

**Adel City Council**  
**January 11, 2022 – Meeting Minutes**

The Adel City Council met in regular session at the Adel City Hall, 301 S. 10<sup>th</sup> Street, Adel, Iowa on Tuesday, January 11, 2022. At 6:00 p.m., Mayor Peters called the meeting to order. The following answered roll: McAdon, Selby, Christensen, and Miller. Ockerman participated by phone.

Staff Present: City Administrator Brown, City Clerk Erickson, Finance Director Sandquist, City Attorney Stone, Library Director Jayne, Parks & Recreation Director Schenck, Police Chief Shepherd, Code Compliance Officer Nichols, and Public Works Director Overton.

**PUBLIC HEARING**

1. Rezoning Approximately 63.52 acres of Land Owned by Cramer & Associates, Inc. (Proposed Southbridge Plat 8) Along HWY 169 South of Southbridge Plat 7 and North of Southbridge Plat 4

**Motion by Christensen, seconded by Miller, to open the public hearing.**

**Roll: Ayes – Unanimous. Motion carried.**

*No written/oral comments received.*

**Motion by Miller, seconded by Selby, to close the public hearing.**

**Roll: Ayes – Unanimous. Motion carried.**

**COMMENTS FROM THE PUBLIC**

1. Adel Partners Chamber of Commerce Update – Deb Bengtson, President
2. **John Sobak, 1309 Crimson St., West Des Moines, IA – John, a representative from IP Pathways, presented information regarding cyber security and services his company could provide.**

**CONSENT AGENDA**

- a) Consider Approval of City Council Minutes Dated December 14, 2020
- b) Consider Approval of December Bills and December 31, 2021 Treasurer's Report
- c) Consider Approval of Ahler's & Cooney, P.C. December 2021 Invoice to be Applied to Retainer
- d) Consider Approval of Resolution No. 22-01, Approving Budget Transfers for City Attorney Services
- e) Consider Approval of Resolution No. 22-02, Designating the Dallas County News as an Official Newspaper for the City of Adel
- f) Consider Approval of Resolution No. 22-03, Designating the Des Moines Register, Inc. as an Official Newspaper for the City of Adel
- g) Consider Approval of Resolution No. 22-04, Naming Depositories for the City of Adel
- h) Consider Approval of Appointing Anthony Brown as the CIRTPA TPC Primary Representative and Kip Overton as the CIRTPA TPC Alternate
- i) Consider Approval of Appointing Kip Overton as the CIRTPA TTC Primary Representative and Anthony Brown as the CIRTPA TTC Alternate
- j) Consider Approval of Resolution No. 22-05, Requesting Membership in the Mid-Iowa Planning Alliance for Community Development
- k) Consider Approval of Resolution No. 22-06, Approving Increase to Fire Department Per Call Stipend
- l) Consider Approval of Resolution No. 22-07, Setting a Public Hearing Date for February 8, 2022 at 6:00 p.m. for a Resolution Relating to the Total Maximum Property Tax Dollars for FY22-23

- m) Consider Approval of Resolution No. 22-08, Approving the City Attorney Services Engagement Agreement 2022-2023
- n) Consider Approval of Pay Application No. 7 for the Adel Water System Improvements 2020 – High Service Pump Building
- o) Consider Approval of Pay Application No. 16 for the Adel Wastewater System Improvements 2019 – Wastewater Treatment Plant Improvements

**Motion by McAdon, seconded by Selby, to approve the Consent Agenda.**

**Roll: Ayes – Unanimous. Motion carried.**

#### **DEPARTMENT HEAD REPORT**

- 1. \$300,000 Grant Provided from the State’s 2021 Wastewater and Drinking Water Treatment Financial Assistance Program for the City’s New Wastewater Treatment Plant
- 2. Second Council Meeting This Month – Monday, January 24 at 6:00 p.m. (FY22-23 Budget)
- 3. Likely Second Council Meeting In February – Monday, February 28 at 6:00 p.m. (FY22-23 Pre-Levy Resolution)
- 4. Police Chief Shepherd presented the Council with the End of Year Activity Report and commented about how pleased he was that the department is fully staffed and very competent.

#### **NEW BUSINESS**

- a) Consider Approval of Ordinance No. 380, Amending the Zoning Ordinance By Changing the Zoning Classification of Property Located at the Intersection of Hwy 169 and Bradfield Street – First Reading

**Motion by Selby, seconded by Ockerman, to approve the first reading of Ord. No. 380.**

**Roll: Ayes – Unanimous. Motion carried.**

- b) Consider Approval of Resolution No. 22-09, Approving Agreement with Granicus for Agenda Management Software Services  
**As the Agreement with Granicus has not been received with all modifications suggested by City Attorney Stone and Council Member Christensen, no action was taken.**

- c) Discussion / Possible Action Regarding Pre-Levy Resolution for FY22-23 Budget (Projects including 2022 Pavement Resurfacing and Two New Fire Trucks)  
**City Administrator Brown stated that this item highlights the potential costs and budgetary impacts involved with these projects. With a \$1.5 million pavement resurfacing project and another \$1 million to purchase two new fire trucks, the projected debt service impact in FY22-23 is approximately a \$0.55 increase. While final approval has not been given for these projects, preliminary actions like a pre-levy resolution must be taken to prepare for them.**

**Motion by Christensen, seconded by McAdon, to continue work on the Resolution by City Staff.**

**Roll: Ayes – Unanimous. Motion carried.**

- d) Consider Approval of Resolution No. 22-10, Ordering Construction of the Eagle Vista Drive Pavement Rehabilitation, and Fixing a Date For Hearing Thereon and Taking of Bids Therefor  
**Motion by Miller, seconded by Selby, to approve Resolution No. 22-10.**

**Roll: Ayes – Unanimous. Motion carried.**

#### **OTHER BUSINESS**

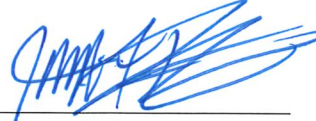
- 1. **Council Member Christensen visited with the program director for the \$300,000 grant received by the City of Adel from the State’s 2021 Wastewater and Drinking Water**

Treatment Financial Assistance Program and the program director commented that the application by the City of Adel was written very well.

2. Mayor Peters thanked the Council for stepping up in their specific committees, as well as having a great staff to work with.

**ADJOURNMENT**

1. Meeting adjourned at 6:49 p.m.



James F. Peters, Mayor

Attest:   
Carrie Erickson, City Clerk