

**Adel City Council**  
**January 24, 2022 – Meeting Minutes**

The Adel City Council met in regular session on Monday, January 24, 2022. At 6:01 p.m., Mayor Peters called the meeting to order. The following answered roll: Ockerman, Christensen, Miller, and Selby. McAdon participated by phone.

Staff Present: City Administrator Brown, Finance Director Sandquist, City Clerk Erickson, Chief of Police Shepherd, Police Lieutenant Book, Public Works Director Overton, Library Director Jayne, Parks & Recreation Director Schenck, and Code Compliance Officer Nichols. Fire Chief Nemechek participated by phone.

**COMMENTS FROM THE PUBLIC**

**CONSENT AGENDA**

- a) Consider Approval of City Council Minutes Dated January 11, 2022
- b) Consider Approval of Class C Liquor, Special Class A Beer License with Sunday Sales for Adel Family Fun Center
- c) Consider Approval of Class B Native Wine Permit License for Hazel Mae Floral Events, LLC
- d) Consider Approval of Class C Liquor License with Sunday Sales for Fiesta Mexican Restaurant
- e) Consider Approval of Resolution No. 22-11, Approving the City Attorney Services Engagement Agreement 2022-2023

**Motion by Miller, seconded by Ockerman to approve the Consent Agenda.**

**Roll: Ayes – Unanimous. Motion carried.**

**OLD BUSINESS**

- a) Consider Approval of Ordinance No. 380, Amending the Zoning Ordinance By Changing the Zoning Classification of Property Located at the Intersection of Hwy 169 and Bradfield Street – Second Reading

**Motion by Christensen, seconded by Ockerman, to approve the second reading of Ord. No. 380.**

**Roll: Ayes – Unanimous. Motion carried.**

**Motion by Ockerman, seconded by Miller, to waive the third reading and adopt Ord. No. 380.**

**Roll: Ayes – Unanimous. Motion carried.**

**NEW BUSINESS**

- a) First Draft of the Fiscal Year 2022-2023 Budget
  - a. Overview, 2022-2023 Goal Setting Session, Tax Levy Rate, Debt Service, and General Fund Revenues
  - b. External Requests (e.g., Alliance, Chamber, HIRTA)
  - c. Police Department
  - d. Fire Department
  - e. Library
  - f. Parks & Recreation Department
    - i. Parks (including Island Park)
    - ii. Cemetery
    - iii. Pool
    - iv. Recreation
  - g. Finance

- h. Zoning
- i. RUT
- j. Water, Sanitary Sewer, & Storm Water

**The council reviewed the first draft of the FY22-23 Budget with department heads. No action taken.**


- b) Next Steps for the FY22-23 Budget

**City staff will update the draft FY22-23 Budget based on feedback and will work with the Personnel Committee on wages. The second draft will be issued ahead of the February 8 council meeting.**

**OTHER BUSINESS**

**ADJOURNMENT**

- 1. The meeting adjourned at 9:32 p.m.

  
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James F. Peters, Mayor

Attest:   
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Carrie Erickson, City Clerk