

**Adel City Council**  
**January 11, 2022 – Meeting Minutes**

The Adel City Council met in regular session at the Adel City Hall, 301 S. 10<sup>th</sup> Street, Adel, Iowa on Tuesday, January 11, 2022. At 6:00 p.m., Mayor Peters called the meeting to order. The following answered roll: McAdon, Selby, Christensen, and Miller. Ockerman participated by phone.

Staff Present: City Administrator Brown, City Clerk Erickson, Finance Director Sandquist, City Attorney Stone, Library Director Jayne, Parks & Recreation Director Schenck, Police Chief Shepherd, Code Compliance Officer Nichols, and Public Works Director Overton.

**PUBLIC HEARING**

1. Rezoning Approximately 63.52 acres of Land Owned by Cramer & Associates, Inc. (Proposed Southbridge Plat 8) Along HWY 169 South of Southbridge Plat 7 and North of Southbridge Plat 4  
**Motion by Christensen, seconded by Miller, to open the public hearing.**  
**Roll: Ayes – Unanimous. Motion carried.**

*No written/oral comments received.*

**Motion by Miller, seconded by Selby, to close the public hearing.**  
**Roll: Ayes – Unanimous. Motion carried.**

**COMMENTS FROM THE PUBLIC**

1. Adel Partners Chamber of Commerce Update – Deb Bengtson, President
2. **John Sobak, 1309 Crimson St., West Des Moines, IA – John, a representative from IP Pathways, presented information regarding cyber security and services his company could provide.**

**CONSENT AGENDA**

- a) Consider Approval of City Council Minutes Dated December 14, 2020
- b) Consider Approval of December Bills and December 31, 2021 Treasurer's Report
- c) Consider Approval of Ahler's & Cooney, P.C. December 2021 Invoice to be Applied to Retainer
- d) Consider Approval of Resolution No. 22-01, Approving Budget Transfers for City Attorney Services
- e) Consider Approval of Resolution No. 22-02, Designating the Dallas County News as an Official Newspaper for the City of Adel
- f) Consider Approval of Resolution No. 22-03, Designating the Des Moines Register, Inc. as an Official Newspaper for the City of Adel
- g) Consider Approval of Resolution No. 22-04, Naming Depositories for the City of Adel
- h) Consider Approval of Appointing Anthony Brown as the CIRTPA TPC Primary Representative and Kip Overton as the CIRTPA TPC Alternate
- i) Consider Approval of Appointing Kip Overton as the CIRTPA TTC Primary Representative and Anthony Brown as the CIRTPA TTC Alternate
- j) Consider Approval of Resolution No. 22-05, Requesting Membership in the Mid-Iowa Planning Alliance for Community Development
- k) Consider Approval of Resolution No. 22-06, Approving Increase to Fire Department Per Call Stipend
- l) Consider Approval of Resolution No. 22-07, Setting a Public Hearing Date for February 8, 2022 at 6:00 p.m. for a Resolution Relating to the Total Maximum Property Tax Dollars for FY22-23

- m) Consider Approval of Resolution No. 22-08, Approving the City Attorney Services Engagement Agreement 2022-2023
- n) Consider Approval of Pay Application No. 7 for the Adel Water System Improvements 2020 – High Service Pump Building
- o) Consider Approval of Pay Application No. 16 for the Adel Wastewater System Improvements 2019 – Wastewater Treatment Plant Improvements

**Motion by McAdon, seconded by Selby, to approve the Consent Agenda.**

**Roll: Ayes – Unanimous. Motion carried.**

#### **DEPARTMENT HEAD REPORT**

- 1. \$300,000 Grant Provided from the State’s 2021 Wastewater and Drinking Water Treatment Financial Assistance Program for the City’s New Wastewater Treatment Plant
- 2. Second Council Meeting This Month – Monday, January 24 at 6:00 p.m. (FY22-23 Budget)
- 3. Likely Second Council Meeting In February – Monday, February 28 at 6:00 p.m. (FY22-23 Pre-Levy Resolution)
- 4. Police Chief Shepherd presented the Council with the End of Year Activity Report and commented about how pleased he was that the department is fully staffed and very competent.

#### **NEW BUSINESS**

- a) Consider Approval of Ordinance No. 380, Amending the Zoning Ordinance By Changing the Zoning Classification of Property Located at the Intersection of Hwy 169 and Bradfield Street – First Reading

**Motion by Selby, seconded by Ockerman, to approve the first reading of Ord. No. 380.**

**Roll: Ayes – Unanimous. Motion carried.**

- b) Consider Approval of Resolution No. 22-09, Approving Agreement with Granicus for Agenda Management Software Services

**As the Agreement with Granicus has not been received with all modifications suggested by City Attorney Stone and Council Member Christensen, no action was taken.**

- c) Discussion / Possible Action Regarding Pre-Levy Resolution for FY22-23 Budget (Projects including 2022 Pavement Resurfacing and Two New Fire Trucks)  
**City Administrator Brown stated that this item highlights the potential costs and budgetary impacts involved with these projects. With a \$1.5 million pavement resurfacing project and another \$1 million to purchase two new fire trucks, the projected debt service impact in FY22-23 is approximately a \$0.55 increase. While final approval has not been given for these projects, preliminary actions like a pre-levy resolution must be taken to prepare for them.**

**Motion by Christensen, seconded by McAdon, to continue work on the Resolution by City Staff.**

**Roll: Ayes – Unanimous. Motion carried.**

- d) Consider Approval of Resolution No. 22-10, Ordering Construction of the Eagle Vista Drive Pavement Rehabilitation, and Fixing a Date For Hearing Thereon and Taking of Bids Therefor

**Motion by Miller, seconded by Selby, to approve Resolution No. 22-10.**

**Roll: Ayes – Unanimous. Motion carried.**

#### **OTHER BUSINESS**

- 1. **Council Member Christensen visited with the program director for the \$300,000 grant received by the City of Adel from the State’s 2021 Wastewater and Drinking Water**

**Treatment Financial Assistance Program and the program director commented that the application by the City of Adel was written very well.**

- 2. Mayor Peters thanked the Council for stepping up in their specific committees, as well as having a great staff to work with.**

**ADJOURNMENT**

- 1. Meeting adjourned at 6:49 p.m.**

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James F. Peters, Mayor

Attest: \_\_\_\_\_  
Carrie Erickson, City Clerk