

Adel City Council
January 9, 2024 - Meeting Minutes

The Adel City Council met in regular session at Adel City Hall, 301 S. 10th Street, Adel, Iowa on Tuesday, January 9, 2024. At 6:00 p.m., Mayor Peters called the meeting to order. The following answered roll: Christensen, McAdon, West, Selby, and Ockerman.

Staff Present: City Administrator Brown, City Clerk Erickson, Public Works Director Overton, Streets Superintendent Zika, Police Lieutenant Book, Police Chief Shepherd, Parks & Recreation Director Schenck, Parks Superintendent Waddingham, and Fire Chief Nemechek.

MAYORAL RECOGNITION

- 1.a. Certificate Presented to Outgoing Police Chief - Gordy Shepherd
- 1.b. Streets Superintendent Justin Zika - 5 Years of Service

OATH OF OFFICE

- 2.a. Chief of Police - Wade Book (administered by Mayor Peters)

COMMENTS FROM THE PUBLIC

- 3.a. Adel Partners Chamber of Commerce Update - Deb Bengtson, President
Deb Bengtson, Adel Chamber of Commerce President, presented the Council (13:30) with the 2024 Adel Chamber of Commerce Strategic Plan. The Chamber is leveraging their marketing, igniting membership and connecting with residents, focusing on arts and trails to encourage economic growth in and around Adel, and targeting business needs to assist with thriving economic development.

- 3.b. Friends of the Adel Iowa Athletic Foundation
Joe Moon, 906 Baileys Grove Dr, and Noah Johnson, 22740 Prospect Ave, presented the Council with information about the Adel Iowa Athletic Foundation that has started as an LLC and approved as a 501c3 in the past year. The foundation was set up to raise funds for the proposed Water Tower Park project as well as any maintenance or creation of athletic facilities for the community. The City has already invested money in the way of purchasing the land and contracting out a design. As the population continues to grow, so do the needs of the community. Moon and Johnson shared statistics of the current needs for athletic facilities and how the expected growth from the ADM school district will be pushing the limits on current facilities. Moon and Johnson also shared with the Council how Water Tower Park will boost the economy of Adel with the possibility of holding tournaments and renting the space to teams all around the area. The Council responded that they are in favor of the concept of Water Tower Park, but current design's cost is beyond what would be feasible for Adel. Also, there are many large projects that are on the horizon as well that also need to be considered. The Council encouraged the Adel Iowa Athletic Foundation to continue their fundraising efforts.

CONSENT AGENDA

- 4.a. Consider Approval of City Minutes Dated December 12, 2023
- 4.b. Consider Approval of December Bills and December 31, 2023 Treasurer's Report
- 4.c. Consider Approval of Resolution No. 24-01, Designating the Dallas County News as an Official Newspaper for the City of Adel
- 4.d. Consider Approval of Resolution No. 24-02, Designating the Des Moines Register, Inc. as an Official Newspaper for the City of Adel
- 4.e. Consider Approval of Resolution No. 24-03, Naming Depositories for the City of Adel

- 4.f. Consider Approval of Funds Spent on Flower Arrangement for Water Laborer Jonny Reel's Father's Funeral
In accordance with the City's Flowers and Sustenance Supplies Policy (#3.05.01), which was approved as amended on August 9, 2022, the Adel City Council believes that it is in the best interest of the residents to establish a public purpose for the expenditure of funds for flowers and sustenance supplies. According to the policy, the City may send flowers to the employees or family members of employees who experience a death in their immediate family. The City sent flowers for James "Greg" Reel, who passed away December 12, 2023. This item on the consent agenda documents the public purpose of these disbursements and will be reflected in the council minutes.
- 4.g. Consider Approval of Resolution No. 24-04, Appointing Anthony Brown as the CIRTPA TPC Primary Representative and Kip Overton as the CIRTPA TPC Alternate and Kip Overton as the CIRTPA TTC Primary Representative and Anthony Brown as the CIRTPA TTC Alternate
- 4.h. Consider Approval of Resolution No. 24-05, Approving the City Attorney Services Engagement Agreement 2024-2025
- 4.i. Consider Approval of Pay Application No. 1 for the Adel N. 15th Street Bridge Replacement Over Butler Creek Project
Motion by Ockerman, seconded by Selby, to approve the Consent Agenda.
Roll: Ayes - Unanimous. Motion Carried.

DEPARTMENT HEAD REPORT

- 5.a. FY23-24 Budget Council Meeting - Monday, January 22, 2024 at 6:00 p.m.

NEW BUSINESS

- 6.a. Consider Approval of Mayor Board and Commission Appointments: Library Board - One Opening
(Iowa Code 69.16A - Gender Balance requires the appointment of one man)
Motion by Christensen, seconded by Selby, to appoint Eric Trout to the Library Board.
Roll: Ayes - Unanimous. Motion Carried.
- 6.b. Consider Approval of Additional Funds for the Continued Rehabilitation of the Old Water Plant for Occupancy by the Parks Department
Nick Schenck, Parks & Recreation Director, presented to the Council that the Parks Department has been renovating the old water plant to create needed space for the Parks Department as well as the Public Works Department. The request is to approve the funds that were to be budgeted in the FY24-25 budget to be used this winter. Staff would like to continue working on the project during the winter months when work is slower. The current budget would need to be amended and the request would be taken out of the FY24-25 budget plan. Motion by Christensen, seconded by McAdon, to direct staff to proceed with updates to the rehabilitation of the old water plant and complete a budget amendment instead of waiting until the following budget year.
Roll: Ayes - Unanimous. Motion Carried.
- 6.c. Consider Approval of Resolution No. 24-06, Approving Land Acquisitions Related to the Evans Park Trail Connections Project (Temporary Easements)
Motion by Ockerman, seconded by Selby, to approve 24-06.
Roll: Ayes - Unanimous. Motion Carried.
- 6.d. Consider Approval of Resolution No. 24-07, Approving Dallas County Compensation Commission Award for the Evans Park Trail Connections Project - Parcel 6 in the Amount of \$1,500.00
Motion by Christensen, seconded by Ockerman, to approve 24-07.
Roll: Ayes - Unanimous. Motion Carried.

- 6.e. Consider Approval of Dallas County Sheriff's Office Invoice from the City of Adel v Dale & Margaret Van Langen Condemnation Hearing on December 14, 2023
Motion by Ockerman, seconded by West, to approve the Dallas County Sheriff's Office Invoice.
Roll: Ayes - Unanimous. Motion Carried.

OTHER BUSINESS

1. Council Member Christensen said that in light of what happened in Perry, he can say on behalf of the Adel community that we stand with the community of Perry. We would like to thank the first responders who were quick to assist in Perry. Thank you to the Adel Police that were, and continue to be, a comforting presence in our schools.
2. Council Member McAdon provided an update on the South Dallas County Landfill staff.

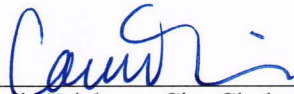
ADJOURNMENT

Meeting was adjourned at 7:07 p.m.



James F. Peters, Mayor

Attest:



Carrie Erickson, City Clerk