

**Adel City Council**  
**September 14, 2021 – Meeting Minutes**

The Adel City Council met in regular session at the Adel City Hall, 301 S. 10<sup>th</sup> Street, Adel, Iowa on Tuesday, September 14, 2021. At 6:00 p.m., Mayor Peters called the meeting to order. The following answered roll: Ockerman, McAdon, Selby, Christensen, and Miller.

Staff Present: City Administrator Brown, City Clerk Erickson, City Finance Director Sandquist, Police Chief Shepherd, City Attorney Stone, Parks and Recreation Director Schenck, Code Compliance Officer Nichols, and Public Works Director Overton.

**MAYORAL RECOGNITION**

1. Key To The City – Dennis Leininger
2. Chief of Police – Gordy Shepherd 25 Years of Service

**PUBLIC HEARING**

1. Amending the Southbridge PUD Ordinance  
**Motion by Christensen, seconded by Ockerman, to open the public hearing.**  
**Roll: Ayes – Unanimous. Motion carried.**

*No written or oral comments were received.*

**Motion by Selby, seconded by Miller, to close the public hearing.**  
**Roll: Ayes – Unanimous. Motion carried.**

**CONSENT AGENDA**

- a) Consider Approval of City Council Minutes Dated August 23, 2021
- b) Consider Approval of Ahlers & Cooney, P.C. August 2021 Invoice to be Applied to Retainer
- c) Consider Approval of August Bills
- d) Consider Approval of Probationary Firefighter Jessica Murray to the Adel Fire Department
- e) Consider Approval of Special Event and Fee Waiver – John D Gomke Charity – John's Baby Steps - *Pending Receipt of Certificate of Insurance*
- f) Consider Approval of Resolution No. 21-72, Approving Road Closure for John D Gomke Charity Special Event - John's Baby Steps - *Pending Receipt of Certificate of Insurance*
- g) Consider Approval Setting a Date for a Public Hearing to Amend the Code of Ordinances of the City of Adel, Iowa, By Adding Provisions Pertaining to Low-Speed Electric Bicycles and Fully Controlled-Access Facilities – October 12, 2021 at 6:00 p.m.
- h) Consider Approval of Change Order No. 1 for the Adel Water System Improvements 2020 – 0.75MG Ground Storage Reservoir
- i) Consider Approval of Pay Estimate No. 7 for the Adel Water System Improvements 2020 – 0.75MG Ground Storage Reservoir
- j) Consider Approval of Pay Estimate No. 3 for the Adel Water System Improvements 2020 – High Service Pump Building
- k) Consider Approval of Pay Estimate No. 6 for the Adel Water System Improvements 2020 – High Zone Water Main
- l) Consider Approval of Pay Estimate No. 12 for the Adel Wastewater System Improvements 2019 – Wastewater Treatment Plant Improvements

**Motion by Miller, seconded by McAdon, to approve the Consent Agenda.**  
**Roll: Ayes – Unanimous. Motion carried.**

**DEPARTMENT HEAD REPORT**

1. Fiscal Year 2022-2023 Budget Timeline
2. Water Treatment Plant Open House – Thursday, October 14, 2021 from 4:00 p.m. to 7:00 p.m. at 210 N. 5<sup>th</sup> Street

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3. 2022-2023 Goal Setting Session – Tuesday, November 16, 2021 at 6:00 p.m.

#### **OLD BUSINESS**

- a) Consider Approval of Resolution No. 21-67, Making Award of Construction Contract for the Southbridge Lift Station Improvements – Lift Station Project  
**Motion by Ockerman, seconded by Selby, to approve Resolution No. 21-67.**  
**Roll: Ayes – Unanimous. Motion carried.**
- b) Consider Approval of Resolution No. 21-68, Approving Construction Contract and Bond for the Southbridge Lift Station Improvements – Lift Station Project  
**Motion by Christensen, seconded by McAdon, to approve Resolution No. 21-68.**  
**Roll: Ayes – Unanimous. Motion carried.**
- c) Consider Approval of Resolution No. 21-69, Making Award of Construction Contract for the Southbridge Lift Station Improvements – Force Main Project  
**Motion by Ockerman, seconded by Selby, to approve Resolution No. 21-69.**  
**Roll: Ayes – Unanimous. Motion carried.**
- d) Consider Approval of Resolution No. 21-70, Approving Construction Contract and Bond for the Southbridge Lift Station Improvements – Force Main Project  
**Motion by Ockerman, seconded by Selby, to approve Resolution No. 21-70.**  
**Roll: Ayes – Unanimous. Motion carried.**

#### **NEW BUSINESS**

- a) Consider Approval of Resolution No. 21-73, Approving Amendment No. 1 to the Agreement for Engineering Services between the City of Adel and McClure Engineering for the Southbridge Lift Station Improvements Project  
**Motion by Christensen, seconded by Ockerman, to approve Resolution No. 21-73.**  
**Roll: Ayes – Unanimous. Motion carried.**
- b) Consider Approval of Directing City Staff to Proceed with USDA-RD Paperwork for a Cost-Overrun Loan for the Wastewater Treatment Plant Improvements 2019 Project  
**Motion by Ockerman, seconded by Christensen, to approve directing City Staff to proceed with USDA-RD paperwork for a Cost-Overrun Loan for the Wastewater Treatment Plant Improvements 2019 Project.**  
**Roll: Ayes – Unanimous. Motion carried.**
- c) Consider Approval of Ordinance No. 368, An Ordinance Amending the Zoning Ordinance of the City of Adel, Iowa, by Amending the PUD Ordinance for Property Located at the Intersection of Hwy 169 and 302<sup>nd</sup> Place, City of Adel, Dallas County, Iowa – First Reading  
**Motion by Ockerman, seconded by Miller, to approve the first reading of Ord. No. 368.**  
**Roll: Ayes – Unanimous. Motion carried.**  
  
**Motion by Christensen, seconded by Ockerman, to waive the second and third reading and adopt Ord. No. 370.**  
**Roll: Ayes – Unanimous. Motion carried.**
- d) Consider Approval of Resolution No. 21-74, Approving the Preliminary/Final Plat of Weiser-Owens Acres  
**Motion by Ockerman, seconded by Miller, to approve Resolution No. 21-74.**  
**Roll: Ayes – Unanimous. Motion carried.**
- e) Consider Approval of Resolution No. 21-75, Approving the Final Plat of ADM Elementary #2 Plat 1  
**Motion by Ockerman, seconded by Selby, to approve Resolution No. 21-75.**  
**Roll: Ayes – Unanimous. Motion carried.**

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- f) Consider Approval of Change Order No. 8 for the Adel Water System Improvements 2017 – Water Treatment Plant (Final)  
**Motion by Ockerman, seconded by McAdon, to approve Change Order No. 8 for the Adel Water System Improvements 2017 – Water Treatment Plant (Final).**  
**Roll: Ayes – Unanimous. Motion carried.**
- g) Consider Approval of Pay Estimate No. 24 for the Adel Water System Improvements 2017 – Water Treatment Plant (Final)  
**Motion by Christensen, seconded by McAdon, to approve Pay Estimate No. 24 for the Adel Water System Improvements 2017 – Water Treatment Plant (Final).**  
**Roll: Ayes – Unanimous. Motion carried.**
- h) Consider Approval of Resolution No. 21-76, Accepting Water System Improvements 2017, Water Treatment Plant  
**Motion by Ockerman, seconded by Miller, to approve Resolution No. 21-76.**  
**Roll: Ayes – Unanimous. Motion carried.**
- i) Consider Approval of Ordinance No. 369, Amending the Code of Ordinances of the City of Adel, Iowa, By Amending Provisions Pertaining to Abandoned Vehicles – First Reading  
**Council Member Christensen suggested that the Council amend Ordinance No. 369 to require a police authority or private entity that takes an abandoned vehicle into custody have 10 days to provide notice instead of the 20 days that is part of the amendment from the State of Iowa. The Council decided to take the suggested amendment by Christensen into consideration when completing the second reading of Ordinance No. 369.**  
**Motion by Ockerman, seconded by Selby, to approve the first reading of Ord. No. 369.**  
**Roll: Ayes – Unanimous. Motion carried.**
- j) Consider Approval of Ordinance No. 370, Amending the Code of Ordinances of the City of Adel, Iowa, By Amending Provisions Pertaining to Alcoholic Beverage Control – First Reading  
**Motion by Selby, seconded by Miller, to approve the first reading of Ord. No. 370.**  
**Roll: Ayes – Unanimous. Motion carried.**
- Motion by Ockerman, seconded by Selby, to waive the second and third reading and adopt Ord. No. 370.**  
**Roll: Ayes – Unanimous. Motion carried.**
- k) Consider Approval of Ordinance No. 371, Amending the Code of Ordinances of the City of Adel, Iowa, By Amending Provisions Pertaining to Elections – First Reading  
**Motion by Ockerman, seconded by Christensen, to approve the first reading of Ord. No. 371.**  
**Roll: Ayes – Unanimous. Motion carried.**
- Motion by Ockerman, seconded by Christensen, to waive the second and third reading and adopt Ord. No. 371.**  
**Roll: Ayes – Unanimous. Motion carried.**
- l) Consider Approval of Ordinance No. 372, Amending the Code of Ordinances of the City of Adel, Iowa, By Adding Provisions Pertaining to Failure to Assist – First Reading  
**Motion by Selby, seconded by McAdon, to approve the first reading of Ord. No. 372.**  
**Roll: Ayes – Unanimous. Motion carried.**
- Motion by Selby, seconded by Ockerman, to waive the second and third reading and adopt Ord. No. 372.**  
**Roll: Ayes – Unanimous. Motion carried.**

- m) Consider Approval of Ordinance No. 373, Amending the Code of Ordinances of the City of Adel, Iowa, By Amending Provisions Pertaining to Interference with Official Acts – First Reading

**Motion by Selby, seconded by Miller, to approve the first reading of Ord. No. 373.**

**Roll: Ayes – Unanimous. Motion carried.**

**Motion by Ockerman, seconded by Selby, to waive the second and third reading and adopt Ord. No. 373.**

**Roll: Ayes – Unanimous. Motion carried.**

- n) Consider Approval of Ordinance No. 374, Amending the Code of Ordinances of the City of Adel, Iowa, By Amending Provisions Pertaining to Peddlers, Solicitors, and Transient Merchants – First Reading

**Motion by Christensen, seconded by McAdon, to approve the first reading of Ord. No. 374.**

**Roll: Ayes – Unanimous. Motion carried.**

**Motion by Miller, seconded by Selby, to waive the second and third reading and adopt Ord. No. 374.**

**Roll: Ayes – Unanimous. Motion carried.**

- o) Consider Approval of Ordinance No. 375, Amending the Code of Ordinances of the City of Adel, Iowa, By Amending Provisions Pertaining to Public Disorder – First Reading

**Motion by Selby, seconded by Miller, to approve the first reading of Ord. No. 375.**

**Roll: Ayes – Unanimous. Motion carried.**

**Motion by Selby, seconded by Ockerman, to waive the second and third reading and adopt Ord. No. 375.**

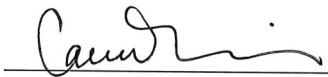
**Roll: Ayes – Unanimous. Motion carried.**

#### **OTHER BUSINESS**

#### **ADJOURNMENT**

1. Meeting adjourned at 6:32 p.m.

Attest:



Carrie Erickson, City Clerk

  
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James F. Peters, Mayor