tentative plans, and present a formal recommendation on Monday, August 23.
- c) Consider Approval of Engagement Agreement with Dorsey & Whitney, LLP  
**Motion by Ockerman, seconded by McAdon, to approve the Engagement Agreement with Dorsey & Whitney, LLP.**  
**Roll: Ayes – Unanimous. Motion carried.**
- d) Consider Approval of Engagement Agreement with McClure Engineering Company  
**Motion by Ockerman, seconded by Selby, to approve the Engagement Agreement with McClure Engineering Company.**  
**Roll: Ayes – Unanimous. Motion carried.**
- e) Consider Approval of Technology Order through State's BuyIT@OCIO Program funded by the COVID-19 CARES Act  
**Motion by Christensen, seconded by Selby, to approve the Technology Order through State's BuyIT@OCIO Program funded by the COVID-19 CARES Act.**  
**Roll: Ayes – Unanimous. Motion carried.**

#### OTHER BUSINESS

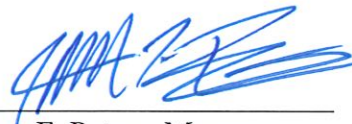
1. Mayor Peters asked City staff about their preparations for the upcoming Sweet Corn Festival.

#### ADJOURNMENT

1. Meeting adjourned at 6:20 p.m.

Attest:

  
Carrie Erickson, City Clerk

  
James F. Peters, Mayor