

Adel Adel City Council
October 11, 2022 - Meeting Minutes

The Adel City Council met in regular session at Adel City Hall, 301 S. 10th Street, Adel, Iowa on Tuesday, October 11, 2022. At 6:00 p.m., Mayor Peters called the meeting to order. The following answered roll: Christensen, McAdon, Miller, Selby (via phone), and Ockerman.

Staff Present: City Administrator Brown (via phone), City Clerk Erickson, Finance Director Sandquist, Assistant City Attorney Sabroske, Police Chief Shepherd, Public Works Director Overton, and Compliance Officer Nichols.

MAYORAL RECOGNITION

- 1.a. Code Compliance Officer Steven Nichols - 15 Years of Service

PUBLIC HEARING

- 2.a. An Ordinance to Amend Fencing Requirements Around Swimming Pools
Motion by Ockerman, seconded by McAdon, to open the public hearing.
Roll: Ayes - Unanimous. Motion Carried.

No written or oral comments were received.

Motion by Christensen, seconded by McAdon, to close the public hearing.
Roll: Ayes - Unanimous. Motion Carried.

CONSENT AGENDA

- 4.a. Consider Approval of City Minutes Dated September 13, 2022
4.b. Consider Approval of September Bills and September 30, 2022 Treasurer's Report
4.c. Consider Approval of Adel Fire Association By-Laws
4.d. Consider Approval of Resolution No. 22-67, Approving a Federal Aid Agreement for an Iowa's Transportation Alternatives Program (Iowa's TAP) Project Between the City of Adel, Iowa and the Iowa Department of Transportation
4.e. Consider Approval of Resolution No. 22-68, Renewal of Iowa DOT Agreement for Maintenance and Repair of Primary Roads in Municipalities
4.f. Consider Approval of Annual Urban Renewal Report - Fiscal Year 2021-2022
4.g. Consider Approval of Setting a Public Hearing for Updates to the Flood Plain Ordinance - Tuesday, November 8, 2022 at 6:00 p.m.
4.h. Consider Approval of Pay Application No. 25 for the Adel Wastewater System Improvements 2019 – Wastewater Treatment Plant
4.i. Consider Approval of Pay Application No. 9 for the Southbridge Lift Station Improvements – Lift Station

Council Member McAdon raised a question about item 4.c. and the understanding of Article II, Section B of the Adel Fire Association By-Laws. Finance Director Sandquist responded that the error of missing the words "Assistant Fire" had been added towards the end of the section to provide clarity. McAdon also asked what streets were covered in item 4.e. and Public Works Director Overton responded that Highway 6 and Highway 169 are the only streets that the Iowa DOT was referring to in the agreement. Motion by McAdon, seconded by Ockerman, to approve the Consent Agenda. Roll: Ayes - Unanimous. Motion Carried.

DEPARTMENT HEAD REPORT

5.a. Update on First Round of Firefighter Physicals as Required by IMWCA

City Administrator Brown updated the Council that this process is a part of the IMWCA program to provide a more robust safety design throughout the City. The physicals are a mandatory obligation of a member of the fire department. The onboarding process is to have the first round of physicals over the next three years and then once every five years. This process will also help the fire chief to put the right people in the right places when on calls. IMWCA is going to meet with the firefighter association to answer some questions and the carrier has also suggested pre -employment physicals for not only fire department, but also other departments that have more physical jobs such as the Public Works Department.

NEW BUSINESS

7.a. Discussion / Possible Action Regarding Island Park

Mayor Peters reminded the Council about the options for the continuation of a lease with RCM Campground Investments, LLC (RCM): convene additional meetings to address concerns, dedicate City funds to address the concerns, revise the lease to address concerns, or terminate the lease with RCM. Council Member Miller commented that the Council was headed in the direction of terminating the lease. Peters asked the Council, along with himself, to meet with RCM and the ADM Soccer Club to try to resolve concerns before the City Council meeting being held on November 8th, 2022. Council Members Selby and Christensen volunteered to be part of the group to arrange a meeting with RCM and the ADM Soccer Club. This group will plan to meet before the Shoot the Moon soccer tournament being held at Island Park the last weekend in October as well as a follow-up meeting afterwards, but before the November 8th, 2022 City Council meeting.

7.b. Consider Approval of Resolution No. 22 -69, Approving the Professional Services Agreement Between the City of Adel and HR Green for the Pavement Management Study

Council Member Christensen introduced Evan Vencil, a representative from HR Green, to describe how the Pavement Management Study will be operated. Vencil stated that HR Green will come in and do an assessment of the street condition, put that information into software that will provide when to do improvements to streets, how much those are expected to cost, and when to plan to do that each year. Christensen noted that the data that this study and the ongoing use of the software from HR Green will be a much more accurate and fiscally responsible way to plan and execute the maintenance of Adel streets. Motion by Christensen, seconded by Miller, to approve Resolution No. 22-69.

Roll: Ayes - Unanimous. Motion Carried.

7.c. Consider Approval of Ordinance No. 386, An Ordinance Amending the Code of Ordinances of the City of Adel, By Amending Section 185.48, Supplementary District Regulations, for the Purpose of Amending the Fencing Requirements Around Swimming Pools - First Reading

Motion by Ockerman, seconded by Christensen, to approve the first reading of Ordinance No. 386.

Roll: Ayes - Unanimous. Motion Carried.

Motion by Ockerman, seconded by Christensen, to waive the second and third readings and adopt Ordinance No. 386.

Roll: Ayes - Unanimous. Motion Carried.

- 7.d. Consider Approval of Change Order No. 3 for the Southbridge Lift Station Improvements - Force Main
Motion by Ockerman, seconded by McAdon, to approve Change Order No. 3 for the Southbridge Lift Station Improvements – Force Main.
Roll: Ayes - Unanimous. Motion Carried.
- 7.e. Consider Approval of Pay Application No. 7 (Sub-Final) for the Southbridge Lift Station Improvements –Force Main
Motion by Ockerman, seconded by Miller, to approve Pay Application No. 7 (Sub-Final) for the Southbridge Lift Station Improvements – Force Main.
Roll: Ayes - Unanimous. Motion Carried.
- 7.f. Consider Approval of Pay Application No. 8 (Final) for the Southbridge Lift Station Improvements –Force Main
Motion by Christensen, seconded by McAdon, to approve Pay Application No. 8 (Final) for the Southbridge Lift Station Improvements – Force Main .
Roll: Ayes - Unanimous. Motion Carried.
- 7.g. Consider Approval of Resolution No. 22-70, Accepting the Southbridge Lift Station Improvements - Force Main Project
Motion by Christensen, seconded by Ockerman, to approve Resolution No. 22-70.
Roll: Ayes - Unanimous. Motion Carried.
- 7.h. Consider Approval of Resolution No. 22-71, Authorizing an Interfund Loan to the TIF Fund
Motion by McAdon, seconded by Miller, to approve Resolution No. 22-71.
Roll: Ayes - Unanimous. Motion Carried.
- 7.i. Consider Approval of Resolution No. 22-72, Approving TIF Indebtedness Certification
Motion by McAdon, seconded by Christensen, to approve Resolution No. 22-72.
Roll: Ayes - Unanimous. Motion Carried.

OTHER BUSINESS

Mayor Peters shared that the time capsule as part of the Demisemiseptcentennial Celebration was buried on Sunday, October 9th, 2022. It will be opened in 100 years in 2122.

ADJOURNMENT

Meeting was adjourned at 6:40 p.m.



James F. Peters, Mayor

Attest: 

Carrie Erickson, City Clerk