

Adel City Council
August 9, 2022 - Meeting Minutes

The Adel City Council met in regular session at Adel City Hall, 301 S. 10th Street, Adel, Iowa on Tuesday, July 12, 2022. At 6:02 p.m., Mayor Peters called the meeting to order. The following answered roll: Christensen, McAdon, Miller, Selby, Ockerman.

Staff Present: City Administrator Brown, City Clerk Erickson, Public Works Director Overton, Assistant City Attorney Sabroske, Police Chief Shepherd, Public Works Director Schenck, Sewer Laborer Freemyer, Police Officer Delaney, and Police Officer Randolph.

MAYORAL RECOGNITION

- 1.a. Sewer Laborer Chase Freemyer - 5 Years of Service

OATH OF OFFICE

- 2.a. Police Officer - Shawn Randolph

COMMENTS FROM THE PUBLIC

- 3.a. Parking Issues Around the Downtown Square - Robert Greenway

Robert Greenway spoke on the misuse of the 2-hour parking limits around the Dallas County Courthouse. He requested that the Adel Police Department enforce these limits and is circulating a petition to ask County officials to direct their staff to park in County parking lots.

Jennifer Devaughn, owner of the barbershop on N. 9th St across from the Courthouse, spoke about how she has seen Dallas County employees parking in spots designated for 2-hour parking. Some elderly customers of the barbershop have to park far away with no spaces available in front of the barbershop.

Mayor Peters said he has talked with Police Chief Shepherd and understands the City's Public Safety Committee discussed the concerns last month. Council Member Selby mentioned that she is planning to contact Dallas County officials requesting County employees park in the County designated parking lots

CONSENT AGENDA

- 4.a. Consider Approval of City Minutes Dated July 12, 2022
4.b. Consider Approval of July Bills and Updated May 31, 2022 Treasurer's Report, Updated June 30, 2022 Treasurer's Report, and July 31, 2022 Treasurer's Report
4.c. Consider Approval of Beggars' Night for Sunday, October 30th, 2022 from 6:00 p.m. to 8:00 p.m.
4.d. Consider Approval of Class E Liquor License for Casey's #3826 Ownership Amendment
4.e. Consider Approval of Class E Liquor License for Casey's #3826
4.f. Consider Approval of Class E Liquor License for Casey's #1680 Ownership Amendment
4.g. Consider Approval of Class E Liquor License for Casey's #1680
4.h. Consider Approval of Reappointment of Council Member Bob Ockerman as Designee and Public Works Director Kip Overton as Alternate as the City's Representatives on the North Raccoon River Watershed Management Coalition Board
4.i. Consider Approval of Resolution No. 22-55, Amending the Agreement Between the City of

- Adel and the Iowa DOT for Funding the N. 15th Street Bridge Replacement Project Through the Federal-aid City Highway Bridge Program
- 4.j. Consider Approval of Resolution No. 22-56, Approving 2021-2022 Budget Transfers
 - 4.k. Consider Approval of Probationary Firefighter Josh Downing to the Adel Fire Department
(Pending Drug Test Results)
 - 4.l. Consider Approval of Setting a Public Hearing to Consider Amending the Southbridge PUD
(Conditional upon action by the Planning & Zoning Commission) - Tuesday, September 13, 2022 at 6:00 p.m.
 - 4.m. Consider Approval of Resolution No. 22-57, Approving the Revised Flowers and Sustenance Supplies Policy (3.05.01)
 - 4.n. Consider Approval of Change Order No. 1 for the Adel Water Systems Improvements 2020 – High Service Pump Building
 - 4.o. Consider Approval of Pay Application No. 23 for the Adel Wastewater System Improvements 2019 – Wastewater Treatment Plant
 - 4.p. Consider Approval of Pay Application No. 7 for the Southbridge Lift Station Improvements – Lift Station
 - 4.q. Consider Approval of Resolution No. 22-58, Approving Transfers to Redistribute Funds Transferred in 2021-2022 to Reflect Actual Financial Activity
- Motion by Ockerman, seconded by Selby, to approve the Consent Agenda.**
Roll: Ayes - Unanimous. Motion Carried.

DEPARTMENT HEAD REPORT

OLD BUSINESS

- 6.a. Consider Approval to Pay \$9,898.12 to the City of Greenfield, Iowa for Related Training Costs of Potential City of Adel Police Officer Candidate
Motion by Christensen, seconded by Selby, to approve \$9,898.12 payment to the City of Greenfield, Iowa for Related Training of Potential city of Adel Police Officer Candidate.
Roll: Ayes - Unanimous. Motion Carried.

NEW BUSINESS

- 7.a. Consider Approval of Mayor Board and Commission Appointments: Parks & Recreation Board Vacancy (term ending July 1, 2024) - One Opening (*Iowa Code 69.16A - Gender Balance requires the appointment of one man or one woman*)
Mayor Peters appointed Joseph Moon to the City's Parks & Recreation Board vacancy.
Motion by Ockerman, seconded by Miller, to approve Joseph Moon to the Parks & Recreation Board Vacancy (term ending July 1, 2024).
Roll: Ayes - Unanimous. Motion Carried.
- 7.b. Consider Approval of Council Board and Commission Appointments: Planning & Zoning Commission Vacancy Term Ending July 1, 2025 - One Opening (*Iowa Code 69.16A - Gender Balance requires the appointment of one woman*)
There were no applications received from a woman for the Gender Balance requirement. The vacancy will remain open until filled.
- 7.c. Consider Approval of Change Order No. 1 for the Eagle Vista Drive Rehabilitation
Motion by Ockerman, seconded by Christensen, to approve Change Order No. 1 for the Eagle Vista Drive Rehabilitation.
Roll: Ayes - Unanimous. Motion Carried.

7.d. Consider Approval of Pay Application No. 2 for the Eagle Vista Drive Rehabilitation - Final
Motion by Christensen, seconded by Ockerman, to approve Pay Application No. 2 for the Eagle Vista Drive Rehabilitation - Final.

Roll: Ayes - Unanimous. Motion Carried.

7.e. Consider Approval of Resolution No. 22-59, Accepting the Eagle Vista Drive Pavement Rehabilitation

Motion by Selby, seconded by Miller, to approve Resolution No. 22-59.

Roll: Ayes - Unanimous. Motion Carried.

OTHER BUSINESS

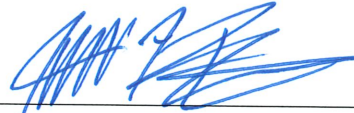
Council Member Miller spoke on one of the employee retention ideas that will be implemented soon: a schedule-change so that City Hall will be open earlier for residents to be able to come in before work and then close earlier on Fridays. Foot traffic during Friday afternoons is minimal, whereas opening earlier for working residents will be positive. This change will be implemented by City Staff and communicated publicly in the coming weeks.

Council Member McAdon mentioned that the theme of this year's Sweetcorn Festival is a 175th Birthday Party for the City of Adel. Mayor Peters and Van Harden will be at the mainstage to share the history of Adel on Saturday, August 13 at noon.

Mayor Peters mentioned that there will be a display honoring Bill Wagner at the Dallas County Courthouse on Friday, August 12.

ADJOURNMENT

Meeting was adjourned at 6:24 p.m.



James F. Peters, Mayor

Attest:



Carrie Erickson, City Clerk